

A. Agency name, CEO and AM

Narragansett Police Department
Chief of Police, Sean Corrigan
Accreditation Manager, Captain Kyle Rekas

B. Dates of the On-Site Assessment

November 28, 2018

C. Type of On-site

First RIPAC Reaccreditation, (authorized, 57 personnel; 41 authorized sworn and 16 non-sworn)

The agency utilizes PowerDMS accreditation management software.

D. Community and Agency Profile

Community profile

The Town of Narragansett is a year-round community and its beaches remain a popular summer destination. Tourism continues to play a major role in the local economy of the town. According to the United States Census Bureau, the town has a total area of 37.8 square miles, of which, 14.1 square miles is land and 23.6 square miles is water. The Town of Narragansett is heavily influenced by its seasonal populations. Unlike most other towns in Rhode Island, Narragansett experiences large population fluctuations depending on the time of year.

Governmental Organization

The Town Council is the governing body for the Town of Narragansett and consists of five members who are elected every two years. The Chief of Police is responsible to the Town Manager, who is appointed by the Town Council, and is responsible for the day to day operations of the town.

Agency profile

The Narragansett Police Department is comprised of 57 members, which includes 41 sworn officers and 16 civilian personnel (including part-time employees). The department has an estimated annual budget of \$8,645,000. The budget funds resources for the following public safety services: Patrol, Administration, Investigations, Dispatchers, Harbour Master and Animal Control. The department is a full-service law enforcement agency and is organized in traditional, paramilitary fashion. The police department is composed of the following four divisions: The Patrol Division, the Detective Division, the Prosecution Division and the Administrative Division.

Narragansett Police Demographics Report

Race or Ethnicity	Service Population		Available Workforce		Current Sworn Officers		Current Female Sworn Officers		Prior Assessment Sworn Officer		Prior Assessment Female Officers	
	#	%	#	%	#	%	#	%	#	%	#	%
Caucasian	14,760	95.2%	8,610	95.2%	36	92.3%	1	2.5	37	92.5%	1	2.5
African American	93	<1%	54	<1%	1	2.6%	1	2.5	1	2.5	1	2.5
Hispanic	403	2.6%	235	2.6%	2	5.1%	0	0	2	5%	0	0
Other	248	1.5%	145	1.6%	0	0	0	0	0	0	0	0
Total	15,504	100%	9,044	100%	41	100%	2	5	40	100%	2	5

Notes:

- The Census Bureau does not consider Hispanic a race, but rather an ethnic group
- Percentages are approximate
- Service population taken from: US Census Bureau
- Available Workforce taken from: Rhode Island Department of Labor & Training
- Available Workforce demographic percentages estimated from service population.
- Two of department's authorized 41 sworn officers will be attending January 2019 RIMPTA

The agency provided a breakdown of available workforce as 95.2% Caucasian, <1% African American, 2.6% Hispanic, and 1.6% Other. The agency's personnel demographics consist of 92% Caucasian, 2.5% African American and 5% Hispanic. Females account for 5% of the sworn staff. The agency has developed a comprehensive recruitment plan in an effort to attract qualified minority and female employees.

Future issues

The Narragansett Police Department continually strives to improve police service in an efficient and cost-effective manner. The department has been managing this through the use of predictive policing. Predictive policing involves collecting data from multiple sources, analyzing it and then using the data to anticipate, prevent and respond more effectively to crime and disorder. This targeted enforcement strategy along with traditional community policing strategies, has made an impact in reducing the issues presented from the large University of Rhode Island student renter population in town.

The department continues in its quest to enhance their professionalization utilizing state accreditation. The Narragansett Police Department utilizes PowerDMS, an administrative computer program that aids the department in the management of the RIPAC Accreditation and department training. As training is a critical component of law enforcement and can be challenging to fund, the Narragansett Police Department has been able to provide the required training while keeping costs down utilizing the software.

CEO biography

Chief Sean Corrigan joined the Narragansett Police Department in 1996. In 2016 he was promoted to chief and has held that position throughout. As the chief he is responsible for the effective management of all staff and the oversight of the department's budget. The department's oversight also includes dispatch, harbor master and animal control personnel. Chief Corrigan holds numerous certifications and possesses a Master of Science Degree from Roger Williams University. Chief Corrigan currently lives in Narragansett with his wife. He has a daughter and a son.

E. Public Information Activities

The Public Information Telephone Session was conducted on Wednesday, November 28, 2018, between 1:00 PM and 2:00 PM. The assessors did not receive any calls during this session.

Media Interest

During the course of this on-site no media representative contacted the assessment team.

Public Information Material

A press release detailing the on-site activities and announcing the public hearing/telephone call-in was distributed to numerous area media organizations well in advance of the team's arrival. The *Narragansett Times* published the press release on November 23, 2018.

Community Outreach Contacts

There were no community contacts during this assessment.

E. Essential Services

Law Enforcement Authority and Role, Management, and Work Conditions and benefits. (Chapters 1-3)

The organizational structure of the Narragansett Police Department is comprised of forty (41) sworn officers and sixteen (16) civilians, managed by the Chief of Police. The Chief is assisted by an Executive Captain, an Administrative Captain, and an Executive Assistant. The Executive Captain oversees the Detective and Patrol Divisions, which include all patrol officers, seasonal community service officers, animal control officers, and the harbormaster. The Administrative Captain oversees the Prosecution Division, which includes the Records Department and Support services.

Bias based profiling is clearly prohibited by the Narragansett Police Department, as exhibited by the agency's Bias Policing policy and the training that is conducted at least every three years. The department Exceeded standard requirements and conducted training twice during this assessment period, once in 2016 and again in 2017. A member of the command staff monitors the department's racial profiling statistics and reports any irregularities to the Chief of Police at the monthly command staff meeting.

The department requires agency personnel to immediately notify a supervisor and complete a Response to Resistance/Non-compliance form whenever they respond to an incident involving reportable force. The agency's use of force policy clearly defines what is considered to be a reportable use of force incident. All use of force reports are investigated by the officer in charge, who also documents the incident in Guardian Tracking. The report is then reviewed by the department's Office of Professional Standards. An annual analysis is completed of all response to resistance/non-compliance reports by the Office of Professional Standards.

The annual POST firearms training submission was completed for each year of the assessment period, and sworn personnel completed the required trainings for firearms and less lethal weapons authorized by the agency. The annual training includes a review of the agency's use of force policies.

Use of Force

	2015	2016	2017
Firearm	7	3	5
ECW	6	1	2
Baton	0	0	0
OC	6	2	3
Weaponless	12	7	3
Total Types of Force	31	13	13
Total Use of Force Arrests	13	10	13
Complaints	0	0	0
Total Agency Custodial Arrests	543	533	426

The Narragansett Police Department made 1502 arrests during this assessment period. Force was implemented in less than 3% of all arrests made. There were no complaints received concerning the use of force. The firearm incidents represent firearms presented with no discharges. During this assessment there were four ECW deployments with only one discharge. There were no incidents where the K9 was used

and no incidents where the baton was used. The department credits consistent documented training and a continuous review process for the infrequent use of force and the absence of citizen complaints.

The Narragansett Police Department maintains non-emergency agreements with the surrounding communities of North Kingstown and South Kingstown. The agreements were re-affirmed in 2017 and are active through 2020. The agency also has an active Memorandum of Understanding with the Narragansett School Department, which provides for a School Resource officer to act as a liaison between the School Department and Police Department.

The agency does an exceptional job formulating and updating department wide goals and objectives. They have a highly effective evaluation process and appear to involve many, if not all employees in each organizational component in their attempts to attain their annual goals.

Sworn officers up to the rank of Captain are covered by the collective bargaining agreement between the Town of Narragansett and Local 303, the International Brotherhood of Police Officers. Police dispatchers, animal control officers, and a police department clerk are represented by Rhode Island Council 94, AFSCME, AFL-CIO, Local 1179.

Formal Grievances

Grievances	2016	2017
Number	1	0

During this assessment period there was one grievance filed in 2016 for a multiple day suspension that exceeded summary punishment. The grievance was denied by the Chief of Police then withdrawn by the officer prior to being forwarded to the Town Manager's office. The grievance was resolved, and the officer involved accepted an alternative punishment that combined suspension days with probation. Agency policy promotes communication and mutual respect between the union and the Chief which the department credits for grievances being a rare occurrence.

The majority of issues pertaining to working conditions, compensation, disability, and other fringe benefits are negotiated between the town and both bargaining units and are solidified in their respective collective bargaining agreements. The Narragansett Town Ordinances further establish and reaffirm a police and civilian pension system.

Employee health and wellbeing is also encouraged by the agency. The agency has a specific policy that provides compensatory time for officers who pass a voluntary semi-annual physical fitness assessment, similar to the standards prescribed by the Rhode Island Municipal Police Academy. The agency also utilized PowerDMS to conduct a voluntary physical fitness questionnaire to assist employees in defining their fitness goals. Thirty-eight (38) employees participated in the survey.

The promotional process for Detective, Sergeant, Lieutenant, and Captain is administered by the Chief of Police or his designee. Department policy as well as the

collective bargaining agreement state that promotional tests will consist of a written examination, an oral board, seniority points, and Chief's points. Written announcements and test scores are disseminated through the Chief's office. The agency provides promotional tests when a vacancy occurs, and whenever more than one eligible officer applies for that vacancy.

Sworn Officer Promotions

	2015	2016	2017
GENDER / RACE TESTED			
Caucasian/Male	0	20	8
Caucasian/Female	0	0	0
African American/Male	0	0	0
African American/Female	0	0	0
Hispanic/Male	0	0	1
Hispanic/Female	0	0	0
GENDER/ RACE ELIGIBLE AFTER TESTING			
Caucasian/Male	0	20	8
Caucasian/Female	0	0	0
African American/Male	0	0	0
African American/Female	0	0	0
Hispanic/Male	0	0	1
Hispanic/Female	0	0	0
GENDER/ RACE PROMOTED			
Caucasian/Male	0	5	2
Caucasian/Female	0	0	0
African American/Male	0	0	0
African American/Female	0	0	0
Hispanic/Male	0	0	0
Hispanic/Female	0	0	0

The agency conducted two promotional processes during this assessment period. As depicted by the chart above, the agency had twenty-nine (29) officers vying for a total of seven (7) promotions during this assessment. Seven (7) Caucasian males were promoted.

The department utilizes Guardian Tracking Software for their personnel early intervention system. The agency customized the system so a "flag" would be triggered when an employee receives four (4) Guardian entries in one hundred and twenty (120) days. The entries include citizen's complaints, counseling statements, a reprimand letter, an oral reprimand, a suspension, and/or a use of force. A flag would also be triggered for three (3) use of force entries in a thirty (30) day period. During the assessment period, the department reported several entries that raised flags, and further stated that all incidents were addressed with the appropriate action taken to rectify the situation.

Recruitment and Selection, Professional Standards and Training (Chapters 4-6)

The department is clearly committed to recruiting a diverse workforce that is representative of the State of Rhode Island. This is demonstrated with the agency’s policy, recruitment plan, and proofs of compliance. All three elements emphasize the importance of the department’s equal opportunity plan throughout the recruiting process, and it is apparent the agency diligently attempts to recruit candidates outside of the jurisdictional boundaries of Narragansett.

A thorough recruitment plan review is completed by the agency, which revealed that for the most recent recruitment drive, the department received one hundred and twenty-six (126) applicants for the position of police officer. With respect to the size of the Narragansett Police Department, the number of applicants received was slightly above average considering the current employment market.

The selection process for police officer is consistent with the guidelines as established by the Rhode Island Municipal Police Academy and RIPAC standards. Upon successful completion of the municipal police training academy, all newly hired sworn personnel are required to successfully complete a twelve (12) month probationary period prior to being appointed to permanent status with the Narragansett Police Department.

Sworn Officer Selection Activity in the Past Two Years

Race/Sex	Applications Received	Applicants Hired	Percent Hired	Percent of workforce population
Caucasian/Male	*	3	*	95.2
Caucasian/Female	*	0	*	
African American/Male	*	0	*	<1
African American/Female	*	0	*	
Hispanic/Male	*	0	*	2.6
Hispanic/Female	*	0	*	
Other	*	0	*	1.6
Total	88	3	3.4%	100

- During the assessment period Narragansett did not inquire about the race or ethnicity of applicants.
- Beginning in 2018 Narragansett Police began using Policeapp which collects voluntary disclosures of demographic data

The Rules and Regulations of the Narragansett Police Department address the code of conduct and appearance guidelines required of agency personnel. All personnel are expected to be familiar with the rules and regulations of the organization, as well as all written directives and agency orders.

The agency utilizes Guardian Tracking for both positive employee entries as well as disciplinary actions taken against employees. The department’s Disciplinary Procedures policy, along with its Rules and Regulations, clearly address commendations and positive recognition, along with the progression of discipline. The collective bargaining agreements of both IBPO Local 303 and RI Council 94 Local 1179 offer employee protections and specify the appeals procedures.

Personnel Actions

	2016	2017
Suspension	2	1
Demotion	0	0
Resign In Lieu of Termination	0	0
Termination	0	0
Other	1	3
Total	3	4
Commendations	196	282

During the assessment period seven (7) employees were disciplined. Three (3) officers were suspended for violations of rules and regulations under the prohibited conduct section. Four (4) employees received a reprimand for violations of rules and regulations. It is evident from these statistics that the department is addressing personnel matters as they arise. The department credits the agency's early warning system and recognition program for creating a work environment that does not require frequent discipline in order to maintain standards. The number of commendations during the assessment period is a testament to the exceptional work of the members of this agency.

Complaints and Internal Affairs Investigations

External	2016	2017
Citizen Complaint	9	10
Sustained	3	0
Not Sustained	0	0
Unfounded	2	5
Exonerated	4	4
Internal		
Directed complaint	0	3
Sustained	0	3
Not Sustained	0	0
Unfounded	0	0
Exonerated	0	0

Note: 1 External complaint was pending at the end of 2017

During the assessment period department supervisors and internal affairs conducted 19 investigations of department members that were initiated by either a citizen or by a department member. Three of the nineteen (19) citizen complaints were sustained, which resulted in two officers being suspended and one officer being reprimanded. All of the internally generated investigations were sustained. The resulting discipline was one officer suspended and two officers reprimanded. There was only one internal affair investigation for a criminal investigation. The officer retired from the department within a week of being put on administrative suspension. The department recognizes the

importance of holding its members accountable for their actions in order to maintain department discipline and public trust.

Workplace harassment training is conducted annually through PowerDMS, and employees complete a Workplace Harassment Statement indicating whether or not they, or someone they know, are being harassed at work. Employees are trained both on the department's workplace harassment policy, as well as the town's sexual harassment policy.

The training division of the Narragansett Police Department is comprised of the Administrative Captain, a Patrol Lieutenant, who serves as the training officer and a master tactical instructor. All lesson plans must be approved by the training officer prior to the training date, and the agency adheres to a very comprehensive training policy.

The department appears to have adequate training programs and encourages career development. Several remedial training proofs were provided for the assessment period, which is reflective of the agencies commitment to not just discipline an employee for their inadequacies, but rather to ensure their personnel are performing in a professional, safe, and satisfactory manner. Training proofs were provided for both sworn and non-sworn personnel.

Recruit training is provided by the Rhode Island Municipal Police Training Academy, and upon graduation, the recruits are required to participate in and successfully complete a ten-week field training program. Recruits must also successfully complete a twelve-month probationary period.

Patrol, Investigations, Juveniles, Homeland Security and Traffic (Chapters 7-11)

The Patrol Division of the Narragansett Police Department Patrol operates on a four (4) and two (2) daily schedule, with officers working eight-hour shifts. The normal shift hours are 10:48 PM to 7:00 AM; 6:48 AM to 3:00 PM; and 2:48 PM to 11:00 PM. Roll call briefings are held at the beginning of each shift and take place in the roll call room of the police station.

The agency's Police Vehicle Response policy dictates call response codes, responding officer responsibilities, as well as the equipment required in all department vehicles. The on-site inspection revealed that each vehicle inspected had the required equipment, which also appeared to be well maintained.

The department has a canine that is trained to track missing persons, fleeing suspects, search buildings, search exterior locations, recover evidence, search for narcotics, assist with use of force situations, and for public relations events. The agency's canine policy is thorough and concise.

The Narragansett Police Department does allow the use of tire deflating devices and trains officers on their use. The agency also allows roadblocks but has strict guidelines for their use. By agency policy, two significant factors must be met which would allow the use of roadblocks. The first is that the use of deadly force must be authorized; and

the second, is that any officer authorized to establish a roadblock must be trained in the authorized use of these techniques.

Vehicle Pursuits

	2015	2016	2017
Total Pursuits	3	6	4
Terminated by agency	1	1	1
Policy Compliant	3	4	4
Policy Non-compliant	0	2	0
Accidents	1	1	0
Injuries: Officer	0	0	0
: Suspects	2	0	0
: Third Party	0	0	0
Traffic offense	0	1	0
Felony	0	0	0
Misdemeanor	3	5	4

The pursuit policy is structured to ensure the safety of the officer involved as well as the community without losing sight of apprehending the violator. The agency's pursuit procedures are comprehensive and comply with Rhode Island state statute. During the assessment period the department was involved in thirteen (13) pursuits with three (3) being terminated by the officer in charge. Eleven (11) of the pursuits were found to be compliant and two (2) were determined to be non-compliant. Remedial action was taken in response to the two non-compliant pursuits.

Traffic Warnings and Citations 2015

Race/Sex	Warnings	Citations	Total
Caucasian/Male	3674	1537	5681
Caucasian/Female			
African American/Male	215	62	307
African American/Female			
Hispanic/Male	137	39	209
Hispanic/Female			
Asian/Male	49	18	73
Asian/Female			
OTHER	5	1	6
TOTAL	4080	1657	6276

Traffic Warnings and Citations 2016

Race/Sex	Warnings	Citations	Total
Caucasian/Male	3905	1650	5951
Caucasian/Female			
African American/Male	235	45	318
African American/Female			
Hispanic/Male	197	60	284
Hispanic/Female			
Asian/Male	49	23	76

Asian/Female			
OTHER	5	0	6
TOTAL	4391	1778	6635

Traffic Warnings and Citations 2017

Race/Sex	Warnings	Citations	Total
Caucasian/Male	3006	1560	4939
Caucasian/Female			
African American/Male	215	66	318
African American/Female			
Hispanic/Male	173	68	265
Hispanic/Female			
Asian/Male	52	26	83
Asian/Female			
OTHER	0	1	1
TOTAL	3446	1721	5606

In keeping with the agency’s philosophy of community service, officers are encouraged to use discretion when addressing traffic issues. As depicted in the traffic data tables, officers issue warnings much more frequently than they issue traffic citations.

The agency has a full time Detective Division consisting of one (1) Lieutenant, one (1) Sergeant, three (3) detectives, and a civilian fingerprint specialist. The Detective Division is responsible for the maintenance of the department’s case screening system, all intelligence functions, and all follow-up investigations. Additionally, the Detective Division has the primary responsibility of conducting vice, narcotics, and organized crime investigations such as gambling, prostitution, narcotics distribution, and other crimes perpetrated by organized groups. The department did not participate in any multi-jurisdictional task forces during the assessment period.

IMC software is used for case screening and case tracking. The system allows for the designation of case status, such as “open”, “suspended”, or “arrest” made, and a reason for the designation can be entered as well, if applicable. The Detective Lieutenant is responsible for reviewing all intelligence information and ensuring that it is relevant, secure, and purged when necessary. The Lieutenant is also tasked with conducting an annual review on the intelligence procedures and processes. The agency’s training officer is responsible for providing intelligence training to all department personnel. PowerDMS is utilized for this task.

Sworn members of the agency have access to the patrol workstations in the arrest and booking area, as well as the detective interview room for conducting interviews. Department policy dictates the specific regulations that officers must adhere to when interviewing prisoners. The regulations include the practice that no firearms are allowed in the interview room, prisoners must be kept under constant visual observation, and that prisoners will be offered reasonable access to restrooms and water.

Custodial interrogations are conducted and electronically recorded whenever a department member interrogates a person who is suspected of having committed a capital offense. Only recording equipment authorized by the agency is allowed to be used for custodial interrogations. The agency designates the digital video and audio recording system in the detective interview room as the primary device for the interrogations, but also allows any department issued digital audio recorder to be used.

The department continues to maintain an “All Hazards” plan in effect to handle a multitude of planned and unplanned serious events occurring within their town. The department handles major operations effectively within the town as displayed during the annual Blessing of the Fleet Road Race and associated activities. This event draws thousands of visitors, traffic, crowds, etc. to the town during a one weekend event and the department utilizes its planning function well to ensure the community remains safe throughout the event. The Department responded admirably to severe weather events during the assessment period and performed as expected based on policy and planning.

Year End Crime Stats

	2015	2016	2017
Murder	0	0	0
Forcible Rape	0	1	0
Robbery	0	0	1
Aggravated Assault	1	3	3
Burglary	4	6	3
Larceny-Theft	13	20	17
Motor Vehicle Theft	1	0	1
Arson	0	0	0
Total Calls For Service	19,410	19,602	18,626

The most significant crime problem for Narragansett is thefts. All divisions within the agency work hard to be proactive in order to maintain high quality of life standards for residents and guests of Narragansett. The department utilizes an evidence-based policing strategy to problem solve and to efficiently utilize resources to prevent crime and disorder in town. The department utilizes such resources as walking beats, bike patrol, and saturation patrol.

Prisoner and Court Related Activities, Communications, Records, Evidence Collection and Property Management (Chapters 12-16)

The Narragansett Police Department is committed to the overall safety of both police officers and detainees while in custody and during transport. All patrol vehicles are equipped with safety barriers between the front and rear seats.

The department maintains a specific room for detainee processing within the holding facility. The room contains a booking computer, AFIS system and Breathalyzer. The room is under constant and recorded video surveillance throughout the duration of the booking process. Signage preventing firearms from entering the holding area are

prominently posted and gun lock boxes for officer's firearms are located outside the booking/holding area.

Department supervisors conduct random audits of video related to prisoner handling, processing and detention on all shifts to determine if department policies are being properly followed. The audits bring to light both positive and negative actions in a timely manner. The recent renovations to the holding facility has significantly enhanced the ability to efficiently process and hold detainees while maintaining compliance with accreditation standards.

The Department maintains clear policy language which provides sight/sound separation of male/female and juvenile detainees if housed simultaneously. The agency continues to have a memorandum of agreement with South Kingstown Police in place to house detainees requiring ADA compliant facilities. There were no occurrences during this assessment period.

Agency communications equipment for both primary and alternate systems is located at headquarters. This equipment is properly maintained, secured and tested regularly to ensure it is available for use as needed. The agency maintains a dispatch center with all required elements to ensure efficient and accurate communications in a timely manner.

Agency policy mandates that all evidence and property must be logged and placed under the control of the property/evidence function before the officer ends their tour of duty. Documentation is required detailing the circumstances by which the property came into the agency's possession and guidelines exist for the proper packaging, labeling, and storage of property. The agency effectively utilizes property label and tracking systems to maintain custody and transfer of evidence. The evidence room maintains separate and secure areas for high risk items such as money/cash, jewelry and firearms.

As a result of recent renovations, the evidence room was modernized and organized to provide ease in locating requisite property. The room appeared orderly and clean, and the efforts taken by staff to maintain safe and secure storage of property was apparent. The evidence room, as currently configured, is acceptable and has the appropriate separate storage for all high risk, high-value items. The department conducts required audits using the "audit" feature within their records management system.

G. Applied Discretion Compliance Discussion

This section provides specific information on standards found to be in compliance after on-site "adjustments" were made. Adjustments may include modifying agency policies and directives, creating documentation, and/or an alteration of the physical plant.

The agency had 8 standards in applied discretion.

12.20 Monitoring Detainees

A written directive governs the monitoring of detainees held in the agency's holding facility, regardless of the length of detention, and addresses:

(a) The frequency of physical checks of detainees;

Issue - The Agency's policy did not speak to the baseline of what "frequency" they conducted physical checks. The Restraint Chair policy spoke appropriately to this, and they referenced very specific detainees that they would check on with established intervals, however, there was no frequency for checks provided for prisoners held in cells.

Agency Action- The agency clarified their policy language to specify the standard requirements.

2.14 Use of Force Reporting

A written directive requires a "use of force/response to resistance/noncompliance" form will be prepared by those officers who employ force when the following have occurred: The use of force results in death, injury, or an allegation of injury to a person; the drawing of a firearm on a person for the purpose of obtaining and/or maintaining control of that person; or a lethal force or a less-lethal force option is used on a person.

Issue – The agency's Use of Force policy states that a written report, other than a Response to Resistance/Non-Compliance (Use of Force) report, will be completed when a firearm is discharged to euthanize an animal. In contrast to the policy, the department's Response to Resistance/Non-Compliance (Use of Force) report had a section for officers to complete when they euthanized an animal, and the department provided proofs for such.

Agency Action - The Response to Resistance report was amended and the euthanized animal section was removed to be consistent with policy.

3.6 Extra Duty Employment (Special Details)

If the agency allows sworn personnel to engage in extra-duty employment (aka: special details), a written directive establishes the following:

c. Recognition of the geographical jurisdiction limitations which, by law, limits an officer's legal authority beyond the borders of the officer's employing agency.

Issue – There was language missing from the written directive with regards to bullet (c), geographical jurisdiction limitations.

Agency Action – The agency added language to the policy specifying the process for officers entering a neighboring jurisdiction while conducting extra duty employment, and how authority is granted.

4.3 Selection Criteria

All elements of the selection process for sworn personnel use the following:

c. Include timetables, the order of events, administration, scoring, and other pertinent information.

Issue – The agency’s directive stated that the agility test will be taken first and that each candidate who passes the agility is required to next take the written test. A different section of the directive stated that the agility will be given no sooner than 15 days after the notification of the written exam results. The directive contradicted itself as well as agency practices.

Agency Action – The directive was updated to reflect current agency practice.

4.8 Background Investigation

A background investigation of each candidate for all sworn positions is conducted by personnel who have been trained in conducting background investigations and prior to admission to a state academy, or appointment to probationary status in a sworn position, and includes:

k. A check of the Internet and social media sites as per state law and;

Issue – Proof was not provided showing that a check of internet and social media sites was completed during backgrounds.

Agency Action – A simple note was added in PowerDMS indicating that internet and social media checks were completed as per state law. Agency advised that detectives were available for interview. This was confirmed during on-site. The agency will document these checks in any background investigation reports going forward.

5.10 Removal from Operational Assignments

A written directive requires that any employee or sworn officer, whose action(s) in an official capacity results in death or serious physical injury, be removed from operational assignments, pending an administrative review.

Issue – There was language missing from the written directive with regards to any employee (other than sworn officer which was already covered).

Agency Action – The agency added language to the policy requiring that any employee whose actions in an official capacity results in serious injury or death, will be removed from operational assignments pending a review.

8.11 Eyewitness Identification – Photographic or Physical Line-Up

A written directive describes the procedures for using photographic or physical line-ups in eyewitness identification to include the following:

b. using video and/or audio recording;

Issue – The policy provided did not address the use of video and/or audio recording for eye-witness identification for photographic or physical line-ups.

Agency Action – The agency added language to the policy addressing video and/or audio recording during line-ups.

11.11 Abandoned Vehicles

The agency has a written directive that governs the removal of vehicles to include:

b. Maintaining records of a removed/towed vehicle, its condition and location;

Issue - The agency's policy was deficient in referencing the "condition and location" of vehicles that are removed/towed. In practice, the agency was able to show that the standard requirements were being adhered to as a "best practice", however the policy language was missing.

Agency Action - The policy was amended to include the required language to meet compliance with the standard.

I. Non-Compliance

There were no issues of non-compliance

J. Future Issues

1.16 Operational Readiness

The agency has a written directive which requires that any equipment that is stored and used for special assignments, incidents, or for other than routine use, have a documented operational readiness inspection at regularly established intervals, not to exceed biannually. This equipment and its maintenance in a state of readiness is the responsibility of the unit or person to whom it is assigned or issued.

Issue – The agency did not complete biannual operational readiness inspections on special assignment equipment for 2016 and 2017.

Agency Action – The agency advised that the former Captain in charge of Accreditation misunderstood the standard and has since retired. The inspections were completed in 2018 and agency assures that inspections will be completed in a timely manner going forward.

7.4 Roadblocks/Forcible Stops

A written directive outlines when a roadblock or forcible stopping of a vehicle is authorized, to include:

d. Requiring training in authorized techniques for their use;

Issue – Although the agency reviews and trains on their use of force policies which include roadblocks, they did not provide any proofs that their personnel are trained in conducting roadblocks.

Agency action - The agency must provide personnel with a specific roadblock type training within the next assessment period if they wish to allow officers to conduct roadblocks in extreme situations.

10.12 Active Threats

A written directive provides procedures for responding to active threats to include: (f) An annual review of training needs and of any policy/plan with associated stakeholders.

Issue -The agency did not conduct the requisite “annual review of training needs of the policy/plan with associated stakeholders”.

Agency Action – Captain Rekas developed a plan for review of the policy and added it to the file. The review plan includes the following. The agency will review the Active Threats policy with the Command staff at the summer staff meeting. Prior to the start of the school year, the plan will be reviewed with the SRO’s and key personnel from the school. On an annual basis, the plan will also be reviewed with the Town Manager and department heads.

K. Table: Standards Summary

	<u>TOTAL</u>
Compliance	<u>166</u>
Noncompliance	<u>0</u>
Waiver	<u>0</u>
Not Applicable	<u>34</u>
TOTAL	<u>204</u>

L. Summary

The assessment of the Narragansett Police Department occurred two months after the agency’s three-year anniversary date which was September 21, 2018 and took several months to complete. The agency did experience personnel changes in their accreditation manager which created a delay as the new manager had to learn the process for managing the agency’s accreditation as well as ensuring continued compliance. It is important to note that the assessment team experienced no conflicts with the agency or its staff who were very cooperative and worked hard to address the noted discrepancies of the assessment team.

During this assessment, twelve files were returned for additional proofs of compliance. Eleven files were returned for additional proofs during the agency’s prior assessment.

The assessment team placed nine standards in the applied discretion during this assessment and three standards were identified as future issues.

M. Recommendation

In conclusion, The Narragansett Police Department remains a full-service law enforcement agency that is committed to the needs of the community. Their desire to attain RIPAC reaccreditation status was made evident through their hard work and positive attitude throughout this assessment. Chief Corrigan and his staff are to be commended for their dedication and desire to be recognized as a RIPAC accredited agency.

The Narragansett Police Department is in compliance with all applicable standards and it is the recommendation of the assessment team that the agency receive positive consideration for RIPAC Reaccreditation. It is understood that the findings of the team may be modified or rejected and that the Commissioners will make the final accreditation decision.

Report Prepared and Submitted by;



Christine Crocker
RIPAC Executive Director

File Maintenance Report

1.4 Command Protocol

A written directive establishes the command protocol for the following situations at a minimum:

- b. In exceptional situations;

Issue – Proof supplied did not support the standard nor did it support the agency's written directive.

Agency Action - The proof was removed, and the Accreditation Manager added a simple note stating that the agency had no such occurrences during the assessment period.

5.2 Workplace Harassment Prohibited

The agency has a written directive that prohibits sexual or other unlawful harassment. The written directive must provide for reporting procedures that include when it is appropriate to make a report outside the chain of command or outside the agency. The agency must provide initial and updated training to all personnel annually.

Issue – There was no directive provided by the agency that showed what the reporting procedures were for employees who wished to make a report outside of the agency.

Agency Action – The Town of Narragansett Policies and Procedures employee handbook listing the appropriate state and federal agencies was added to the file.

7.3 Motor Vehicle Pursuits

The agency has a written directive that governs the pursuit of motor vehicles to include specific policies and procedures for:

g. Inter- and intra-jurisdictional pursuit;

Issue - None of the proofs provided for bullet (g) support the written directive.

Agency action - The agency added proofs which aligned to the written directive and met the standard.

8.10 Custodial Interrogations – Capitol Offenses (State Specific)

A written directive requires that all custodial interrogations of suspects in capitol cases be electronically recorded in their entirety using audio-visual equipment, and includes:

c. Specific language requiring the audio recording of custodial interrogations in their entirety except when a good-faith determination has been made that audio-visual recording is impossible or impractical;

e. Specific language requiring documentation of custodial interrogations not electronically recorded due to exigent circumstances;

Issue – No proof supplied for bullet c., and irrelevant proofs supplied for bullet e.

Agency action – Agency located and added a valid proof to meet bullet c., and the agency removed irrelevant proofs for bullet e. and added a simple note meeting the standard.

1.2 Authority & Accountability

A written directive requires that:

- b. Each employee is accountable for the use of delegated authority;

Issue – Missing proof of officers using delegated authority.

Agency action – proofs were provided showing officer executing their authority

1.15 Cash Accounts

The agency has a written directive that establishes procedures for collecting, safeguarding and dispersing cash.

Issue – Proofs provided for the investigative account and not petty cash.

Agency action – Proofs were provided for the petty cash account activities.

2.1 Oath of Office

The agency has a written directive requiring that prior to assuming sworn status all officers take and abide by an oath to uphold the Constitution and to enforce the laws under their jurisdiction.

Issue – File had no proofs that the oath was conducted

Agency action – Copies of signed oaths of office were added to the file.

2.4 Interviews & Interrogations

A written directive describes procedures to be used by agency personnel conducting interviews (to include field interviews) and interrogations, to include applicable constitutional requirements and access to counsel.

Issue – File was missing proof of field Interviews.

Agency action – Copies of filed interviews from IMC were added to the file.

2.8 Biased Policing

The agency has a written directive governing prohibition against biased policing that includes the following provisions at a minimum:

- b. Sworn personnel receive initial training in biased policing issues including legal aspects and refresher training at a minimum of once every three years;

Issue – File was missing proof that new officers receive initial training.

Agency action – Proof of training for new officers was provided.

2.12 Less Lethal Weapons

A written directive specifies which less lethal weapons are approved for use by agency personnel including;

- e. A documented safety inspection of all authorized less lethal weapons during training

Issue – Proof of less lethal weapons training was not sufficient to prove training occurred.

Agency action – The additional training proofs were added to the file.

2.19 Use of Force Training

A written directive requires:

- a. Documented annual training on the agency's use of force policies.

Issue – File did contain proof that all officers received the training.

Agency action – Proofs were added to the file demonstrating all officers were trained

16.6 Receipt of Property/Evidence

The agency has a written directive establishing security measures and procedures for receiving all in-custody and evidentiary property obtained by employees into agency control, to include:

- b. Placing property in the appropriate property storage area prior to the end of the employee's shift or under exceptional circumstances as defined by agency policy;
- d. Guidelines for packaging and labeling of property being stored by the agency prior to submission;
- e. Special security and control measures in handling and/or storing exceptional, valuable, or sensitive items of property (i.e., money/negotiable instruments, high value items, weapons, drugs) while in custody of the agency;

Issue – Requested additional proofs of compliance for the file with regard to (b) evidence being placed in appropriate area “prior to end of officers shift”, (d) photos of properly packaged evidence, and (e) “exceptional, valuable, sensitive” evidence as described in the written directive.

Agency action – Prior to on-site, the agency provided the proofs requested and all were reviewed and found to show compliance.