



TOWN OF NARRAGANSETT
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Anne M. Irons, CMC
Town Clerk
Board of Canvassers

BOARD OF CANVASSERS 2015 ANNUAL REPORT

The Board of Canvassers is made up of three board members two of which are from a political party and one that is unaffiliated that oversee all elections conducted in the town.

In 2015 which was an off election year the Board held seven (7) meetings. Due to the resignation of State Representative Donald Lally in District #33 a special primary and election were held to fill the vacant seat in the House of Representatives.

The Primary was held on May 5, 2015 at the following three (3) polling locations: Community Center, St. Veronica's Chapel and Town Hall. The Board conducted the usual election business of filing declaration papers, certifying nomination papers, certifying voting list and mail ballots as well manual count, limited ballots, write-in ballots and provisional ballots and the final primary results.

The special election was held on June 9, 2015 at the same three polling locations and again conducted the usual election business of filing declaration papers, certifying nomination papers, certifying voting list and mail ballots as well manual count, limited ballots, write-in ballots and provisional ballots and the final special election results.

Richard Leonard, Chair submitted his resignation from the Board in December 2015. The term does not expire until March 2020. Member Gerald Reynolds term will expire in March 2016.

The election results for the primary and special election are attached.

Respectfully Submitted,

Anne M. Irons, Ex Officio – Board of Canvassers

**BOARD OF CANVASSERS 2015 ANNUAL REPORT
ATTENDANCE RECORD**

Attendance/Absent Records

Richard Leonard absent
All Present
All Present
All Present
All Present
All Present
All Present

Meetings

4-9-15
4-15-15
5-5-15
5-6-15
5-18-15
6-9-15
6-10-15

SUMMARY REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:25 PM

VOTES PERCENT

PRECINCTS COUNTED (OF 12)	12	100.00
REGISTERED VOTERS - TOTAL	11,528	
BALLOTS CAST - TOTAL	2,248	
VOTER TURNOUT - TOTAL		19.50

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	916	40.82
Robert A. TRAGER (REP)	811	36.14
James L. McKNIGHT, JR. (IND)	277	12.34
C. Elizabeth CANDAS (IND)	240	10.70
Over Votes	0	
Under Votes	3	

write in

1

SUMMARY REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

Narragansett

RUN DATE:06/10/15 04:22 PM

VOTES PERCENT

PRECINCTS COUNTED (OF 6)	6	100.00
REGISTERED VOTERS - TOTAL	6,210	
BALLOTS CAST - TOTAL	1,210	
VOTER TURNOUT - TOTAL		19.48

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	481	39.88
Robert A. TRAGER (REP)	426	35.32
James L. McKNIGHT, JR. (IND)	242	20.07
C. Elizabeth CANDAS (IND)	57	4.73
Over Votes	0	
Under Votes	3	

WRITES IN

1

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

2001 Narragansett 2001

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	332	
BALLOTS CAST - TOTAL	82	
VOTER TURNOUT - TOTAL		24.70

VOTES PERCENT

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	31	38.27
Robert A. TRAGER (REP)	34	41.98
C. Elizabeth CANDAS (IND)	2	2.47
James L. McKNIGHT, JR. (IND)	14	17.28
Over Votes	0	
Under Votes	0	

WALTON

1

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

2002 Narragansett 2002

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	2942	
BALLOTS CAST - TOTAL	534	
VOTER TURNOUT - TOTAL		18.15

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	211	39.74
Robert A. TRAGER (REP)	173	32.58
C. Elizabeth CANDAS (IND)	38	7.16
James L. MCKNIGHT, JR. (IND)	109	20.53
Over Votes	0	
Under Votes	3	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

2003 Narragansett 2003

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	2936	
BALLOTS CAST - TOTAL	562	
VOTER TURNOUT - TOTAL		19.14

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	221	39.32
Robert A. TRAGER (REP)	209	37.19
C. Elizabeth CANDAS (IND)	15	2.67
James L. McKNIGHT, JR. (IND)	117	20.82
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4001 Mail Ballots 2001

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL.	4	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	3	75.00
Robert A. TRAGER (REP)	1	25.00
C. Elizabeth CANDAS (IND)	0	
James L. McKNIGHT, JR. (IND)	0	
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4002 Mail Ballots 2002

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL	17	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	7	41.18
Robert A. TRAGER (REP)	6	35.29
C. Elizabeth CANDAS (IND)	2	11.76
James L. McKNIGHT, JR. (IND)	2	11.76
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4003 Mail Ballots 2003

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL	11	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	8	72.73
Robert A. TRAGER (REP)	3	27.27
C. Elizabeth CANDAS (IND)	0	
James L. McKNIGHT, JR. (IND)	0	
Over Votes	0	
Under Votes	0	

SUMMARY REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

South Kingstown

RUN DATE:06/10/15 04:22 PM

VOTES PERCENT

PRECINCTS COUNTED (OF 6)	6	100.00
REGISTERED VOTERS - TOTAL	5,318	
BALLOTS CAST - TOTAL	1,038	
VOTER TURNOUT - TOTAL		19.52

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	435	41.91
Robert A. TRAGER (REP)	385	37.09
C. Elizabeth CANDAS (IND)	183	17.63
James L. McKNIGHT, JR. (IND)	35	3.37
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

3201 South Kingstown 3201

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	843	
BALLOTS CAST - TOTAL	193	
VOTER TURNOUT - TOTAL		22.89

VOTES PERCENT

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	81	41.97
Robert A. TRAGER (REP)	95	49.22
C. Elizabeth CANDAS (IND)	8	4.15
James L. McKNIGHT, JR. (IND)	9	4.66
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

3202 South Kingstown 3202

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	2204	
BALLOTS CAST - TOTAL	367	
VOTER TURNOUT - TOTAL		16.65

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	173	47.14
Robert A. TRAGER (REP)	125	34.06
C. Elizabeth CANDAS (IND)	52	14.17
James L. McKNIGHT, JR. (IND)	17	4.63
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

3203 South Kingstown 3203

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	2271	
BALLOTS CAST - TOTAL	437	
VOTER TURNOUT - TOTAL		19.24

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	160	36.61
Robert A. TRAGER (REP)	153	35.01
C. Elizabeth CANDAS (IND)	117	26.77
James L. MCKNIGHT, JR. (IND)	7	1.60
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4201 Mail Ballots 3201

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL	8	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	7	87.50
Robert A. TRAGER (REP)	1	12.50
C. Elizabeth CANDAS (IND)	0	
James L. McKNIGHT, JR. (IND)	0	
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4202 Mail Ballots 3202

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL.	16	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	10	62.50
Robert A. TRAGER (REP)	4	25.00
C. Elizabeth CANDAS (IND)	0	
James L. McKNIGHT, JR. (IND)	2	12.50
Over Votes	0	
Under Votes	0	

PRECINCT REPORT

REPRESENTATIVE 33
SPECIAL ELECTION
TUESDAY, JUNE 9, 2015

RUN DATE:06/10/15 04:27 PM

4203 Mail Ballots 3203

	VOTES	PERCENT
REGISTERED VOTERS - TOTAL	0	
BALLOTS CAST - TOTAL.	17	

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 33

VOTE FOR 1

Carol Hagan McENTEE (DEM)	4	23.53
Robert A. TRAGER (REP)	7	41.18
C. Elizabeth CANDAS (IND)	6	35.29
James L. McKNIGHT, JR. (IND)	0	
Over Votes	0	
Under Votes	0	

Town of Narragansett Conservation Commission Annual Report 2015

Submitted by Michael Lapisky, Chair

OVERVIEW

The mission statement of the Narragansett Conservation Commission (NCC) is to provide a legacy by enhancing natural aesthetic areas, protecting watersheds and promoting public awareness in the conservation of all natural resources, improving the quality of life both in the present and for the future.

The Narragansett Conservation Commission is a Town advisory body providing conservation recommendations pertinent to the Town Council. The Conservation Commission also oversees the Town of Narragansett's Adopt-A-Spot Program and has provided significant input on conservation aspects of proposed large multi-unit developments in town.

HIGHLIGHTS

The 2015 Town Conservation Commission was comprised of 7 members with an annual budget of \$500.00.

The Narragansett Conservation Commission is a member of the Rhode Island Association of Conservation Commissions (RIACC). It is a non-profit, grassroots organization devoted to fostering cooperation and coordination among municipal conservation commissions on a regional and statewide basis. Among their efforts is sponsorship of the Land & Water Summit held at URI each year in March bringing together leaders of community based conservation organizations and local governments who participate in workshops and exchange local conservation news and views.

Members of the NCC attended OCEANSAMP meetings and Beach Sustainability meetings and reported back to the commission.

In 2015, the Commission sponsored Bruce Lofgren, the Staff Liaison assigned to the Commission, to become a Certified Invasive Plant Manager.

Reviewed and provided advisory commentary on:

Hazard Castle Estates
Rodman Cottages (Continued to 2016)

ADOPT-A-SPOT

Considerable progress was made on the Adopt-A-Spot program in 2014. This left very few vacancies to fill for 2015. Monthly status reports were submitted by Adopters and the program continued to run as designed.

MEMBERSHIP DUTIES

Adam Roman represented the Commission on the Harbor District Commission and Bill Bivona represented the Commission on the Land Trust Committee.

Expenditures for 2015:

\$100.00 - RIACC dues.

\$120.00 - CRMC Certified Invasive Plant Manager Certification

MEMBERS:

Bill Bivona

Kina King

Camilla Lee - Resigned in January

Michael Lapisky - Chairman

Adam Roman - Term ended in March

John Kaufman

Colin Hynes - Resigned in September

Membership Attendance Monthly Meetings 2015

1/6: Lapisky, Bivona, Roman, Kaufman, Lee, Hines, King

3/11: Lapisky, Roman, Kaufman, Hines, King. Absent: Bivona

4/7: Lapisky, Roman, Kaufman, Hines, King. Absent: Bivona

6/2: Lapisky, Kaufman, Hines, King, Bivona

7/7: Lapisky, Kaufman, Hines, King, Bivona

9/1: Lapisky, Kaufman, Hines, King, Bivona

10/6: Lapisky, Kaufman, Hines, King, Bivona

12/1: Lapisky, Kaufman, Hines, King, Bivona



NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE ANNUAL REPORT

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044

As in accordance with the Town of Narragansett's Rules for Commission, Committee and Board Appointments, Section II. Requirement for Membership, #5, I submit the 2015 Annual Report on behalf of the Narragansett Economic Development Committee.

ECONOMIC DEVELOPMENT COMMITTEE

Chair

Chris M. Laccinole

Members

Nicholas Cataldo
Jason Colonies
Breta M. Combs
Kevin Durfee
Tonia Durfee
Stephen E. Glazer
Joseph Lembo III
Diann Mann
Edward M. Mazze

Council Liaison

Susan Cicilline-Buonanno
Christopher Wilkens

2015 ECONOMIC DEVELOPMENT COMMITTEE ATTENDANCE BREAKDOWN

Number of Regular Meetings held: 12

Number of Special Meetings held: 1

- Chris Laccinole: 12 meetings attended
- Nicholas Cataldo: 10 meetings attended
- Jason Colonies: 5 meetings attended (New Member as of July)
- Breta M. Combs: 7 meetings attended (New Member as of May)
- Kevin Durfee: 6 meetings attended
- Tonia Durfee: 4 meetings attended
- Stephen E. Glazer: 12 meetings attended
- Joseph Lembo III: 9 meetings attended (New Member as of April)
- Diann Mann: 7 meetings attended
- Edward M. Mazze: 10 meetings attended

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Assembly Room at the Narragansett Town Hall
Tuesday January 20, 2015 at 6:30 PM

The Chairman opened the meeting at 6:33 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	P
	Tonia Durfee	P
	Diane Mann	P
	Stephen E. Glazer	P
	Edward M. Mazze	P
	Carol Stuart	P
	Nicholas Cataldo	Late Arrival – 6:40 pm
	Chris Wilkins	P (Town Council Liaison)
	Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF DECEMBER 17, 2014

Approved, by vote of 7 - 0

REGULAR AGENDA

AGENDA ITEM 1 – HOMESTEAD EXEMPTION

Stephen Glazer proposed that the Committee authorize him, at the February 17th workshop with the Town Council on the Homestead Exemption Proposal of the EDC, to offer an alternative to eligibility for the Homestead Exemption from that previously approved and submitted to the Town Council. Whereupon, on motion of Mr. Glazer, seconded by Edward Mazze it was Resolved, by vote of 7 - 0, as follows:

That Mr. Glazer be authorized to present to the Town Council as an alternative standard for eligibility for the Homestead Exemption that owners of residential properties who do not rent their properties qualify as Residents of Narragansett.

AGENDA ITEM 2 – REVIEW FEEDBACK FROM CHAMBER OF COMMERCE

The Chair recognized Diane Mann who had taken the suggestions of the representatives of the Narragansett Chamber of Commerce presented at our meeting of December 17, 2014 and compiled a list of suggestions for action by the Committee. The list was well received by the Committee and items will be on future agendas for Committee discussion and recommendation.

NEXT MEETING DATE

The Chair reported that the February Meeting will take place on February 17, directly following the workshop scheduled with the Town Council on the Homestead Exemption proposal. The Chair noted that subsequent meetings will take place at 7 pm on the second Wednesday of each month, as approved at our meeting of December 17, 2014 and that a date specific calendar would be circulated.

ADJOURNMENT

On motion by Edward Mazze, seconded by Stephen Glazer, the Committee voted 7 – 0 to adjourn at 7:15 pm.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Tuesday February 17, 2015 at 7:30 PM

The Chairman opened the meeting at 7:30 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	A
	Tonia Durfee	A
	Diane Mann	P
	Stephen E. Glazer	P
	Edward M. Mazze	A
	Carol Stuart	A
	Nicholas Cataldo	P
	Chris Wilkins	A (Town Council Liaison)
	Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF JANUARY 20, 2015

Approved, by vote of 4 - 0

REGULAR AGENDA

AGENDA ITEM 1 – FOLLOW UP TO WORK SESSION WITH TOWN
COUNCIL ON HOMESTEAD EXEMPTION

The Committee discussed what all felt was a positive reception by the Town Council to its Homestead Exemption Proposal.

AGENDA ITEM 2 – REVIEW OF CHAMBER OF COMMERCE
SUGGESTIONS

The Chair recognized Diane Mann who, following the recommendation of the Chamber of Commerce as to signage in the Pier, proposed changes to and additions to the signage identifying the Pier Marketplace, whereupon, it was proposed, seconded and approved by vote of 4 – 0, as follows:

That the Committee recommend to the Town Council that the current sign on the East side of the Oceanside Condominium Association be replaced with the original sign that was on the East entrance to the redevelopment zone, a new sign to be placed on the South side of the overpass between the Hotel and the Theaters announcing “Seaside Shops” and the addition to a signpost containing a Trio sign the addition of a sign indicating the presence of a Dunkin Doughnuts in the redevelopment zone (subject to the approval of the Trio Restaurant.

NEXT MEETING DATE

The Chair reported that the next meeting will take place at 7 pm on Wednesday, March 11th, and reiterated that subsequent meetings will take place at 7 pm on the second Wednesday of each month, as approved at our meeting of December 17, 2014.

ADJOURNMENT

On motion by the Chair, seconded by Stephen Glazer, the Committee voted 4 – 0 to adjourn at 8:00 pm.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Tuesday April 8, 2015 at 7:00 PM

The Chairman opened the meeting at 7:00 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	A
	Tonia Durfee	A
	Diane Mann	P (late arrival)
	Stephen E. Glazer	P
	Edward M. Mazze	P
	Joseph Lembo III	P
	Breta M. Combs	P
	Nicholas Cataldo	P (late arrival)
	Chris Wilkins	P (Town Council Liaison)
	Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF FEBRUARY 17, 2015

Approved, by vote of 5 - 0

REGULAR AGENDA

AGENDA ITEM 1 – WELCOME JOE LEMBO AND BRETA COMBS TO THE
EDC

The Chair introduced Josseph Lembo III and Breta M. Combs as new additions
to the Narragansett EDC

AGENDA ITEM 2 – ANNUAL REPORT FOR ECONOMIC DEVELOPMENT
COMMITTEE

The Chair pointed out the need to submit the Annual Report to the Town Council

**AGENDA ITEM 3 – FOLLOW UP TO WORK SESSION WITH TOWN
COUNCIL ON HOMESTEAD EXEMPTION**

Stephen Glazer updated the Committee on the status of the Homestead Exemption Proposal submitted to the Town Council

**AGENDA ITEM 4 – REVIEW OF CHAMBER OF COMMERCE
SUGGESTIONS**

The Committee reviewed the list of items suggested by the Chamber of Commerce. Chris Wilkins offered to pursue the creation of a Town Calendar of Events. Diane Mann will meet with the Chamber of Commerce to enlist the Chamber's help in soliciting sponsors for the EDC Banner Program. The members agreed to review the suggestions of the Chamber and submit to the Chair areas of interest they would, individually, be willing to pursue

AGENDA ITEM 4 – REVIEW OF 2015 MEETING SCHEDULE

The Chair reported that the Committee had previously voted to meet on the second Wednesday of the month at 7 pm, and asked the Committee to confirm if that arrangement was satisfactory, whereupon, on motion of Mr. Glazer, seconded by Edward Mazze it was Resolved, by vote of 7 - 0, as follows:

That meetings of the EDC take place on the second Wednesday of each month at 7:00 pm.

NEXT MEETING DATE

The Chair reported that the next meeting will take place at 7 pm on Wednesday, May 13th.

ADJOURNMENT

On motion by Edward Mazze, seconded by Stephen Glazer, the Committee voted 7 -0 to adjourn at 8:28 pm.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday May 13, 2015 at 7:00 PM

The Chairman opened the meeting at 7:03 pm.

The Secretary called the roll –

Chris M. Laccinole	P
Kevin Durfee	P
Tonia Durfee	A
Diane Mann	P
Stephen E. Glazer	P
Edward M. Mazze	P
Joseph Lembo III	P
Breta M. Combs	P
Nicholas Cataldo	P
Chris Wilkins	P (Town Council Liaison)
Susan Buonanno	P (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF April 8, 2015

Approved, by vote of 8 - 0

REGULAR AGENDA

AGENDA ITEM 2 – REVIEW OF CHAMBER OF COMMERCE
SUGGESTIONS

The Committee reviewed the list of items suggested by the Chamber of Commerce, focusing on a presentation of Christine M. Quigley, Operations Manager of the Narragansett Chamber of Commerce, on the Banner Project. There was debate over the division of effort between the Chamber and the Town, and the sharing of revenues from the selling of advertising add-ons to the Banners. Chris Wilkins (Town Counsel Liason) and Christine M. Quigley agreed to discuss these open items. Further, Susan Buonanno (Town Council Liason) offered to contact local colleges and universities to get interns to assist the Town in implementing this and other projects.

AGENDA ITEM 3 – THE HOMESTEAD EXEMPTION

The Chair reminded the Committee that a Work Session with the Town Council on this topic is scheduled for June 15 at 6:30 pm.

AGENDA ITEM 4 – THE BIKE PATH

Chris Wilkins opened a discussion on the progress of the portion of the Bike Path, approved by the Town Council several years ago, to run from Mumford Road to the Town Beach. It was agreed to invite David and Rose Smith, advocates for the Bike Path to our next meeting to get an update on their efforts to enlist support for the project.

AGENDA ITEM 5 – SCHEDULE REVIEW

The Chair asked the Committee to confirm availability for Meetings during the Summer Months and to re-affirm the day and time selected for meetings. The Committee Members affirmed Summer availability and re-affirmed the selection of the Second Wednesday of the Month ant 7:00 pm for meeting date and time.

Dates for Meetings for the balance of 2015 are as follows:

June 10

July 8

August 12

September 9

October 14

November 11

December 9

ADJOURNMENT

On motion by Kevin Durfee, seconded by Nicholas Cataldo, the Committee voted 8 -0 to adjourn at 8:33 pm.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday June 10, 2015 at 7:00 PM

The Chairman opened the meeting at 7:24 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	A
	Tonia Durfee	A
	Diane Mann	A
	Stephen E. Glazer	P
	Edward M. Mazze	A
	Joseph Lembo III	P
	Breta M. Combs	P
	Nicholas Cataldo	P
	Chris Wilkins	A (Town Council Liaison)
	Susan Buonanno	P (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF May 13, 2015

Approved, by vote of 5 - 0

REGULAR AGENDA

AGENDA ITEM 2 – BANNERS

The Committee discussed the confusion that occurred at the last meeting over the financial terms of the proposed add-on advertising to the Town Banners. The Chair then noted that the Narragansett High School and Middle School art students won first prize in a state wide competition and, further, that the Banners had a short useful life and needed routine replacement, and proposed that the Town engage the art students in the design of replacement banners. Whereupon it was proposed by the Chair, seconded by Breta Combs and approved by vote of 5 – 0 as follows:

“That the Committee ask the Narragansett Superintendent of Schools to solicit designs for Narragansett Banners from the art departments of the Narragansett Schools.”

The Chair then reported on the potential value of Narragansett Banners that have served their useful life as historical items, and noted that the effectiveness of the Committee would be enhanced by full or even part time involvement of a coordinator, whereupon, it was proposed by the Chair, seconded by Joseph Lembo, and approved by vote of 5 – 0 as follows:

“That the EDC collect the Narragansett Banners at the end of the summer season for purposes of sale as historical items, with the proceeds to be applied to the benefit of the Committee.”

AGENDA ITEM 3 – HOMESTEAD EXEMPTION WORKSHOP

The Chair advised the Committee that Monday June 15, at 6:00 pm there will be a workshop with the Town Council on the Committee’s proposal for the enactment of a Homestead Exemption, and that public input will be entertained, and suggested the Committee members reach out to members of the Narragansett Community to attend the workshop to illustrate to the Town Council the diversity of opinions on the topic.

AGENDA ITEM 4 – THE BIKE PATH

The Committee rescheduled the discussion of progress on the bike path extension through Canonchet Farm, and proposed that for next month’s agenda, a representative of Friends of Canonchet be invited to discuss possible initiatives to broaden the awareness of the Canonchet Farm and the potential uses of the site.

ADJOURNMENT

On motion of the Chair, seconded by Nicholas Cataldo, the Committee voted 5 – 0 to adjourn at 8:12.

The next meeting of the Committee will be on July 8 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday July 8, 2015 at 7:00 PM

The Chairman opened the meeting at 7:01 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	A
	Tonia Durfee	A
	Diane Mann	P
	Stephen E. Glazer	P
	Edward M. Mazze	A
	Joseph Lembo III	P
	Breta M. Combs	P
	Nicholas Cataldo	A
	Jason Colonies	P
	Chris Wilkins	P (Town Council Liaison)
	Susan Buonanno	P (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF June 10, 2015

Approved, by vote of 5 - 0

REGULAR AGENDA

NEW MEMBER

The Committee welcomed Jason Colonies, newly elected to the Committee by our Town Council.

AGENDA ITEM 2 – BANNERS

The Committee heard a presentation by Pam Nolan, our Town Manager, Christine Quigley from the Narragansett Chamber of Commerce and John Szymanski, Narragansett Highway Department Foreman on the status of the Banner Program, and the progress toward the implementation of the Banner attachments that would indicate sponsorship by local businesses. Costs, policies and process were discussed, and the Committee was informed that the first year

of sponsorship would be a “beta” year and that future pricing, policy and procedures would be determined after the first year’s experience. The Chair made the suggestion, approved at our last meeting, that the Town seek design submissions from the art classes at the Narragansett Public Schools, which was well received.

AGENDA ITEM 3 – BIKE PATH

The Committee welcomed Rosemary and David Smith, longtime advocates for the extension of the William O’Neil Bike Path from its current terminus at Road to the Narragansett Beach, through Canonchet Farm. The Committee was brought up to date on the progress of the Town’s efforts to obtain route approval and funding from/through RIDOT and its Environmental Council. The Committee was advised that RIDOT will be finalizing a Feasibility Study indicating the several possible routes of the Bike Path Extension and the respective costs and urged the EDC to then review the Feasibility Study and make recommendations to the Town Council, including that, once the preferred route is chosen, that efforts be focused on ensuring that our request for approval and funding be recognized in the State Transportation Improvement Plan that will commence in September.

AGENDA ITEM 4 – HOMESTEAD EXEMPTION

The Chair updated the Committee on the status of the EDC’s Homestead Exemption proposal. The Chair reported on the confusion in the general public of the effects of the Homestead proposal, and the need to offer a forum for the public to be informed of the several choices currently available to the Town Council and their impact. Stephen Glazer pointed out that the new state-wide tax on short term rentals has gone a long way to the goal of the EDC to encourage some landlords to offer year round, non-seasonal rentals, and urged the Town Council Liasons present to consider removal of the rate differential between Residential and Commercial Properties, which was the second leg of the EDC’s Homestead proposal. It was pointed out that since the EDC’s adoption of the Homestead Proposal, several new members have joined our ranks, and that they should be brought up to date on the Homestead Exemption as proposed by the EDC and its purposes.

ADJOURNMENT

On motion of the Chair, seconded by Joseph Lembo, the Committee voted 6 – 0 to adjourn at 8:53.

The next meeting of the Committee will be on August 12 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday August 13, 2015 at 7:00 PM

The Chairman opened the meeting at 7:01 pm.

The Secretary called the roll –

Chris M. Laccinole	P
Kevin Durfee	A
Tonia Durfee	A
Diane Mann	A
Stephen E. Glazer	P
Edward M. Mazze	P
Joseph Lembo III	P
Breta M. Combs	P
Nicholas Cataldo	P
Jason Colonies	P
Chris Wilkins	A (Town Council Liaison)
Susan Buonanno	P (Town Council Liaison)

CONSENT AGENDA

AGENDA ITEM 1 -MINUTES OF THE MEETINGS OF July 8, 2015

Approved, by vote of 3 - 0

REGULAR AGENDA

OLD BUSINESS

The Committee received an update from Christine Quigley of the Narragansett Chamber of Commerce on progress toward the implementation of the Banner attachments that would indicate sponsorship by local businesses. Ms. Quigley reported that 296 solicitations were sent out with 16 sales achieved to date.

AGENDA ITEM 2 – TAX POLICY UPDATE

Stephen glazer reported on the status of the committee's Homestead Exemption proposal. Mr. Glazer noted that several members of the Town Council seemed reluctant to support the aggressive proposal of the Committee and that with all of the competing proposals and interests in the community the public is confused as to what is being offered. Mr. Glazer further reported that the primary purpose of

the Committee's proposal, to encourage an increase in year round rentals by increasing the tax burden on seasonally rented properties, has been more than met by the imposition by the State of Rhode Island of an 8% short term rental tax, the Committee might be more likely to succeed in its efforts by offering an alternative to the Council that would end the Split Tax Rate on Commercial properties, and streamlining the Homestead Exemption to apply to Resident Owner Properties only for the purpose of negating the slight increase that would result to such properties by elimination of the Split Tax Rate.

WHEREUPON, it was moved, seconded and approved by vote of 7-0 as follows:

That at the next public hearing on the EDC's Homestead Exemption Proposal, Mr. Glazer be authorized, in his discretion, based upon the tenor of the meeting and commentary of the Council members to suggest that, as the primary purpose of the Committee's proposal, to encourage an increase in year round rentals by increasing the tax burden on seasonally rented properties, has been more than met by the imposition by the State of Rhode Island of an 8% short term rental tax, that the EDC would support, in lieu of its Homestead Exemption Proposal, as presented, the elimination of the Split Tax Rate on Commercial properties, and streamlining the Homestead Exemption to apply only to Resident Owner Properties for the purpose of negating the slight increase that would result to such properties by elimination of the Split Tax Rate.

AGENDA ITEM 3 – ACTION PLAN

Edward Mazze suggested that, rather than specific initiatives, the EDC return to its core purpose, and prepare and present to the Town Council an analysis of the meaning of Economic Development and what it means for the Town of Narragansett. Nicholas Cataldo offered to assist Dr. Mazze in this effort.

Dr. Mazze then suggested that an effort be made to create a forum where the Chairs of the several Town Committees could meet and discuss and coordinate efforts for the benefit of the Town. The Chair reported that he had begun the process, and Susan Buonanno, Town Council Liason, indicated that she would assist in bringing this about.

AGENDA ITEM 4

The Chair reported that the Feasibility Study from RIDOT was expected and that when issued he would bring it to the attention of the Committee.

AGENDA ITEM 5 – LIBRARY/WORKSHOPS

Edward Mazze opened the discussion on the need for the Town Council to support the Library. Nicholas Cataldo explained to the Committee the scope of the service the Library provides to the community. It was proposed that the Committee join with the Library Board to hold public workshops on the needs, purposes and benefits of the Library. This concept was expanded as a means of increasing public awareness of other important municipal assets, such as the Canonchet Farm and the South County Museum. The Chair indicated he would discuss with the Town Clerk possible dates and locations for this purpose.

ADJOURNMENT

On motion of the Edward Mazze, seconded by Joseph Lembo, the Committee voted 7 – 0 to adjourn at 8:30.

The next meeting of the Committee will be on September 9 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday September 9, 2015 at 7:00 PM

The Chairman opened the meeting at 7:00 pm.

The Secretary called the roll –

Chris M. Laccinole	P
Kevin Durfee	P
Tonia Durfee	A
Diane Mann	A
Stephen E. Glazer	P
Edward M. Mazze	P
Joseph Lembo III	P
Breta M. Combs	P
Nicholas Cataldo	P
Jason Colonies	P
Chris Wilkins	A (Town Council Liaison)
Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

MINUTES OF THE MEETINGS OF August 12, 2015

Approved, by vote of 6-0

REGULAR AGENDA

AGENDA ITEM 1 – LIBRARY

The Chair introduced Laurie Kelly, chair of the Board of the Maury Lootjens Memorial Library. Ms. Kelly described the inadequacy of the current library facility, the intensity of use of the library and the value of the library to the community. She advised the Committee that the Library Board has scheduled a workshop with the Town Council for September 28 at which the Board will present 4 alternatives for arriving at a library capable of meeting the needs of the community:

- Renovation/expansion of the existing facility;
- Demolition and construction of the existing facility at current location;
- Use of the empty market at the Pier
- Construction of a new facility on Town owned (and currently unused) land

The Committee was urged to attend the work session on September 28th, and Kevin Durfee suggested that the Committee send a letter to the Town Council containing a sense of the Committee that an enhanced and improved library is in the best interest of the Town.

WHEREUPON, it was moved, seconded and approved by vote of 7 – 0 as follows:

That the EDC send to the Town Council the following:

“The Economic Development Committee supports the need for a state of the art library facility and suggests that the Town Council work together with the Board of the Maury Lootjens Memorial Library to explore development options”

AGENDA ITEM 2 – COMPREHENSIVE PLAN

Mr. Glazer reported that the Planning Board had scheduled the first of two public hearings on the Comprehensive Plan for Thursday, September 10 at the North Pavillion of the Town Beach, and urged the members to attend.

AGENDA ITEM 3 – BIKE PATH

The Chair welcomed Rosemary and David Smith for an update on the progress of the bike path extension from Mumford Road to the Town Beach. The Smiths reported that the Feasibility Study from the Department of Transportation would issue soon and that upon issue, that the Committee review the Study. The Smiths also reported that the Department of Transportation is currently devoting available resources to bridge repair and will likely turn the next steps in the process to the Rhode Island Department of Environmental Management. The Chair then indicated that the Committee should, after review of the Feasibility Study and a decision is made on the routing of the bike path extension, investigate possible federal sources of funding.

AGENDA ITEM 4 – TAX POLICY UPDATE

Stephen Glazer reminded the Committee that at our last meeting, due to the new imposition by the State of a substantial short term rental tax, and the confusion, both on the part of the public and members of the Town Council as to the many versions of tax proposals that arose after the Committee suggested its Homestead Exemption, that the Committee resolved to suggest to the Town Council a simpler version of its earlier proposal. Mr. Glazer then reported that reading of the last census figures reveals that the ratio of Seasonal Rentals to Year Round Rentals is approximately 93% to 7%, a state of affairs that the Committee has heretofore resolved should be in better balance. Mr. Glazer offered the suggestion that to further assist in bringing these numbers into better balance, while at the same time presenting a simpler choice for the Town Council, that the Committee withdraw its proposal for a Homestead Exemption and propose to the Town Council a substantial increase in the Rental Registration Fee, of a magnitude to fully cover the costs of administration and enforcement of rental related ordinances, but, for year round rentals only, leave the Rental Registration Fee as it currently is.

WHEREUPON, it was moved, seconded and approved by vote of 7-0 as follows:

That the Committee withdraw its proposal for a Homestead Exemption and instead propose to the Town Council that the Rental Registration Fee be substantial increased to fully cover the cost of administration and enforcement of

rental related ordinances, and, further, in order to encourage an increase in year round rental, to exempt properties that rent to year round tenants from this increase.

Mr. Glazer then suggested that the Committee continue its support of elimination of the split tax rate in order to encourage increased economic development.

WHEREUPON, it was moved, seconded and approved by vote of 7-0 as follows:

That the Town Council eliminate the split tax rate and apply a single tax rate to all properties in the Town of Narragansett.

AGENDA ITEM 5 – ACTION PLAN

No action was taken on this item

ADJOURNMENT

On motion of the Edward Mazze, seconded by Jason Colonies, the Committee voted 7 – 0 to adjourn at 8:30.

The next meeting of the Committee will be on October 14 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday October 14, 2015 at 7:00 PM

The Chairman opened the meeting at 7:00 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	A
	Tonia Durfee	A
	Diane Mann	P
	Stephen E. Glazer	P
	Edward M. Mazze	P
	Joseph Lembo III	Late Arrival
	Breta M. Combs	A
	Nicholas Cataldo	P
	Jason Colonies	A
	Chris Wilkins	P (Town Council Liaison)
	Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

MINUTES OF THE MEETINGS OF September 9, 2015

Approved, by vote of 5-0

REGULAR AGENDA

AGENDA ITEM 4 – TAX POLICY

The Chair recognized Stephen Glazer who requested that the Committee take Agenda Item 4, Tax Policy out of order.

WHEREUPON, it was moved, seconded and approved by vote of 5– 0 as follows:

“That the EDC take Agenda Item 4, Tax Policy Update, out of order, as the first item of business on the Regular Agenda.”

Mr. Glazer then reported that several members of the Town Council intended to place tax reform on their agenda for Monday, October 19, and that among the proposals to be discussed will be elimination of the Split Tax Rate and a Homestead Exemption to offset and increase of real estate taxes on Narragansett Residents that might result. Mr.

Glazer asked the Committee to re-affirm its support for a Homestead Exemption limited to Owner Occupied Residential Real Estate.

WHEREUPON, it was moved, seconded and approved by vote of 6– 0 as follows:

“That the EDC re-affirm its proposal and support for a Homestead Exemption for Owner Occupied Real Property and that Mr. Glazer attend the Town Council meeting on October 19 to support both the elimination of the Split Tax Rate, approved by the EDC at its meeting of September 9, 2015, and the Homestead Exemption.”

AGENDA ITEM 2 – COMPREHENSIVE PLAN

Mr. Glazer reported that the Planning Board had scheduled the second of two public hearings on the Comprehensive Plan for Thursday, October 14 at the North Pavillion of the Town Beach, and urged the members to attend.

AGENDA ITEM 3 – BIKE PATH

The Chair reported that release of the Feasibility Study from the Rhode Island Department of Transportation was imminent.

AGENDA ITEMS 5 AND 6 – ACTION PLAN/EDC REPRESENTATION AT OTHER TOWN COMMITTEES

At the request of Dr. Mazze, these items were taken together. Dr. Mazze lamented the fact that there is no Town employee providing support to the Committee or keeping the Committee updated on action and issues confronting the Town and its several other Committees, and, further, asked Chris Wilkins, Town Council liaison to the EDC, to suggest to the Town Manager that she or a member of her staff attend some of our meetings to provide such updates to the Committee. Further, Dr. Mazze requested that, by way of action items, the Town Council Liaisons provide recommendations and references of matters to which the Town Council would prefer the Committee to devote its time and effort.

ADJOURNMENT

On motion of the Edward Mazze, seconded by Joseph Lembo, the Committee voted 5 – 0 to adjourn at 8:15.

The next meeting of the Committee will be on November 18 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday November 18, 2015 at 7:00 PM

The Chairman opened the meeting at 7:05 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	P
	Tonia Durfee	A
	Diane Mann	A
	Stephen E. Glazer	P
	Edward M. Mazze	P
	Joseph Lembo III	P
	Breta M. Combs	P
	Nicholas Cataldo	P
	Jason Colonies	P
	Chris Wilkins	A (Town Council Liaison)
	Susan Buonanno	P (Town Council Liaison)

CONSENT AGENDA

MINUTES OF THE MEETINGS OF October 14, 2015

Approved, by vote of 7-0, with 1 Abstention

REGULAR AGENDA

AGENDA ITEM 1 – TAX POLICY UPDATE

The Chair reported on the passage by the Town Council of the resolution directing the Solicitor to prepare and send up to the State Legislature enabling legislation to permit Narragansett to enact a Homestead Exemption, with a permitted range of up to 10%. This is the penultimate step in a long process for the EDC, and part of the expected dropping of the split tax rate, thereby reducing taxes on commercial properties, and the approval of the aforesaid Homestead Exemption as part of tax policy revision. The Chair suggested that as the process proceeds to its conclusion, that the members be prepared to assist in the process.

AGENDA ITEM 2 – BIKE PATH

The Chair reported that the Bike Path Feasibility Study from the Rhode Island Department of Transportation has been published and that it was available on the website of the Town. He suggested careful attention to the last 11 pages of the study. Liason Susan Buonanno indicated that the Town Council was moving quickly to meet with RIDOT for the purpose of eventually obtaining Transportation Improvement Program funds for the bike path.

AGENDA ITEM 3 - EDC QUESTIONNAIRE TO BUSINESS

Kevin Durfee reported on the questionnaire the South Kingston EDC propounded to the South Kingston business community and suggested that the Committee revise and adopt that questionnaire for circulation to the Narragansett business community. It was suggested that the use of digital media be investigated for this purpose. Kevin Durfee and Breta Combs agreed to undertake this on behalf of the Committee, and requested that all Committee Members email their suggestions for revision of the South Kingston questionnaire for use in Narragansett by December 2, 2015.

AGENDA ITEM 4 – COMPREHENSIVE PLAN

Stephen Glazer reported that the Planning Board had completed and closed public hearings on the Comprehensive Plan, and had held the first of 2 planned meetings for deliberation on the changes and amendments suggested by the public at the public hearings. The second of the 2 deliberations by the Planning Board is scheduled for December 14, 2015 in the Assembly Hall.

AGENDA ITEMS 5 – ACTION PLAN

The Chair suggested that the Committee look into revival of the Trolley Service, one to and from the Beach and a remote parking lot and a second one that would make a loop of the Town and it's attractions. Joseph Lembo reported that the Chamber of Commerce had also begun discussions on the revival of the trolleys. The Committee suggested that it partner with the Chamber in this effort. Nicholas Cataldo and Joeseph Lembo agreed to undertake this on behalf of the Committee.

ADJOURNMENT

On motion of the Edward Mazze, seconded by Jason Colonies, the Committee voted 8 – 0 to adjourn at 8:15.

The next meeting of the Committee will be on DECEMBER 9 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall.

MINUTES

of the

REGULAR MEETING OF THE NARRAGANSETT ECONOMIC DEVELOPMENT COMMITTEE

Held at The Large Board Room at the Narragansett Town Hall
Wednesday December 9, 2015 at 7:00 PM

The Chairman opened the meeting at 7:02 pm.

The Secretary called the roll –	Chris M. Laccinole	P
	Kevin Durfee	P
	Tonia Durfee	A
	Diane Mann	A
	Stephen E. Glazer	P
	Edward M. Mazze	P
	Joseph Lembo III	P
	Breta M. Combs	P
	Nicholas Cataldo	A
	Jason Colonies	P
	Chris Wilkins	P (Town Council Liaison)
	Susan Buonanno	A (Town Council Liaison)

CONSENT AGENDA

MINUTES OF THE MEETINGS OF November 18, 2015

Approved, by vote of 7-0

REGULAR AGENDA

AGENDA ITEM 1 - EDC SURVEY OF BUSINESS OWNERS

Kevin Durfee opened a review of the Questionnaire published by the South Kingston EDC. The Committee reviewed the questions and format and made substantial alterations based on the specific and unique qualities of Narragansett. Kevin Durfee and Bretta Combs agreed to undertake revision of this questionnaire, and invited any further suggestions to be emailed them. Kevin also introduced Christine Quigley from the Narragansett Chamber of Commerce to discuss use of the Chamber's membership lists in the ultimate distribution of the Narragansett Questionnaire when completed.

AGENDA ITEM 2 – TROLLEY

Joe Lembo reported on the support in the Chamber of Commerce for the re-introduction of Trolley Service, for transport between the beach and remote parking lots, and for a tourist circuit to points of interest in Narragansett and possibly in Wakefield. Mr. Lembo reported that the new owners of Narragansett Trolley, Betsy and Corey Sullivan expressed interest in providing trolley services. Chris Wilkins offered to obtain responses from past Requests For Interest to third party trolley providers, and directed the Committee to Steven Wright, of the Town's Parks and Recreation Department to be educated on prior efforts and experiences with trolley service.

AGENDA ITEMS 3 – PARKING METERS

Joe Lembo reported on the suggestion of the Narragansett Chamber of Commerce to install parking meters. Chris Wilkins reported that the Town Council would not be interested in parking meters for any part of the town.

AGENDA ITEM 4 – TAX POLICY UPDATE

Stephen Glazer questioned whether the Enabling Legislation, approved by the Town Council, had been forwarded to the State Legislature for consideration. Chris Wilkins indicated that the task was in the hands of the Solicitor, and added that, the second aspect of the EDC recommended Tax Policy change, elimination of the Split Tax Rate, would be placed by him on the Town Council Agenda in January. Members were encouraged to attend that Town Council meeting and to ask business owners and owners of commercial property to attend.

AGENDA ITEM 5 – BIKE PATH

The Chair reported that the Bike Path Feasibility Study from the Rhode Island Department of Transportation has been published, and that the Town Council had reviewed the report and approved the "Brady" route. Chris Wilkins indicated that the Town would be making formal application for Transportation Improvement Program funds for the bike path.

AGENDA ITEM 6 – CALENDAR

The Chair opened the discussion of the choice of date and time for EDC meetings in 2016. The Committee agreed, by acclamation, to continue the policy of holding meetings on the second Wednesday of the month at 7:00 pm

ADJOURNMENT

On motion of the Edward Mazze, seconded by Stephen Glazer the Committee voted 7 – 0 to adjourn at 8:10.

The next meeting of the Committee will be on January 13 at 7:00 pm in the Large Boardroom at the Narragansett Town Hall.

TOWN OF NARRAGANSETT CITIZENS FINANCE COMMITTEE
ANNUAL REPORT - 2015

The Finance Committee members are:

Harris Chorney - Chair
Mark Abrahams - Vice Chair
William Moylan
Maria Spanos
Richard Vangermeersch
Chris Lefoley - Alternate
Patrick Murray - Town Council Representative

'16 FEB 4 15:31

The finance committee met eight (8) times during the 2015 calendar year. The committee gave presentations to the Town Council three times during the year on the following matters: the committee's proposed "Letter to Taxpayers on the Town's Financial Condition"; Feedback on the proposed 2015/16 budget, and; a recommendation to form a town employees' benefits committee.

All members attended a majority of the committee meetings. The Town's Finance Director, Town Manager, Superintendent of Schools and the school's Finance Director attended various Committee meetings.

The committee reviewed its charter and found that it had met its charge except in the area of review of purchasing policies and procedures. This item has been on the committee's agenda but due to the conversion to a new financial system is being deferred.

The Committee focused on the following areas:

- A continued review of the sustainability of the Town's pension and OPEB costs. This resulted in a presentation to the Town Council concluding that such costs continued to be unsustainable. Additionally, the Committee drafted a letter to taxpayers on the overall financial condition of the Town, which was submitted to the Town Council. The Council rejected the recommendations that the letter be mailed to taxpayers along with annual property tax bills.
- The committee proposed to the Town Council that the charter of the Pension Board be revised to explicitly encompass OPEBs, as well as explicitly encompassing pension and OPEB unfunded liabilities. If the Pension Board was not granted the authority then the committee recommended that a Town Employees Benefits Committee should be established to monitor Pension and OPEB costs, funding and unfunded liabilities. The Town Council rejected the recommendation.
- Reviewed and provided feedback to the Town Manager, Finance Director and the Town Council on the fiscal 2015/16 budget. Some members of the committee attended workshops held between the Town Council and Department heads to discuss the proposed budget.
- Review results of fiscal 2014 annual audit, including the CAFR, and external auditor's internal controls observations and recommendations.
- Review and comment on monthly Statement of Budget Operations

Submitted by: Harris Chorney, committee chair
Approved by committee on December 14, 2015



GALILEE ADVISORY COMMITTEE

2015 Annual Report

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
www.narragansettri.gov
(401) 789-1044

2015 Accomplishments:

- GAC Participation in 2015 'Gansett days
- Sidewalk planters and plantings
- Continued flags on island at entrance to Galilee
- Continued banners on light poles throughout the port
- Continued hanging flower baskets on Galilee light poles
- Benches throughout Galilee
- Addition of exit sign leaving Galilee at Sand Hill Cove

'15 DEC 9 AM 11:44

GALILEE ADVISORY COMMITTEE

Chair

Kevin M. Kosko

Members

Matt Mannix
Raymond DeRosa
Ed Duckworth
Barry L. Keinard
John A. Thompson
Richard Peter Watelet
William G. Shepherd
Harvey Cataldo
David Crook
Linda McArthur

2015 Topics Monitored & Discussed:

- Replacement of the Great Island Bridge
- Renovation of the RI DEM Galilee public boat ramp
- Ongoing bulkhead repair project
- Salty Brine Fishing Pier(s)
- Fund 43 Landing Fees distribution
- Galilee parking
- Continued idea's for Galilee improvement projects
- East Wall reconstruction project
- Galilee directory sign project

Attendance:

The Committee met every second Tuesday of every month in 2015.

All members listed to the left of this report were regularly present for all meetings in 2015 except for Mr. Duckworth & Mr. Crook who attended occasionally.

**Narragansett Harbor Commission
25 Fifth Avenue
Narragansett, Rhode Island 02882**

January 5th 2016

Mr. Matthew Mannix, President
Narragansett Town Council
25 Fifth Avenue
Narragansett, Rhode Island 02882

RE: Annual Report and Attendance Record

Honorable Town Council,

First off I would like to say that for me it is an honor to serve with the members of this commission. Each and every member has his own unique skill sets and they are all very knowledgeable of the workings of the Town waters.

It is because of this that the RI CRMC holds the Town of Narragansett's HMP up as a road map for other Rhode Island towns to follow while they work on their individual harbor management plans.

Attendance of the members of this commission is exemplary, with absolutely zero problems with unexcused absences; even excused absences are too few to mention. It is evident that our members enjoy what they are doing and we always have a quorum.

I am pleased to report that the Narragansett Harbor Commission has had a very productive 2015 year and pursuant to the Narragansett Code of Ordinances :

Sec: 82-128 (9) Additional powers and duties

To review and make recommendations on proposed water use activities contiguous to the waterfront, and in the waters within the jurisdiction of the town that are received for review by other municipal agencies

We as a body have reviewed several dock applications to ensure that they would not interfere with Town Right of Ways, Fairways or Mooring Fields.

We work closely our Harbormaster to stay on top of all situations that involve our Towns waterways – the Harbor Commission has an outstanding working relationship with our Harbormaster, Kevin Connors, he is doing an outstanding job for the Town.

We have submitted a draft copy of our updated plan to the town solicitor and the CRMC for review prior to turning it over to the Town Council for approval.

The Plan revisions have taken the bulk of our time the past few years as we have had to deal with aquaculture applications and other issues that have taken up some of our meetings.

We have diligently worked on this plan page by page removing obsolete material such as goals that have been reached, updating material such as water quality data, commercial and recreational fishing data etc.

We work closely with the Harbormaster to examine which ordinances need to be changed, removed or added to help make everyday use of the pond fair, equitable and safe for all users.

With the Plan now updated we envision 2016 as a year to work on water quality in our waterways and improvements in how we can make the administration of our mooring plan less arduous for our harbormaster.

If the Council has any questions please feel free to contact us:

Respectfully,

Harvey Cataldo
Chairman



Cc: Narragansett Harbor Commission – all members

2015 Annual Report

Narragansett Historic District Commission

Overview

The following report provides a description of the key activities and accomplishments of the Narragansett Historic District Commission (Commission), through the past calendar year.

Mission

The Historic District Commission's primary goal is to maintain the historic architecture located within the five historic districts of Narragansett. We preserve the seaside character of Narragansett by use of a review and approval process subject to specific guidelines tailored to the needs and requirements of Narragansett. The Commission is an assistive resource to the community and aids citizens in the process of preservation and restoration of its architecture.

Guidelines

The Standards & Guidelines adopted and put into immediate usage in 2010 are the foundation of all decisions by the Commission as they relate to requests to alter, construct or demolish structures in the Town's five (5) local Historic Districts. These seventy-eight (78) guidelines, which parallel performance manuals throughout the State along with the Department of Interior Standards, were tailored to fit specific needs and environmental concerns of the Narragansett locality.

Hearings

During the 2015 calendar year, the Commission reviewed and approved in entirety or with limitations:

Public Hearings: Eight (8) projects (See attached list)

Administrative approvals in 2014: Six (6) Projects (See attached List)

Assistive Resources

- Pre-application Process: Applicants may informally present their intended renovations to the Commission in a round table format to achieve an insight as to the appropriateness of their project. Reviewed five (5) projects in 2015.
- Liaison Staff Guidance: Community Development is always available during business hours to guide homeowners and answer their questions.
- Website: The NHDC page is maintained by Community Development and is linked to the Town of Narragansett website. All of the available requirements and resources can be found there.
- Guidelines: A list of seventy-eight guidelines has been created and can be viewed on our website. Also provided are descriptions of specific do's and don'ts to preserve your property along with photos and drawings.
- Property Owner's Guide: A brief step-by-step guide describes the entire process which is also available on our website
- Narragansett Historic District Commission House Doctor Consultant: The N.H.D.C. H.D.C. provides direct consultation for any problem that a homeowner may have with their property. This includes free site visits and analysis when necessary.
- Tip of the Month: Advertised monthly in the Narragansett Times is a tip which provides helpful, seasonal guidance to ensure property maintenance for homeowners.
- Resource List: The Commission maintains and has on file a list of local, competent, craftsmen, architects, engineers, consultants and contractors.
- Advisory Assistance: The HDC will provide comment on any project or program that the Town Council or other board may request and on specific issues of rare impact will consider commenting on situations in Non-historic districts.

Special Projects

'Earles Court Water Tower':

In 2015 the Commission continued its partnership with Sallie Latimer of Sherry Cottages on Gibson Avenue to promote the rehabilitation of the wooden structure which once adorned the top of the stone abutment in the center of Earles Court. Mrs. Latimer, who received the Town Council's authorization to pursue design and funding for reconstruction of the Tower met with the Commission to update them on her progress.

Expansion of Historic Districts:

The Commission continued its partnership with the Planning Board to study the possibility of expanding the existing districts and/or creation of new historic districts. The informal work group met several times in 2015 to consider this objective. Discussions based on the draft concept mapping of potential areas for designation as "Local Historic Districts" was undertaken. In addition to work group meetings, individual members of the Commission performed field work for each potential area and existing areas designated for expansion. Based on this field analysis, the maps were amended again to incorporate these onsite observations. The Commission has identified three new areas for potential districts and has considered expansion for three existing districts. This work is near completion and should be approved by the Commission in early 2016.

Administrative Approvals:

In 2015, the Commission drafted revisions to several individual guidelines and elements of the Town ordinance that will expand the staff's administrative authority to approve in-kind repairs and small repair and renovations that do not affect the exterior integrity of a regulated structure. A draft ordinance was reviewed on three separate occasions prior to its approval by the HDC. The Town Council held a public hearing on this proposal on May 18, 2015 and approved the new wording in June.

Tax Credit Ordinance:

The Commission has undertaken research into the possibility of proposing a tax credit allowance to property owners who improve the exterior of their regulated historic homes. This would give owners of historic properties a one-time reduction on their tax bill to offset their perpetual tax increase as a result of improvements to their property. This credit would allow a portion of their property tax to be waived only if they had been the subject of review and approval of a Certificate of Appropriateness through the Narragansett Historic District Commission. A draft of the ordinance was completed in 2015 and received a supportive review by the Town Solicitor. This draft ordinance has been transmitted to the Town Council for consideration in 2016.

Future Projects

- Grants: Now that the Commission is qualified as a certified local Government, we are currently considering various projects to explore grant funding for planning and engineering.

2015 Updated List of Commission Members

Keith Lescarbeau: Chair/Restoration Specialist

Larry Vranka: Vice-Chair/Lawyer (resigned at end of his term)

Wayne Douglas: Secretary/Landscape Architect

Gaia Charren: Historic B & B Homeowner – Starr Cottage Inn

Robert Shields: Engineer

Sandra Panzeri: Historic Inn Manager

Moira Hintsä:

Liaison Department

Michael DeLuca: Community Development Director

Bruce Lofgren, Planning Technician

Denise Buonanno: Clerk of Boards

Secretary to Chair

Cheryl Lescarbeau

Historic District Applications
CERTIFICATES OF APPROPRIATENESS
PUBLIC HEARING REVIEWS

Application	Owner	Address	Description
January – December, 2015			
PH – 1	Seascape	38 Newton Avenue	Addition to non-contributing structure
PH – 2	Smith	22 Mathewson Street	Window replacements
PH – 3	Wildfield House	460 Ocean Road	Stone wall reconstruction
PH – 4	Wildfield House	460 Ocean Road	Rear window replacement
PH – 5	Fairlawn	360 Ocean Road	Major renovations/reconstruction
PH – 6	John Short	109 Caswell street.	Construct new addition & garage
PH – 7	Windemere	116 Central Street	New/Repair windows, exterior renov
PH – 8	Starr Cottage	68 Caswell Street	Window replacement
PH – 9	Wardle House	74 Caswell Street	Demo/Replace garage

Historic District Applications EXPEDITED REVIEWS

Application	Owner	Address	Description
2015			
A - 031	St. Thomas More	53 Rockland Street	Reshingle roof of carriage house
A - 032	Pritchard	12 Rockland Street	Reshingle roof
A - 033	Vonnegut	21 Newton Avenue	Replace window sash
A - 034	Turnberry Realty	366 ocean Road	Strip and replace roofing
A - 035	Tortolani	16 Mathewson St.	Re-roof portion of main house
A - 036	Middlebridge School	333 Ocean Rd.	Re-roof, trim and rafter repair

2015 HISTORIC DISTRICT COMMISSION ATTENDANCE BREAKDOWN

Number of Regular Meetings held: 12

Number of Special Meetings held: 2 (held one hour before regular meeting)

- Keith Lesarbeau: 12 meetings attended & 2 Special
- Larry Vranka: 8 meetings attended & 2 Special
- Sandra Panzeri 11 meetings attended & 1 Special
- David Presbrey 6 meetings attended & 1 Special - (resigned on 11/10/15)
- Robert Shields 12 meetings attended & 2 Special
- Gaia Charren 12 meetings attended & 2 Special
- Wayne Douglas 11 meetings attended & 2 Special
- Moira Hintsu 6 meetings attended - (6/9/15 – 1st HDC meeting)

MONTHLY STATISTICS FOR THE 2015 HDC ANNUAL REPORT

DATE PUBLIC HEARINGS

PRE-APPLICATION

1/13 PH: 'Finisterre' 312 Ocean Road – Final Detail Review – James & Priscilla Wong
(Please note the Motions of Approval in Meeting Minutes)

ABSENT: LV & DP

2/10 No Public Hearings

ABSENT: LV & DP

3/10 No Public Hearings

ABSENT: DP

4/14 PH: 'Seascape' – 38 Newton Avenue – Garage Addition – Joshua Teverow – approved 6/0 w/Conditions

PH: 'Smith House' – 22 Mathewson Street – 2 window replacements – Larry Smith – **Approved 6/0**

w/Conditions

ABSENT: WD

5/12 No Public Hearings

ABSENT: DP

6/9: PH: Wildfield House – 460 Ocean Road – changes to existing stone wall along Ocean Road and removal of existing rear east elevation window – Owner: Paul & Jean Moran – **Approved 5/2**

ABSENT: SP

7/14: PH: Wildfield House – 460 Ocean Road – driveway and entrance relocation; Owner: Paul & Jean Moran
Approved 8 to 0, with stipulation that applicant will provide more detailed plans of the stone wall.

FULL HOUSE

8/11 No Public Hearings

ABSENT: LV

9/8: No Public Hearings:

Pre-Application Review: 'Fair Lawn' – 350 Ocean Road; Owner: Mark & Janeen Davis

Pre-application Review: 109 Caswell Street; Owner: John Short

ABSENT: LV;

10/13: PH: 'Fair Lawn' – 350 Ocean Road – Window & Door renovations; Owner: Mark & Janeen Davis,
Approved 8 to 0, with conditions.

PH: 109 Caswell Street – Proposed Addition; Owner: John & Lois Short - **Approved 8 to 0.**

FULL HOUSE - (David Presbrey resigned)

11/10: PH: 'Windermere' – 116 Central Street – Porch addition & window replacement; Owner: Caroline Donovan and Deborah Karel, **Approved 6 to 0**

PH: 'Starr Cottage' – 68 Caswell Street – Window replacements; Owner: Gaia Charren – **Approved 5 to 0.**

FULL HOUSE

12/8: PH:

2015 Annual Report
Narragansett Historical Cemetery Commission

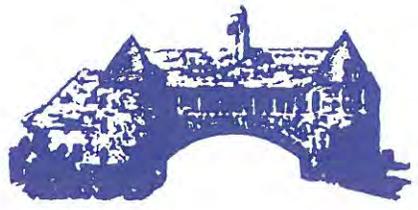
All cemeteries in Narragansett have been adopted.

Due to a death, our Commission is down to 3 members.

Will be working with the Council and Town solicitor to put in an ordinance that would allow property owners who keep the cemeteries in good condition a tax abatement.
This is according to the General Assembly passing RIGL 44-3-63.

Evelyn Wheeler
Chair

12-29-15



NARRAGANSETT HOUSING AUTHORITY
Town Hall, 25 Fifth Avenue, Narragansett, RI 02882
Telephone (401) 789-9489 *TDD (401) 782-0610 *Fax (401) 782-0150

W. Patrick McQueeney
Chairperson

Michael C. McLoughlin
Executive Director

Thomas E. Furey
James R. Arrighi
Rhonda M. McWhinnie
Sean D. Baxter
Members

December 29, 2015

Ms. Anne Irons, Town Clerk
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882

Re: Annual Report and Attendance Record

Dear Anne:

I am pleased to report that monthly meetings were held for the calendar year of 2015 for the Narragansett Housing Authority. There was not severe absenteeism to report by any of our board members.

I will provide a copy of our annual report which will be compiled once our audit is completed by the end of March 2016.

If you should have any further questions feel free to reach me via e mail at nha@netsense.net or via telephone at 401-789-9489. Thank you.

Sincerely,

Michael C. McLoughlin
Executive Director

'16 JAN 6 9:13

JUVENILE HEARING BOARD 2015 ANNUAL REPORT

In 2015 the JHB met 3 times.

The Juvenile Hearing Board for the Town of Narragansett met three times in 2014. January-July JHB did not meet.

August 12- 1 case heard. Full Board in attendance.

Sept 28- follow up to Aug 12 case. Full Board in attendance.

November 16- 1 case heard- 2 juveniles involved. Deb Harig, Rosemary Rucker, Steve Bonzagni attended.

Steve Bonzagni
Chair

Narragansett Land Conservancy Trust 2015 Annual Report

Overview/Support Staff

The Narragansett Land Conservancy Trust is responsible for the stewardship of the Kinney Bungalow, and Middlebridge Property. The Land Trust is supported by both Parks and Recreation and Community Development who oversee the day to day operations for both properties. The Land Trust is also responsible for: 1. Acquiring land, developing land rights and easements, affording priority to environmentally sensitive lands. 2. Preserving open space, farmlands, scenic vistas, wetlands, and critical habitats. 3. Preserving land providing access to coastal waters. 4. Preserving land for future public recreation and educational use.

2015 Key Highlights

Middlebridge

Working in conjunction with Steve Wright, Director of Parks and Recreation and Town Solicitor Dawson Hodgson, the Land Trust accomplished:

- Negotiated a lease with the URI Women's Rowing Team in which the town receives \$20,000 per year for the team to launch boats at property. Team has use of building 95A as an office and to store personal belongings while on the river. The bulk of the committee's time in 2015 was spent on this project.
- Working with the John Lawless of the Town's engineering department, and URI head coach Shelagh Donahoe, the Town applied to Coastal Resources after a special hearing was granted the ability to add a ramping system which allows the team to launch their boats from the dock.
- Work continues on the Management Plan.

Kinney Bungalow and Sunset Farm

- Together with the Narragansett Chamber of Commerce the Land Trust held the second annual "kick off to Fall Restaurant Week" at the bungalow. Eleven restaurants participated, a jazz duo performed.
- An Eagle Scout project to mark the current hiking trails at sunset farms was initiated. The trails will also be opened for cross country skiing.
- The Land Trust continues to advocate for an event coordinator to be put in place to market the property more aggressively than the current marketing which is exclusively for weddings.

Summary of Absences:

Four meetings were cancelled: 6/15, 7/15, 9/15, 12/15

attendance

Jill Lawler 0 , Chris Wilkens 0 , Matt Mannix 1, Terry Fleming 0, Tom Rogers 0,
Chris Goglia 2, Sue Bush 1, Bill Bivona 6, Pati Silvia 2

Council Members

- Matt Mannix
- Chris Wilkens



2015 ANNUAL REPORT

MAURY LOONTJENS MEMORIAL LIBRARY

35 Kingstown Road, Narragansett, RI 02882

In 2015 the Library continued to provide a variety of services, programs and other new resources to meet the community's informational, educational and recreational needs.

Computer Services have been upgraded with VDI technology (Virtual Desktop Infrastructure) to manage the public use computers in order to lower costs related to the maintenance and replacement of outdated equipment.

The use of wireless technology has been expanded by introducing wireless routers for patrons to borrow. These free "Hotspots" provide temporary Internet access and are a great way to stay connected. In addition to wireless hotspots, the library now has the capability for patrons to use wireless printing from their devices along with scanning to USB drives.

Downloadable E-books continue to be a large part of the library's services and their circulation is increasing. This service is offered using the Overdrive platform provided by the library's Ocean State Library Consortium membership. Timely upgrades and improvements to this web based program have contributed to the growth in this resource. In addition there are now downloadable videos and a strong focus on children's materials.

The RI Office of Library Services combined efforts with Ocean State Libraries to have the "One Catalog" which is called, INRHODE. This service allows patrons to place holds on materials from academic libraries through the current public library catalog. This provides ease of access to the patrons for scholarly materials and saves time and money for everyone.

The Library Staff is certainly a valuable resource to the library community. A Technical Services Librarian is now full-time and provides a bridge for patrons to access both old and new technologies. Staff members, Ruth Toupin and Diane Sousa, both retired from the Children's Department this year and will be missed. Training along with education allows staff to stay current and up to date with new library trends as well as improvements to current technology. All staff is required to attend continuing education workshops or classes. Topics reviewed were Downloadable E-books, the use of Research Databases, providing good Customer Service, and Digital Literacy Education.

This year the Friends of the Narragansett Library supplemented the library's operating budget by providing both monetary funding and volunteers for many of the library's programs. Highlights were the summer reading activities, for Children, Gansett Days (RI Lighthouse program), Annual Festival of Lights, Read Across RI Theatre and other events.

The staff and the Friends of the Narragansett Library combined efforts with community resources. Programs offered included local author visits, historical presentations

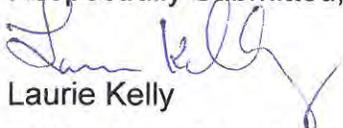
centered on local Narragansett concerns. Programs also included some trendy activities such as a monthly adult coloring club as well as young adult programs introducing topics such as "Scratch", "Imovie", and "Stop Animation" just to name a few.

The Library Board of Trustees, library supporters, volunteers and residents have worked through the year in cooperation with the Town Council to reach a common goal. We are united in providing a state of the art library building/facility in which to better serve the community of Narragansett. Today libraries are more than book depositories and are vital community centers. There continues to be a push towards the proposal of a town wide referendum along with state grants and other local fundraising to continue the building project and to provide for the future.

LIBRARY STATISICAL TIDBITS FOR 2015

- Registered Users: 8,692
- Physical Collection: 78,772
- Circulation : 175,287 items
- Public Computers: 12
- Public Hours: 3,148 hours
- Library Programs: 496 with 8,442 patrons attending
- E-book downloads: 34,658 consortium wide
- Database Access through Library website: 36 statewide/5 locally

Respectfully Submitted,



Laurie Kelly

MLM Library Board of Trustees Chairman

February 12, 2016

Attendance Record for Library Board Meetings -2015

1/5/15 – (Full Board)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Nancy McKenna, Ann Sullivan

1/26/15-(Full Board)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Nancy McKenna, Ann Sullivan

3/9/15- (A. Sullivan absent R. Plaziak new board member appointment)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Nancy Mckenna, Robin Plaziak

4/13/15 – (N. McKenna absent)

Laurie Kelly, Gloria Roman, Gail Sheilds, Ellen Kooima , Ann Sullivan, Robin Plaziak,

5/19/15 – (N. McKenna absent)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Ann Sullivan, Robin Plaziak

6/9/15- (N McKenna absent)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Ann Sullivan, Robin Plaziak

9/14/159- (Full Board)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Nancy McKenna, Ann Sullivan,
Robin Plaziak

11/2/15 (N. McKenna absent R. Plaziak resigns)

Laurie Kelly, Gloria Roman, Gail Shields, Ellen Kooima, Ann Sullivan

All absences were excused in advance.



NARRAGANSETT PENSION BOARD

2015 Annual Report to Town Council

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
www.narragansettri.gov
(401) 789-1044

PENSION BOARD

Chair
Michael V. Stone

Vice Chair
Daniel G Holland

Members
Teri Donovan
Robert Barber
Beth-Ann Laurie
Michael DeLuca
Benedict J. Ingegneri
Matthew S. Turco

Mission

The mission of the Pension Board is to manage the investment of fund assets in accordance with our Investment Policy Statement, as well as the review and approval of pension and buyback requests in accordance with Town Ordinance Chapter 58, Articles 1 and 2.

2015 Accomplishments

- The Pension Board met 13 times in 2015 for regular monthly meetings and special meetings.
- Reviewed the April 2015 Experience Study and FY2015 Actuary Report.
- Reviewed and approved 12 pension requests.
- Met with portfolio manager and finance director on a monthly basis. This update included portfolio's status, market updates, trends, fund allocations, and recommended changes.
- Participated in interactive discussions with, and updates from the following fund managers during the year:
 - Janney Montgomery Scott
 - Stadion
 - Clearbridge
 - SouthernSun
- Approved lowering the assumed discount rate of 7.5 % by .1% annually over the next three years to end at 7.2%, with the first reduction to begin with the FY2017 budget, as suggested by the Nyhart experience study.
- Approved Nyhart's recommended changes to termination/withdrawal rates for non-public safety employees, and mortality tables.
- Made recommendation on pension ordinance change to provide benefits for member whose retirement request was granted but died prior to any benefits being collected.
- Discussed formulation of a Pension Plan Document.
- Moved funds from small cap investment group to small/mid cap investment group to take better advantage of this asset allocation area.
- Met with Town Council and Finance Committee for discussion on proposed Pension/OPEB subcommittee
- Reallocated \$1 million for investment in 1666 police plan with finance director to administer and Janney Montgomery Scott as advisor.
- Provided representatives on the board with a database of retirees based on census data to provide up-to-date information on retirees benefits received.

Member	Absences
Michael V. Stone	0
Daniel G Holland	1
Teri Donovan	0
Robert Barber	8
Beth-Ann Laurie	3
Michael DeLuca	1
Benedict Ingegneri	3
Matthew Turco	2

Submitted by: Michael V. Stone, Pension Board Chair

**Town of Narragansett
Department of Community Development
and
Planning Board**

2015 Annual Report

Overview

The following report provides a description of the key accomplishments of the Department of Community Development for the 2015 calendar year. By extension, it also addresses the actions of the Planning Board (as required under RIGL 45-22-8). The Department of Community Development also provides administrative support to the Zoning Board of Review, the Historic District Commission, the Conservation Commission/Tree Board, and the Harbor Management Commission.

Staff Responsibilities and Duties:

Organizationally, the Community Development staff has the following primary duties:

- Director – Provides administrative supervision of all staff activities; Drafts, reviews, and updates selected provisions of the town Comprehensive Plan; Drafts and reviews proposals for zoning text and map changes; Reviews and reports to Planning Board on subdivisions and land development projects; Assists the Historic District Commission to review and comment on historic building repairs; Attends all meetings of Town Council, Planning Board and Historic District Commission and several meetings of others boards noted above.
- Environmental Planning Specialist – Focuses the majority of work hours on two primary duties: conducts Environmental Planning Projects and oversees the use, expansion, and improvement of the Towns GIS mapping system. Serves as liaison to other departments (Fire, Assessor, Finance etc.) to aid in their use of GIS; Works with the general public in regards to FEMA Flood Insurance Rate Map determinations, policy, and building requirements; Assists with the management of the Town website and provides technical support to Town staff as needed. Oversees work of the Planning Technician to provide direct staffing support to the Planning and Zoning Boards by conducting and reporting on Site Reviews scheduled for public hearing; Aids the public in determining submittal requirements for Special Use Permits and Variances; Works closely with the Planning Technician and CD Administrative Assistant to arrange proper scheduling for each public hearing. The Environmental Planning Specialist has assisted with the Comprehensive Plan update by commenting on draft reports, assisting the consultant and participating in Comprehensive Plan workshops.
- Planning Technician - The position of Planning Technician provides entry-level paraprofessional work in the Department of Community Development. The Planning Technician divides his/her time between the conduct of routine administrative tasks and technical research, as well as analysis at an entry level of complexity. The

Planning Technician often works closely with the public on a regular basis to provide customer service to understand planning and zoning processes.

The Technician has provided support to the Director & the Environmental Planning Specialist by reviewing building plans and zoning applications to ensure compliance with regulations, assisting with completion of Staff Reviews and Site Reviews. Daily activities have involved drafting of decision letters, preparing public notices and agendas and creating visuals including maps, charts, tables and other graphics for use at Planning and Zoning Board meetings. Planning and Zoning Board package preparation, drafting of Planning & Zoning Board agendas and advertisements, and other office tasks as assigned are also under the purview of the Technician. The Technician has assisted with the Comprehensive Plan update by commenting on drafts, setting up and participating in Comprehensive Plan workshops.

- CD Administrative Assistant – Provides direct assistance to Director, Environmental Planner and Planning Technician for daily work requirements including appointment setting and follow-up; Routes all walk-ins and telephone calls to the appropriate staff member; responsible for completing weekly payroll; responsible for ordering of all needed office supplies and maintaining detailed records of all Purchase Orders; responsible for daily mail pick-up and distribution; responsible for preparing and recording all applications relating to the Community Gardens at Sunset Farm; responsible for management of budgetary needs as it relates to financial allotments for each fiscal year; Serves as primary manager of CDBG files and works closely with the Staff of East Greenwich Housing Consortium to manage payments to sub-recipients; Carries out all documentary tasks related to assembling annual CDBG request; Serves as Clerk of the Planning Board, Zoning Board and Historic District Commission; Provides administrative support relative to scheduling of meetings, receipt of applications, oversight for completeness, setting and posting of agendas, attendance at hearings and drafting of minutes.

2015 Key Highlights

- A. **Historic Preservation** – Director, Planning Technician and CD Administrative Assistant worked closely with the Historic District Commission members to pursue several initiatives. An ordinance amending the range of projects that may be approved administratively was approved by the Town Council in 2015. Also, Staff revised a draft property tax credit relief ordinance for owners of historic homes who invest in significant rehabilitation of their properties with guidance from the HDC. The draft ordinance was approved by HDC and forwarded to the Town Council in December, 2015 with the request that the Council schedule a working session or public hearing on its merits in 2016.

Related to this project, Staff discovered that the definition of “Commission” in the State enabling law will require revision to accommodate our proposed ordinance. Contact will be made with the local State Legislators to seek this minor amendment.

Additionally, the HDC and Planning Board have initiated work on identifying areas in which the existing historic districts may be considered for expansion. Staff has

provided a series of GIS maps to assist in identifying these areas of expansion. Members of the Historic District Commission spent time individually touring the areas proposed for expansion and provided further comments and recommendations in workshop meetings. The GIS maps were amended to reflect these suggestions and the maps are now near completion and will come forward early in 2016 for Town Council consideration.

- B. **Community Development Block Grant (CDBG)** – Director and CD Administrative Assistant coordinated the submittal of a \$150,000 CDBG application in October, 2015. The Town has not yet received official notice of a full or partial award for any of the requested programs.
- C. **GIS Improvements** – General improvements to GIS data are continually made and data is updated in an effort to provide more accurate and accessible information. Much progress has been made with the GIS update Project through the consultant, Applied Geographics, Inc. A Pilot project of the updating process was completed in the Spring, and Staff initiated work on the map revisions, which were transferred to the Tax Assessor’s office in October for completion. Work on the Tax Map/Parcel updates continues into 2016. Staff anticipates Town review to be complete by Spring 2016, with the web-based GIS expected to be online by summer.

In addition to the above, an intern was hired to assist the Director with projecting an in-depth scope of work for a potential Phase II of the project. Phase II includes a more detailed review of the various department needs. If sufficient resources are available a change order may be issued authorizing App-Geo staff to create one or more applications described in the Phase II scope of work.

- D. **Comprehensive Plan Amendments** – Staff finalized the second draft of a complete update of the Town Comprehensive Plan in 2015 with the consultant team from the Horsley Witten Group. Phase 1 of this process was completed in 2012; a document called the “Baseline Report”. Public workshops and special meetings were held in 2013 at which the Planning Board reviewed and commented on draft goals and policies for individual chapters. Drafting of the body of the new Plan was carried out from late 2013 through mid-2014. An updated Land Use map was also in drafted and amended as discussion ensued on individual chapters. In 2015, public workshops were held with the Town Council followed by Planning Board public hearings which concluded in the fall. Final deliberations by the Planning Board and Town Council public hearings are anticipated in early 2016.
- E. **Site Review/Staff Review Applications** – During the 2015 calendar year, the Department of Community Development received twenty six (26) Staff Review applications and fifty one (51) Site Review applications.
- F. **Adopt-A-Spot** – During the 2015 calendar year, the Department of Community Development has worked with the Conservation Commission in managing and expanding the Adopt-a-Spot program.
- G. **Omnibus Zoning Amendments** – The Community Development Department periodically reviews the Town’s Zoning Ordinance to consider minor changes in text that may relate to other regulatory provisions or need clarification in light of a real

world experience. Some areas in need of minor change are brought to the staff's attention by other departments. This year for the first time since 2007 staff researched and proposed text changes to our Zoning Code in 13 unrelated sections. These "omnibus" amendments are intended to correct minor flaws in language, add efficiency and/or correct local provisions that are affected by changes in state or federal regulations. Some merely correct typographical errors. At year's end these regulatory changes were pending a public hearing by Town Council.

- H. Bike Path Feasibility Study** – The Director has worked closely with RIDOT staff and their consultant, Fay, Spofford and Thorndike Inc.,(FST), to generate an advanced feasibility report assessing the relative merits, obstacles and costs of 6 alternative bike path alignments. This report was received in early 2015 and amended several months later following receipt of Town comments and critique. Town Council narrowed the preferred alignments to either #2 or #3A as a result of this report.
- I. Firefighter Exhibit at SC Museum** – The Director met with representatives of the South County Museum, the Narragansett Lions Club and the RI Dept. of Environmental Management to consider the necessary steps in attaining authorization to build a new building to house a Firefighter Museum Exhibit. It was determined that conversion of the majority of the SCM leasehold to remove the federal regulatory oversight was the most prudent course of action. The Director has ushered this process along to provide the necessary information to the State/federal regulators. Recently drafted an RFP for land appraisal of this site and a replacement site adjacent to Narragansett Elementary School. Expect further progress in 2016 to complete the conversion.
- J. Salt Barn** – The Director acted as Town liaison with RIDOT Maintenance Division and National Grid to determine the best possible landscaping improvement that will buffer the view of the large salt barn building recently constructed by RIDOT at the Ted Wright Rotary. Expect finalization of landscaping plan in early 2016 and plantings in spring.
- K. Harbor Management Report** – During the 2015 calendar year, the Planning Technician has continued to act as a liaison to the Harbor Management Commission and has assisted the Commission in updating the Town's Harbor Management Plan. The most significant text revisions have involved changes to no wake zones, updates to mooring field and anchorage areas, and various ordinance amendments. Staff has worked closely with the Coastal Resource Management Council (CRMC) and the Town Solicitor to ensure the revisions are consistent with State laws and CRMC policies and guidelines. In addition to text revisions, the Planning Technician has assisted the Commission in creating a series of new GIS maps that will be incorporated into the updated Plan. This work is near completion and will come forward early in 2016 for Town Council consideration.

Statistical Highlights

1) Board Meetings Attended by Staff

a) Planning Board:

- 21 Meetings - 12 Regular Monthly Meetings, 1 Special Meeting with HDC and 8 Comprehensive Plan Meetings
- 2 Public Hearings – 1 continued; 51 Site Review Agenda Items

b) Zoning Board:

- 21 Meetings (10 Regular Monthly Meetings, 5 Special Meetings, 6 scheduled but postponed due to lack of quorum)
- 64 Public Hearing Agenda Items

- c) Building Code Board of Appeals 3 Meetings
- d) Conservation Commission/Tree Board: 9 Meetings
- e) Land Trust: 2 Meetings
- f) Harbor Management Commission: 10 Meetings
- g) Historic District Commission: 12 Meetings

2) Planning Board Highlights

a) Major Subdivisions: 1

b) Minor Subdivision: 3

c) Subdivision Public Hearings: 2

d) Pre-Application Review: Text Amendment to Comprehensive Plan, Chapter 10 –Policies to Promote Affordable Housing– 151 Ocean Road, LLC

e) Pre-Application Subdivision Reviews: 3

f) Comprehensive Permit: 2

g) Comprehensive Plan Meetings: 8

i) Four Work Sessions with Town Council. (Added to 3 previous sessions in 2014)

- a. March 26, 2015 – Background, timeline and structure of the Plan. Discussion of significant changes made to the plan as described in consultant memorandum to Town dated Jan 7, 2015.
- b. April 7, 2015 – continuation from march 26th. Discussion of Council member concerns and questions.
- c. May 11, 2015 – Future Land Use Plan, Zoning inconsistencies.
- d. June 8, 2015 – Summary by Planning Director, Comments. Schedule going forward.

ii) Public Hearings (2)

- a. September 10, 2015 – First Public Hearing attended by 40-50 members of the public. Brief presentation of the Plan, its process and the primary goals and policies developed. Public testimony taken.
- b. October 15, 2015 – Second Public Hearing attended by 35 – 40 members of the public. Targeted discussion of several elements and recent revisions. Public testimony taken.

- ii) Planning Board Deliberations
 - a. November 9, 2015 – Review of process of Plan development. Overview of primary outcomes from Town council Work Sessions and recent public hearings. Planning Board addressed text revisions to each chapter ; instructed staff on further refinements.
 - b. December 14, 2015 – Focussed review on mapping of special districts and potential mixed-use areas. Eliminated three of four areas originally considered for mixed-use designation. Directed staff on further refinements. Scheduled 2 final deliberation meetings in February 2016.

- h) Recommendations to Town Council: 13
 - i) CDBG applications - 1
 - ii) Village Inn – install new signage on hotel, conference center
 - iii) Pier Market Place – install new signage in Pier Village Urban Renewal
 - iv) Zoning Ordinance Text – Amend Chapter 5 entitled Historic Districts
 - v) Text Amendment to Zoning Ordinance, Section 7A- Affordable Housing
 - vi) Change of Zone for Montessori School – Boston Neck Road
 - vii) Landscaping Plan for Building D in Pier Village
 - viii) Roadway Abandonment request of DeSimone Properties, LLC
 - ix) Westmoreland Street Parking – request to rescind the prohibition of on-street parking by Mariner Square Condominium Association.
 - x) Omnibus Zoning Amendments
 - xi) Roadway Abandonment - Harris Avenue
- i) Site Reviews:
 - i) 43 Recommended for Approval
 - ii) 8 Recommended for Denial
- j) Presentations: 10
- k) Notable Agenda Items:
 - (a) Several Commercial Developments including
 - o The Break Hotel
 - o Southwind Corp. (Coast Guard House)
 - o Bike Stop Café
 - o Narragansett Community Athletic Complex
 - o Pier Village Inn Signage
 - o Pier Village Building D Landscaping
 - o Vickers (Bakery/Coffee Shop on Boon Street)
 - o Flood Ford
 - Residential Developments
 - o AL Brady Subdivision
 - o Hazard Avenue Subdivision
 - o Rodman Street Cottages (Continued into 2016)

Professional Development/Staff Training

The following is a summary list of workshops, seminars, and conferences attended by Community Development staff:

- a. 2015 Rhode Island League of Cities & Towns Convention (JS, BL, MD)
- b. CDBG Workshop #1(MD)
- c. Land & Water Conservation Summit (BL)
- d. 2015 Southern New England Regional APA Conference – Hartford, CT (MD, JS)
- e. Invasive Plant Management Training (BL,JS– both passed exam and certified)
- f. 2015 APA Region 1 Conference – Saratoga Springs, NY. (MD)
- g. RIFMA Conference (JS)
- h. GIS in Emergency Management (JS)
- i. HURREVAC Workshop/Seminar (JS)
- j. FEMA/NFIP Benefits/Costs Analysis Training (JS)
- k. Open Meetings Workshop (BL, JS)
- l. Floodplain Hazard Webinar (JS)
- m. E273Managing Floodplain Development through the NFIP (JS)
- n. Certified Floodplain Manager Exam (JS – passed exam and certified)
- o. Resilient Communities Webinar (JS)
- p. Stormwater Policy Webinar (JS)
- q. CRMC Beach SAMP Workshop (MD – speaker)
- r. Sea Level Rise Mitigation Workshop (MD)

2016 Outlook

In addition to the projections of staff activity noted in the highlights above, this department anticipates initiating / continuing work on the following projects and programs:

1. Primary Objectives

A. Comprehensive Plan: Adoption of a new Town Comprehensive Plan.

- Continue to supervise activities of Consultant to attend Town Council Public Hearings, complete final edits of plan elements and delivery to Planning Board & Town Council for adoption.

B. Zoning Map Update: Initiate action to bring Zoning Maps up to date with Comprehensive Plan.

- Engage assistance of a consultant to map areas where zoning changes are necessary
- Draft alternatives that will comply with Land Use Plan
- Conduct Public Workshops to refine proposals
- Oversee the process of advancing the revised proposal through the Planning Board and Town Council hearing process.

- C. *Zoning Ordinance Text Update:* Continue actions to update the Zoning Ordinance to correct errors, clarify components or include additional language to assist the Town in regulating development in town.
- Work with Staff, Planning Board and interested parties to make edits to the Ordinance.
 - Present changes to Town Council in 2 to 3 segments
 - i. Minor edits/corrections of text – no contextual meaning changes
 - ii. Minor edits/corrections of text – to comply with State Law
 - iii. Modifications /edits that will help to clarify the understanding of the Ordinance
- D. *Land Cover Update:* Oversee the services of App-Geo Staff to complete the current GIS Land Cover layer and Tax Assessors maps and oversee activity to bring both up to current. Phase II of the project will be initiated including departmental objectives regarding GIS.
- Supervise the work of the App-Geo Staff
 - Ensure delivery of final product.
- E. *Rules of Procedure:* Draft, present and adopt the Rules of Procedure for the Planning Board and the Zoning Board.
- F. *State of RI Projects:*
- *Bike Path:* Work closely with RIDOT staff to bring forward design for chosen bike route alignment.
 - *Safe Routes To School:* Oversee the Safe Routes To School infrastructure construction projects related to improving bicycle and pedestrian access to the Pier Middle School. Work closely with RIDOT engineers and Town staff (Engineering, DPW School Dept) to advance the targeted capital improvements.
 - *Salt Barn:* Work closely with RIDOT staff to ensure agreeable revisions to the site plan for the salt barn that will reduce or eliminate its visual impact on the Town of Narragansett.
- G. *Canonchet Farm:* Renew effort to complete master plan update for Canonchet Farm.
- Work with Southern RI Conservation District staff (or other consultant) to provide full text, tables and mapping of a complete master plan to Town Council that will carry out the chosen objectives set forth in the executive summary.
 - Assist South County Museum to complete the “6f conversion” to eliminate federal regulatory requirements and enable the construction of a Fireman’s Exhibit Hall.

(3)
(4)

Secondary Objectives

- H. *Temporary Signs:* Research, draft and submit amendments to the Zoning Ordinance to better regulate temporary signs employed by businesses in Town. Specifically, add regulatory restrictions of banners, window signs and special event signs.
- I. *Historic District Expansion:* Staff will work closely with the Historic District Commission to finalize and propose the expansion of several existing districts and create new historic districts in the Town.
- J. *Trails:* Work closely with the Conservation Commission to solicit adopters for the recently created trails in the center of Town. Also, continue work on permitting for the trail entrance on South Pier Road with RIDEM staff. Coordinate work on trail entrance construction once State permit is in hand.
- K. *Streamlined Site Review Process:* Continue work with planning Board subcommittee to research the possibility of creating a steamlined process for review and approval of dimensional variances and special use permits that request minimal waivers and/or authorization for minor site amendments to existing developments. Staff and subcommittee will research the wording and intent of both State and Town regulations to identify circumstances under which a streamlined process may be legally implemented.



Narragansett Recreation Advisory Board

2015 Annual Report

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
www.narragansettri.gov
(401) 789-1044

RECREATION ADVISORY BOARD

Chair

Keith B. Kyle

Vice-Chair

Roxann Pereira

Members

Keith B. Kyle

Roxann Pereira

Thomas J. O'Rourke III

James Pereira

Rick Lema

Winter Hames

Pat Brady

Council Liaison

Ray Ranaldi

School Committee Liaison

Frank White

Attendance:

The committee met on the below listed dates in the year 2015:

January	September
April	October
May	November
June	December
August	

Topics Discussed:

- Discussed the joint work session with the Town Council regarding the Beach Policies and Fees.
- Review Beach Policies for 2016 season.
- Discuss and review the Beach Mission Statement to determine if changes need to be made.
- Discuss and review Narragansett League agreements.
- Review the Narragansett League Field and Court Fee schedule.
- Receive a presentation on the Long Term Beach Sustainability Plan.
- Review the Beach Fee Policy.
- Updated on meeting involving Town Manager, Solicitor and Council President with the Narragansett Little League Board in regards to building at field and fee payment.
- Pass a motion to make recommendations for the Town Council to increase the cost of adult, youth and season parking passes.
- Review and discuss financial information for the 2015 beach season.
- Discussed and approved the Annual Report for the P/R Department.
- Review the Capitol Projects relative to the beach.
- Propose a fee for people that request to be placed on the cabana waiting list.
- Presentation provided from resident Diane Peretti about the parking problems at the South Pavilion regarding non-residents.
- Review materials and prepare for the September joint Town Council work session.
- Discussed proposed changes to the South County Museum property.
- Kinney Bungalow/Sunset Farm parking area concerns were discussed.

- Obtain information about costs and other related information to have the Narrow River dredged.
- Parking and possible solutions to relieve the parking issue of residents being shut out from parking in the North Cabana lot.
- Recommend to the Town Council that Veterans receive free season passes.
- Term limits for cabana leasing.
- Propose to the Town Council a transferable pass for purchase by a resident season pass holder at the request of Councilman Wilkens.
- Discuss about what role if any will the Recreation Advisory Board have in the future NCAC once the project is completed.
- Proposal to renovate the older cabana's if the finances are available.
- Look at proposing the possibility of fencing around Town owned Parks and Recreation fields.

Respectfully submitted,



James Pereira

Secretary

Recreation Advisory Board



TOWN OF NARRAGANSETT

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Tax Assessment Board of Review

John Sheil, Chairman
Joseph Robenhymer
David Archambault

2015 Annual Report

The Tax Assessment Board of Review held nine (9) hearing dates for the calendar year 2015. One (1) of these meetings was scheduled as an organizational meeting for the upcoming Tax Appeals for 2015.

Each hearing date consisted of approximately five (5) to fourteen (14) appointments for taxpayer appeals to the Board.

A total of fifty-eight (58) appeals were heard in front of the Board in 2015.

New Board member, David Archambault, was appointed by the Town Council on March 2, 2015 to serve a three (3) year term; and Joseph Robenhymer was re-appointed on November 2, 2015 to also serve a three (3) year term.

Meeting Date

Members present

7/15/15	John Sheil, Joe Robenhymer & David Archambault <i>(Also present Allan Booth, Interim Tax Assessor)</i>
9/16/15	John Sheil, Joe Robenhymer & David Archambault <i>(Also present Allan Booth, Interim Tax Assessor)</i>
9/25/15	John Sheil, Joe Robenhymer & David Archambault <i>(Also present Allan Booth, Interim Tax Assessor)</i>
10/7/15	Joe Robenhymer & David Archambault <i>(Also present Allan Booth, Interim Tax Assessor)</i>
11/4/15	Joe Robenhymer & David Archambault <i>(Also present, Allan Booth, Interim Tax Assessor)</i>
11/18/15	John Sheil, Joe Robenhymer & David Archambault <i>(Also present, Allan Booth, Interim Tax Assessor)</i>

12/1/15

John Sheil & Joe Robenhymer
(Also present, Allan Booth, Interim Tax Assessor)

12/14/15

John Sheil, David Archambault & Joe Robenhymer
(Also present, Allan Booth, Interim Tax Assessor)

12/22/15

John Sheil & Joe Robenhymer
(Also present, Allan Booth, Interim Tax Assessor)

Respectfully submitted,

A handwritten signature in blue ink that reads "John Sheil". The signature is written in a cursive style and is positioned above a horizontal line.

John Sheil, Chairman

May 17, 2016

Towers Committee Annual Report for 2015

Meetings of the Towers Committee are normally held on the third Tuesday of each month at 7:00 pm at The Towers. The committee had 8 meetings during 2015.

Committee Membership and Attendance:	<u>Meetings Attended</u>	<u>Meetings Absent *</u>
David Ousterhout, Resident and Committee Chair	8	0
MaryBeth Arnold, Friends Representative	3	1
(Seat filled by Kristen Urbach June 15, 2015)	3	1
AnneMarie Silveira, NHS Representative	7	1
John W. Miller, NHS Representative	7	1
Matthew Mannix, Town Council Representative	1	7
Christopher Wilkens, Town Council Representative	2	6
Pamela Nolan, Town Manager	0	8
Steve Wright, Director of Parks & Recreation	6	2
Margaret Rogers, Resident	8	0
David O'Brien, Resident	5	2
(Resigned/Moved out of state)		
Charles Ted Wright, Resident and Committee Vice-Chair	3	2
(Died July 11, 2015)		

** Note: No determination made as to excused or not excused*

Significant Actions/Accomplishments:

- Completed new/revised multi-year operating plan to Town Council in March 2015
- Identified costs and scope of work to complete Exterior Restoration Project portion of Towers CIP
- Finished FY 2015 with continued growth in total events and revenue
- Increased audited Towers Fund balance from \$179,080 at end of FY 2014 to \$279,424 at end of FY 2015

This report prepared by David Ousterhout, Chair, and approved by Towers Committee April 24, 2016 for submittal to Town Council.

Town of Narragansett Zoning Board 2015 Annual Report

Overview

The Zoning Board of Review (Zoning Board), which also serves as the Platting Board, and the Building Code Board of Appeals has the power to hear and decide appeals, to grant special use permits, use variances and dimensional variances, in accordance with the specific provisions called out in the Narragansett Zoning Ordinance under RIGL 45-24 et seq. The following report provides a description of the key accomplishments of the Zoning Board, the Platting Board, and the Building Code Board of Appeal for the 2015 calendar year.

Support Staff

The Zoning Board is supported by Building Inspections Office and the Department of Community Development through administrative staff. Organizationally, the Building Inspections Office staff consists of six employees - the Building/Zoning Official, the Assistant Building Inspector, two (2) part-time Community Housing Officers, the Building Inspection Clerk and a Rental Registration Clerk. The Community Development staff consists of four employees – the Director, the Environmental Planning Specialist, the Planning Technician and the Administrative Assistant. Each staff person in the Community Development office provides some level of assistance to the Zoning Board with application review.

2015 Key Highlights

Single Family Improvements – The Zoning Board heard 43 separate applications for single family development – new construction, additions, demolition and rebuilding, lot creation or an improvement to an existing dwelling. Of those applicants, two projects were denied.

Commercial Approvals – The Zoning Board heard and approved several commercial projects in 2015. Several small businesses received approvals including the Bike Stop Café, DMF Realty/Flood Ford The Bakery Coffee Shop on Boon Street and Southwind Inc./The Coast Guard House. The Break Hotel (approved in 2007 and revised in 2013), was also approved for additional improvements to the project.

Institutional Approvals – The Planning & Zoning Boards approved a new synthetic turf multi-purpose athletic field and accessory structures for the Narragansett Community Athletic Complex, as well as an expansion of the Middlebridge School to include an art studio.

Site Review Applications – During the 2015 calendar year, the Department of Community Development received fifty (50) Site Review applications.

Statistical Highlights:

- **21 Scheduled Zoning Board Meetings** - 14 Meetings held
 - (9 Regular Monthly Meetings, 5 Special Meetings)
 - (7 meetings were cancelled or postponed due to lack of quorum)
- **3 Building Code Board of Appeals Meetings**
- **62 Zoning Board Public Hearing Agenda Items**
 - (several of these items were continuations of a previous Public Hearing, or they required rescheduling due to time conflicts)
- 48 Project Approvals
- 2 Project Denials

Board Membership

Long time Zoning Board member Robert Mulligan turned in his resignation August 20, 2015 citing his need to focus more on personal matters. Mr. Mulligan served for 10 years. A new alternate member, Mr. Colin Hynes was appointed on October 5, 2015. Joseph Paglia was moved from First Alternate to a full member, and John Kennedy moved from Second Alternate to First Alternate on the same day.

2016 Outlook

With the completion of the Comprehensive Plan for Narragansett anticipated in 2016, there will be Zoning Ordinance changes to coincide with the new goals of the Plan. The Board also anticipates participation in one or more training programs to enhance efficiency in conduct of public hearings, deliberations and formulation of decisions.

2015 NARRAGANSETT ZONING BOARD MEETINGS

(Cancelled meetings are highlighted in yellow)

1/8: Special Meeting – Cancelled due to lack of quorum, continued to 1/15.

1/15: Special Meeting – Cancelled due to lack of quorum, continued to 1/22.

1/22: Regular Meeting: Absent Mr. Mulligan & Mr. Kennedy

2/2: Continued to February 19th because of the blizzard.

2/19: Meeting rescheduled to 3/2 due to lack of a quorum.

3/2: **Special:** Absent Mr. Mulligan

3/19: Regular Meeting: Absent Mr. Mulligan and Mr. Brunetti

3/23: **Special:** Absent Mr. Mulligan and Mr. Kennedy recused himself.

3/24: **Special:** Absent Mr. Mulligan and Mr. Kennedy recused himself.

4/9: **Special:** Absent Mr. Mulligan

4/23: Regular Meeting: Absent Mr. Mulligan & Mr. Paglia

5/21: Regular Meeting: Absent Mr. Mulligan

6/18: Regular Meeting: Absent Mr. Mulligan

7/23: Meeting cancelled due to lack of SOS Notification. Continued to 8/6/15.

8/6: **Special:** Absent Mr. Mulligan and Mr. Brunetti

8/20: Meeting was rescheduled to September 3rd due to lack of a quorum.

9/3: Meeting rescheduled to due lack of quorum.

9/17: Regular Meeting: Full House

10/22: Regular Meeting: Absent Mr. Paglia

11/19: Regular Meeting: Absent Mr. Ferraro and Mr. Kennedy

12/17: Regular Meeting: Full House

Number of Regular Meetings held: 9

Number of Special Meetings held: 5

Meeting cancelled due to lack of quorum: 7

ATTENDANCE STATISTICS:

- James Manning: Attended all meetings
- Geraldine Citrone : Attended all that were held - (2 meetings were rescheduled because she was ill.
- Anthony Brunetti: Missed 2
- Robert Mulligan : Missed 11
- Robert Ferraro: Missed 1
- Joseph Paglia moved up from Alternate I in October – Missed 2
- John Kennedy – Alternate I : Missed 2
- Colin Hynes – Alternate II – first meeting was 10/22/15