

AGENDA

TOWN OF NARRAGANSETT

MEETING OF AUGUST 1, 2016

MATTHEW M. MANNIX
COUNCIL PRESIDENT

SUSAN CICILLINE-BUONANNO
PRESIDENT PRO TEM

PATRICK W. MURRAY
COUNCIL MEMBER

RAYMOND A. RANALDI
COUNCIL MEMBER

CHRISTOPHER WILKENS
COUNCIL MEMBER

JAMES M. MANNI
TOWN MANAGER

DAWSON T. HODGSON, ESQ.
TOWN SOLICITOR

ANNE M. IRONS, CMC
TOWN CLERK



TOWN COUNCIL MEETINGS ARE SCHEDULED
ON THE FIRST AND THIRD MONDAYS OF THE MONTH
AT 7:30 P.M. AT THE TOWN HALL, 25 FIFTH AVENUE

GENERAL RULES AND PROCEDURES

FOR THE TOWN OF NARRAGANSETT

TOWN COUNCIL MEETINGS

I. WHO MAY SPEAK

Meetings of the Town Council are open to the public. Any resident who wishes to address the Council on any subject within the scope of the Council's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below:

A. SPEAKING ON AGENDA ITEMS

1. Consent Agenda Items. These are items which the Council does not need to discuss individually and are voted on as a group. Any Council Member who wishes to discuss any individual item from the Consent Agenda may request the Council president to pull such item from the Consent Agenda. Those items pulled will be discussed and voted upon individually.
2. Regular Agenda Items. These are items which the Council will discuss individually in the order listed on the Agenda. After the Council has discussed an item on the Agenda, the Council President will close the Council discussion and will inquire if any citizen wishes to be heard on the matter.

B. SPEAKING ON SUBJECTS NOT ON THE AGENDA

1. Any resident may address the Council on any item not on the Agenda during that period of time designated as **OPEN FORUM**.

II. ADDRESSING THE COUNCIL, MANNER, TIME

The length of time each individual may speak must be limited in the interest of order and conduct of the business at hand. Individuals are limited to three minutes speaking time. Such time may be extended at the discretion of the Council President. However, the OPEN FORUM portion of the Council meeting shall be limited to a total of thirty (30) minutes.

If there are any speakers who have not had an opportunity to be heard at the end of thirty (30) minutes, OPEN FORUM will be continued to the end of the Council meeting.

Citizens wishing to be heard shall raise their hands until acknowledged by the Council President. Once acknowledged, the citizens shall come forward, state their name and address and address the Council; please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested. Anyone wishing to speak a second time on the same subject must receive permission from the Council President.

**NARRAGANSETT TOWN COUNCIL
REGULAR MEETING
AGENDA**

August 1, 2016

7:30 p.m.

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044

Posted 7-27-16

**NARRAGANSETT
TOWN COUNCIL**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

- February 16, 2016 Work Session Meeting
- February 16, 2016 Regular Meeting
- March 7, 2016 Work Session Meeting
- March 7, 2016 Regular Meeting

ANNOUNCEMENTS/PRESENTATIONS:

SWEARING IN CEREMONY – James M. Manni, Town Manager

OPEN FORUM:

Please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested.

PUBLIC HEARING/DECISION – 8:00 P.M.:

A [MOTION](#) to RESCHEDULE the time of the PUBLIC HEARING on the draft Harbor Management Plan on August 22, 2016.

A [MOTION](#) to SCHEDULE a PUBLIC HEARING for text revision of Section 7.3 (Accessory Structures and Uses) and 7.6(f), (Fences) of the Zoning Ordinance of the Town of Narragansett.

A [MOTION](#) to HOLD a PUBLIC HEARING for a Class BV-LIMITED Liquor License from Shoobie's LLC, Maria Dolos, President, 12 Sand Hill Cove Road, Plat N, Lot 275, Narragansett, RI.

A [MOTION](#) to HOLD a PUBLIC HEARING on the proposed amendment to Chapter 70 of the Code of Ordinances of the Town of Narragansett, Rhode Island, Entitled Taxation and Finance.

CONSENT AGENDA:

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

1. A [MOTION](#) to APPROVE, RATIFY and CONFIRM the hiring of Amalfi Caterers to provide catering services for the VIP buffet for the 2016 RI Philharmonic Concert at the North Beach Clubhouse, in the amount of \$2,765.00.
2. A [MOTION](#) to APPROVE a Miscellaneous License application for a One Day Peddler License for August 3, 5, 10, 12, 17, 19, 26, 2016 to Tim Bristow & Colby Blanchet d/b/a Yea Dog of Narragansett Rhode Island, subject to local and state regulations.
3. A [MOTION](#) to APPROVE the list of Real Estate abatements in the amount of \$2,050.00 and the list of Motor Vehicle abatements in the amount of \$1,831.95.
4. A [MOTION](#) to APPROVE the request from the Parks and Recreation Department to enter into a performance contract with Roomful of Blues to perform during Gansett Days for the amount of \$3,000.00.
5. A [MOTION](#) to APPROVE the installation of a concrete ramp for the south gate within the South Lot at the Town Beach utilizing the Miscellaneous Repair and Construction Contract with George Sherman Sand and Gravel Co., Inc. in the amount of \$7,500.00.
6. A [MOTION](#) to APPROVE the contract with PoliceApp.com d/b/a FireFighterApp.com for firefighter recruiting services at no charge to the Town and AUTHORIZE the Town Manager to sign the contract after review and approval of the Town Solicitor.
7. A [MOTION](#) to AWARD the bid for Stone Sealing - Various Roads to the lowest bidder, Dosch King Company, Inc., at their quoted unit price of \$1.70/square yard for a one-year period and authorizes the Town Manager to sign the contract after review and approval of the Town Solicitor.

OLD BUSINESS:

NEW BUSINESS:

8. A [MOTION](#) to RECEIVE a REPORT from Police Chief Sean Corrigan on boating safety measures on the Narrow River.
9. A [MOTION](#) to APPROVE the purchase of one (1) replacement PowerEdge R730xd Server from Dell Marketing, LP, in the amount of \$12,219.48, utilizing the State of Rhode Island Master Price Agreement.
10. A [MOTION](#) to APPROVE the annual software maintenance agreement with Vision Government Solutions, in the amount of \$16,450.00.
11. A [MOTION](#) to APPROVE the purchase of four (4) Mohawk MP Series Mobile Columns (lift system) from Mohawk Resources Ltd. pursuant to Rhode Island MPA 405, in the amount of \$40,872.41.
12. A [MOTION](#) to APPROVE the renewal of the MUNIS Application Services with Tyler Technologies Inc. in the amount of \$60,419.00 for Fiscal Year 2017.
13. A [MOTION](#) to APPROVE the purchase of one (1) Toolcat 5600 G-Series Utility Work Machine from Clark Equipment Company d/b/a Bobcat Company and delivered from Bobcat of Rhode Island at their quoted price of \$67,536.98, pursuant to the NJPA Contract.
14. A [MOTION](#) to AWARD the bid for the Scarborough WWTF Flood Proofing Project to the lowest bidder, Blakeslee Arpaia Chapman, Inc. in the amount of \$1,352,759.00.
15. A [MOTION](#) to AUTHORIZE the use of the Miscellaneous Repair & Construction Services Contract with George Sherman Sand & Gravel Co., Inc. to perform Hot Patch repairs of selected roads, in an amount not to exceed \$50,000.00.
16. A [MOTION](#) to ADOPT a Resolution supporting the \$35 Million Dollar Green Economy Bond Referendum.
17. A [MOTION](#) to DIRECT the Town Solicitor to prepare an amendment to Narragansett's Ordinances to allow retired police officers to be reemployed by the town for more days than the current ordinances permits, provided that additional reemployment is not paid by the town, but reimbursed by third-party vendors.
18. A [MOTION](#) to SCHEDULE a Work Session to interview candidate(s) for an appointment to the Planning Board.

REPORTS FROM TOWN MANAGER:

REPORTS FROM TOWN COUNCIL:

EXECUTIVE SESSION:

ADJOURNMENT:

Note: Documentation (if any) for items listed on this Agenda is available for public inspection, a minimum of 24 hours prior to the meeting, at any time during regular business hours at Town Clerk's Office, 25 Fifth Avenue, Narragansett, RI 02882. Interpreters for the hearing impaired can be made available at any meeting provided a request is received a minimum of three (3) business days prior to said meeting.

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**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____
Amend No. _____

Date Prepared: July 27, 2016
Council Meeting Date: August 1, 2016

TO: James M. Manni, Town Manager
FROM: Anne M. Irons, CMC Town Clerk
SUBJECT: Approval of Town Council Minutes

RECOMMENDATION:

That the Town Council approves the minutes from the following meetings.

- February 16, 2016 Work Session Meeting
- February 16, 2016 Regular Meeting
- March 7, 2016 Work Session Meeting
- March 7, 2016 Regular Meeting

SUMMARY:

Attached are minutes as in accordance to state law. Executive Session minutes are sealed.

**NARRAGANSETT TOWN COUNCIL
WORK SESSION MEETING
FEBRUARY 16, 2016 MINUTES**

At a Work Session Meeting of the Town Council of the Town of Narragansett held on Tuesday, February 16, 2015 at 6:00 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member, absent

Christopher Wilkens, Member

Jeffrey Ceasrine, Acting Town Manager

Also in attendance were Beth Wiley and Carter Angel from Nyhart and Laura Kenyon, Finance Director.

Matthew M. Mannix, President calls the work session meeting to order to discuss and review the actuarial study for the town's Pension Plan and OPEB Liabilities.

Carter Angel and Beth Wiley from Nyhart introduce themselves and give a brief summary of their background.

Mr. Angel begins with the Pension Plan Presentation and summarizes the significant changes in 2015. He said that the discount rate changed from 7 ½ % to 7.2%. He said the mortality table was also another change which would follow actuarial standard of practice. He said that they calculated a contribution recommendation of the 2016-17 plan and it would be adjusted for the time lapse that would be paid later.

Beth Wiley summarized the demographics of the plan. She noted the retirements had stayed fairly flat with a small increase. She did note that actives vs retirees were good as there were more active people in the plan. It was noted that actives make 55% of the plan and the retirees make 52% of the liabilities of the plan. She reviewed the participation information with the police, fire, municipal and school employees and the annual benefit payments. It was noted that the annual annuity payments have generally been increasing and will continue due to both an increasing number of retirees and the annual cost of living adjustments. Beth Wiley reviewed the "Annual Pay Increases" Chart with the age and rate and noted that it also included merit raises as well as yearly increases.

Beth Wiley commented that the town did pay 100% of the ARC and the return was 0.6% investment return and it was lower than it was anticipated to be for a year. She noted it was about \$5 Million Dollars lower. She did note that most of their clients had about the same return. She noted that over the past seven plan years, the plan's average annual investment return was 6.1%. Ms. Wiley reviewed the fund status and noted that for the Market Value of the plan the town's plan was 60.9% funded and for the Assets of the plan was funded at 61.2%. It was noted that the town's cost was estimated at \$2 Million Dollars a year if fully funded. It was noted that within ten years the plan would be up to 79% if the town continued to pay the ARC in all the upcoming years ahead.

Carter Angel reviewed the GASB disclosures that were used for the report. He also reviewed the pension expenses such as service costs, interest cost and administrative expenses.

Mr. Angel explained that the next experience study would be due April 2018. He also recommended that a "Plan Document" should be created. The document should explain eligibility, service and benefits for the employees regarding the pension plan

Carter Angel presented the report on OPEB. He noted that the mortality assumption was also updated as with the Pension Plan. He said the health care assumption was a 9% trend for an increase for the coming year. He reviewed the breakdown of liabilities for the town and school. He noted that his headings listed on the PowerPoint were incorrect for the years. Where it was listed 2014 was in fact 2013 for both the school and the town. He explained that the liability was \$59 Million for the town. He reviewed the projected pay-go costs. It was noted that the town's OPEB Liability has gone down over the least six years. He said the changes were from demographics and due to the health benefits that are now being offered to the employees. Mr. Angel recommended continuing to evaluate the plan design and costs, develop a plan for the OPEB Trust and consider cost shifting to retirees such as high deductible and Medicare advantage for retirees.

Laura Kenyon commented that the pay-go costs were about the same as the pension contribution.

Carter Angel reviewed the new standards for OPEB for fiscal year 2017.

The council adjourned at 7:00 p.m.

ATTEST:



Anne M. Irons
Council Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons
Council Clerk

The logo for nyhart, featuring the word "nyhart" in a white, lowercase, sans-serif font on a dark grey rectangular background. To the left of this background is a vertical red bar that extends the full height of the page.

Town of Narragansett Pension Plan

***Management Summary of
7/1/2015 Actuarial Valuation
February 16, 2016***

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This report has been prepared for the primary purpose of summarizing the actuarial valuation for the Town of Narragansett Pension Plan as of July 1, 2015, the GASB 67/68 accounting report as of June 30, 2015, and various other matters to be discussed with the Board. To the best of our knowledge, the reports summarized herein present fair positions of the funded status of the plan in accordance with the Actuarial Standards of Practice as described by the American Academy of Actuaries, and are based on the plan provisions and assumptions summarized within each report.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such facts as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or other additional cost or contribution requirement based on the plan's funded status); and changes in plan provisions of applicable law. The scope of our assignment did not include an analysis of the potential range of future measurements.

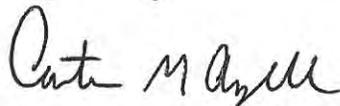
Neither Nyhart nor any of its employees have any relationship with the plan or its sponsor which could impair or appear to impair the objectivity of this report. To the extent that this report or any attachment concerns tax matters, it is not intended to be used and cannot be used by a taxpayer for the purpose of avoiding penalties that may be imposed by law.

The undersigned are compliant with the continuing education requirements of the Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States.

To our knowledge there have been no significant events prior to the current year's measurement date or as of the date of this report which could materially affect the results contained herein.

Nyhart

Prepared by:



**Carter Angell, FSA, EA
8415 Allison Pointe Blvd, Ste. 300
Indianapolis, IN 46250
317-845-3577
www.nyhart.com**

Reviewed by:



**Tayt V. Odom, FSA, EA, MAAA
8415 Allison Pointe Blvd, Ste. 300
Indianapolis, IN 46250
317-845-3571
www.nyhart.com**

**February 16, 2016
Date**

- **Plan Provisions**
 - Employee contribution rates were updated to 10% of pay for school employees.

- **Actuarial Assumptions for Liabilities as of July 1, 2015**
 - As a result of the July 1, 2007 – July 1, 2014 experience study, actuarial assumptions were updated for mortality, discount rate, termination rates and disability rates.
 - The mortality assumption was updated from the RP-2000 mortality table with generational improvements using Scale AA to the RP-2014 mortality table with Social Security generational improvements, with blue collar adjustments for public safety employees.
 - For plan liabilities as of July 1, 2015 and the determination of the contribution for the plan year ending June 30, 2017, the discount rate has been updated from 7.50% to 7.20%.
 - The termination table for municipal employees has been updated from the adjusted T2 Table of the *Pension Actuary's Handbook* to the unadjusted T2 Table of the *Pension Actuary's Handbook*.
 - Given updates to the data incorporating disabled participants, the assumed rates of disability have been changed from 0% to 50% of the 1985 Pension Disability Table.

- **Actuarial Methods**
 - For plan years ending on or before June 30, 2015, the recommended funding contribution was calculated directly as the sum of the cost of benefits earned in the upcoming year and an amortization of the unfunded liability.
 - Beginning for plan years beginning July 1, 2015 and thereafter, the recommended funding contribution is based on the calculated contribution as a percentage of payroll from the prior valuation date. This percentage is applied to projected payroll for the following plan year.
 - The recommended funding contribution is adjusted for a 3-year phasing in of the interest rate change above.

- **Population Changes**

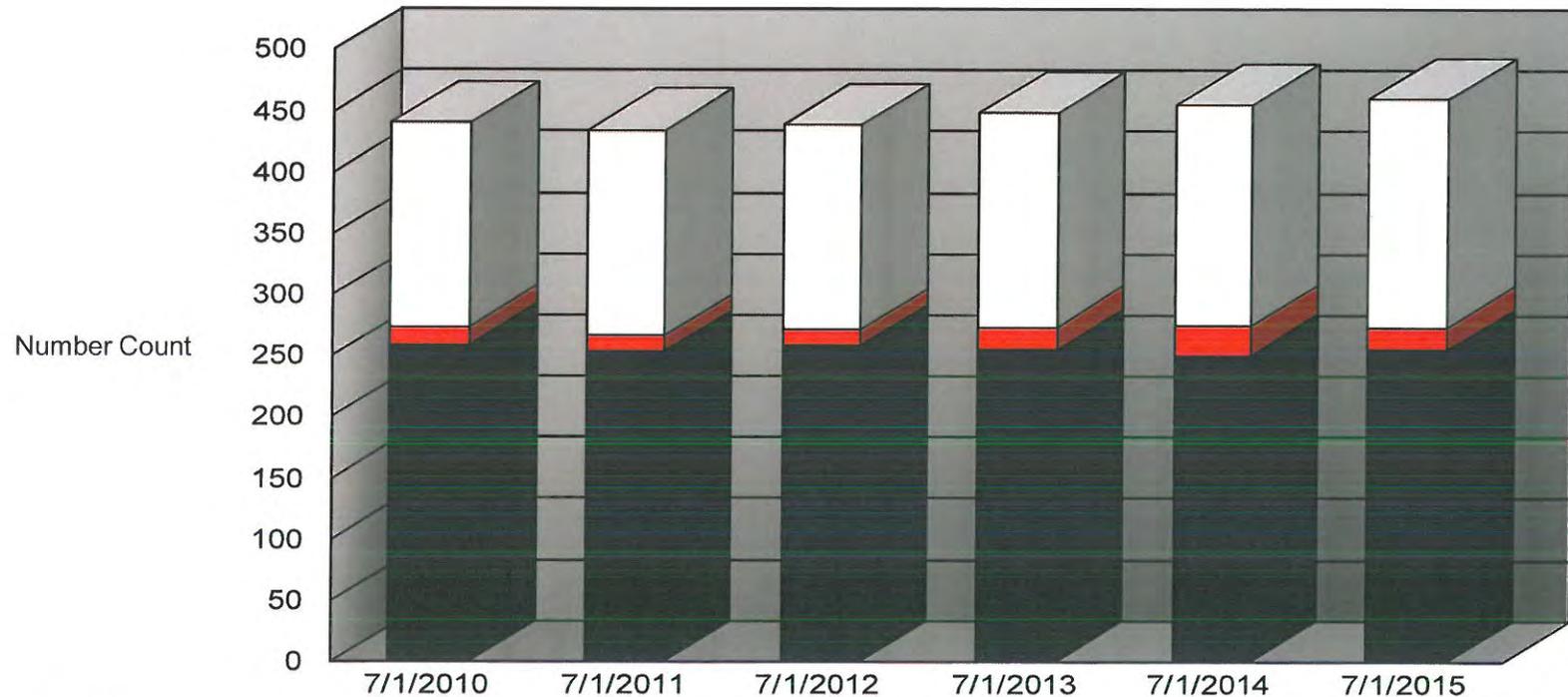
The total number of participants in the plan has stayed relatively flat.

- **New mortality study published by Society of Actuaries Committee in October, 2014**
 - Most current table available had been RP-2000
 - New RP-2014 Table released at the end of October, 2014
 - Reflects mortality experience through 2008 and then projected to 2014
 - Several tables released including total population, blue collar only, and white collar only
 - Committee released their best estimate of mortality improvement scale – MP-2014
 - This scale is one reasonable projection scale, but other reasonable projection scales exist

- **Town of Narragansett Adopted RP-2014 Table with Social Security Administration generational improvement scale from 2014 Trustees' report (with blue collar adjustments where applicable) for 7/1/2015 reporting**
 - The blue collar variant is based on the covered population (police/fire)
 - The Social Security improvement scale was selected for consistency with historical improvements and concerns over conservative bias of MP-2014

- **The Society of Actuaries published updated improvement scale MP-2015 in October 2015**
 - MP-2015 reflects actual Social Security mortality data for the years 2010 and 2011, which had mortality improvements less than anticipated in scale MP-2014
 - The use of scale MP-2015 produces benefit obligations near the mid-point of using the SSA scale (lowest obligations) and using MP-2014 (highest obligations)
 - Scale MP-2015 validates concerns over the conservative bias in MP-2014 and the continued use of the SSA scale

Participant Information

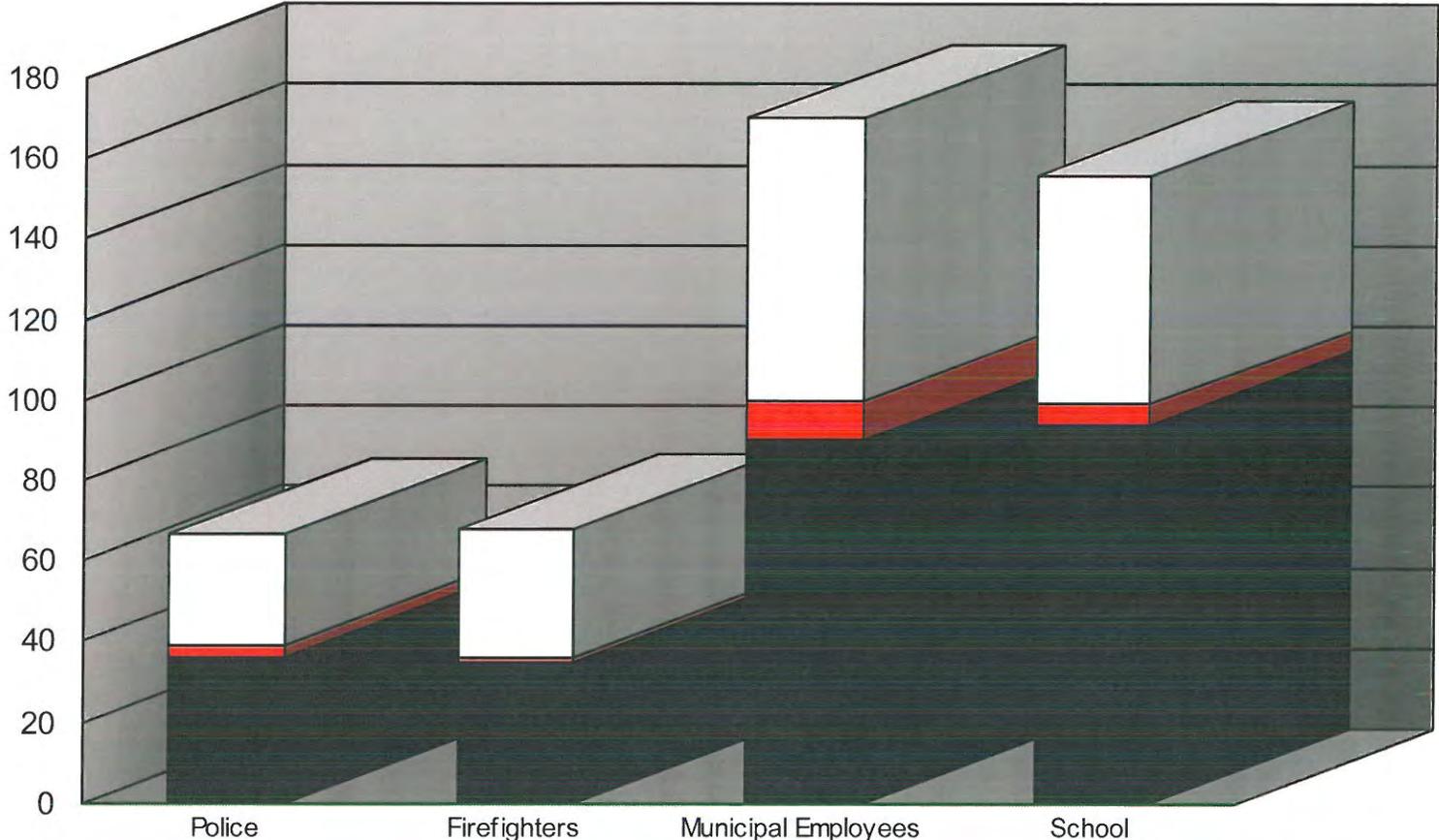


□ Retirees	167	168	168	175	181	187
■ Deferred Vesteds	15	14	13	19	24	19
■ Actives	259	253	258	255	251	255

Active Demographics

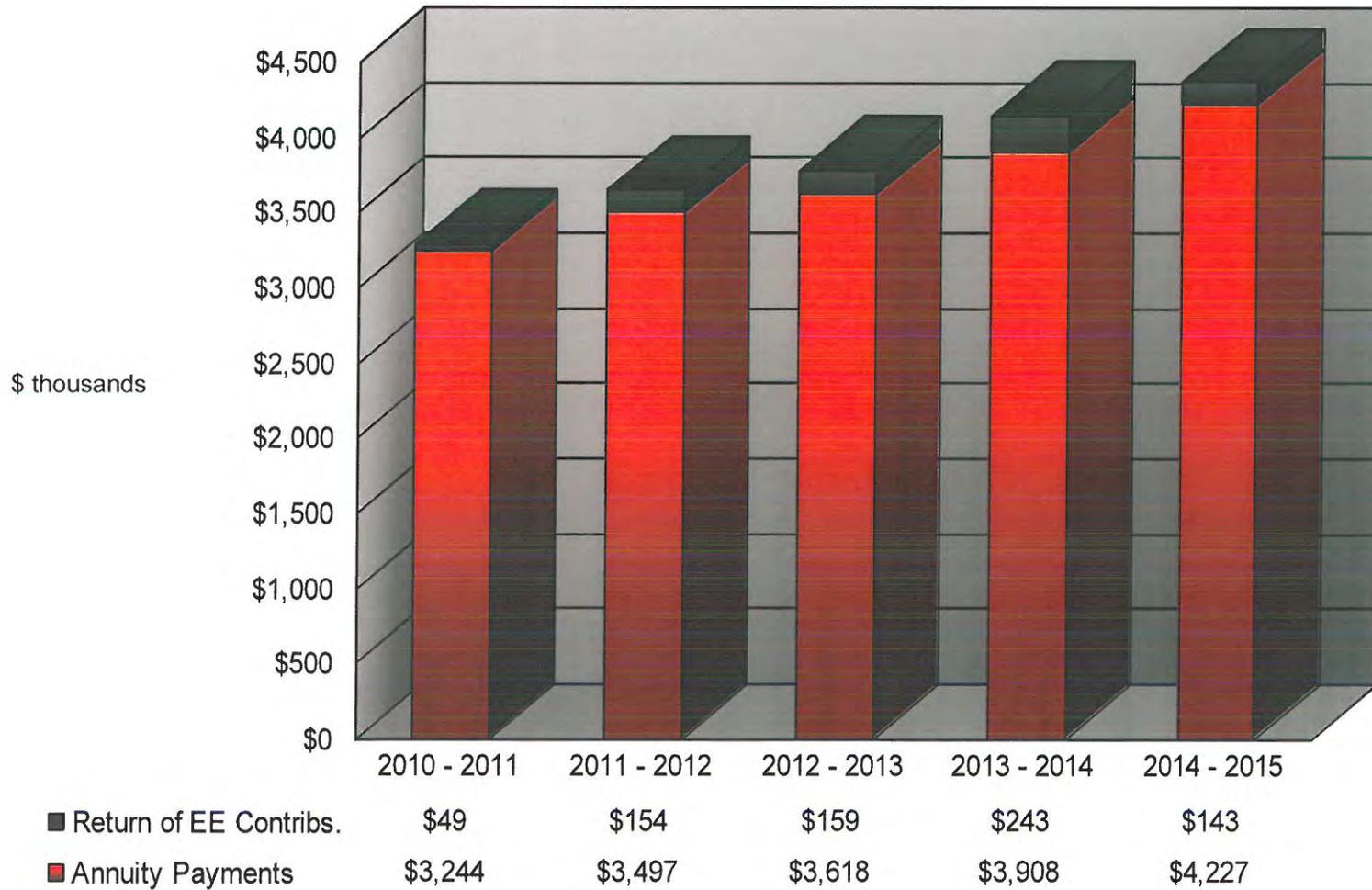
Average Age	46.5	46.3	46.9	47.7	47.1	47.6
Average Service	10.3	10.1	10.9	11.2	10.9	10.9
Average Compensation	\$46,238	\$45,033	\$48,381	\$48,887	\$48,559	\$50,919
Active Payroll (\$000's)	\$11,976	\$11,393	\$12,482	\$12,466	\$12,188	\$12,984

Participant Information – by Division



□ Retirees	28	32	70	57
■ Deferred Vested	3	1	10	5
■ Active	36	35	90	94
Total	67	68	170	156

Annual Benefit Payments



Actuary's Comment – Annual annuity payments have generally been increasing. This pattern will likely continue due to both an increasing number of retirees and annual cost of living adjustments.

Summary of Plan Provisions

➤ **Effective Date**

July 1, 1984

➤ **Participation**

Employees who work 20 or more hours per week and more than five months per year are eligible to participate once they begin making required employee contributions

➤ **Normal Retirement Eligibility**

Police— age 58 with 10 years of credited service or 20 years of credited service. For police hired after July 1, 2013, normal retirement is 25 years of credited service

Firefighters – 20 years of credited service. For firefighters hired after July 1, 2011, normal retirement is 23 years from date of hire with a minimum 20 years of credited service. For firefighters hired after July 1, 2013, normal retirement is 25 years of credited service

Council 94 Hired On/After 7/1/2014 – age 65 with 10 years of credited service or 25 years of credited service

Local 1033 Hired On/After 7/1/2014 – age 58 with 10 years of credited service or 25 years of credited service

All other participants – age 58 with 10 years of credited service or 20 years of credited service

➤ **Benefit**

Participants hired before July 1, 2011 receive a benefit equal to 2.5% x Credited Service x AAC, limited to 75% (30 year service cap)

Participants hired after July 1, 2011 receive a benefit equal to 2.0% x Credited Service (up to 20 years) x AAC + 2.5% x Credited Service (Years 20-34) x AAC, limited to 75% (34 year service cap)

Police and Fire Union members hired after July 1, 2013 and Local 1033 and Council 94 members hired on/after July 1, 2014 receive a benefit equal to 2.0% x Credited Service x AAC, with Local 1033 and Council 94 limited to 75%

➤ **Vesting**

Eligibility (Non-Fire) – 100% vested at 10 years of service
Eligibility (Fire) – 100% vested at 20 years of service (25 years of service for those hired on/after 7/1/2013)
Benefit – Normal Retirement Benefit commencing at normal retirement age

➤ **Final Average Annual Compensation (AAC)**

Average compensation of the highest three consecutive years

Summary of Plan Provisions

➤ **Credited Service**

Contributing employees receive credit for all service from date of membership

➤ **Participant Contributions**

Local 1033/Council 94 and Police – 11.0% of compensation

Firefighters – 11.0% of compensation

School – 10.0% of compensation

All Other Participants – 10.0% of compensation

Contributions cease for all participants at 30 years of service.

➤ **Payment Form Options**

The unreduced payment form is a single life annuity for single participants. For married participants, the unreduced payment form is a 67.5% joint and survivor annuity

➤ **Cost of Living Adjustment**

Local 1033 – 3% simple COLA once benefit reaches \$45,000 for participants retiring after January 1, 2012

Council 94 – 3% simple COLA once benefit reaches \$35,000. For employees hired on or after 7/1/2014, 3% simple COLA upon attainment of age 58

Police – 3% compound COLA upon attainment of age 52. 3% compound COLA suspended for active members as of July 1, 2013 for 8 years. Police members hired on or after July 1, 2013 receive a 3% simple COLA when eligible, subject to the same suspension

Fire – 3% compound COLA upon attainment of age 52. 3% compound COLA suspended for active members as of July 1, 2013 for 8 years. Fire members retiring on or after July 1, 2015 receive a 3% simple COLA when eligible, subject to the same suspension

All Other Participants – 3% compound COLA upon attainment of age 58

Summary of Actuarial Assumptions and Methods – Funding Valuation

- **Interest Rate**
7.20%

- **Annual Pay Increases**

Age	Rate
20-29	6.00%
30-34	5.50%
35-39	5.00%
40-44	4.50%
45+	4.00%

*Salary increases were incorporated for the appropriate groups per recent contract negotiations.

- **Mortality Rates**

Healthy Lives - RP2014 Mortality Table with Social Security Generational Improvements, with Blue Collar adjustments for Police & Fire employees

Disabled Lives - RP2014 Disabled Mortality Table with Social Security Generational Improvements

- **Expense Loading**
None

- **Actuarial Cost Method**
Entry Age Normal

- **Asset Valuation Method**

Smoothed Value – investment gains/losses recognized over five years, subject to a 20% corridor

- **Cost of Living Adjustment**

3.0% increase once eligibility is met, subject to Union guidelines

- **Eligible Spouse**

85% of participants are assumed to be married with female spouse 4 years younger

- **Retirement Rates**

Police and Firefighters – 100% earlier of age 58 or 20 years of service

Municipal Employees – 100% at earlier of age 58 with 10 years of service or 20 years of service

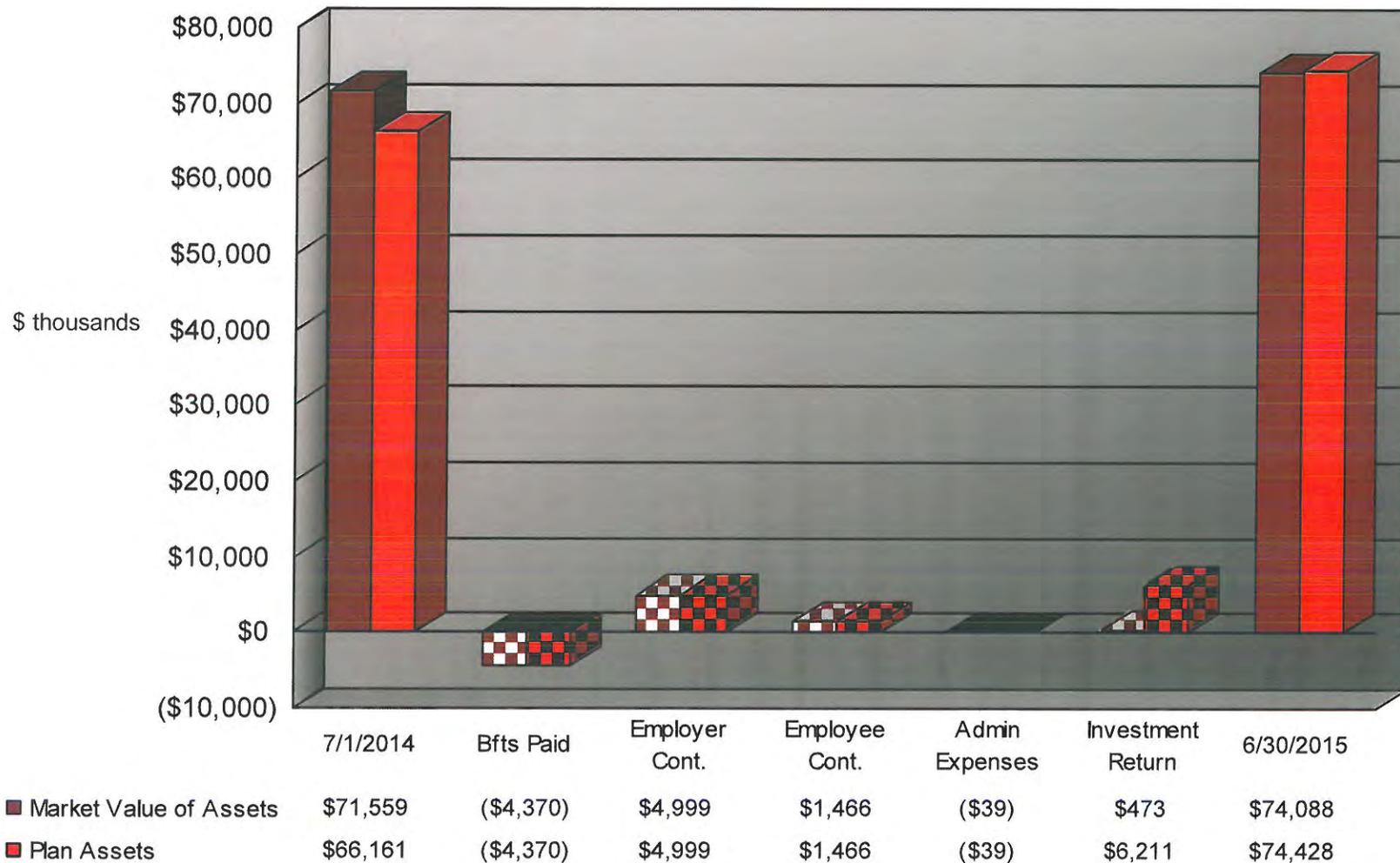
- **Withdrawal Rates**

Age	Male	Female
25	3.99%	3.99%
35	2.00%	2.00%
45	0.59%	0.59%
55+	0.00%	0.00%

- **Disability Rates**

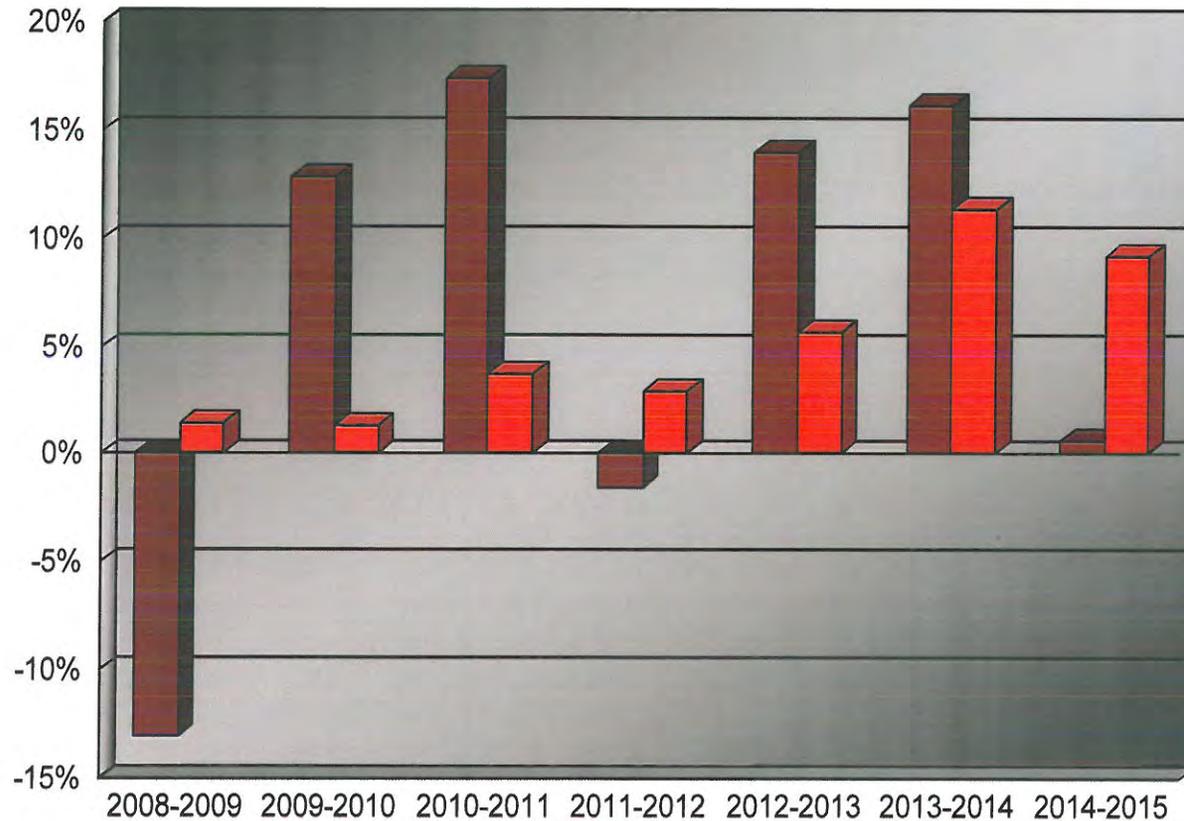
50% of the rates in accordance with the 1985 Pension Disability Table

2014 – 2015 Asset Reconciliation



Actuary's Comment – The 2014 – 2015 return was approximately 0.6%, resulting in a market value of assets which is approximately \$5.0 million lower than projected under last year's valuation. The plan's funding requirements are based on the Plan Assets, not the Market Value of Assets. While this "smoothing" approach will not reduce long-term costs, it will change the timing at which costs are accounted for. The theoretical rationale for this approach is that gains and losses will offset one another before they must be paid for.

Annual Investment Return Rates

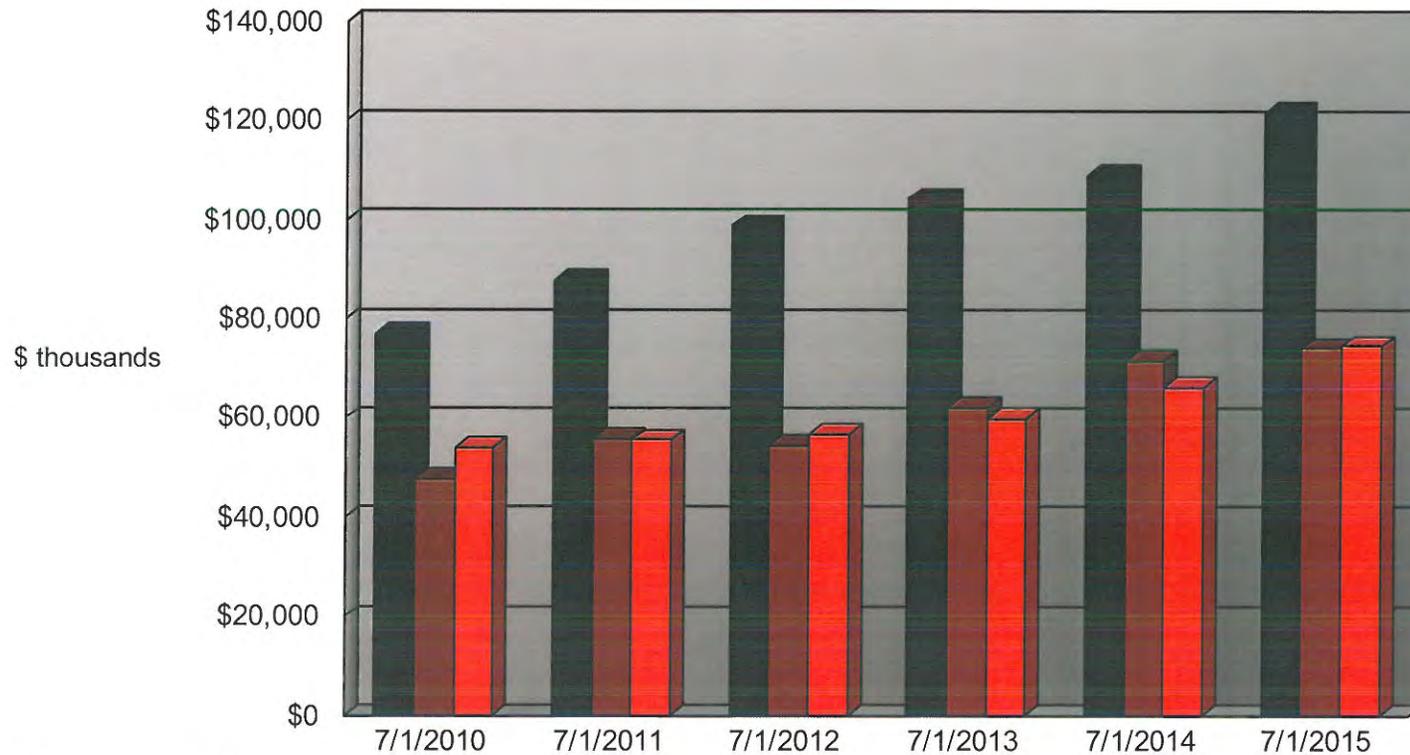


■ Market Value of Assets	-13.10%	12.9%	17.4%	-1.6%	14.0%	16.2%	0.6%
■ Plan Assets	1.40%	1.3%	3.7%	2.9%	5.6%	11.4%	9.2%

Actuary's Comment – Over the past seven plan years, the plan's average annual investment return was 6.1%.

Funded Status

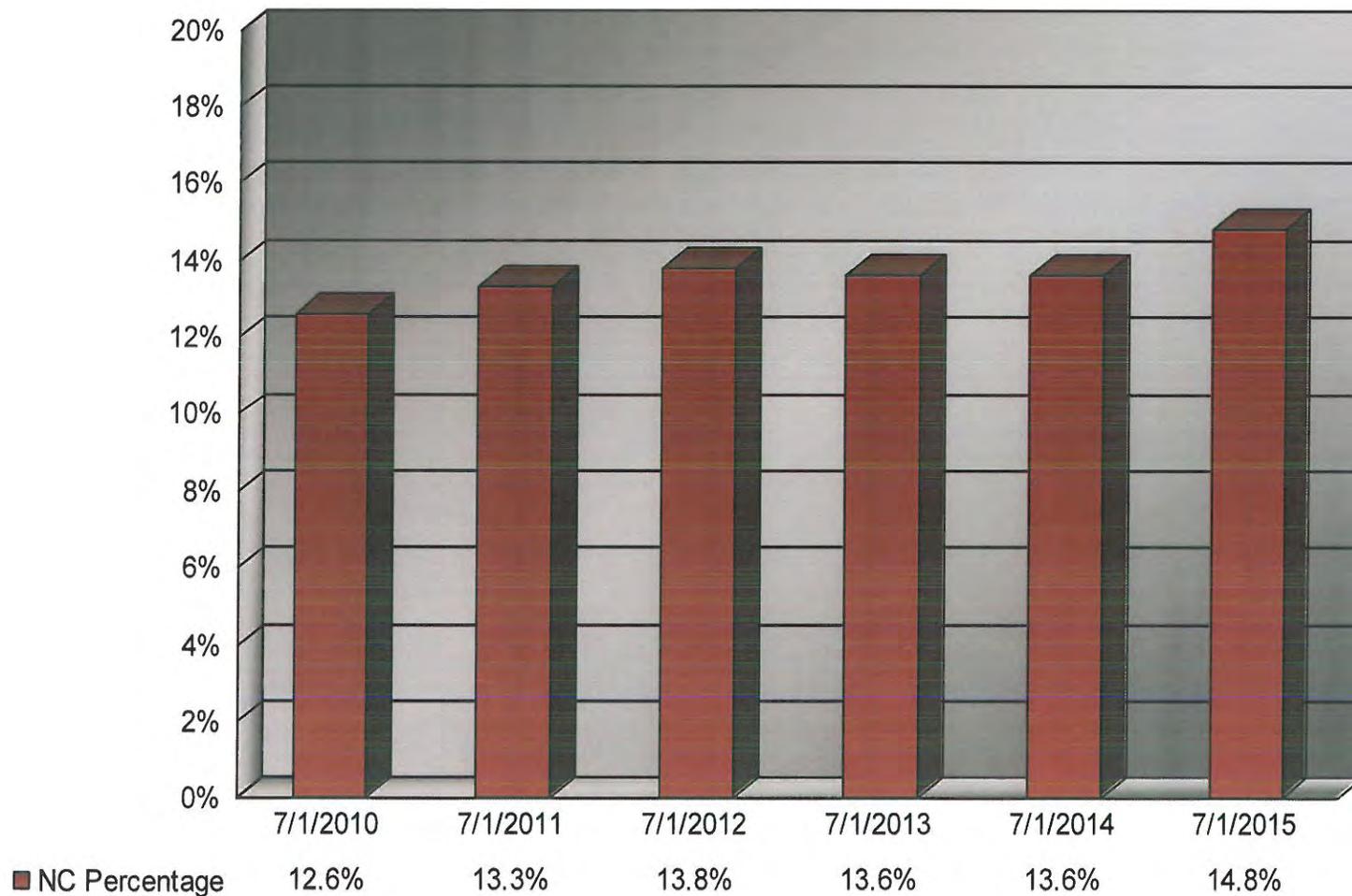
The Actuarial Liability is the present value of benefits to be paid in the future, based on projected pay and service. The future benefits are discounted at the valuation interest rate.



Actuarial Liability	\$77,014	\$87,849	\$98,815	\$104,163	\$109,086	\$121,691
Market Value of Assets	\$47,736	\$55,788	\$54,478	\$62,116	\$71,559	\$74,088
Plan Assets	\$53,870	\$55,636	\$56,809	\$59,982	\$66,161	\$74,428
Funded Percentage						
Market Value	62.0%	63.5%	55.1%	59.6%	65.6%	60.9%
Plan Assets	69.9%	63.3%	57.5%	57.6%	60.6%	61.2%

Annual Cost of Benefits Earned

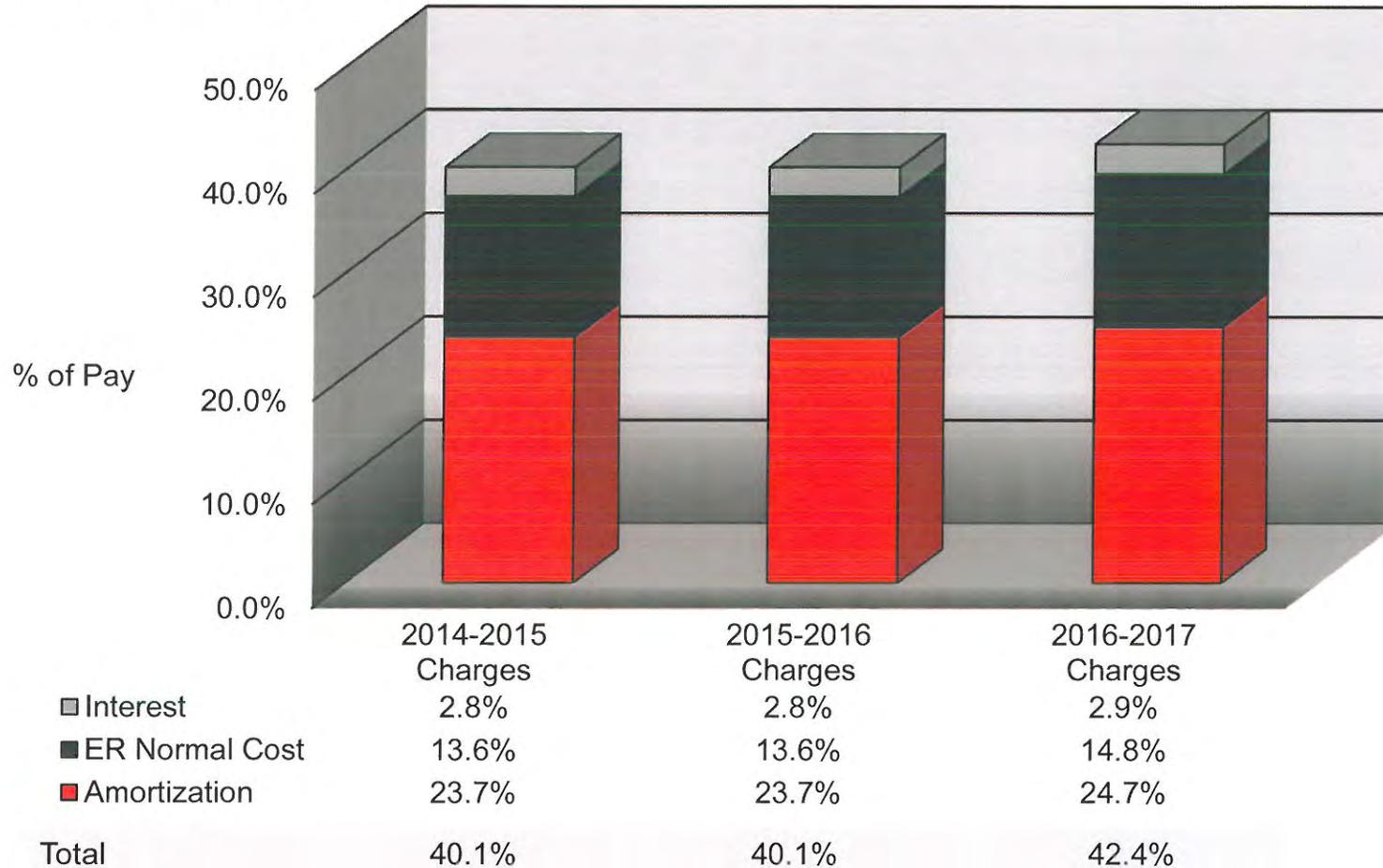
The Normal Cost Percentage is the ratio of present value of benefits earned during the current year to the active participant payroll.



Actuary's Comment –The Normal Cost Percentage indicates the cost of benefits earned in the current year as a percentage of pay. It will vary based on the age of active participants and assumed salary growth during the year.

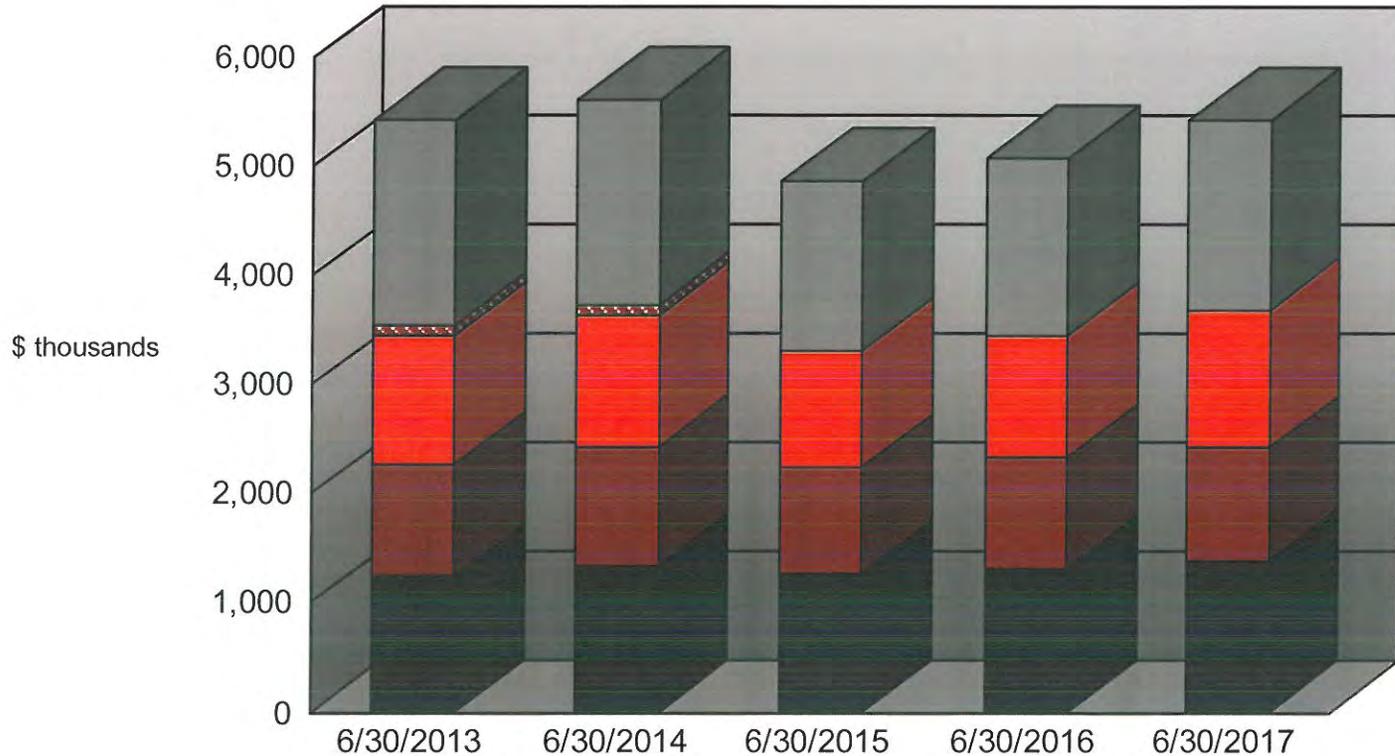
Contribution Recommendation

The contribution recommendation consists of the annual normal cost and an amortization (over a closed 20-year period as a level % of pay) of past service liability. These components add up (along with interest) to determine the contribution recommendation for the year. Beginning with the 2015-2016 plan year, contributions are based on the calculated contribution as a percentage of payroll from the prior valuation date. This percentage is applied to projected payroll for the following plan year.



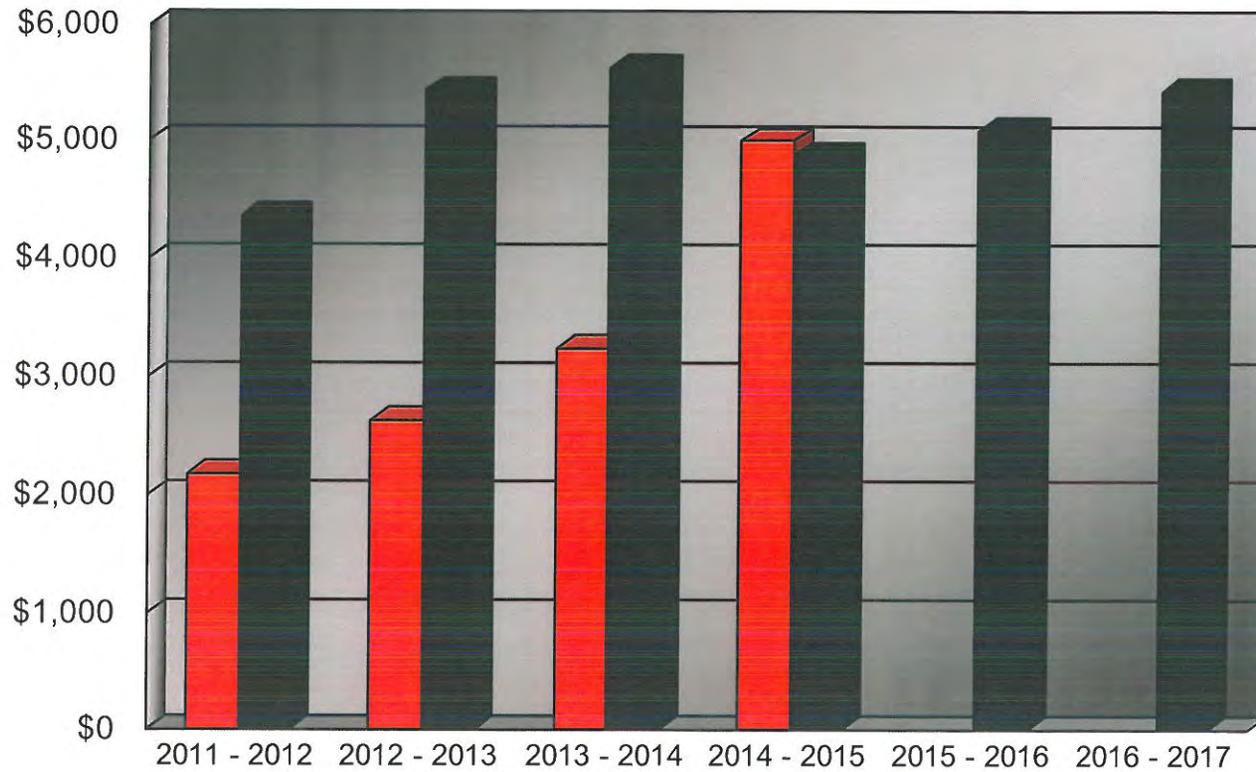
	2014-2015	2015-2016	2016-2017
Charges			
Interest	2.8%	2.8%	2.9%
ER Normal Cost	13.6%	13.6%	14.8%
Amortization	23.7%	23.7%	24.7%
Total	40.1%	40.1%	42.4%
Projected Payroll	N/A	\$12,675,803	\$13,503,670
Prelim. Contribution	\$4,881,459	\$5,082,997	\$5,725,556
Phase-In Adjust.	N/A	N/A	\$297,081
Recommended Contribution	\$4,881,459	\$5,082,997	\$5,428,475

Contribution Requirement - By Division nyhart



■ Municipal	\$1,881	\$1,883	\$1,573	\$1,638	\$1,741
▤ Chapter 1666	\$105	\$107	N/A	N/A	N/A
■ School	\$1,179	\$1,203	\$1,058	\$1,102	\$1,268
■ Firefighters	\$1,034	\$1,079	\$989	\$1,031	\$1,029
■ Police	\$1,233	\$1,348	\$1,261	\$1,312	\$1,390
Total	\$5,432	\$5,620	\$4,881	\$5,083	\$5,428

Summary of Annual Costs



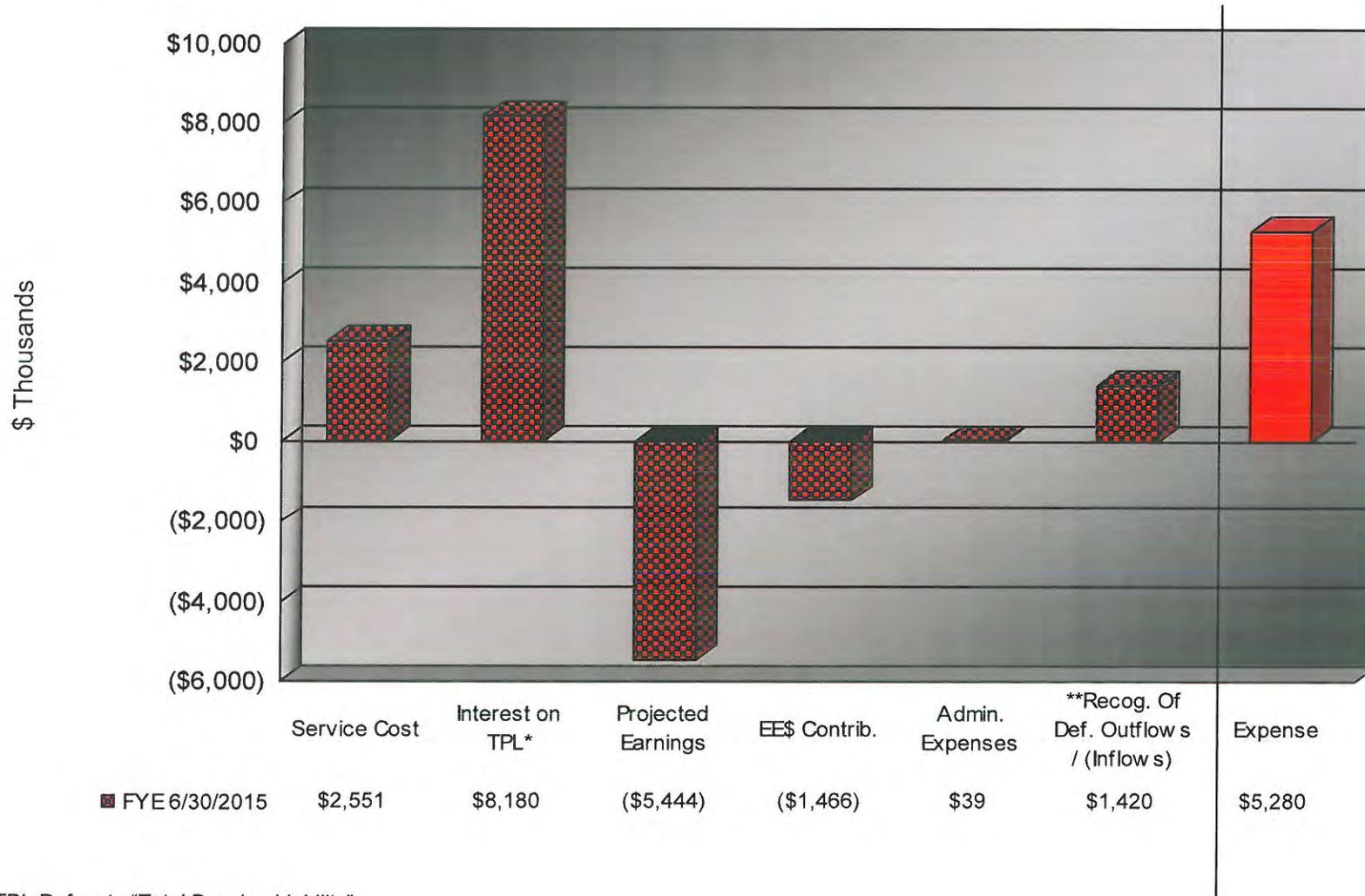
■ Contributions Paid	\$2,178	\$2,627	\$3,238	\$4,999		
■ Contribution Requirement	\$4,360	\$5,432	\$5,620	\$4,881	\$5,083	\$5,428

New GASB Disclosures

- **GASB 67 and 68 replace GASB 25 and GASB 27**
- **GASB 67 (plan reporting) was effective 6/30/2014**
- **GASB 68 (employer reporting) was effective 6/30/2015**
- **Key changes**
 - **Depending on funded status and contribution policy, blended discount rates may be required to determine the plan's liability (requires 30+ year projection to demonstrate trust assets available to make all future payments)**
 - **Balance sheet recognition of the unfunded liability using market value of assets**
 - **Benefit changes for retirees recognized immediately**
 - **Benefit changes for active members recognized over future working lifetimes**
 - **Investment experience recognized over 5 years**
 - **Separation of funding from accounting**

GASB 67,68 Accounting Results - Pension Expense

The Pension Expense consists of the service cost (the present value of the current year's benefit accrual), the interest cost (interest on the total pension liability at the chosen discount rate), and administrative expenses, offset by the projected return on assets and employee contributions. Liability due to amendments and significant other gains and losses may also be gradually recognized as expense.

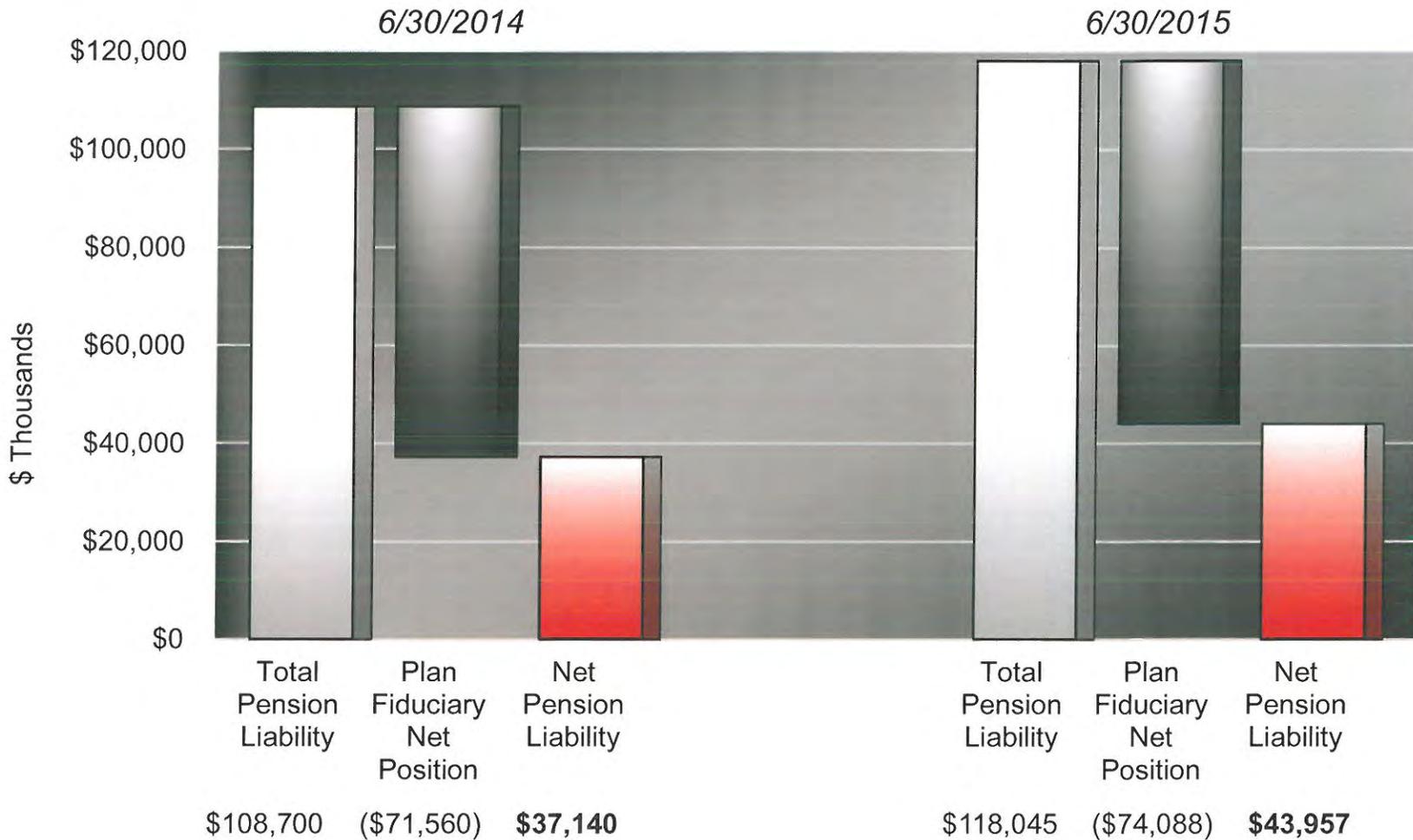


*TPL Refers to "Total Pension Liability"

**The \$1,420,000 charge is due to recognizing the difference between projected and actual 2014-2015 earnings on investments, demographic experience, and changes in assumptions.

GASB 67,68 Accounting Results - Balance Sheet Liability

Under GASB 67 and 68, the Net Pension Liability is equal to the unfunded liability at the measurement date. In determining the unfunded liability, the market value of assets is used.



➤ **Experience Study**

Per the Rhode Island Retirement Security Act of 2011, municipalities maintaining a pension plan must submit an experience study to the study commission once every 3 years. For an experience study, we review the plan's recent experience regarding investment return, pay growth, retirement, withdrawal, and disability. Depending on the results of the analysis, we may recommend changing various economic/demographic assumptions.

We last completed an experience study in March of 2015 and implemented recommendations from that study for the July 1, 2015 valuation. The next experience study is due April 1, 2018.

➤ **Economic Environment**

Volatile markets and asset performance below expected will continue to put pressure on both cash requirements and financial statements. The extent of these pressures will depend upon the speed of economic recovery.

➤ **Mortality Updates**

The Social Security Administration has already released a new mortality improvement scale that incorporates more years of actual experience. We anticipate updating to this version of the improvement scale for the July 1, 2016 valuation report and that the impact to the liabilities will be immaterial.

We anticipate that a new improvement scale will be released annually or bi-annually and that the update will have negligible impact to the liabilities.

➤ **Population Growth/Benefit Improvements?**

Any future plans for changes to the benefit structure or changes to the population?
Are negotiations ongoing for new Police/Fire contracts?

➤ **Plan Document**

There is still a need to create an official plan document. This document will govern who is eligible for the plan, how service/benefits are earned, etc. The next step would be for the Town to review/verify our interpretation of the provisions, allowing us to prepare a draft document to review.

Important Comments About Cost Information Included in this Report

The cost projections contained in this report are based on the valuation results and assumptions noted in the July 1, 2015 actuarial valuation report. Reasonable actuarial techniques and assumptions were used to produce the cost projections.

The following pages show cost projections under different economic scenarios. Note sophisticated demographic projections of participant data were not completed due to the scope of the project. Actual results will vary from projections shown in this report, perhaps significantly, due to changes in the assumptions, plan provisions, participant demographics, interest rate movement, actual asset performance, and other actual experience of the plan. Depending on the use of this information, additional cost projections may be necessary to quantify the sensitivity of results.

While a diligent effort has been made to produce reasonable projections, by their very nature projections are speculative. Plan sponsors are cautioned against placing too much reliance on any particular scenario.

Projections – 2015-2016 Asset Volatility nyhart



Plan Year Ending	2017	2018	2019	2020	2021	2022	2023	2024
Payroll (in \$000's)	12,247	12,622	12,989	13,338	13,661	13,937	14,373	14,729
Recommended Contribution as % of pay	5,428	6,938	7,351	7,551	7,865	8,084	8,363	8,580
	44%	55%	57%	57%	58%	58%	58%	58%
Recommended Contribution as % of pay	5,428	6,670	7,049	7,240	7,546	7,743	8,015	8,221
	44%	53%	54%	54%	55%	56%	56%	56%
Recommended Contribution as % of pay	5,428	6,398	6,747	6,930	7,213	7,416	7,667	7,863
	44%	51%	52%	52%	53%	53%	53%	53%

Projections – Various Asset Returns



Plan Year Ending	2017	2018	2019	2020	2021	2022	2023	2024
Payroll (in \$000's)	12,247	12,622	12,989	13,338	13,661	13,937	14,373	14,729
Recommended Contribution as % of pay	5,428 44%	6,054 48%	6,432 50%	6,660 50%	7,019 51%	7,274 52%	7,595 53%	7,878 53%
Recommended Contribution as % of pay	5,428 44%	5,999 48%	6,314 49%	6,470 49%	6,755 49%	6,933 50%	7,160 50%	7,339 50%
Recommended Contribution as % of pay	5,428 44%	5,948 47%	6,196 48%	6,281 47%	6,478 47%	6,564 47%	6,696 47%	6,771 46%

Assumptions for Cost Projections

Category	Assumption
Asset Return	Plan assets earn 7.20% annually, except as specified otherwise
Active Population	The number of active employees stays constant at 255 throughout the 30-year projection period
Town Contributions	The Town contributes the full Actuarial Recommended Funding Contribution (ARFC) each year
Actuarial Recommended Funding Contribution	GASB rules in effect as of July 1, 2015 are used
Contributions Shown	Include only Employer Defined Benefit money, unless otherwise noted
Annual Contribution	Consists of 2 pieces – benefits being earned during the current year and the amount to cover the amortization of the unfunded liability
Future New Entrants	Modeled after actual new entrant data from 2008-2014. New entrants were modeled for police, fire, municipal, Local 1033 and Council 94 employees separately
Salary Growth	6.0% for participants age 20-29, decreasing 0.5% over 5-year increments until reaching 4.0% for participants age 45 and older. Salary increases were incorporated for the appropriate groups per recent contract negotiations. These include merit, inflation, and any other type of wage increase
Mortality	RP-2014 Mortality Table with Social Security Generational Improvements from 2006, per 2014 Trustees Report. Blue collar adjustments for Police/Fire
Inflation	Inflation is assumed at 2% per year unless explicitly stated otherwise
Retirement Rates, Withdrawal Rates, Disability Rates, COLA, Married Percentage	All other assumptions match those used in the July 1, 2015 valuation

Additional Disclosures for Cost Projections

Category	Assumption
Data	The same data which was used for the 7/1/2015 Pension Plan valuation was used for the projections.
Assets	The actual market value of assets as of 6/30/2015 and contributions during the 7/1/2014 – 6/30/2015 plan year were incorporated in the projections.

Town of Narragansett

Presentation of Retiree Health GASB 45 Results Fiscal Year Ending June 30, 2015

February 2016

Changes since Prior Valuations

- Updated mortality assumption
 - Change was made to follow actuarial standard of practice and uses most current information.
 - Impact:
 - Liability increase for the Town, hardly any change for the School
 - Town has a larger impact because of its post-Medicare subsidies.
- Health care trend assumption
 - We continually re-evaluate this look-forward assumption and decided to reset it back to an initial 9% trend increase for the coming year.

Deeper Look At Liabilities

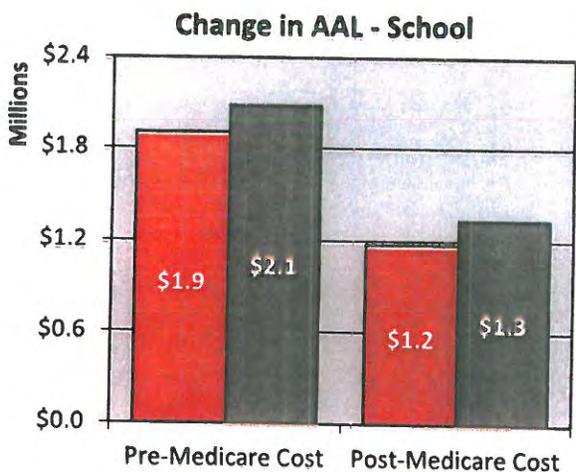
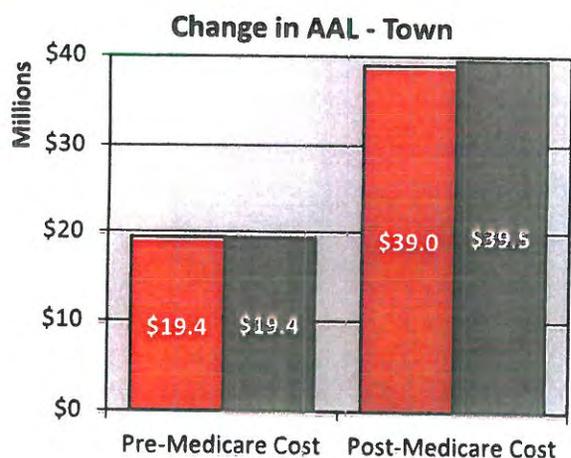
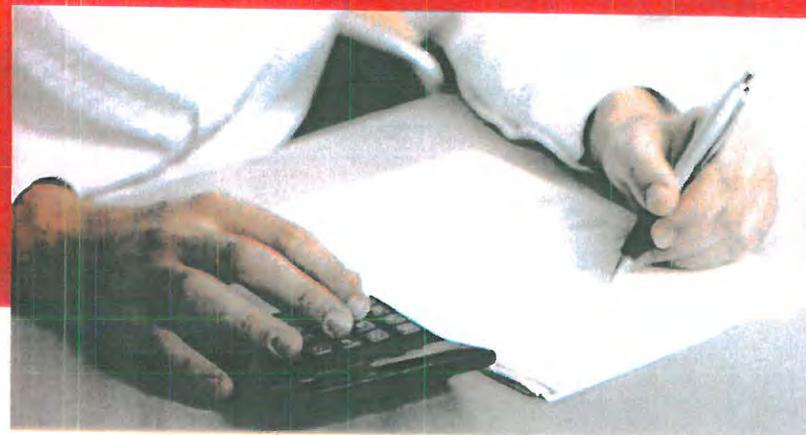


Why Liabilities Changed?

Results shown in thousands

		School	Town
Expected Actuarial Accrued Liability (AAL) as of July 1, 2014	\$	3,127	\$ 60,605
Change due to experience	\$	109	\$ (3,220)
Losses from provisions/assumption changes		187	1,561
Net Change	\$	296	\$ (1,659)
Final Actuarial Accrued Liability (AAL) as of July 1, 2014	\$	3,423	\$ 58,946

Deeper Look At Liabilities



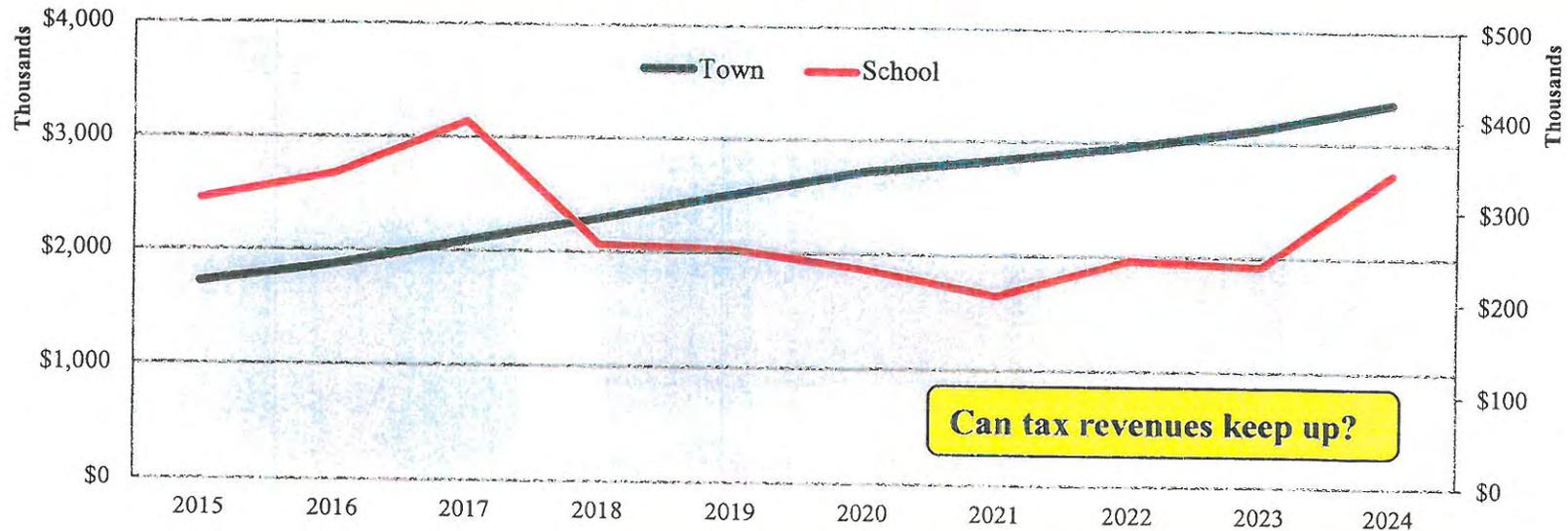
■ July 1, 2013 ■ July 1, 2014

Breakdown of Liabilities

Results shown in thousands Actuarial Liability as of	Town		School	
	7/1/2013	7/1/2014	7/1/2013	7/1/2014
Active Employees	\$ 17,568	\$ 19,887	\$ 2,569	\$ 2,557
Pre-Medicare coverage	9,054	10,243	1,566	1,579
Post-Medicare coverage	8,514	9,644	1,003	978
Retired Employees	\$ 41,378	\$ 38,494	\$ 854	\$ 523
Pre-Medicare coverage	10,360	9,168	520	324
Post-Medicare coverage	31,018	29,326	334	199
Total Liability	\$ 58,946	\$ 58,381	\$ 3,423	\$ 3,080

Projected Retiree Health Care Costs

Projected Pay-Go Costs



Can tax revenues keep up?

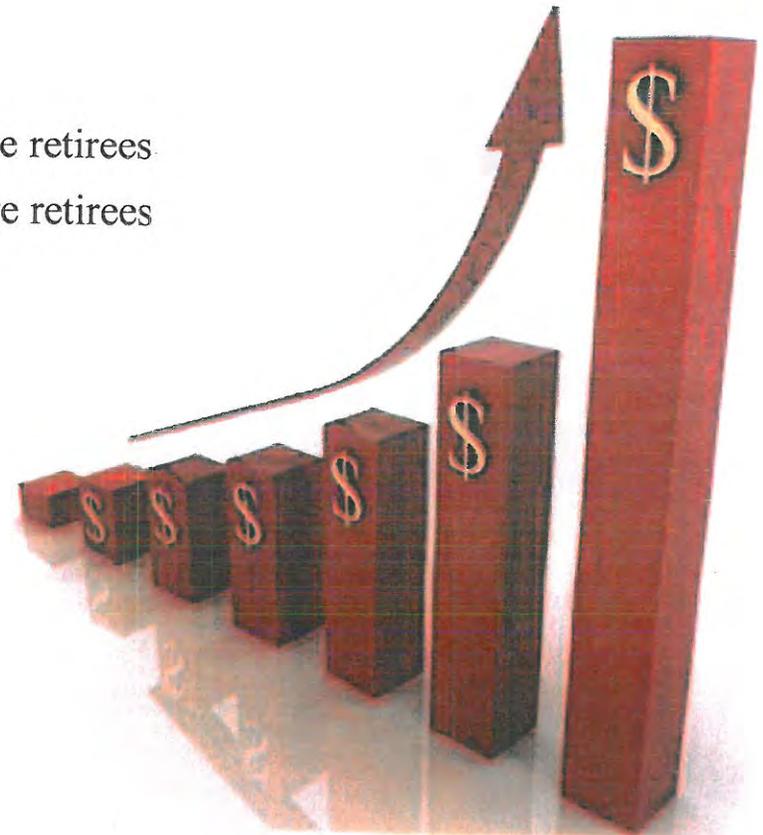
FYE	2015	2016	2017	2018	2019
Town	\$1,719	\$1,873	\$2,081	\$2,288	\$2,510
School	\$307	\$335	\$394	\$259	\$255

FYE	2020	2021	2022	2023	2024
Town	\$2,717	\$2,828	\$2,960	\$3,122	\$3,356
School	\$235	\$207	\$247	\$241	\$342



Options to Manage Risks

- Continue to evaluate plan design and costs
- Trend towards cost shifting to retirees
 - Transition to High Deductible plans for pre-Medicare retirees
 - Transition to Medicare Advantage plans for Medicare retirees
- Prudent management is to set aside assets
- Develop a plan for the OPEB Trust
- Avoid surprises with long-term projections of liabilities and assets



GASB 74/75 Impact

Narragansett FYE 2017 is the implementation year for new standard.

Areas	Current Standard	New Standard
Balance Sheet OPEB Liability	OPEB Liability is based on Net OPEB Obligation (NOO)	OPEB liability will be based on Actuarial Accrued Liability (AAL) reduced by any Trust assets
Notes to Financial Statements	<ul style="list-style-type: none"> ➤ Brief summary of plan, assets, and assumptions ➤ Three year history on key results 	<ul style="list-style-type: none"> ➤ Expanded descriptive information of plan, assets, and assumptions. ➤ Must disclose date of last experience study ➤ 10-year history on key results
Discount Rate Assumption	Based on underlying assets and expected return	Changed to tax-exempt, high quality municipal bond rates (applicable to unfunded plans and partially funded plans whose assets are insufficient to pay for projected benefit payments)
Cost Method	Any of six actuarial cost methods available	Must use Entry Age Normal (EAN) level % of Salary
Timing	Full valuation required every 2 years	Full valuation required every 2 years

**NARRAGANSETT TOWN COUNCIL
REGULAR TOWN COUNCIL MEETING
FEBRUARYR 16, 2016 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on
Tuesday, February 16, 2016 at 7:30 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member, absent

Christopher Wilkens, Member

Jeffry Ceasrine, Acting Town Manager

Dawson T. Hodgson, Town Solicitor

Matthew M. Mannix, President calls the meeting to order and leads those in attendance in
Pledging Allegiance to the Flag.

APPROVAL OF MINUTES:

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to approve
the June 1, 2015 Work Session Meeting Minutes as presented.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to approve
the June 22, 2015 Work Session Meeting as presented.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to approve
the June 29, 2015 Special Meeting Minutes as presented.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to approve
July 6, 2015 Regular Meeting Minutes as presented.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to approve
the July 20, 2015 Regular Meeting Minutes.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

ANNOUNCEMENTS/PRESENTATIONS:

Angel Carter and Elizabeth Wiley from Nyhart were in attendance to present a report on the Town's Pension Plan. He summarized the significant changes in assumptions in the Pension, noting that the Plan discount rate has been changed from 7.50 percent to 7.20 % which is a change of increased liability of \$4 Million Dollars and the mortality assumption has been changed to a new table and this has increased the liability by 1% or \$1 Million Dollars. He noted that past years the contribution was figured during the year for that year and now they plan the contribution a year in advance for budgeting purposes. He said that there are 255 active employees in the pension plan. The trend is for the benefit payments to increase and it fluctuates year to year. He did note that pay increase assumptions was a total pay increase for salary increase, merit, promotion and inflation which is all components of salary and not base pay He said it was determined from an experience rate. Carter Angel spoke on the mortality table that came out in 2014 and adjustments are made for police and fire and blue collar employees. He reviewed the asset reconciliation and noted that the return was approximately 0.6% which was \$5 Million less than what was projected which would need to be added to the plan at some time in the future. He explained that the liabilities for the Pension Plan were \$121.7 Million and the assets total of the Pension Plans is \$74 Million. The plan is about 60% funded. He spoke of paying off the liabilities over a 20 year period. He did note the town was on a good path making the full payments of the ARC. He also reported on the

OPEB Liability for the school of \$3.4 Million and the Town side at \$59 Million. He noted that there are \$2.5 Million in assets in the Plan. He spoke of paying the ARC or the pay-go which depending on what the town could afford.

UPDATES of State Projects in Narragansett

Wind Turbine Project on Block Island - J. H. Lynch & Son will be mobilizing on utility test pits along Burnside Avenue and Point Judith Road, and site clearing at the RIDOT Salt Barn for the Switchyard. The duct bank work under Burnside Avenue and Point Judith Road is to be completed by Memorial Day, and then the project will re-start after Labor Day for pulling cable. J.H. Lynch will place temporary patch each day where the duct bank trenches are, and ultimately will mill and re-pave Point Judith Road from curb-to-curb in the fall.

OPEN FORUM:

Open Forum is now held and the following individuals address the Council, viz:

Richard Van Germeersch spoke on capping COLA's at \$300.00 a year which would solve the problem of OPEB. He also spoke of privatizing plans for employees and the town should not subsidize Medicare for retirees or pay health care for employees who retire and are employed elsewhere. He commented that a beatitude for the town should be "Blessed be the meek for they shall be stepped on." He said if town continues to be meek the name of the state of Rhode Island should be changed to "State of Rhode and Public Employees Plantations."

Stanley Wojciechowski spoke on changing the age of retirement or years of service and there should be no pay increases or COLA for employees;

Malinda Howard, representative from Smart Power, a nonprofit firm addressed the council on an energy challenge for residents and the goal of 5% of residents which would be 496 pledges and the town would receive a \$5,000 grant from National Grid for an energy efficiency project.

A MOTION to CONTINUE A PUBLIC HEARING on a Petition for Abandonment from John R. Sahagian for the eastern half of Harris Avenue on Assessor Plat P to add to Assessor's Plat P, Lot 96 to March 21, 2016.

John Sahagian of South Pier Road has submitted a request to abandon the eastern portion of Harris Avenue to add to his property for improvement for the access to his property from South Pier Road for public safety reasons.

In accordance with RIGL §24-6-1 the town council is authorized to abandon a highway or driftway in the town after public notice is given to abutters as well as an advertisement for three successive weeks for a public hearing. A public hearing is held to consider the request for abandonment and if the town council declares the roadway abandoned and additional public notice is given as well as an advertisement declaring the abandonment for three successive weeks.

The Planning Board reviewed this request at their October 20, 2015 meeting and took testimony from Mr. Sahagian. They noted staff reluctance to support the abandonment due to environmental concerns and the possibility to use this area for vehicular access to Town land south of the Sahagian property in the future. During discussion, Mr. Sahagian suggested that he hire a wetland & soils expert to look at the other paper streets that connect to the Town land. The Planning Board continued their review to November in order to allow Mr. Sahagian to conduct site analysis of other rights-of-way nearby for the potential vehicular access to the Town Land.

A PUBLIC HEARING was held on January 4, 2016 and continued to February 16, 2016.

The applicant has requested a continuation of the PUBLIC HEARING to the March 21, 2016 town council meeting.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to CONTINUE A PUBLIC HEARING on a Petition for Abandonment from John R. Sahagian for the eastern half of Harris Avenue on Assessor Plat P to add to Assessor's Plat P, Lot 96 to March 21, 2016.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

CONSENT AGENDA

The consent agenda is voted on with one motion.

- 1. A MOTION to ACCEPT the 2016-2017 America the Beautiful Grant in the amount of \$2,600 and authorize the Town Manager to sign the agreement subject to review and approval of the Town Solicitor.**

ACCEPTED (Cicilline-Buonanno-Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 2. A MOTION to REFER a request from Paul Carr Jr. for a waiver of the Sewer Policy for Plat Y-4, Lot 4, 707 Point Judith Road to the Sewer Policy Committee for review.**

REFERRED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 3. A MOTION to APPROVE the 2016 Middlebridge Marina rental slip rates at \$700.00 per full slip and \$525.00 for a side slip which reflects no increases for the 2016 season.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 4. A MOTION to APPROVE the request from the Narragansett Arts Guild for the use of Gazebo Park to operate and sell local original arts and crafts on Wednesday nights only from June 15th through August 31st, 2016 subject to local and state regulations.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 5. A MOTION to APPROVE the request from the Narragansett Lions Club for the use of Gazebo Park for their Annual Easter Egg Hunt to be held March 19, 2016 from 9:00 am to 10:30 am.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 6. A MOTION to APPROVE the request from the RI Lions District 42 for the use of the Town Beach for a Sand Angel Contest to qualify for the Guinness Book of Records on Saturday May 7th, 2016 from 11:00 am to 4:00 pm.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 7. A MOTION to APPROVE the request from Perry Raso of the Matunuck Oyster Bar and Farm for the second annual fundraiser for non-profit organizations in our community. This year the event is being held for Dylan Murano and Childhood Apraxia and is scheduled for Sunday May 1, 2016 from 12:00 noon to 6:00 pm at Veteran's Park subject to state and local regulations.**

APPROVED (Cicilline-Buonanno-Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 8. A MOTION to APPROVE the request from Saint Thomas More Parish for their annual Good Friday Walk to be held on Friday March 25, 2016, subject to state and local regulations.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 9. A MOTION to APPROVE the request from St. Thomas More Parish for their 9th Annual Parish Festival at Veteran's Memorial Park on Saturday June 18, 2016 from 4:00 pm to 10:00 pm. Subject to state and local regulations.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 10. A MOTION to APPROVE the request from the Surfers Healing RI to conduct a one day free surf camp for children with autism at the Town Beach on September 17, 2016 from 7:00 am to 4:00 pm subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

- 11. A MOTION to APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936.**

APPROVED (Cicilline-Buonanno-Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

12. A MOTION to APPROVE the use of the State of Rhode Island Master Price Agreement (MPA) #166 for the purchase of Liquid Propane Gas at the price of the Selkirk Posting +0.35 per gallon, for the period of December 8, 2015 – September 30, 2018.

APPROVED (Cicilline-Buonanno-Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

13. A MOTION to APPROVE the purchase of MagiCard Printer Supplies from the lowest vendor, ID Security Online, in the amount of \$3,016.50.

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

14. A MOTION to APPROVE the service contract for Shop Key Plus vehicle and equipment maintenance software from Mitchell 1, in the amount of \$3,228.00.

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

15. A MOTION to APPROVE the purchase of two (2) DuMor 32-gallon receptacles and six (6) steel flat covers for the Beach from O'Brien & Son's, Inc., in the amount of \$3,355.00.

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

16. A MOTION to AWARD the bid for Firefighter Work Uniforms to the lowest bidder, Mag & Son Clothing, at their quoted bid prices of \$39.00/short-sleeved shirt; \$42.00/long-sleeved shirt; and \$99.95/trouser for a one-year period.

AWARDED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

17. A MOTION to RECEIVE and PLACE on FILE the 2015 Community Development & Planning Board Annual Report.

RECEIVED and PLACED on FILE (Cicilline-Buonanno-Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

18. A MOTION to APPROVE the application for a Private Detective License from James David Smith, 101 West Bay Drive, Narragansett, RI, subject to state and local regulations.

APPROVED (Cicilline-Buonanno- Murray 4/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

OLD BUSINESS:

None

NEW BUSINESS:

19. A MOTION to APPROVE the request from Rhode Races & Events Inc. to conduct a new Ocean State Rhode Race Half Marathon and 5K Road Race to be held on Sunday October 30, 2016 from 7:30 am to 1:30 pm subject to approval of state and local regulations.

This is a new Half Marathon and 5K Road Race organized by Rhode Races & Events, Inc. of 19 Weaver Street, Newport, RI and scheduled for Sunday October 30, 2016 from 7:30 am to 13:00 pm. The race starts and finishes at Narragansett Town Beach. This is the same race as the marathon held on Columbus Day weekend held by Eident Sports Marketing in 2015. The Bonnet Shores Fire District Council approved this race during their meeting on January 20, 2016. The Narragansett Police and Fire Departments have also reviewed the traffic plan and given their approval and will be hired for this race. A certificate of Liability Insurance naming the Town of Narragansett as additionally insured will be provided by Rhode Races & Events, Inc. prior to the race.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to APPROVE the request from Rhode Races & Events Inc. to conduct a new Ocean State Rhode Race Half Marathon and 5K Road Race to be held on Sunday October 30, 2016 from 7:30 am to 1:30 pm subject to approval of state and local regulations.

Steve Wright addressed the council on the event. Karen Zyons addressed the council and explained that she and her partner held the race last year with another company and now they have their own company and are holding the same race as last year. She noted that last year \$10,000 was donated to charities.

Matthew M. Mannix commented that he had a concern of adding another road race with an added burden to Parks and Recreation and the Police Department. He said he has many complaints from people that there are enough road races held in town.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix nay

**20. A MOTION to APPROVE the purchase of Miscellaneous Equipment
for the Ladder Truck from Shipman's Fire Equipment Co., Inc., in the
amount of \$64,551.21, utilizing the State of Connecticut contract.**

The Fire Department is looking to purchase miscellaneous items to equip the new ladder truck. The quote provided by Shipman's Fire Equipment for all the equipment is \$64,551.21. The Town will be purchasing the items under the State of Connecticut contract #11PSX0117 (Emergency Response and Law Enforcement Equipment). This competitive bid and award was executed under the Connecticut General Laws.

This purchase is to be paid through the town's Grant Match Fund as part of the reimbursable grant from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security 2014 AFG grant award No. EMW-2014-FV-00871.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to APPROVE the purchase of Miscellaneous Equipment for the Ladder Truck from Shipman's Fire Equipment Co., Inc., in the amount of \$64,551.21, utilizing the State of Connecticut contract.

Stanley Wojciechowski speaks on the bidding process.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

21. A MOTION to WAIVE the current policy and AUTHORIZE the use of the General Plumbing Services Contract with Stedman & Kazounis Plumbing and Heating, Inc. for the purchase and installation of one new boiler at the Towers, in the amount not to exceed \$67,552.00.

The existing boiler at the Towers has reached the end of its useful life, and is no longer feasible to repair due to the frequency of breakdowns and age in service. DPW has advised to have this current boiler replaced with a new modular boiler system, to be placed in the attic space. With numerous activities going on at the Towers on a daily basis, use of the General Plumbing Services Contract will provide the most cost effective, timely, and efficient method of project delivery.

In accordance with the Town Council's policy, the General Plumbing Services Contract may be used with Council approval for work up to \$50,000 in value. As the proposed project cost exceeds \$50,000, the Town Council will need to waive that policy.

Staff from the DPW will coordinate and supervise all of the work. The actual cost for the project may vary from the estimate to reflect material quantities used along with actual hours of labor required. Town Council awarded the bid for General Plumbing Services to Stedman & Kazounis Plumbing and Heating, Inc. on March 16, 2015.

Funding is available in the Towers Account #0504 50704, Other Capital Improvement.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to WAIVE the current policy and AUTHORIZE the use of the General Plumbing Services Contract with Stedman & Kazounis Plumbing and Heating, Inc. for the purchase and installation of one new boiler at the Towers, in the amount not to exceed \$67,552.00.

Stanley Wojciechowski speaks on the bidding process.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Matthew M. Mannix aye

22. A MOTION to ADOPT an ordinance in amendment of Chapter 78

Utilities, Article III (Sewers), Section 78-333 “Construction by private parties; cost recovery”.

In 2001, the Town Council adopted an Ordinance (Chapter 804) that allowed for the developers of public sanitary sewer extensions to recover a pro-rata share of the installation cost from the abutting\benefitting property owners along the extension for a period of five (5) years. It has been suggested by Council Member Patrick Murray that

the time period allowed for an individual to recover his/her costs from the installation of a sewer line be extended to ten (10) years. The staff offers no objection to this – this part of the process is financially-neutral for the Town. The private developer pays to extend the sewer line, and is responsible for collecting the pro-rata share of the costs from the eligible abutters. We track the cost recovery program through the issuance of connection permits, but have no responsibility or role in the assessment or collection of monies.

First reading introduced, read, passed and accepted on February 1, 2016.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to ADOPT an ordinance in amendment of Chapter 78 Utilities, Article III (Sewers), Section 78-333 “Construction by private parties; cost recovery”.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

**TOWN OF NARRAGANSETT
CHAPTER 1015**

AN ORDINANCE IN AMENDMENT OF CHAPTER 78, ARTICLE III (SEWERS) OF
THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE
ISLAND, ENTITLED “UTILITIES”.

The Town Council of the Town of Narragansett hereby ordains as follows:

SECTION 1. Section 78-333 “Construction by private parties; cost recovery” of Article III (Sewers), Chapter 78 of the Code of Ordinances of the Town of Narragansett entitled “Utilities” is hereby amended to read as follows:

- (a) All property owners who receive permission from the town to tie into a sewer line which has been constructed by a private party shall reimburse the private parties who have paid for the sewer line extension a pro rata share of the cost of construction of the sewer line and sewer laterals. The intent of this section is to require that all people and users of the system who connect to the system within ten years from the date of approval of the private party's request to construct the sewer line shall share equally in the cost of the installation of the sewer line and sewer laterals. For the purposes of this section, the term "sewer lateral" shall be defined as that portion of the building sewer between the main sewer and the property line.

- (d) Upon acceptance of the sewer lines by the town, it shall be unlawful for any person, for a period of ten years from the date of the approval of the private party's request, to construct a sewer line or to tie into the sewer line, and the engineering department shall not issue sewer connection permits for such tie-ins, unless and until the person seeking to tie in to the line shall have paid his proportionate share of the cost of the installation to the person or persons who have constructed the sewer line and sewer laterals and provided written proof thereof to the engineering department.

SECTION 2. This Ordinance shall take effect upon its passage and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading read and passed in Town Council Meeting legally assembled the 1st day of February, 2016, A.D.

Second reading read and passed in Town Council Meeting legally assembled the 16th day of February, 2016, A.D.

ATTEST:
S/Anne M. Irons, CMC, Town Clerk

**23. A MOTION to SCHEDULE a WORK SESSION to review the Beach
Trolley Proposal from South County Trolley & Transportation, LLC.**

At the February 1, 2016 Town Council meeting, the Council and staff were presented with a "Beach Trolley Proposal" from South County Trolley & Transportation, LLC.

The staff review of this proposal has resulted in a number of issues that will require guidance and/or policy decisions on the part of the Town Council, hence the need to schedule a work session. The suggested date and time for this work session is Monday March 7, 2016 at 6:30 PM.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to SCHEDULE a WORK SESSION to review the Beach Trolley Proposal from South County Trolley & Transportation, LLC to March 7, 2016 at 6:30 p.m.

Jeffrey Ceasrine, Acting Town Manager addressed the council and commented that a few questions have come up from staff and they are meeting with the Sullivan's from the South County Trolley and he asked to schedule the work session but it may not be needed.

Richard VanGermeersch spoke on the matter.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

24. Town Council President REAPPOINTS two individuals to the Historic District Commission for three year terms to expire on January 1, 2019.

The Historic District Commission has three member seats and one alternate member seat available for appointment/reappointment. Lawrence Allen Vranka has declined reappointment. Moira H. Hintska has requested reappointment as a member rather than an alternate member. Sandra J. Panzeri has requested reappointment to her member seat. There is also a vacant seat as we have been informed that David Allen Presbrey has

resigned. There are currently no applications on file. The following indicates the original board appointment date and expiration date of the current members.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Vacant (Vranka)	---	1/1/2016
Vacant (Presbrey)	---	1/1/2017
Sandra J. Panzeri	5/19/2014	1/1/2016
Moira H. Hints, Alternate	5/4/2015	1/1/2016

According to RIGL 45-24.1, eq. seq. and the town's zoning ordinance, Section 5.4 Historic District Commission the members shall be appointed by the Town Council President.

Matthew M. Mannix, President reappointed Sandra J. Panzeri and appoint Moira H. Hints to a three year term expiring January 1, 2019 as in accordance with the ordinance.

25. A MOTION to REAPPOINT an individual to the Board of Canvassers for a six year term which will expire March 1, 2022 and APPOINT an individual to fill an unexpired term, which will expire March 2020 and APPOINT two individuals as alternates for a one year term, which will expire March 1, 2017.

According to RIGL§17-8-1, the President of the Town Council shall nominate the members of the canvassing authority from lists of party voters submitted by the

respective chairpersons of the city or town political committee, which lists shall contain the names of five (5) times the number of persons to be appointed. If the Legislative Body refuses to approve the nomination of any person to the canvassing authority, the president shall submit to the legislative body another person named on one of the lists, and so on until a person is appointed. If the Chairpersons of the political party entitled to the appointment fails or refuses to submit a list, the president shall nominate any party voter of the political party entitled to the appointment.

Susan Cicilline-Buonanno nominated Carter Starr as an alternate.

President Mannix reviews the procedure for appointments to the Board of Canvassers. He explained that it was a 3 person board and Richard Leonard had resigned and he was the unaffiliated member and that was the seat that had to be filled. He also explained that alternates need to be from each political party. He explained that a list of names was to be submitted from both political parties and as President he was to appoint from the list submitted. He reminded the council again that the vacant seat was for an unaffiliated person. He noted that the town clerk had not received any list from the town committees.

Patrick Murray nominated Ralph A. Balsamo, Jr. Alternate Republican Member

Matthew Mannix reappointed Gerry Reynolds to a six year terms to the Board of Canvassers for a six year term which will expire March 1, 2022.

He asked for the council's vote on the ratification of that appointment. The vote was as follows:

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Matthew M. Mannix aye

The appointments will be on the March 7th town council meeting

**26. A MOTION to APPROVE the meeting schedule for the budget process
for fiscal year 2016-17.**

The budget work sessions with council and department heads are scheduled for the week April 5 through April 15, 2016 at 6:00 p.m. The School Committee work session with the council is scheduled for April 11, 2016 at 6:30 p.m. The public hearings on the budget will be scheduled for March 28th, April 4th and April 18th. The final adoption of the budget is scheduled for the May 16th town council meeting.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is so voted to APPROVE the meeting schedule for the budget process for fiscal year 2016-17.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Matthew M. Mannix aye

EXECUTIVE SESSION: Executive Session was not held

ADJOURNMENT:

The meeting adjourns at 8:33 p. m.

ATTEST:


Anne M. Irons, CMC
Council Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons, CMC
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

<https://www.youtube.com/channel/UCaXrjLKjolyaFtqVXBLwEfg>

**NARRAGANSETT TOWN COUNCIL
WORK SESSION MEETING
MARCH 7, 2016 MINUTES**

At a Work Session Meeting of the Town Council of the Town of Narragansett held on Tuesday, March 7, 2016 at 6:34 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President, absent

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member

Christopher Wilkens, Member

Jeffry Ceasrine, Acting Town Manager

Dawson T. Hodgson, Town Solicitor

Susan Cicilline-Buonanno, President Pro Tem calls the work session meeting to order to review the Beach Trolley Proposal from South County Trolley & Transportation, LLC.

The proposal was submitted at the February 16, 2016 town council meeting.

Corey Sullivan and Betsy Sullivan addressed the council on the proposal.

Susan Cicilline-Buonanno asked if the staff, school department and council had some concerns and issues on the proposal with South Trolley & Transportation, LLC.

Jeffry Ceasrine, Acting Town Manager believed the issues were 1) Does the council want to endorse and /or encourage a beach trolley given the position taken by some that there

were already enough people on the beach? 2) Did the council feel comfortable with allowing the exclusive use under the limited definition of “exclusive related to private transportation entities” of public property and steered only to one particular business?

3) Will the town council require any fee or other compensation of the exclusive use of public land (school parking lots) and is the council comfortable crafting an agreement outside any public procurement process. He said there will be no bidding process it was only on the proposal that came forward.

Councilor Raymond Ranaldi believed it was going to be a great service to Narragansett and is the compensation a feedback or should it be \$1.00.

Corey Sullivan, owner of South County Trolley & Transportation, LLC. said they were trying to relieve traffic and the parking issue and help the businesses in town. He said if it is successful they do want to see a partnership with the town where everybody can benefit. He said they would need help the first year and it would take time to get going.

Mr. Sullivan said at the point went the numbers go up he would want to work with the town.

Mr. Ceasrine noted that others who use town property do give the town a fee.

A discussion is held that there would be a fee but what that fee would be was not definite at this time. It could be a fee or a percentage.

Corey Sullivan commented that they were looking for a one year contract with an option of up to four years if it was successful. He noted that he was changing the proposal from “Beach Trolley” to “Narragansett Summer Trolley Service” and so it was not strictly a

beach trolley it was more of a commerce trolley. He also said he was changing the direction of the trolley from the original proposal. He said they want to help the folks in the south end first and maybe the second year to include the north end. He said they wanted to help Galilee businesses, Marina Square and Pier Market areas and it was designed to take folks to the businesses and not so much a beach.

Jeff Ceasrine commented the town would not want to get in micro managing the route and the runs of the trolley. He said the question is would the town be more supportive of a commerce trolley than just a beach trolley.

The commerce trolley will not go by the beach it would be strictly for commerce. The commerce line was named the "Green Line". The beach trolley would be the "Red Line" from the HUB to the beach from 8:00 a.m. to 6:00 p.m.

Councilor Christopher Wilkens questioned the status of the parking committee status Chief Hoxsie's proposal on parking. It was noted that due to the Police Chief retiring and the loss of the Town Manager it was on hold.

Corey Sullivan commented that if there were restrictions on parking that would give them a very good opportunity to ride the trolley to the beach or ride a trolley to the businesses.

Susan Cicilline-Buonanno questioned about the actual use of the parking lots at the schools and how was that working out with the proposal.

Mr. Sullivan did not believe they needed the use of the three schools for parking and probably not two but he was looking at the elementary school to get started and that would be the key part of the success. He noted the price to park a car would be \$10.00 a

carload and then unlimited rides on the trolley. He said they do plan on using a token system too.

It was noted that a new agriculture building was being built at the high school this summer and paving parking lots has also been scheduled for the summer months.

It was noted that insurance would need to be provided for liability for the use of a public building.

Mr. Sullivan noted that there may be an over flow for some weeks such as 4th of July or the Blessing of the Fleet where the second parking lot would be needed and he mentioned the use of parking for people going to Block Island for a weekend also.

Susan Cicilline-Buonanno questioned the bidding process and a percentage from the vendor with the Town Solicitor.

Dawson Hodgson answered that as a concession the town was not subject to the bidding laws. It was not the town paying them money it was the concession and that the town has input.

Mr. Sullivan explained that the trolley ride would cost \$1.00 and he did hope to give out tokens. The trolley schedule was to be an hour on the hour. He said he wanted to get started early so the residents will recognize the trolley and the schedule before the busy season begins. He explained that they have a fleet of four and are trying to purchase another trolley. He also noted that they did not want to advertise on the outside of the trolley but to have advertisement on the inside to promote the businesses in town.

Raymond Ranaldi asked if they could work out something with a parking fee and trolley fee and with a percentage of net for the town fee and maybe the first year a fee could be bypassed if it is a four year lease. He suggested that the Acting Town Manager and Finance Director come up with a figure.

Corey Sullivan remarked that he was thinking of \$1.00 or 10% fee for parking and the trolley. He said they were trying to elevate some of the town's issue of traffic and parking and work free the first year.

Raymond Ranaldi again stated that he was leaning not charging the first year.

The Town Solicitor advised it was the council's discretion on a fee.

Resident Dennis Lynch spoke of quality of the life for the residents of the town. He reminded the council of a work shop last fall regarding the parking situation and the council should revisit the proposal that was done by the former Police Chief.

Jeffrey Ceasrine, Acting Town Manager remarked that he did have a conversation with the Acting Chief of Police and he in fact was going to interview extra Community Service Officers for the summer in the preparation if they were needed to be hired due to added parking restrictions.

Susan Cicilline-Buonanno questioned the school parking lot situation for the summer months as it has been indicated that one parking lot was asked to be used for the HUB parking.

Katherine Sipala, School Superintendent commented that the high school parking lot cannot be used at all. She also said that the school department has scheduled paving of school parking lots in the summer months and she hoped that a request would be one at a time and it would be on the availability of the parking lot. It was noted that a schedule for the paving has not been approved yet.

Corey Sullivan informed the council they wanted to be May 1st however it looks as May 15th seemed to be a better date to start.

It was also noted that the school department would need to be included in the insurance and lighting would be needed in the parking lot if it was to be used to 11:00 p.m. at night.

Resident Rick Lima questioned if parking for the ferry to Block Island was going to be for the whole weekend and if that did happen it would use the spaces up quickly. He noted that currently the school parking lot is used by people who use the bike path and to walk to the beach.

The council had a consensus that weekend overnight parking would not be permitted at the school for parking for the ferry use to Block Island.

Christopher Laccinole, Chair of the Economic Development Committee thanked Corey and Betsy Sullivan for submitting the trolley proposal to the town. He believed that timing was key as well as restricted parking. He said he has heard from many businesses owners that they want the trolley to succeed. Mr. Laccinole inquired what needed to be done to get the trolley on the road with a green light by May 15th.

Susan Cicilline-Buonanno said issues will be tied up the Acting Town Manager and then reviewed by the council and then approval.

The Town Solicitor will draft a contract between the Town and South County Trolley & Transportation, LLC. and will include the matter of the use of the school parking lots and any general concerns that the school department may have for the use of the lots.

The goal was to place the contract on the March 21st council meeting for approval.

ADJOURNMENT:

The meeting ends at 7:24 p.m.

ATTEST:



Anne M. Irons, CMC
Council Clerk

MINUTES ACCEPTED AS
AMENDED/PRESENTED

Anne M. Irons, CMC
Council Clerk

**NARRAGANSETT TOWN COUNCIL
REGULAR TOWN COUNCIL MEETING
MARCH 7, 2016 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on
Tuesday, March 7, 2016 at 7:36 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member

Christopher Wilkens, Member

Jeffrey Ceasrine, Acting Town Manager

Dawson T. Hodgson, Town Solicitor

Matthew M. Mannix, President calls the meeting to order and the Southgansett Girl Scouts Troop 31 leads those in attendance in Pledging Allegiance to the Flag.

ANNOUNCEMENTS/PRESENTATIONS:

Recognizing “Girl Scout Week”

Council President Mannix reads a proclamation recognizing the 104th anniversary of Girl Scouts in the United States and proclaiming March 6 – 12 2016 “Girl Scout Week in the Town of Narragansett”

SWEARING IN CEREMONY

Probationary Firefighter Raymond Deckel to Firefighter 1st Class

Council President Mannix swore in Raymond Deckel as Firefighter 1st Class.

MOMENT OF SILENCE:

A moment of silence was held in respect to the passing of First Lady Nancy Reagan

APPROVAL OF MINUTES:

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to approve the August 3, 2015 Regular Meeting minutes as presented.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to approve the August 17, 2015 Work Session Meeting minutes as presented.

Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Raymond A. Ranaldi aye,
Matthew M. Mannix aye, Christopher Wilkens abstained

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to approve the August 17, 2015 Regular Meeting

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

RECOGNITION OF BASKETBALL TEAMS:

Council President Mannix recognized Narragansett Middle School and Narragansett High School Boys Basketball Teams for winning their Division Championships. He noted that proclamation from the town council will be read at the school committee meeting.

STATE/TOWN PROJECT UPDATES

None

OPEN FORUM:

Open Forum is now held and the following individuals address the Council, viz:

Jeffery Abrams addressed the town council on the Little League fee for the use of the fields for the baseball season and asked to be placed on the next town council agenda;

Carol Stuart addressed the town council on the National Grid Project on Point Judith Road and questioned if the police details are being paid for the road detail work;

Stanley Wojciechowski addresses the unrelated people living in one house as an issue of alcohol and not living together in one household.

CONSENT AGENDA

The consent agenda is voted on with one motion except #4, #5 and #8 which the council discussed separately.

- 1. A MOTION to GRANT permission to Richard Boutiller and CRM Modular Homes, to move a modular home over the streets of Narragansett to 94 Allagash Road, Plat N-R Lot 1220 sometime in the month of April 2016 , subject to local and state regulations.**

GRANTED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

2. A MOTION to APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936

APPROVED (Cicilline-Buonanno-Wilkens 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

3. A MOTION to APPROVE the list of Real Estate abatements in the amount of \$8,395.82.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

4. A MOTION to APPROVE the request from the Narragansett Little League for the Annual Opening Day Parade to be held on Saturday April 30, 2016 at 11:00 am, subject to approval of state and local regulations.

AMENDED to CONTINUE to March 21, 2016 (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

5. A MOTION to APPROVE the request from Ampsurf to conduct a one day free surfing event for disabled veterans at the Town Beach on June 11, 2016 from 7:00 am to 1:00 pm subject to approval of state and local regulations.

6.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Councilmember Wilkens commented that it was a great idea for the veterans.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

**7. A MOTION to APPROVE the sponsorship agreement with South
County Hospital for the 2016 Movies on the Beach summer series.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

**8. A MOTION A MOTION to APPROVE the sponsorship agreement with
Belmont Market for the 2016 Music on the Beach summer concert
series.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

**9. A MOTION to APPROVE the request from Four Corners Events to
partner with the Parks and Recreation Department to conduct a new
Northeast Sand Sculpting Championship at the Town Beach during
Gansett Days from September 12 through September 18, 2016, subject
to local and state regulations.**

Resident Charles Carberry addressed the council noting that he had finally achieved the partnership with Four Corners Events after many years of attempting to hold the Northeast sand sculpting championship at the town beach.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

10. A MOTION to APPROVE the renewal of the Software for the Town Clerk's Office maintenance agreement with Town Clerk Software, in the amount of \$2,500.00 for Fiscal Year 2015/16.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

11. A MOTION to APPROVE the renewal of nine (9) annual maintenance licenses for existing GIS software and three (3) annual maintenance licenses for existing ArcPad GIS software from Environmental Systems Research Institute (ESRI), in the amount of \$5,650.00.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

12. A MOTION to AWARD the bid for the Purchase of Composite Decking and Related Materials for the Gazebo in Gazebo Park to the lowest bidder, Coventry Lumber, in the total amount of \$5,861.58.

AWARDED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

13. A MOTION to AWARD the bid for Sign Materials to the lowest bidder, Allmac Signs, at their quoted prices for a one-year period ending February 14, 2017.

AWARDED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

14. A MOTION to APPROVE the annual subscription for Records Management Software from Station Smarts LLC, in the amount of \$6,000.00 utilizing the State of Massachusetts contract.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**15. A MOTION to AUTHORIZE the use of the General Electrical Services
Contract with E.W. Audet & Sons, Inc. for the installation of electric
service to the west lot of the Town Beach, in the amount of \$9,250.00.**

AUTHORIZE (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**16. A MOTION APPROVE the two (2) year contract extension for Group
Term Life Insurance for Town Employees with the Rhode Island
Interlocal Risk Management Trust (as underwritten by the Standard
Insurance Company) at the rate of \$0.457 per \$1,000 of coverage (Basic
Life) and \$0.035 per \$1,000 of coverage (AD&D), with the term ending
June 30, 2018.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**17. A MOTION to REJECT the bids for Professional Services Relating to
the Potential Acquisition and Maintenance of Street Lights.**

REJECTED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

OLD BUSINESS:

18. A MOTION to APPOINT an individual to the Board of Canvassers to fill an unexpired term, which will expire March 2020 and APPOINT two individuals as alternates for a one year term, which will expire March 1, 2017.

The Board of Canvassers has an appointment of an unexpired term until March 2020 available due to the resignation of the Chair, Richard Leonard. According to the State Law alternate board members are allowed to be appointed which not more than one of whom shall belong to the same political party. At any meeting of the Canvassing Authority at which a member is to be absent, the member may request that an alternate replace him or her for that meeting; provided the alternate member must be of the same political party as the member. The Board of Canvassers is a board with only three members and at times it is difficult to have a quorum to hold a meeting to conduct time sensitive election deadlines that need to be submitted to the Secretary of State's Office and the Board of Elections.

The following indicates the original board appointment date and expiration date of the current member.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Richard T. Leonard	03/01/2014	03/01/2020

According to RIGL §17-8-1, the President of the Town Council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee, which lists shall contain the names of five (5) times the number of persons to be appointed. If the Legislative Body refuses to approve the nomination of any person to the canvassing authority, the president shall submit to the legislative body another person named on one of the lists, and so on until a person is appointed. If the Chairpersons of the political party entitled to the appointment fails or refuses to submit a list, the president shall nominate any party voter of the political party entitled to the appointment.

According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

Matthew M. Mannix moved to appoint Patricia Gardiner, as the republican alternate to the Board of Canvassers for a one year term.

Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Raymond A. Ranaldi aye,
Matthew M. Mannix aye Christopher Wilkens nay

Matthew M. Mannix moved to appoint James P. McKnight the democratic alternate.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

NEW BUSINESS:

**19. A MOTION to approve the Agreement for a three year contract
between the Town of Narragansett and Local Union 1589, I.A.F.F. and
authorize the Town Manager to sign.**

The negotiating team appointed by the Town Council has been engaged in contract negotiations with representatives of the firefighters union since October 29, 2015.

A Tentative Agreement (TA) has been reached for a three year contract to succeed the existing contract which expires on June 30, 2016. Local 1589 scheduled the TA for ratification by their members on Friday, March 3rd.

If both parties vote to accept the Tentative Agreement, the terms it sets forth will be incorporated in to the Collective Bargaining Agreement containing contractual responsibilities, rights, and benefits of the parties.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is **so** voted to approve the Agreement for a three year contract between the Town of Narragansett and Local Union 1589, I.A.F.F. and authorize the Town Manager to sign.

Dawson T, Hodgson, Town Solicitor summarized the proposed terms for the firefighters' contract which will be a three year contract with an increase of 2% in salaries for three years and .5% increase effective on the final day, June 30, 2019. He explained that were

changes in educational reimbursement, promotion period for Lieutenant, language change in names of holidays, vacation day's language was changed for clarification and housekeeping changes in the contract, clothing allowance increase and healthy plan change of a higher deductible and a new health saving account of \$2,000/\$4000. He noted that there were changes in collateral duty and non-punitive performance evaluation. Councilor Wilkens questioned the monetary increase in the contract over the current contract and the COLA costs.

Raymond Ranaldi answered that it was \$132,000 a year for the three years and there was savings in the health care portion.

Laura Kenyon, Finance Director remarked that the last contract the salary increases were 2 ¼ %, 2 ½%, 2 ½% for the period for 2013 through 2016. She also noted that the COLA for firefighters has been suspended until 2021 which would then go to a simple COLA for new hires. She noted the increase for the three years is \$378,000.

Residents Stanley Wojciechowski and Richard VanGermeersch speak.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye, Christopher Wilkens nay, Patrick W. Murray abstain

Item #25

Raymond Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to move #25 up on the agenda to discuss.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

25. A MOTION to ACCEPT or DISCLAIM the bequest of the late Robert Couture of real property located Plat N-R Lot 1077 Bonnet Shores Rd.

The late Robert Couture bequeathed the above described lot to the Town in his will. It is the Town Council's prerogative whether to accept or disclaim the bequest. The Director of Community Development recommends the Town not accept the land, as it appears unsuitable for building or other use, and the Land Trust does not want the property.

Nevertheless, it should be noted that the Town already holds a tax deed to the property without intention to foreclose, and close to zero possibility of ever recovering tax monies from the lot. Acceptance would give the town full ownership, remove the lot from the tax rolls, and close out the matter for the family of Mr. Couture, allowing them to complete their probate process.

Christopher Wilkens moved, Patrick Murray seconded and it is so voted to ACCEPT the bequest of the late Robert Couture of real property located Plat N-R Lot 1077 Bonnet Shores Rd.

Dawson Hodgson, Town Solicitor summarizes the request on the bequest of the late Robert Couture that currently the town is in possession of the property due to tax sale Attorney Carol Najarian commented that the estate of Robert Couture is in the Warwick Probate Court and in Mr. Couture's will a bequest of property in Bonnet Shores to the Town of Narragansett was requested.

It was noted that the property was in a wet area and was assessed as \$15,000 and the tax was \$156.00 a year.

Mr. Mannix requested that the matter be continued until March 21st in order the Land Conservancy Trust to discuss.

Dawson Hodgson, Town Solicitor commented that the town already is in the possession of the property due to nonpayment of taxes. He also remarked that the town could give to the Land Trust at any time in the future. He also said he had an email from the Chair that they were not interested in the property.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix abstain

**20. A MOTION to ADOPT a Resolution Supporting the Goals of the Rhode
Island Energy Challenge.**

The Rhode Island Energy Challenge is a community energy-efficient campaign sponsored by National Grid along with the marketing organization, Smart Power.

Smart Power works with state agencies and utilities to create on the ground efficiency and renewable energy campaigns.

Susan Cicilline-Buonanno challenged the co councilors to sign on and include the Town of Narragansett to be the next Energy Champion by involving town departments,

involving volunteers, engage organizations and businesses, hold public events and by having 5% of the households join in reducing energy use.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to ADOPT a Resolution Supporting the Goals of the Rhode Island Energy Challenge.

Malinda Howard, Sr. Community Outreach Manager from SmartPower addresses the council on energy challenge. She noted that there would be no cost to the Town of Narragansett and they she and Amy Albert, Community Outreach Manager would be assisting in the program.

Susan Cicilline-Buonanno commented that she would be the point person for the town if her colleagues agreed to that.

**A RESOLUTION SUPPORTING THE GOALS OF THE RHODE ISLAND
ENERGY CHALLENGE
RESOLUTION NO. 2016-04**

WHEREAS, the Town of Narragansett and its residents are interested in controlling energy costs and reducing the energy used by homes and businesses across our community; and

WHEREAS, energy efficiency and conservation measures are proven ways to reduce energy use and lower utility bills; and

WHEREAS, SmartPower, a not-for-profit entity, along with National Grid is launching the Rhode Island Energy Challenge: Find Your Four! in Narragansett to encourage residents to take four actions to reduce energy use in their homes; and

WHEREAS, the Town of Narragansett has endorsed the goals of the Rhode Island Energy Challenge; and

WHEREAS, the Town of Narragansett desires to earn the designation of a *Rhode Island Energy Champion* by having 5% of households participate in the Challenge; and

WHEREAS, the Town of Narragansett will promote the Rhode Island Energy Challenge, including participating in joint outreach opportunities, such as generating press releases, posting information on the Town's website, providing cable access information, ensuring Town officials' attendance at promotional events, assisting with signage placement and other joint outreach efforts; and

WHEREAS, the Town of Narragansett will designate a person to coordinate communication activities with SmartPower and the Rhode Island Energy Challenge.
NOW THEREFORE, BE IT RESOLVED that the Town of Narragansett commits to meeting the goals of the Rhode Island Energy Challenge that 5% of households participate in the Challenge in order to earn the designation as a Rhode Island Energy Champion and receive a grant towards energy efficiency measures for a designated public building or site; and

BE IT FURTHER RESOLVED that the Town of Narragansett shall encourage all businesses, institutions and households within the Town to promote energy efficiency in our community by participating in the Rhode Island Energy Challenge.

ADOPTED this 7th day of March A.D. 2016.

TOWN OF NARRAGANSETT
S/ Matthew M. Mannix, President

ATTEST:
S/Anne M. Irons, CMC
Town Clerk

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

21. A MOTION to APPROVE and AWARD the expenditure of \$12,500.00 to the Dunes Club which represents 50% of the total fee of the 2016 fireworks display on Monday July 4, 2016 with a rain date of July 6, 2016, subject to state and local regulations.

For the 2016 summer season the Dunes Club has agreed to produce the fireworks from a barge between the Town Beach and the Dunes Club on Monday July 4th with a rain date of July 5th to celebrate Independence Day. In addition the Department of Parks and Recreation is planning as part of this event a family day of fun filled beach activities along with a band concert on the North Beach Club deck from 5:00 pm to 7:00 pm prior to the fireworks. Funding is available in the beach enterprise fund account # 34.50202.

Susan Cicilline-Buonanno moved Christopher Wilkens seconded and it is unanimously so voted to APPROVE and AWARD the expenditure of \$12,500.00 to the Dunes Club which represents 50% of the total fee of the 2016 fireworks display on Monday July 4, 2016 with a rain date of July 5, 2016, subject to state and local regulations.

Steven Wright, Parks & Recreation Director addressed the council on the fireworks display for July and informed the council that he had made sure it would be longer than a 15 minutes display as the past 4th of July event held last summer.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

22. A MOTION to APPROVE a contract amendment with Weston & Sampson, Inc. for additional professional environmental remediation services at the DPW Facility in the amount of \$17,150.00.

The Town has documented a release of hydraulic oil from a failed in-ground vehicle lift at the Westmoreland Street DPW Facility. The State Department of Environmental Management (RIDEM) has issued both a Notice of Intent to Enforce (NOITE) and a Letter of Responsibility (LOR) that detail required remediation activities at the site. These activities include groundwater and soil testing (by a certified laboratory), additional soil/water monitoring, removal of the failed lift system and all contaminated soil, detailed reporting, etc. Weston & Sampson, Inc. was originally retained by the Town to conduct the preliminary groundwater and soil testing, prepare the necessary response plans to RIDEM, and oversee the removal of the contaminated soil and the placement of new gravel and concrete slab. That work has been completed, and we are now required to conduct quarterly groundwater testing, monitoring, laboratory analysis, and detailed reporting. This requirement will remain in place until all groundwater tests are negative for pollutants for at least three (3) consecutive quarters. When some contaminated soil in 2011 was removed, it was impractical to remove all such soil without compromising the structural integrity of the building. As such, trace amounts of contaminants remain in the soil, and have historically been present in the quarterly sampling. Long-term, there are two (2) possible paths to take. First, through natural attenuation, the contaminants should

ultimately decrease in concentration to levels below the reporting/action levels. This will likely take years. A second path would be to investigate and develop a groundwater treatment system- these are typically very expensive, and may not make sense for the apparent small volume of contaminants that we are dealing with. While staff is looking into this option further; under either scenario, the town is responsible for the quarterly testing and monitoring until three (3) consecutive "clear" quarters.

This contract amendment is for the 2016 calendar year quarterly sampling, testing, and reporting of groundwater wells as ordered by RIDEM's Remedial Approval Letter of January 26, 2011. This price for annual monitoring has increased from the 2015 amount due to required repairs to two of the existing monitoring wells.

Funding is available in the Public Works Capital Projects Account #00200 710 57205, Building Renovation.

Susan Cicilline-Buonanno moved Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE a contract amendment with Weston & Sampson, Inc. for additional professional environmental remediation services at the DPW Facility in the amount of \$17,150.00.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

23. A MOTION to APPROVE a contract amendment with the RT Group Inc., for final engineering services and bidding assistance for the Scarborough Wastewater Treatment Facilities (WWTF) Flood Proofing Project, in the amount of \$34,945.00.

On June 2, 2014, following a competitive procurement process, the Town Council awarded a contract to the RT Group, Inc. in the amount of \$19,700.00 for Preliminary Design Services related to the Scarborough WWTF Flood Proofing Project. The initial scope of work (Phase 1) was to identify potential flood proofing options based on design and sustainability criteria, and provide cost estimates for same, as well as permitting requirements. The Phase 1 Scope of Work was as follows:

“The required Scope of Work under this contract will include four phases: Phase 1 - Survey and Preliminary Design; Phase 2- the preparation of Final Design plans and specifications (and regulatory permits), ready for bidding; Phase 3 - Bidding Services; and Phase 4 - Administrative Services during construction, all as are necessary to support the complete construction of the proposed improvements.

A. Phase 1a: Survey and Preliminary Design services shall include all necessary field survey, soil borings of sufficient number to appropriately classify the underlying soil conditions, and technical research necessary to develop a matrix of up to six (6) potential flood proofing design options.

*Phase 1b: Schematic design drawings of said option(s) selected by the Town for further investigation, calculations, and draft specifications along with a **probable estimate of construction cost for each selected option**. Also included in this phase will be the development of a construction sequence plan and time line.*

The Phase 1 work has been completed, and staff reviewed and recommended an alternative to pursue for further design, permitting, and ultimately, construction. The selected alternative includes driven steel sheet piling, protected by an earthen wall with stone rip rap, and dewatering pumps connected to a piping network.

On May 4, 2015, the Town Council approved a Contract Amendment that authorized the RT Group, Inc. to proceed with additional engineering design services that were necessary to prepare the draft plans and specifications for bidding, and for the draft submissions to the various Federal and State regulatory agencies. This will be a complicated environmental review and permitting process – the work is located in a flood zone, which triggers US Army Corps, FEMA, RIDEM, and CRMC permitting. We have also petitioned FEMA for a Letter of Map Amendment (LOMA) for the property, which means that we are asking them to alter the federal flood zone boundary once the work has been completed. It also has positive property insurance implications. This is critical to the long range plans at this site as the town wishes to construct a Headworks Building in future years, which cannot be done within the current designated federal flood zone.

However, once the proposed flood proofing wall is in place, if FEMA alters the flood zone boundary, the town can construct the new building. Part of that contract amendment fee was for the specialized engineering flood zone computer modeling that is required to request a flood zone alteration.

The specific work tasks associated with the first contract amendment included:

1. CRMC Permit pre-application work – meeting with State officials to determine the appropriate supporting materials that will be required in order to move forward with the formal permitting process, and
2. Detailed design engineering (past the preliminary stage) , and
3. Preparation of plans and specifications up to the 90% level (this is the threshold for submittal to the various regulatory agencies – final design for bidding will be under a separate amendment once the regulatory review has been completed), and
4. Letter of Map Amendment computer modeling, preparation and submission of LOMA application, and response to federal review comments.

The second Contract Amendment was for the final regulatory permitting steps, and reflected the numerous meetings and re-designs that were necessary to complete the Federal and State permit applications. It also included an allowance for our upcoming public presentation to the full Coastal Resources Management Council. There are several key items to note – this project will be one of the first, if not the first major construction

project in Rhode Island to be reviewed by CRMC with a sea level rise design factor included. While there are still differing opinions as to the correct science to apply to this issue, there seems to be little doubt that sea level rise is occurring, and CRMC included it within their review comments. This led to additional design costs that are reflected in this Contract Amendment, and will increase the construction cost as well. Also, under the current FEMA regulations, we have to pay a Federal permit application fee (note that State CRMC permit fees are waived for public projects) of \$7,250.00 plus \$60 per hour for FEMA staff review time (to be determined as the review process is underway).

During the CRMC review, Save the Bay filed a formal objection to the project, requesting that the proposed seawall be located further inland, to, in their opinion, better protect the shoreline from wave impacts that would reflect off the wall. The RT Group and the Engineering Department have spent a considerable amount of time answering the opinion letter, as it is part of the formal record at CRMC. Staff anticipates this being reviewed at length with CRMC at the March 8, 2016 public hearing.

It should also be noted that this engineering design work is necessary in order to continue our pursuit of the CDBG DR grant for this project (reference the Public Hearing held at the March 16, 2015 Town Council meeting). The Contract Amendment before you (#3) is for the final design, the preparation of plans and specifications for bidding, copies of bid documents for distribution, and bidding services (answering questions from bidders, issuing addenda, reviewing bids, and making a formal bid recommendation), in a not-to-

exceed amount of \$34,945.00. Funding is available in the Wastewater Enterprise Fund Capital Projects Account # 0032 50617, Scarborough WWTF Flood Proofing.

On a related funding note, the town received confirmation of a CDBG Disaster Recovery (DR) grant for \$1 million that can be applied towards the construction phase of this project.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE a contract amendment with the RT Group Inc., for final engineering services and bidding assistance for the Scarborough Wastewater Treatment Facilities (WWTF) Flood Proofing Project, in the amount of \$34,945.00.

Resident Carol Stuart and Stanley Wojciechowski speak.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

24. A MOTION to APPROVE the purchase of seventeen (17) portable radios and accessories from Motorola Solutions Inc., pursuant to the State of Rhode Island Master Price Agreement, in the total amount of \$62,085.63.

The Narragansett Emergency Management has been awarded a grant to purchase seventeen (17) portable radios for the police (8) and fire (9) departments. The new radios will replace aging/outdated portable radios that the departments currently use.

The original bid award was by the State of Rhode Island, Office of Purchasing. The radios are discounted 27% through this agreement. Funding is available through a 100% reimbursable grant from the Rhode Island Emergency Management Agency (RIEMA) and the Department of Homeland Security (Grant award No. 23-04-2015 SHSP).

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE the purchase of seventeen (17) portable radios and accessories from Motorola Solutions Inc., pursuant to the State of Rhode Island Master Price Agreement, in the total amount of \$62,085.63.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

25. A MOTION to AWARD the bid for Building Renovation, Restoration, and Reconstruction Services to the lowest bidder, Abcore Restoration Company, Inc., at their quoted bid prices and mark-up rates for a one-year period, ending March 7, 2017.

The Town utilizes two separate contracts for general construction work. The first contract, "General Construction Services" is used for typical routine and emergency building trades work at all Town buildings. This bid for "Building Renovation, Restoration, and Reconstruction Services" is utilized for specialty projects and buildings of historical or other noteworthy significance (like the Towers). The bid encompasses carpentry, painting, flooring, and roofing trades at fixed hourly labor rates (State prevailing wage minimums) on a regular and emergency response basis. State law

requires the payment of prevailing wages for all public contracts in excess of \$1,000.00. Response times, equipment mark-ups, and material mark-ups are also included in the bid. The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Nine vendors were solicited and five responded. Two bidders: Narragansett Dock Works, Inc. and Abcore Restoration Co., Inc. bid the same hourly rates for regular service (item 1), emergency service during regular hours (item 2), and provided the same proposed mark-ups (items 4 and 5). Therefore, bid item 3 (emergency service during nights/weekends/holidays) was used as the tie breaker. Abcore Restoration had lower hourly rates (on item 3) than Narragansett Dock Works and therefore was determined to be the lowest bidder. It should be noted that the hourly wages bid in each category by Abcore Restoration match the current State prevailing wages, and that Abcore Restoration submitted a mark-up percentage of “zero” for equipment and materials. This building renovation contract is non-exclusive so the Town may bid out similar work separately as appropriate and desired. Further, any project initiated under this contract with a value exceeding \$4,000.00 requires prior Town Council authorization. In addition, work under this contract will be limited to a value of less than \$50,000.00 unless further Town Council approval has been granted. Funding is available in the respective departmental operating account for building maintenance and repair or in the appropriate capital projects account.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to AWARD the bid for Building Renovation, Restoration, and Reconstruction Services to the lowest bidder, Abcore Restoration Company, Inc., at their quoted bid prices and mark-up rates for a one-year period, ending March 7, 2017.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

26. A MOTION to AUTHORIZE the Town Manager to execute an agreement with CGI Communications, Inc. that provides promotional video clips about the Town of Narragansett at no cost to the Town.

Since 2008, the Town had a professional relationship with CGI Communications, Inc. to produce video clips that promote the Town of Narragansett. These clips were last updated in 2011. The videos are professional quality and promote Narragansett in terms of tourism, economic development, education, and other important town attributes. CGI wishes to update the video clips for the town in 2016. There is no cost to us for this service, as it is supported by advertising charged to local merchants and businesses during the three (3) year period of the agreement. The advertising does not appear on the Town's website when visitors to our website click on the video clips, they are taken to CGI's website to view the clips and the advertising. The only obligation from the Town is to have a letter signed by the Town Manager that indicates that the project is sanctioned by the Town of Narragansett. The letter is then used by the company to help

secure advertisers. Based on the fact that there is no cost to the Town for this important service, I recommend Council approval of this agreement.

Susan Cicilline-Buonanno moved Raymond A. Ranaldi seconded and it is unanimously so voted to AUTHORIZE the Town Manager to execute an agreement with CGI Communications, Inc. that provides promotional video clips about the Town of Narragansett at no cost to the Town.

Jeffrey Ceasrine, Acting Town Manger addresses the council and notes that the businesses in the town sign up to have their business linked to the video clip.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

27. A MOTION to SCHEDULE a WORK SESSION with Historic District Commission to discuss a proposed tax credit ordinance and review the historic district maps in the voluntary zones.

On December 28, 2015 Historic District Commission Chair, Keith Lescarbeau forwarded to the council a proposed tax credit ordinance regarding repairs to historic structures in local historic districts. The Commission also has been discussing the historic district zones and wishes to review the individual historic district maps with the council. The suggested date is March 28, 2016 @ 6:00 pm.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to SCHEDULE a WORK SESSION with Historic District Commission to discuss a proposed tax credit ordinance and review the historic district maps in the voluntary zones to March 28, 2016 at 6:00 p.m.

It was noted that it may take longer than one work session to complete the discussion.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

28. A MOTION to INCREASE the salary of Town Engineer Jeff Ceasrine during his appointment as Acting Town Manager by \$750.00 per week.

On January 27, 2016, the Town Council appointed Town Engineer Jeff Ceasrine as Acting Town Manager after the sad and untimely death of Pamela Nolan. Due to the fact that Mr. Ceasrine will be performing the roles of both Town Engineer and Acting Town Manager until another Town Manager is selected, Mr. Cesarine's salary should increase to reflect this increased workload. This action would result in Mr. Cesarine's salary being increased by \$750.00 per week beginning on January 28, 2016. When he steps down as Acting Town Manager, the weekly increase of \$750.00 will terminate at that time.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to INCREASE the salary of Town Engineer Jeff Ceasrine during his appointment as Acting Town Manager by \$750.00 per week.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**29. A MOTION to DISCUSS the process and procedure of hiring the Town
Manager for the Town of Narragansett.**

With the unfortunate passing our most recent Town Manager Pamela Nolan the council needs to discuss the timeline and process of hiring a new manager for the Town of Narragansett. Susan Cicilline-Buonanno requested that the Town Council discuss and consider the following: Job Description, Advertisements in newspapers National or Local search, duration of posting, search committee, or perhaps an intern manager until after the November Election.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to DISCUSS the process and procedure of hiring the Town Manager for the Town of Narragansett.

Susan Cicilline-Buonanno thanked Jeffry Ceasrine for stepping up as the Acting Town Manager. She asked if the council was going to wait until after the November election, or was another member of the Senior Manager Team interested in stepping up after Jeff's six months or is there a local person. She asked if the council wanted to continue advertising and was it nationally or locally. She said it is one of the biggest jobs the council does.

Christopher Wilkens noted that resumes have already been received and hoped to have it done by the summer. He said the council should review and rank the ones that the HR Manager sends to them and start to interview the sooner the better.

Patrick Murray commented that the resumes should be from local or New England individuals and the sooner the better.

Raymond Ranaldi commented on his experience in searching for a School Superintendent when he was on the school committee. He suggested hiring a company to find a town manager as that was successful in finding a School Superintendent. He did say it should be done as soon as possible.

Jeffrey Ceasrine informed the council that the posting for the position was up on March 10th however the council could direct the Human Resource Manager to extend it.

He did not that it was on the website and probably was national now. He said the council could direct the Manager to screen applicants to the northeast only that could be done.

A discussion was held on the HR Manager screening the resumes and the parameters the council would be looking in a manager and timeframe and extending the time until after the budget was completed.

Susan Cicilline-Buonanno moved, Raymond Ranaldi seconded and it is unanimously so voted to extend the deadline for submitted resumes to March 21, 2016.

The council requested that the resumes that have been received to date be given to the council and send others to the council on a rolling basis.

An agenda item will be added to the next meeting regarding the job description and where to go from March 21st.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**30. A MOTION to RECEIVE and PLACE on FILE a report from the
Town Clerk on applications to increase the number of liquor licenses.**

Two applications were requested from Shoobie's, 12 Sand Hill Cove Road and Bed and Bistro, 83 Narragansett Avenue. However, applications were never returned for filing from either establishment.

The Bed and Bistro is in the process of obtaining a special use permit and has not been before the Zoning Board of Review.

The owner of Shoobie's has inquired about a special use permit however a completed application has never been submitted to the Zoning Board of Review for a Special Use Permit.

The Town's adopted Liquor License Rules and Regulations read as follows:

IX. NUMBER OF ALCOHOLIC BEVERAGE LICENSES:

- A. In accordance with the authority granted to it by Rhode Island General Laws Section 3-5-16, the Town Council may set limits on the number of alcoholic beverage licenses available within the Town.

- B. Annually, in the month of February, the Town Council may, in its discretion, vote to increase the number of authorized licenses in any class so as to give interested persons the opportunity to apply for an alcoholic beverage license. If the Town Council decides to consider increasing the number of authorized licenses, it shall in the month of December direct the Town Clerk to advertise in the first week of January the fact that the Town Council is considering increasing the number of authorized licenses. The notice shall require all interested parties to submit an application and all of the material required under Section I hereof not later than February 10.
- C. At the second regular meeting of the Town Council in the month of February, the Town Clerk shall provide to the Town Council copies of all applications received. The Town Council may then, in its discretion, vote to increase the number of authorized licenses by the number of applications received. If the Town Council votes to increase the number of authorized licenses, then the following provisions shall apply:
1. The Town Council shall schedule public hearings in accordance with Section I hereof for all applicants who have in a timely manner submitted a completed application and all of the required material.
 2. Unless otherwise agreed to by the Town Council, only two public hearings per Council meeting shall be scheduled. Hearings will be scheduled in the order in which completed applications were filed in the Town Clerk's office. At the close

of each public hearing, the Town Council in its discretion may either vote on the application or defer decision until a later date. After all of the public hearings are completed and decisions rendered, the Town Council shall if necessary reduce the number of authorized licenses to an amount equal to the number of approved licenses.

3. The Town Council may deny any application for any of the reasons set forth in Section II hereof.
4. Notwithstanding any provisions to the contrary, the Town Council reserves the right to refuse to schedule a public hearing for any applicant who does not comply with the provisions of State law, Town Ordinances or these Regulations.
5. The terms of this section are not meant to and do not preclude the Town Council from raising the number of authorized licenses and scheduling public hearings at other times during the year if the need arises.

Also in accordance with the town's liquor rules and regulations the following is needed:

1. An application form must be obtained from the Town Clerk, be fully completed, and returned to the Town Clerk with the application processing fee and all required documentation to include:
 - a. Site Plan
 - b. Receipt of a Special Use Permit from the Zoning Board of Review.

Identification of all special exceptions, variances, and other legally authorized deviations from the Zoning Ordinance with dates of authorization including special exceptions

granted for the expansion of existing uses. Since the rules state that it does not preclude the Town Council from raising the number of authorized licenses and scheduling public hearings at other times during the year if the need arises, the council may address the matter if and when these two applicants have the proper special use permits and request consideration for an alcoholic beverage license.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to RECEIVE and PLACE on FILE a report from the Town Clerk on applications to increase the number of liquor licenses.

A discussion ensued on offering licenses at a later time if there was an interest of additional licenses.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

30. A MOTION to APPOINT an individual to the Conservation

Commission/Tree Board to fill a vacant seat for a three year term which term will expire on April 30, 2019

Christopher Wilkens moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPOINT John DiPanni to 4-30-19 to the Conservation Commission/Tree Board to fill a vacant seat for a three year term which term will expire on April 30, 2019.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

EXECUTIVE SESSION:

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to RETIRE to Executive Session at the end of the March 7, 2016 town council meeting as in accordance with 42-46-4 to discuss the acquisition or lease of real property for public purpose as in accordance with 42-46-5 (a) (5) and litigation Routhier v. Narragansett, WC 15-0167 vs Town of Narragansett as in accordance with 42-46-5 (a) (2) and appoint Dawson T. Hodgson, Town Solicitor as Clerk Pro Tem.)

Roll Call vote was taken

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Raymond A. Ranaldi aye, Matthew M. Mannix aye

ADJOURNMENT:

The meeting adjourns at 9:56 p. m.

ATTEST:



Anne M. Irons, CMC
Council Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons, CMC
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

<https://www.youtube.com/channel/UCaXrjLKjolyaFtqVXBLwEfg>

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: July 20, 2016

Council Meeting Date: August 1, 2016

TO: James M. Manni, Town Manager

FROM: Anne M. Irons, CMC Town Clerk

SUBJECT: Harbor Management Plan – Reschedule Public Hearing Time

RECOMMENDATION:

That the Town Council RESCHEDULES a PUBLIC HEARING on the draft Harbor Management Plan to August 22, 2016 at 6:00 p.m.

SUMMARY:

On June 20, 2016, a public hearing was scheduled for August 22, 2016 at 6:30 p.m. to discuss the proposed Harbor Management Plan.

The Town Council has now scheduled a work session to be held after the hearing with the Maury Loontgens Library Board members on August 22, 2016 as well.

It has been suggested to move the public hearing time from 6:30 p.m. to 6:00 p.m. in order to hear all testimony on the proposed changes of the Harbor Management Plan.

The public hearing on the Plan will be held until 8:00 p.m. and if needed continued to another night. The council will then meet with the Library Board following the public hearing.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: July 15, 2016

Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager

FROM: Michael DeLuca, Community Development Director

SUBJECT: Text Amendment to Zoning Ordinance

RECOMMENDATION:

That the Town Council SCHEDULES a PUBLIC HEARING for text revision of Section 7.3 (Accessory Structures and Uses) and 7.6(f), (Fences) of the Zoning Ordinance of the Town of Narragansett.

SUMMARY:

The Community Development Department originally submitted a proposed text revision for each of these sections of the Zoning Ordinance as part of the “omnibus” regulatory changes in 2015. Following review by the Planning Board at two separate meetings, these proposed amendments were removed for more in-depth deliberations.

Draft 2 of each proposal was brought to the Board in May resulting in one last set of minor revisions.

On June 21, 2016, the Planning Board reconsidered the two sections with final revisions, and voted unanimously to recommend approval and transmittal to the Town Council for public hearing.

Staff suggests a public hearing date of September 6, 2016.

ATTACHMENTS:

1. Planning Board Recommendation
With Draft Ordinance text



MEMORANDUM

DATE: July 15, 2016

TO: Matthew M. Mannix, President, Honorable Town Council

FM: Terence Fleming, Chairman - Narragansett Planning Board

RE: Amendment to Zoning Ordinance –Text Revisions addressing accessory uses and fences & walls

INTRODUCTION

The Community Development Department and Planning Board periodically review the Town's Zoning Ordinance to consider changes in text that may relate to other regulatory provisions, may update standards or add clarification in light of a real world experience. Some areas in need of change are brought to the staff's attention by other Town departments.

In the attached two (2) ordinances, the Planning Board has reviewed the current text concluding that both provisions are in need of expansion to clarify the intent and standards to be implemented. At their regular meeting held Tuesday, June 21, 2016, the Planning Board reviewed text of these ordinances making their recommendation for approval as noted below.

FINDINGS

- A. Fences & Walls - The Planning Board took under consideration a draft ordinance to add text to this section that would achieve 2 objectives; differentiate walls from fences, and incorporate separate regulatory requirements for retaining walls and property line walls.
- B. Accessory Uses - The Planning Board took under consideration a draft ordinance to re-insert text that would achieve 3 objectives; reduce setback requirements for accessory buildings, specify a maximum size that may be exempt from special use permits and provide exemption from public hearing for accessory structures of a certain size on non-conforming sites in certain circumstances.

Upon Motion made by Mr. Glazer and duly seconded by Dr. O'Neill the Planning Board VOTED TO RECOMMEND APPROVAL of these two text revisions of the Zoning Ordinance to the Town Council. The attached draft ordinances reflect all text changes approved in that motion.

ATTACHMENTS:

- 1. Draft Ordinance text

Section 7.3 of the Zoning Ordinance entitled Accessory Structures and Uses, is amended by incorporating the wording and designations below in place of the specified subsection:

ORIGINAL TEXT

- (1) *Restrictions.* Accessory buildings and structures may be permitted in all zones. The combined coverage of all principal and accessory buildings and structures located on a lot shall not exceed the applicable maximum building coverage requirements prescribed in the Table of Dimensional Regulations in [section 6.4](#) (or [section 6.5](#) for legal substandard lots of record) of this ordinance.

PROPOSED TEXT

- (1) *Restrictions.* Accessory buildings and structures may be permitted in all zones. The combined coverage of all principal and accessory buildings and structures located on a lot shall not exceed the applicable maximum building coverage requirements prescribed in the Table of Dimensional Regulations in [section 6.4](#) (or [section 6.5](#) for legal substandard lots of record) of this ordinance.

Accessory buildings and structures not greater than 144 square feet in floor area and not more than 13 feet in height, measured from the average natural grade at the base to the highest point of the building or structure, shall be set back as distance at least equal to 1/3 of the side yard and rear yard dimensions specified in the Table of Dimensional Regulations in Section 6.4 of this ordinance. Such accessory buildings and structures shall comply with the front yard setbacks specified herein.

An accessory building or structure greater than 144 square feet in ground floor area or greater than 13 feet in height shall comply with the required front, rear, and side yard dimensions specified in the Table of Dimensional Regulations, and shall be limited in height to a maximum of 18 feet measured from the average natural grade at the base to the highest point of the building or structure.

An accessory building or structure over 1,500 square feet in ground floor area or greater than 18 feet in height shall constitute a special permit use and shall require site plan review and approval in accordance with the provisions of Section 18 of this ordinance.

Accessory buildings and structures of up to 80 square feet in floor area proposed for location on sites with non-confirming primary uses shall be exempt from the public hearing requirement of Section 11.3, provided no dimensional relief from setbacks or coverage is required.

Purpose: Returns 3 paragraphs inadvertently omitted in a 2007 amendment and one paragraph omitted in a 2008 amendment.

Section 7.6 of the Zoning Ordinance entitled Supplementary Lot and Bulk Regulations

ORIGINAL TEXT

(f) *Fences*. The minimum front, side, and rear setbacks of this ordinance shall not apply to fences. All fences shall be constructed with the finished side facing outward and shall be no more than seven feet in height.

PROPOSED TEXT

(f) *Fences and Walls*. The minimum front, side, and rear setbacks of this ordinance shall not apply to fences or walls that are installed for the purpose of delineating property bounds or to separate one area of a yard from another. All fences shall be constructed with the finished side facing outward and no property line wall or fence shall be more than seven feet in height. Walls installed for the purpose of retaining an existing or proposed area of higher grading shall not be allowed along the property boundary, but rather shall be set back a distance from the nearest lot line equal to or greater than the measurement of its highest elevation. All retaining walls exceeding 3 feet in height must be designed by a licensed engineer and approved by the Town Engineer prior to issuance of a permit to fill and/or to construct on the property.

Purpose: Differentiates property line walls from retaining walls and creates a setback standard to ensure proper visual buffering

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: July 20, 2016

Council Meeting Date: August 1, 2016

TO: James M. Manni, Town Manager

FROM: Anne M. Irons, CMC – Town Clerk

SUBJECT: Public Hearing for a Class BV-LIMITED Liquor License for Shoobie's LLC, Maria Dolos, President, 12 Sand Hill Cove Road, Plat N, Lot 275, Narragansett, RI.

RECOMMENDATION:

That the Town Council HOLDS a Public Hearing for a Class BV-LIMITED Liquor License from Shoobie's LLC, Maria Dolos, President, 12 Sand Hill Cove Road, Plat N, Lot 275, Narragansett, RI.

SUMMARY:

Shoobie's LLC located on 12 Sand Hill Cove Road currently holds a victualing license with the town. The applicant filed for a special use permit with the Zoning Board of Review in order to serve beer and wine. On July 7, 2016 the applicant received final approval by the Board and submitted the attached application for a Class BV Limited Alcoholic Beverage License.

A BV Limited Liquor license will allow the serving of beer and wine to the customers of Shoobie's. The public hearing was advertised and the abutters within 200 feet of any point of the premises were notified.

ATTACHMENTS:

1. Advertisement
2. Application
3. ZBR Decision

**TOWN OF
NARRAGANSETT**

**PUBLIC HEARING
ALCOHOLIC BEVERAGE
LICENSE**

NOTICE is hereby given by the Town Council of the Town of Narragansett, it being the Licensing Board of said Town, that the following named petitioner has applied for a Class BV Limited Alcoholic Beverage License under the provisions of Title 3 of the General Laws of Rhode Island, 1956, and amendments thereto, for their respective place of business hereinafter set forth, viz:

Shoobie's LLC
Maria Dolos, President
12 Sand Hill Cove Road
Plat N, Lot 275
Narragansett RI

Remonstrants are entitled to be heard before the granting of said License, and the Licensing Board will give such remonstrants a fair opportunity to make their objections before acting upon said application.

The above-named application will be in order for hearing at 8:00 P.M., MONDAY, August 1, 2016 at the Narragansett Town Hall, 25 Fifth Avenue, at which time and place all persons so desiring may be heard.

Individuals requesting interpreter services for the hearing impaired must call 782-0603, seventy-two (72) hours in advance of the meeting date.

By Order of the Town Council
Anne M. Irons, CMC
Town Clerk

**TOWN OF
NARRAGANSETT**

**PUBLIC HEARING
ALCOHOLIC BEVERAGE
LICENSE**

NOTICE is hereby given by the Town Council of the Town of Narragansett, it being the Licensing Board of said Town, that the following named petitioner has applied for a Class BV Limited Alcoholic Beverage License under the provisions of Title 3 of the General Laws of Rhode Island, 1956, and amendments thereto, for their respective place of business hereinafter set forth, viz:

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By Order of the Town Council
Anne M. Irons, CMC
Town Clerk

STATE OF RHODE ISLAND

NARRAGANSETT

BOARD OF LICENSING COMMISSIONERS
APPLICATION FOR LICENSE BY CORPORATION

'16 JUL 5 PM 4:35

RETAILER'S CLASS A.....B.VLC.....D.....E.....J.....

DATE: 6/3/16

THE UNDERSIGNED APPLIES FOR A BEVERAGE LICENSE, CHECKED ABOVE, PURSUANT TO CHAPTER 7, TITLE 3, OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED.

NAME OF BUSINESS Shoopies LLC

1. NAME OF APPLICANT Maria Dolos

2. STATE -- INCORPORATED RHODE ISLAND

3. DATE INCORPORATED 10/20/15

4. ADDRESS OF PREMISES 12 Sand Hill Lane rd
Narragansett, RI 02882

PLAT AND LOT N/273

5. NAME AND ADDRESS OF ALL OFFICERS (FULL NAME -- FIRST, MIDDLE AND LAST)

PRESIDENT: Maria Dolos
DOB: [REDACTED] SOCIAL SECURITY #: [REDACTED]

VICE PRESIDENT: _____
DOB: _____ SOCIAL SECURITY #: _____

SECRETARY: _____
DOB: _____ SOCIAL SECURITY #: _____

TREASURER: _____
DOB: _____ SOCIAL SECURITY #: _____

6. NAME AND ADDRESS OF ALL DIRECTORS OR BOARD MEMBERS:

Maria Dolos - P.O. Box 67
Saunderstown, RI 02874

7. CLASSES OF ALL STOCK:

(A) AMOUNT OF EACH AUTHORIZED _____
(B) AMOUNT OF EACH ISSUED _____

8. NAME AND ADDRESS OF ALL REGISTERED OWNERS OF EACH CLASS AND OF AMOUNT OWNED (ATTACH LIST IF NECESSARY)

9. IF ANY OF THE ABOVE STOCK IS HYPOTHECATED OR PLEDGED, GIVE NAME AN ADDRESS OF PERSON TO WHOM PLEDGED OR HYPOTHECATED.

10. IF APPLICATION IS IN BEHALF OF UNDISCLOSED PRINCIPAL OR PARTY INTERST, GIVE DETAILS: _____

11. DOES APPLICANT OWN PREMISE? NO IS PROPERTY MORTGAGE? _____

12. IS PROPERTY LEASED? YES

13. GIVE NAME AND ADDRESS OF MORTGAGOR OR LESSOR AND AMOUNT OR EXTENT
Jane Vineham - 46 S. Shore rd. Narrag. RI, 0288.

14. HAVE ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS EVER BEEN ARRESTED OR CONVICTED OF A CRIME. IF YES, EXPLAIN NO

IF DUI, DID THE INCIDENT RESULT IN PROPERTY DAMAGE OF LOSS OF LIFE? YES _____ NO _____

15. WILL A DRAUGHT LINE BE ON THE PREMISES? YES

16. IS ANY OTHER BUSINESS TO BE CARRIED ON IN PREMISES? IF YES, EXPLAIN
NO

17. IS ANY OFFICER, BOARD MEMBER OR STOCKHOLDER ENGAGED IN ANY MANNER AS A LAW ENFORCEMENT OFFICER? IF YES, EXPLAIN NO

18. IS APPLICANT OR ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS INTERESTED, DIRECTLY OR INDIRECTLY, AS PRINCIPAL OR ASSOCIATE, OR ANY MANNER WHATSOEVER, IN ANY RETAIL LICENSE ISSUED UNDER CHAPTER 3-7 OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED? IF YES, EXPLAIN NO

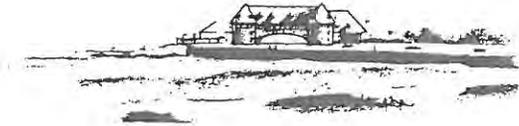
19. IS APPLICANT THE OWNER OR OPERATOR OF ANY OTHER BUSINESS? IF YES, EXPLAIN
YES, I also own a small take-out only pizza place in North Kingstown - Boston Neck PIZZA

20. STATE AMOUNT OF CAPITAL INVESTED IN BUSINESS \$ 20,000

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Nancy [Signature]
APPLICANT

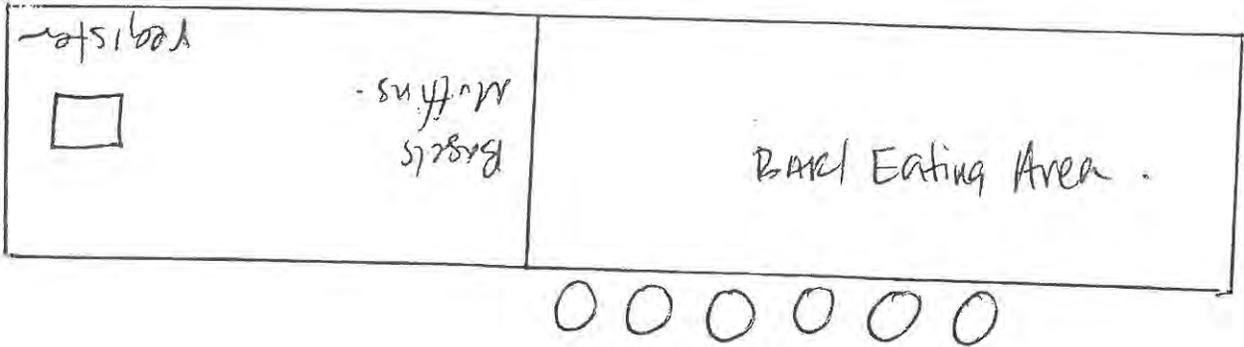
CORPORATE SEAL



TOWN OF NARRAGANSETT
 Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
 Tel. (401)782-0603 Fax (401)783-9637

Date 6/3/10

PLEASE ILLUSTRATE BELOW THE NUMBER OF BARS IN YOUR ESTABLISHMENT AND LOCATION OF SAME.



BUSINESS NAME: Shoobies, LLC
 SIGNATURE: Maria Duj...

TO START

HOT WINGERS

House Meat Sauce, Onion, Celery Salt

STEAK AND CHEESE SLIDERS

Shaved Eye Round, Roasted Peppers, Onion, Mushrooms, American, Havarti, Grilled Rolls

HAND-CUT FRIES

Sea salt, Cracked Pepper, House Made Smoked Ketchup

LET'S TACO-BOUT IT

Chef's Selection, House Made Accompaniments, Corn Tortillas

CRISPY MOZZARELLA

House Made Fresh Mozzarella, Basil Oil, Marinara

PONTINE

Hand Cut Fries, Mozzarella Curds, Crispy Roasted RI Mushrooms, Twenty-four Hour Gravy, Scallion

HUMMUS PLATE (M)

House Baked Flat Bread, White Bean-Roasted Garlic Hummus, Pickled Vegetables, Israeli Salad, Kalamata Olives

MEATBALLS

Two House Made Meatballs, Marinara, Parmesan, Basil, Grilled Crostini

WINGS

Daily Selection of House Made Sauces

SALADS

MELANOM CAPRESE

House Made Mozzarella, Local Heirloom Tomato, Sweet Purple and Spicy Globe Basil, Pickled Red Onion, Basil Oil

BEEF AND GOAT CHEESE

Roasted Local Beets, Whipped Goat Cheese, Heirloom Cherry Tomato, Crispy Shallots, Spinach Vin

KALE SCARBERY

Lemon Kale, Parmesan Reggiano, Marinated Olives, Roasted RI Mushrooms, Charred Peppers, Caramelized Onion Vin

THE AVG-JODKO

Mixed Greens, Cucumber, Carrot, Avocado, Pickled Red Onion, Cherry Tomato, Chickpea Vin

-ADD ANTONELLI POULTRY CO. CHICKEN BREAST

-ADD GRILLED WILD GULF SHRIMP

SANDWICHES

ULTIMATE BLT

Bacon, Heirloom Tomato Marmalade, Dressed Green, Bacon-Onion Jam, Tomato Aioli, Sourdough

EDGAR ALLEN PO BOY

Crispy Fried Wild Gulf Shrimp, Old-Bay Blistered Spring Onion Tartar Sauce, Greens, Buttery Toasted Roll, Pickled Celery

CRUNCHY HIPPIE

Smoked Chicken Salad, Dried Cranberry, Walnuts, Apple Cider Slaw, Rolled Up In a Wrap

THE NEANTZOW

Slow Roasted Rare Eye Round Beef, Horseradish Cream, Bacon Onion Jam, Hawaiian Cheese, Multigrain Bread

HAWAIIA GOOD TIME

House Cured Ham, Slow Roasted Citrus-Herb Bined Turkey Breast, Swiss Cheese, House Pickles, Dijon-aise, Pressed Roll

MIKEY T

Slow Roasted Citrus-Herb Bined Turkey Breast, House Cured Bacon, DAM BBQ Sauce, Cheddar, Toasted Sourdough

PITA FRAMPTON (M)

Soft Pita, Israeli Salad, Pickled Red Onion, White Bean Hummus, Broccoli Sprouts

THE CHICKEN MAN

House Made Ranch, Crispy Bacon, Greens, Tomato, Cheddar

BURGERS

THE CLASSIC

Lettuce, Thick Sliced Tomato, Red Onion

SPAGHETTACK LIGHTNING

House Made Canadian Bacon, Havarti Cheese, Smoked Poblano Chili, Roasted Garlic-Tabasco Aioli

THE BIG MAMA

American, Shaved Romaine, Diced Onion, House Pickle, Special Sauce

THE DAM BURGER

Bacon-Onion Jam, Blue Cheese Cream, Bourbon Balsamic Reduction, Baby Arugula

CHICKPEA-BUTTON

House Made Crispy Patty, Black Bean-Roasted Corn Salsa, Carrot, Greens, Citrus Vin

MUSHROOM-BARLEY

RI Mushrooms, Black Bean, Barley, Swiss, Greens, Tomato Jam

PIZZAS

CHEESE 3PO

Parmesan, Mozzarella, Cheddar

MARGHERITA

Marinara, Housemade Mozzarella, Basil, Olive Oil, Parmesan Crust

LOVE SUPREME

Pepperoni, Sausage, Green Peppers, Onion, Banana Peppers, Mozzarella

JIMMY PESTO

Basil Pesto, Garlic Cream, Roasted Tomato, Balsamic Reduction

ART VANDELAY

Artichoke Hearts, Baby Spinach, Roasted Garlic, Marinara, Mozzarella

MY BIG FAT GREEK PIZZA

No Sauce, Spinach, Tomato, Fresh Chopped Garlic, Feta, Garlic Oil, Fresh Oregano

PEPEY

Spicy Chicken, Roasted Reds, Caramelized Onion, Pickled Jalapeno, Mozzarella, Cheddar, Crispy Potato Chips

RAY

Pepperoni, Ricotta, Roasted Garlic, Basil, Olive Oil

MEATY TOWNSEND

Pepperoni, Meatball, Chorizo, Bacon

DARTY TATER

Baked Potato, Broccoli, Crispy Bacon, Cheddar

MOZ DEF

Mozambique Sauce, House Made Cheddar, Roasted Chicken, Potato Hash, Parmesan, Cheddar, Mozzarella

SCAMPI

Wild Gulf Shrimp, Roasted Garlic, Blistered Tomato, Herb Butter, Parmesan, Cheddar, Mozzarella

MAIN

RIGATONI / \$11

English Peas, Confit Grap., Tomato, Chopped Corn, Parmesan, Basil, Cream

-ADD ANTONELLI POULTRY CO. CHICKEN BREAST / \$4

-ADD GRILLED WILD GULF SHRIMP / \$ FOR \$6

CITRUS-HERB BRAINED PORK CHOP / \$19

Yukon-Sharp Cheddar Purée, Bacon Braised Kale, Peach Compote

RISOTTO / \$15

R. Mushrooms, Baby Eggplant Purée, Asparagus, Herbs, Parmesan

TODAY'S CATCH / \$MARKET PRICE

Locally Sourced, Seafood Inspired, Changing Daily

DESSERT

STRAWBERRY RHUBARB COBBLER / \$8

Spiced Cream Fritche

BROWNIE SUNDAE / \$7

Double Chocolate Brownie, Served With Chef's Selection of House Made Cream

BANANAS FOSTER BREAD PUDDING / \$

Curantelli Bananas, Brandy Cream Sauce



12 SAND HILL COVE RD., NARRAGANSETT, RI

(401) 783-2200

WE DELIVER!

TUES-SUN 8AM-10PM

FREE WI-FI



WE ACCEPT CREDIT CARDS



WWW.SHOOBIESGANSETT.COM

MAIN

RIGATONI / \$11

English Peas, Confit Grap., Tomato, Chopped Corn, Parmesan, Basil, Cream

-ADD ANTONELLI POULTRY CO. CHICKEN BREAST / \$4

-ADD GRILLED WILD GULF SHRIMP / \$ FOR \$6

CITRUS-HERB BRAINED PORK CHOP / \$19

Yukon-Sharp Cheddar Purée, Bacon Braised Kale, Peach Compote

RISOTTO / \$15

R. Mushrooms, Baby Eggplant Purée, Asparagus, Herbs, Parmesan

TODAY'S CATCH / \$MARKET PRICE

Locally Sourced, Seafood Inspired, Changing Daily

DESSERT

STRAWBERRY RHUBARB COBBLER / \$8

Spiced Cream Fritche

BROWNIE SUNDAE / \$7

Double Chocolate Brownie, Served With Chef's Selection of House Made Cream

BANANAS FOSTER BREAD PUDDING / \$

Curantelli Bananas, Brandy Cream Sauce



12 SAND HILL COVE RD., NARRAGANSETT, RI

(401) 783-2200

WWW.SHOOBIESGANSETT.COM

12 SAND HILL COVE RD., NARRAGANSETT, RI





State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street Providence, RI 02903

(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

B.C.I

BUREAU OF CRIMINAL IDENTIFICATION

Date: 07/05/2016 11:26 AM

TO WHOM IT MAY CONCERN:

A check of the Criminal History Records of the State of Rhode Island on file with the Bureau of Criminal Identification of the Rhode Island Department of the Attorney General on the above date shows that:

NAME: MARIA DEMETRIA DOLOS

D.O.B. [REDACTED]

DOES **NOT** HAVE AN ADULT CRIMINAL RECORD AT THE BUREAU OF CRIMINAL IDENTIFICATION IN **RHODE ISLAND**.

RECORDS SUPPORTED BY FINGERPRINT ONLY

THIS FORM IS NOT VALID WITHOUT THE SEAL OF THE ATTORNEY GENERAL

**Attorney General
Peter F. Kilmartin**

**R.I. State Bureau of
Criminal Identification**

July 05, 2016

Conducted By: FW
No Record In Rhode Island

NO ADULT CRIMINAL RECORD IN RHODE ISLAND
THIS REPORT DOES NOT REFLECT FEDERAL CONVICTIONS OR
CONVICTIONS IN OTHER STATES, IF ANY



ZONING & PLATTING BOARD OF REVIEW SPECIAL MEETING NOTICE & AGENDA

Thursday, July 7th, 2016 at 6:30 p.m.
(This meeting was rescheduled from June 23, 2016)

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044

ZONING AND PLATTING BOARD OF REVIEW

Chairman

James P. Manning

Vice Chairman

Anthony Brunetti

Secretary

Geraldine Citrone

Members

Robert Ferraro
Joseph V. Paglia

Alternate Members

John C. Kennedy
Colin Hynes

Community Development

Director

Michael DeLuca

Staff

Jill Sabo
Bruce Lofgren

Clerk of the Board

Denise Buonanno

Zoning Enforcement

Officer

Anthony Santilli

CONVENE/ROLL CALL: ABSENT WITH CAUSE:

1C: Minutes: Approve meeting minutes from:

- Local Building Code Board of Appeals on April 21, 2016
- Zoning Board meeting on May 19, 2016.

2R: Public Hearing: Maria Dolos – Assessor’s Plat N, Lot 275 (12 Sand Hill Cove Road) for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled ‘Zoning’, specifically a Special Use Permit from the Table of Use Regulations (Section 6.1): Use Code 5817 for the expansion of a legally nonconforming full service restaurant to allow sale of beer and wine in a B-A Zoning District at the above referenced property.

3R: Public Hearing: Michael DiRaimo – Assessor’s Plat K, Lot 191 (4 Angel Road) for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled ‘Zoning’, specifically for relief under Chapter 731 of the Zoning ordinance, specifically Variances from the Dimensional Regulations (Section 6.4) to construct a front deck with steps at the above referenced property.

4R: Public Hearing: Rafael Fonseca – Assessor’s Plat D, Lot 205-1 (Ocean Road) for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled ‘Zoning’, specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District (Section 4.3) and a Variance & Special Use Permit from the Coastal Resources Overlay District (Section 4.4) to construct a three-story, 5-bedroom dwelling at the above referenced property.

5R: Public Hearing: Douglas DeSimone – Assessor’s Plat R-1, Lot 222 (131 Sunset Boulevard) for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled ‘Zoning’, specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District (Section 4.3) and a Variance from the Dimensional Regulations (Section 6.4) to legalize a front-yard deck at the above referenced property.

6R: Public Hearing: Douglas DeSimone – Assessor’s Plat R-1, Lot 224 (24 Sunset Shores Drive) for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled ‘Zoning’, specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District



TOWN OF NARRAGANSETT
DEPARTMENT OF COMMUNITY DEVELOPMENT
25 FIFTH AVENUE - NARRAGANSETT, RI 02882

July 19, 2016

Maria Dolos
P.O. Box 67
Saunderstown, RI 02874

RE: Zoning Decision
12 Sand Hill Cove Road
Assessor's Plat 'N', Lot '275'

Dear Ms. Dolos:

A Zoning Application for the above-referenced property was presented before the Zoning and Platting Board of Review ("the Board") for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett entitled "Zoning", specifically a Special Use Permit from the Table of Use Regulations (Section 6.1): Use Code 5817 for the expansion of a legally nonconforming full service restaurant to allow sale of beer and wine in a B-A Zoning District.

A Public Hearing associated with this application was held on July 7, 2016 with a decision being rendered at that time.

FINDINGS OF FACT

Based on the information presented during the Public Hearing and the testimony given, a motion was made by Joseph Paglia, duly seconded by Robert Ferraro, to adopt following findings of fact from the Planning Board Project Summary dated May 6, 2016:

Existing conditions:

- *Lot 275 is approximately 10,028 square feet and is currently occupied by a 45' x 61' mixed use building with a restaurant, a hair salon, and residential apartments.*

Proposed improvements:

- *Obtain a Special Use Permit to allow the sale of beer and wine in the establishment.*
 - *No footprint expansion or modification of existing structure.*
 - *No additional seating is being proposed.*
- A. *Lot 275 is approximately 10,028 square feet in area and is located in a B-A Zoning District. This project is not proposing any footprint expansion and complies with the Dimensional Regulations of Section 6.4.*
- B. *Lot 275 is serviced by Town water and sewer.*
- C. *During the building review process, it was determined that Supplementary Drainage (Section 7.7) was not required.*

6. In addition to the above, the following should be taken into consideration:
- Access to air, light, views, and solar access.
 - Public access to water bodies, rivers and streams.
 - The conservation of energy and energy efficiency.

In addition to the above, the Zoning Board of Review has considered the following in their decision:

- Access to air, light, views, and solar access.
Public access to water bodies, rivers and streams.
The conservation of energy and energy efficiency.

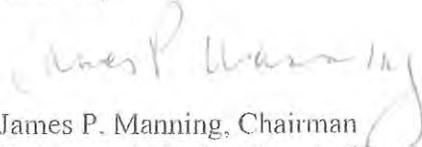
A motion was made by Mr. Joseph Paglia, duly seconded by Mr. Robert Ferraro, to grant the requested relief, with the following conditions:

- That the consumption of beer and wine is limited to the indoor dining area.
- That the project complies with all Rhode Island State Building Code standards and all local building code requirements.

The motion passed 5-0 (Anthony Brunetti; Joseph Paglia; James Manning; Robert Ferraro; Geraldine Citrone).

This Special Use Permit shall expire two (2) years from the date of granting by the Board unless the applicant exercises the permission granted or receives a building permit to do so and commences construction and diligently prosecutes the construction until completed. In the event that an approval is granted by the Zoning Board of Review which is conditioned upon or requires approval from a state or federal agency which would regulate the constructing being approved, the two (2) year approval period shall not commence until the applicant has received all of such approvals.

Sincerely,


James P. Manning, Chairman
Zoning and Platting Board of Review

FOR RECORDING PURPOSES ONLY

RECEIVED FOR RECORDING
JUL 20 2016 10:00 AM
JAMES P. MANNING
TOWN CLERK
HARRISBURG, CT

- D. *Per the Building Official, the project complies with Section 7.9 of the Zoning Ordinance as this application is not proposing any expansion of the footprint or any additional seating in the establishment.*
- E. *The future land use designation of this property is "120 – Commercial Services". The project, as proposed, complies with the Land Use component of the Comprehensive Plan.*

In addition to the above, the following findings were made based on testimony during this Public Hearing:

- F. Maria Dolos, Applicant, was sworn in and described the restaurant, the hours of operation, and the menu. Ms. Dolos testified that she is requesting to serve beer and wine during her hours of operation, until 10 pm. She testified that beer and wine will not be served on the deck outside.
- G. Nancy Kurowski, an abutter, was sworn in and testified that she is not an opponent or a proponent of the project. Ms. Kurowski testified that she is concerned about late night noise and overflow from Charlie O's.
- H. During the July 7, 2016 Public Hearing no proponents spoke in favor of this application.
- I. During the July 7, 2016 Public Hearing no opponents testified against this application.
- J. That the Planning Board found this application to be Complete and in Conformance with the Comprehensive Plan (motion passed 5-0) and a motion was made to recommend approval of the application subject to conditions (motion passed 5-0).

The motion passed 5-0 (Anthony Brunetti; Joseph Paglia; James Manning; Robert Ferraro; Geraldine Citrone).

RELIEF REQUESTED:

Section 6.1 – Table of Use Regulations
 Use Code 5817 – Expansion of a legally nonconforming full service
 restaurant to allow sale of beer and wine only
 Special Use Permit

DECISION:

Based on the Findings of Fact, testimony, information presented during the Public Hearing, and a favorable recommendation from Staff, the Board concludes that the project meets the following standards of Section 12 of the Zoning Ordinance:

Special Use Permits

1. That the use will comply with all applicable requirements and development and performance standards of Section 4 and Section 7 of the Zoning Ordinance;
2. That the use will be in harmony with the general purpose and intent of this ordinance and the Comprehensive Plan of the Town of Narragansett;
3. That the granting of the Special Use Permit will substantially serve the public convenience and welfare;
4. That the use will not result in or create conditions inimical to the public health, safety, morals, and general welfare;
5. That it will not substantially or permanently injure the appropriate use of surrounding property;

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: July 22, 2016

Council Meeting Date: August 1, 2016

TO: James M. Manni, Town Manager

FROM: Anne M. Irons, CMC – Town Clerk

SUBJECT: A Public Hearing - In Amendment of Chapter 70 of the Code of Ordinances of the Town of Narragansett, Rhode Island, Entitled "Taxation and Finance".

RECOMMENDATION:

That the Town Council HOLDS a Public Hearing on the proposed amendment to Chapter 70 of the Code of Ordinances of the Town of Narragansett, Rhode Island, Entitled "Taxation and Finance".

SUMMARY:

At the June 6, 2016 town council meeting a first reading was held on a proposal for a single tax rate ordinance. The passage of this ordinance would restore Narragansett's property tax system to one that would tax ALL properties based solely on their appraised value

The second reading and adoption of the proposed ordinance was scheduled for the June 20, 2016 town council meeting. However, on June 20, 2016, as in accordance with the Town Charter Section 2-1-9, a petition signed by 53 residents was filed requesting a public hearing be held on the proposed ordinance amendment to Sec. 70-4 entitled Taxation and Finance.

On July 5, 2016 the town council scheduled the public hearing for August 1, 2016.

ATTACHMENTS:

1. Advertisement
2. Signed Petition
3. Agenda Items 06-06-16 and 06-20-16
4. Proposed Ordinance

TOWN OF NARRAGANSETT NOTICE OF PUBLIC HEARING

Public Notice is hereby given that the Town Council of the Town of Narragansett will hold a Public Hearing in accordance with the Section 2-1-9 (a) - Ordinances of the Town Charter on the proposed amendment to Chapter 70 of the Code of Ordinances of the Town of Narragansett entitled Taxation and Finance, on **Monday, August 1, 2016 at 8:00 p.m.** in the Town Council Chamber, Town Hall, 25 Fifth Avenue, Narragansett, RI 02882.

This Public Hearing was requested by residents who filed a Petition to hold a Public Hearing on the proposed amendment entitled "AN ORDINANCE IN AMENDMENT OF CHAPTER 70 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND, ENTITLED 'TAXATION AND FINANCE'."

The passage of this ordinance would restore Narragansett's property tax system to one that would tax ALL properties based solely on their appraised value.

The proposed ordinance may be altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment from its original form shall be presented for comment in the course of the public hearing.

The proposed ordinance will be available for public review at the Town Clerk's office on July 15, 2016 through August 1, 2016 from 8:30 a.m. to 4:00 p.m.

Individuals requesting interpreter services for the hearing impaired must call 782-0603 seventy-two (72) hours in advance of the meeting date.

By Order of the Town Council of the Town of Narragansett
Anne M. Irons, CMC • Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 1

Amend No. _____

Date Prepared: July 10, 2016
Council Meeting Date: August 1, 2016

TO: Jeff Ceasrine, P.E., Acting Town Manager
FROM: Steve Wright, Director Parks and Recreation
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Catering Services for the 2016 RI Philharmonic VIP Buffet

RECOMMENDATION:

That the Town Council approves, ratifies and confirms the hiring of Amalfi Caterers to provide catering services for the VIP buffet for the 2016 RI Philharmonic Concert at the North Beach Clubhouse, in the amount of \$2,765.00.

SUMMARY:

Each year prior to the RI Philharmonic Concert on the beach, a caterer provides a VIP buffet for a seating of approximately 160 VIP guests. The caterer who has provided this service in past years was unable to offer this service for 2016. The Parks and Recreation Department spent a considerable length of time searching for an appropriate, qualified and licensed caterer that could provide this service at a reasonable cost. Amalfi Caterers of 11 Pier Market Place, Narragansett provided this service at cost to assist the Town with this expense.

The ATM approved the catering services and Purchase Order # 20170238 was issued (see attached).

Funding is available in the Beach Enterprise Fund Operating Account # 0034-50201, Professional Services.

ATTACHMENTS:

1. Purchase Order 20170238
2. Amalfi Caterers Invoice #34251.

Purchase Order



THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20170238-00**

BILL TO

TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Delivery must be made within doors of specified destination.

VENDOR

Amalfi Caterers of Narragansett
1 Pier Market Place
Narragansett RI 02882

SHIP TO

Beach Division
C/O Parks & Recreation
170 Clarke Road
Narragansett RI 02882

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				17000301			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
07/12/2016	1998				Parks & Recreation		
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
1	Catering for Philharmonic Conc Catering for Philharmonic Concert 7-8-2016 0034 - 50201			1.0	EACH	\$2,765.000	\$2,765.00
	Going before Town Council as approve ratify/confirm on 8/1/16. Process for payment.						

By Ann W. Gallagher
Purchasing Manager

DEPARTMENT COPY

Total Ext. Price	\$2,765.00
PO Total	\$2,765.00

INVOICE

Amalfi Caterers

11 Pier Market Place
Narragansett, RI. 02882

Invoice # 34251
Event Date 07/08/16
Event Location NBC Narragansett

Billing Contact Narragansett Parks & Recreation
39 Boston Neck Road
Narragansett, RI. 02882

Attention Thomas Tessitore
ttessitore@narragansetri.gov
401.782.0668

Date	Amount		Total
	Based On		
July 8, 2016	160 Guests	Special Event Package	
		Discount Dinner Buffet	\$2,140.00
		Staffing	
	1	Chef	\$ 125.00
	1	Cook	\$ 100.00
	3	Front Staff	\$300.00
	1	Back House Staff	\$100.00
		Total Staff	\$625.00

Client Signature

Initial of Rep:

Food \$2,140.00
Cash Bar Amalfi
Event Labor \$625.00

Sub Total \$2,765.00
Tax Exempt
Grand Total: \$2,765.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 2

Amend No. _____

Date Prepared: July 22, 2016

Council Meeting Date: August 1, 2016

TO: James M. Manni Town Manager

FROM: Anne M. Irons, CMC - Town Clerk

SUBJECT: Miscellaneous Licenses- (One Day Peddler) Tim Bristow & Colby Blanchet d/b/a Yea Dog

RECOMMENDATION:

That the Town Council approves a Miscellaneous License application for a One Day Peddler License for August 3, 5, 10, 12, 17, 19, 26, 2016 to Tim Bristow & Colby Blanchet d/b/a Yea Dog of Narragansett Rhode Island, subject to local and state regulations.

SUMMARY:

According to Town Ordinance 14-367 a license is required to sell items on any street in town and approved by the town council.

According to Town Ordinance 14-369 the fee is \$25.00 for each day.

ATTACHMENT:

1. Application

ONE-DAY PEDDLER'S APPLICATION / LICENSE

Colby Blanchet
Applicant's Name

Yea Dog
Trade Name

54 NARRAGANSETT AVE
Mailing Address

401-486-8273
Applicant's Telephone #

Colby Blanchet
Applicant's Signature

7-22-16
Date

Product(s): Mobile Food Cart

Date(s) of Event: August 3, 5th, 10th, 12th, 17th, 19th, 24th, 26th

Type of Event: HOT DOG STAND

Name/Address of Event: Mobile - within the limits of
peddler contract

Required: Copy of Sales Permit, Division of Taxation
Copy of Certificate, Dept. of Health

ONE-DAY PEDDLER'S LICENSE @ \$25.00 per day

FEE: \$ _____

APPROVED BY THE TOWN CLERK
OF NARRAGANSETT

Anne M. Irons, CMC

DATE: _____

Town Seal

This approved one-day license must be displayed each day of the event referenced above.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 3
Amend No.

Date Prepared: July 15, 2016
Council Meeting Date: August 1, 2016

TO: Jeffrey Ceasrine, Interim Town Manager

FROM: Laura Kenyon, Finance Director

SUBJECT: Real Estate and Motor Vehicle Abatements

RECOMMENDATION:

That the Town Council approves the list of Real Estate abatements in the amount of \$2,050.00 and the list of Motor Vehicle abatements in the amount of \$1,831.95.

SUMMARY:

These Real Estate abatements concern:

- (1) Several applications for Senior Variable exemptions were filed and reviewed by the Interim Tax Assessor. Upon sufficient evidence that these taxpayers were receiving in prior years past, the exemption was credited to the account.

The abatement process involves corrections of errors that are found as a matter of our daily tasks. They may be found by our office, or the property owner may have a property characteristic corrected upon an inspection. Many homes are not inspected during the reval process, and when an absent landlord finds an incorrect property characteristic, they schedule a complete inspection.

SUMMARY:

This Motor Vehicle abatement concerns:

- (1) Sufficient evidence was provided to the Tax Assessor's office showing documentation that a motor vehicle was registered in another town.
- (2) Several Motor Vehicle Appeals were filed with the Interim Tax Assessor; upon review an adjustment was made to these values and abatements were generated for these accounts.
- (3) The Department of Motor Vehicles issued a duplicate registration for the same vehicle; this vehicle was inadvertently taxed twice for the 2016 tax period.
- (4) An exemption application and necessary documentation for a Widow of a Veteran Exemption was reviewed by the Interim Tax Assessor; the exemption was granted for the 2016 tax bill.

The abatement process involves corrections that are found as a matter of our daily tasks. Our office, the motor vehicle owner, or the Department of Motor Vehicles may require a change to the motor vehicle upon review.

ATTACHMENT: Copy of spreadsheet for real estate & motor vehicle abatements.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 4

Amend No. _____

Date Prepared: July 19, 2016
Council Meeting Date: August 1, 2016

TO: Jeff Ceasrine, Acting Town Manager
FROM: Steve Wright, Director Parks and Recreation
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Performance Contract with Roomful of Blues

RECOMMENDATION:

That the Town Council approves the request from the Parks and Recreation Department to enter into a performance contract with Roomful of Blues to perform during Gansett Days for the amount of \$3,000.00.

SUMMARY:

Roomful of Blues is scheduled to perform during Gansett Days on Saturday, September 17, 2016 from 6:00 pm to 7:30 pm at Gazebo Park.

This performance by Roomful of Blues has been paid for by a local resident who wishes to remain unnamed and has also included funding for other expenses for the Gansett Day three-day celebration. This performance is one of many free activities offered to residents and visitors throughout the town during Gansett Days for 2016.

ATTACHMENTS:

1. Roomful of Blues performance contract.

ROOMFUL OF BLUES
19 CLEVELAND ST.
WAKEFIELD, RI 02879 USA
401-741-5745 OFFICE

Contract # 2487

Issue Date: 12/8/2015

www.roomful.com

PERFORMANCE CONTRACT

Contracts and any applicable deposits must be received by
Date specified below or artist has right to void contract.

This agreement is made between ROOMFUL OF BLUES (hereinafter referred to as i ARTIST1) and TOM TESSITORE (hereinafter referred to as i PURCHASERi).

1. Name and Address of Place of Engagement
2016 GANSETT DAYS n BLUES & BARBECUE
5 OCEAN RD.
NARRAGANSETT, RI 02882
2. Artists Name
ROOMFUL OF BLUES
3. Other Acts Appearing on Date: NONE
4. Date(s), Start Times, Set Length
Date: SATURDAY, 9/17/16
Sets: 1 n 90 MIN SET @ 6:00-7:30
5. Terms and Compensation:
Compensation: 3000.00 (THREE THOUSAND USD) GUARANTEE
Split Break:NONE
Capacity: NA Ticket Price: NA Maximum Gross Potential: 3000.00
Sound: Provided by ROOMFUL OF BLUES Hotel Rooms: NONE
Other:
6. PURCHASER will make payments as follows:
Deposit: 300.00 By Check or Money Order to: RF. BLUES INC.
Deposit Due:2/15/16 Contract Due: 2/15/16
Balance 2700.00 and applicable bonuses earned if applicable. Payable in cash only to: R.F. BLUES, INC. prior to performance.
Overages if any are payable immediately following performance.
7. Additional Terms
 - a. The agreement of the Artist(s) to perform is subject to the detention by sickness, accident, civil turmoil, strikes, epidemics and other acts of god or conditions beyond their control. In such event, the deposit will be immediately refunded to the Purchaser or an equally good act will be substituted. No substitution will be made unless one of the above conditions exists, and the Purchaser authorizes the substitute.
 - b. Purchaser and Artist(s) further agree that the contract is not subject to cancellation unless both parties have agreed to such cancellation in writing and such writing is delivered to the office of Roomful of Blues.
 - c. For the true and faithful performance of all and every covenants and agreements herein mentioned the Purchaser and Artist(s) bind themselves each into the other in the penal sum of the amount set forth as "Terms and Compensation" as liquidated damage to be paid by the failing party.
 - d. The Purchaser shall be responsible for any damage which occurs to the Artist(s) equipment during the engagement if said damage is caused by the Purchaser(s) or any person attending the engagement either as a guest or a member.
 - e. Any changes electronically made to contract and attachments will null and void agreement. All necessary changes must be hand written on contracts mailed back to Blue Mountain Artists.

ARTISTS RIDER ATTACHED HERETO IS MADE PART OF HEREOF

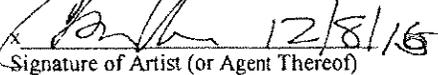
TOM TESSITORE

CHRIS VACHON
R.F. BLUES, INC. 05-0485779
rfbinfo@cox.net

Purchaser's Full and Correct Name

Name of Signatory Artist(s)

x 
Signature of Purchase (or Agent Thereof)


Signature of Artist (or Agent Thereof)

Agent:CV

TOM TESSITORE
Narragansett Parks & Recreation,
170 Clarke Rd., Narragansett, RI 02882

401-782-0668
tessitore@narragansettri.gov

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 5

Amend No. _____

Date Prepared: July 19, 2016
Council Meeting Date: August 1, 2016

TO: Jeff Ceasrine, P.E. Acting Town Manager
FROM: Steve Wright, Director Parks and Recreation
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Concrete Ramp at South Gate of Town Beach

RECOMMENDATION:

That the Town Council approves the installation of a concrete ramp for the south gate within the South Lot at the Town Beach utilizing the Miscellaneous Repair and Construction Contract with George Sherman Sand and Gravel Co., Inc. in the amount of \$7,500.00.

SUMMARY:

The original concrete ramp that services the beach near the south gate of the South Lot was destroyed from Hurricane Sandy. A small pad had been installed in the same area after Hurricane Sandy and has not been sufficient for this area. This new 25' concrete section along with an existing 32' Pathmat removable walkway will provide patrons accessible access to this portion of the beach.

George Sherman holds the Miscellaneous Repair and Construction Contract for utility and general site work. The most recent contract extension with Sherman was approved by the Town Council on May 2, 2016 (valid through December 31, 2016). In accordance with the current Town Council policy, work under this contract requires Town Council approval for all work that exceeds \$4,000.00 and this contract may be used with Council approval for work up to \$50,000.00 in value.

Funding is available in the Beach Enterprise Fund Operating Account #0034 50508, Grounds Maintenance.

ATTACHMENTS:

1. Quote from George Sherman Sand and Gravel Co., Inc. dated 7/18/2016.

GEORGE SHERMAN SAND & GRAVEL CO., INC.

881 Curtis Corner Road
WAKEFIELD, RHODE ISLAND 02879
(401) 789-6304 FAX (401) 789-8140

Interest will be charged at the rate of 1½% per month or 18% annually, Minimum .50¢. In addition to finance charge, debtor will be responsible for reasonable attorney fees if legal action is necessary.

Proposal

July 18, 2016

Town of Narragansett Parks & Rec.

Town Beach – South Lot beach entrance

Extend concrete ramp: 12' wide x 25' long

Excavate and place processed gravel

Form, pour concrete – 6" thick with wire mesh

Backfill ramp with sand

Price \$ 7500.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 6

Amend No. _____

Date Prepared: July 18, 2016
Council Meeting Date: August 1, 2016

TO: Jeff Ceasrine, Acting Town Manager
FROM: Scott Partington, Fire Chief
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Firefighter Recruiting Services

RECOMMENDATION:

That the Town Council approves the contract with PoliceApp.com d/b/a FireFighterApp.com for firefighter recruiting services at no charge to the Town and authorizes the Town Manager to sign the contract after review and approval of the Town Solicitor.

SUMMARY:

This FirefighterApp agreement is a platform that will streamline the firefighter recruitment process. It enables the candidates to apply and submit all required documents online. The on-line management system allows the department to save a tremendous amount of paperwork and tracking. The program allows for email tracking and alerts. Fees are collected online via credit card processing. There are no upfront charges or fees to the town. FirefighterApp.com collects the application costs and forwards those funds to the town minus the flat \$20 fee per candidate.

The software can also be used for internal fire department promotion exams as well.

FireFighterApp.com is the only company that provides this service specifically designed to manage public safety recruitment (please see attached "sole source" letter). In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I, the Purchasing Manager, have determined this to be a sole source item.

ATTACHMENTS:

1. FireFighterApp service agreement
2. Sole Source letter.

This Agreement made this 1st day of August, 2016, (effective date) by and between **PoliceApp.com**, a Connecticut Corporation having a principal place of business in the City of Meriden, Connecticut **d/b/a FireFighterApp.com** (hereinafter referred to as "FIREFIGHTERAPP"), and the City of Narragansett Fire Department, Rhode Island (hereinafter "City" or "Client").

Witnesseth: In consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto agree and covenant as follows:

I. Terms of Client Relationship with FIREFIGHTERAPP:

- 1.) Terms of Agreement: Upon execution of this service agreement, CLIENT will be considered an ACTIVE CLIENT of FIREFIGHTERAPP and will be subject to the Terms identified below until termination of relationship and/or execution of new service agreement.
- 2.) Services to be provided: FIREFIGHTERAPP provides each CLIENT with the following services:
 - a. CLIENT receives a user name and password for accessing the job recruitment and application review tools available via FIREFIGHTERAPP website;
 - b. CLIENT receives the ability to generate job postings for the FIREFIGHTERAPP website;
 - c. CLIENT can utilize the FIREFIGHTERAPP website to review applicant information from individuals who have applied to a CLIENT job posting on the FIREFIGHTERAPP site; and,
 - d. CLIENT will have access to additional recruitment tools available on the FIREFIGHTERAPP site.
- 3.) CLIENT agrees to adhere to the TERMS OF USE as set forth on the FIREFIGHTERAPP website and included herein as Addendum A.
- 4.) FIREFIGHTERAPP is neither responsible for nor warrants the content, imagery, opinions or hiring practices set forth by the CLIENT and communicated to applicants via the FIREFIGHTERAPP web site. CLIENT shall indemnify and save FIREFIGHTERAPP harmless from all claims, investigations, and suits, or from CLIENT's actions or failures to act, with respect to any alleged or actual violation of state or federal laws including but not limited to employment and/or labor relations, copyright or trademark infringements.
- 5.) **DISCLAIMER OF WARRANTIES** While FIREFIGHTERAPP will make all reasonable efforts to provide all services in a timely manner and to current applicable industry standards, the services as defined herein are provided AS IS and FIREFIGHTERAPP makes no warranties that the services will be uninterrupted (in regards to hosting) and / or error-free. Further, FIREFIGHTERAPP is not responsible or liable to CLIENT or anyone else for any threatening, defamatory, obscene, offensive or illegal conduct of any other party or any infringement of another's rights, including real or intellectual property. If you are dissatisfied with the service, the materials available on or through the service, or with any of the terms of service, CLIENT's sole and exclusive remedy is to discontinue using the service.

Addendum A: FIREFIGHTERAPP.com Terms of Use

Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use which govern FIREFIGHTERAPP.com's relationship with you in relation to this website.

The term 'FIREFIGHTERAPP.com' or 'us' or 'we' refers to the owner of the website. The term 'you' refers to the user or viewer of our website.

The use of this website is subject to the following terms of use:

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Meriden, CT 06450
www.PoliceApp.com

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Simplifying the hiring process

250 Pomeroy Ave
Meriden CT, 06450
855-720-APPS

To: Chief Spartington
From: Michael Quadrato
RE: Sole Source Justification

Dear Chief Spartington,

To the best of our knowledge and experience PoliceApp.com, Inc dba FireFighterApp.com is only company that provides a service specifically designed to manage the complexities of public safety recruitment. As a candidate funded program we are FREE to participating departments.

FireFighterApp is more than just a job board we understand that promotion is key to a successful requirement process. FireFighterApp will leverage the power of social media; including Facebook, and Twitter to announce open positions and upcoming deadlines. We also produce targeted email campaigns to our existing applicant data base and compile an interest capture email list.

Designed by public safety professionals, FireFirghterApp is the solution departments choose to streamline the entire recruitment process. By streamlining the hiring process through FireFighterApp's on-line management system, departments save 70-75% of the paperwork, time, and resources typically association with a traditional paper based hiring process.

FireFighterApp.com is an intuitive, user-friendly platform for both candidates and departments with the flexibility to handle the unique hiring needs of public safety. The benefits to departments that utilize FireFighterApp.com are many.

- The ability to accept online applications, thus eliminating stacks of paperwork and data entry
- Unique applicant management tools for departments
- One-click communication tools for test results, scheduling meetings and candidate correspondence
- Ability to rank applicants based on Department specific criteria
- At-a-glance viewing of applicant profiles, test results, ranking and progress
- ADA & EEOC compliance reporting
- Secondary application and background management

There are no other recruitment sites that offer this extensive service and platform with the expertise needed to run a recruitment at no cost to your department.

If you have any questions or need further information, please do not hesitate to contact me.

With Respect,

Michael J. Quadrato

Michael Quadrato
Sale & Support Manager
203-350-0026
michael@policeapp.com

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 7
Amend No. _____

Date Prepared: July 11, 2016
Council Meeting Date: August 1, 2016

TO: Jeffrey Ceasrine, Acting Town Manager
FROM: Michael DiCicco, Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Award of bid - Stone Sealing – Various Roads

RECOMMENDATION:

That the Town Council awards the bid for Stone Sealing - Various Roads to the lowest bidder, Dosch King Company, Inc., at their quoted unit price of \$1.70/square yard for a one-year period and authorizes the Town Manager to sign the contract after review and approval of the Town Solicitor.

SUMMARY:

This bid is for unit costs (per square yard) for the application of Stone Sealing, to be used on certain Town roads. Stone Sealing (aka Chip Sealing) is a cost effective method of treating pavement surfaces to slow down the rate of deterioration and extend its useful life. To be a good candidate for Stone Sealing, pavement needs to be structurally sound with no significant defects. Roads selected will have already been Crack Filled with any localized defects repaired with Hot Patch. Stone Sealing, Crack Filling and Hot Patching are key components of a strong Pavement Preservation Program.

While a preliminary list of roads with quantity measurements was provided to the bidders, the contractor will be compensated based upon the actual quantity measurements furnished during the contract period. The per square yard unit price of \$1.70 bid by Dosch King Company, Inc. is subject to adjustment for changes in the price per ton for liquid asphalt as published by Poten & Partners in the *Asphalt Weekly Monitor for the East Coast Market – New England* in accordance with the project's Technical Specifications.

The Department of Public Works has reviewed the bids and bid tabulation and determined that the lowest bid appeared to be balanced and reflective of the scope of work and the vendor, Dosch King Company, Inc., is qualified to carry out their responsibilities under this contract.

The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Four vendors were solicited and three responded. The attached spreadsheet lists the results from the solicitation.

Award of bid - Stone Sealing – Various Roads
Council Meeting Date: August 1, 2016
Page 2

Funding is available in the Public Works Capital Projects Account #00200710 57002,
Pavement Management.

ATTACHMENTS:

1. April 28, 2016 solicitation spreadsheet for bid opening.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 8

Amend No. _____

Date Prepared: July 11, 2016
Council Meeting Date: August 1, 2016

TO: Honorable Town Council

FROM: Susan Cicilline-Buonanno, Town Council Member

SUBJECT: Narrow River – Boating Safety

RECOMMENDATION:

That the Town Council receive a report from Police Chief Sean Corrigan on boating safety measures on the Narrow River.

SUMMARY:

The Narrow River is widely used by all manner of recreational boaters, and its popularity has also led to on-water conflicts between power boats and non-powered water craft. Chief Corrigan will discuss his department's role in boating safety measures on the Narrow River accordingly.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 9

Amend No. _____

Date Prepared: July 14, 2016

Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager
FROM: Karen Saucier, Information Resources Manager
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Purchase of a Server Replacement

RECOMMENDATION:

That the Town Council approves the purchase of one (1) replacement PowerEdge R730xd Server from Dell Marketing, LP, in the amount of \$12,219.48, utilizing the State of Rhode Island Master Price Agreement.

SUMMARY:

This equipment is hardware necessary in order to complete Phase II for the Server Upgrade Project from FY 2016. This new replacement server has a life expectancy of five (5) years, fully warranted by Dell. The existing server is no longer covered under warranty and replacement parts are no longer available, thereby creating a security risk.

Bids were solicited and awarded by the State of Rhode Island, Office of Purchasing. The Town will be purchasing under the State Master Price Agreement (MPA) #345.

Funding is available in the Information Resources Capitol Projects Account #00200130 57070, Server Replacement Program.

ATTACHMENTS:

1. Quotation from Dell, dated 7/11/2016.



Quote 1022933636303.1

TOWN OF NARRAGANSETT

Salesperson	Quote Details	Billing Details
Salesperson Name James Flack	Quote Date 07/11/2016	Company Name TOWN OF NARRAGANSETT
Salesperson Email James_Flack@Dell.com	Quote Validity 08/10/2016	Customer Number 6332334
Salesperson Phone 18009993355	Solution ID -	Phone Number 1 (401) 7820645
Salesperson Extension 7250018		Address 25 5TH AVE NARRAGANSETT RI 02882-3612 US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
PowerEdge R730xd	1	\$12,219.48	\$12,219.48
		Subtotal	\$12,219.48
		Tax	\$0.00
		Shipping and Handling	\$0.00
		Environmental Fee	\$0.00
		Total	\$12,219.48

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire changes, please contact me as soon as possible.

Regards,
James Flack

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Product Details by Shipment

Shipping Group 1

Shipping Contact:		Subtotal	\$12,219.48
Shipping Phone No:	1 (401) 7830631	Tax	\$0.00
Shipping via:	Standard Ground	Shipping and Handling	\$0.00
Shipping Address:	40 CASWELL ST	Environmental Fee	\$0.00
	FIRE DEPT	Total	\$12,219.48
	NARRAGANSETT		
	RI 02882		
	US		

Description	Quantity	Unit Price	Subtotal Price
PowerEdge R730xd	1	\$12,219.48	\$12,219.48

Estimated Delivery Date: **07/22/2016**
 Contract Code: **WN28AGW**
 Customer Agreement No: **3444880**

210-ADBC	PowerEdge R730xd Server	1	-	-
329-BCZK	PE R730/xd Motherboard MLK	1	-	-
461-AADZ	No Trusted Platform Module	1	-	-
350-BBFD	Chassis with up to 24, 2.5" Hard Drives	1	-	-
340-AKPM	PowerEdge R730xd Shipping	1	-	-
338-BFFG	Intel Xeon E5-2660 v3 2.6GHz,25M Cache,9.60GT/s QPI,Turbo,HT,10C/20T (105W) Max Mem 2133MHz	1	-	-
374-BBGN	Upgrade to Two Intel Xeon E5-2660 v3 2.6GHz,25M Cache,9.60GT/s QPI,Turbo,HT,10C/20T (105W)	1	-	-
370-ABWE	DIMM Blanks for System with 2 Processors	1	-	-
374-BBHM	Standard Heatsink for PowerEdge R730/R730xd	1	-	-
374-BBHM	Standard Heatsink for PowerEdge R730/R730xd	1	-	-
370-ABUF	2133MT/s RDIMMs	1	-	-
370-AAIP	Performance Optimized	1	-	-
370-ABVW	32GB RDIMM, 2133 MT/s, Dual Rank, x4 Data Width	4	-	-
780-BBLM	RAID 10 for H330/H730/H730P (4-24 HDDs or SSDs in	1	-	-

	pairs)			
405-AAEH	PERC H730P Integrated RAID Controller, 2GB Cache	1	-	-
400-AJON	1.2TB 10K RPM SAS 12Gbps 2.5in Hot-plug Hard Drive	8	-	-
540-BBDD	Intel Ethernet I350 QP 1Gb Server Adapter	1	-	-
385-BBHN	iDRAC8 Express, integrated Dell Remote Access Controller, Express	1	-	-
330-BBCL	Internal Dual SD Module	1	-	-
385-BBCF	Redundant SD Cards Enabled	1	-	-
385-BBHV	16GB SD Card For IDSDM	1	-	-
385-BBHV	16GB SD Card For IDSDM	1	-	-
350-BBEJ	Bezel	1	-	-
770-BBBR	ReadyRails Sliding Rails With Cable Management Arm	1	-	-
384-BBBL	Performance BIOS Settings	1	-	-
450-ADWM	Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	1	-	-
450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	2	-	-
631-AAJG	Electronic System Documentation and OpenManage DVD Kit, PowerEdge R730/xd	1	-	-
619-ABVR	No Operating System	1	-	-
421-5736	No Media Required	1	-	-
634-BDXD	VMware ESXi 6.0 U2 Embedded Image on Flash Media	1	-	-
332-1286	US Order	1	-	-
330-BBCO	R730/xd PCIe Riser 2, Center	1	-	-
330-BBCR	R730/xd PCIe Riser 1, Right	1	-	-
540-BBBW	Broadcom 5720 QP 1Gb Network Daughter Card	1	-	-
976-9007	Dell Hardware Limited Warranty Plus On Site Service	1	-	-
976-9018	ProSupport: 7x24 HW / SW Tech Support and Assistance, 5 Year	1	-	-
976-9019	ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 5 Year	1	-	-
989-3439	Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355	1	-	-
900-9997	On-Site Installation Declined	1	-	-

Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 10

Amend No. _____

Date Prepared: July 14, 2016

Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager

FROM: Karen Saucier, Information Resources Manager

PREPARED BY: Susan W. Gallagher, Purchasing Manager

SUBJECT: Annual Software Maintenance Agreement for FY 2016/17

RECOMMENDATION:

That the Town Council approves the annual software maintenance agreement with Vision Government Solutions, in the amount of \$16,450.00.

SUMMARY:

This annual software support agreement is for the time period of July 1, 2016 – June 30, 2017. This agreement covers support and updates for the Towns' software systems including Utility Billing/Collection, Rental Registration, Building Official, and Tax Collection/Administration.

Since Vision Government Solutions is the only company that can provide this service, in accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I, the Purchasing Manager, have determined this to be a sole source item.

Funding is available in the Information Technology Operating Account #0001350 50311, Licenses/Dues.

ATTACHMENTS:

1. Invoices (5) from Vision Government Solutions received 6/9/2016.



GOVERNMENT SOLUTIONS

44 Bearfoot Road
Northborough, MA 01532

Voice: (508) 351-3600
Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
44 Bearfoot Road
Northborough, MA 01532

SOLD TO:

Town of Narragansett
Karen Saucier
25 Fifth Ave
Narragansett, RI 02882-

Date of Service:
6/9/2016

Invoice Number: 799
Payment Terms: Net 30 days

Notes:
2016/2017 Annual Software Maintenan -
UTB Rental
INVOICE DUE DATE 07/01/2016

DESCRIPTION QTY EXT. PRICE

Utility Billing Software Maintenance (@ \$1800)	1	\$1,800.00
Total		\$1,800.00

Thank you for your business!

For any questions on this invoice, please contact:
Michelle DeVecchio at (401) 435-0033
Email: mdelvecchio@vgsi.com



Voice: (508) 351-3600
Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
44 Bearfoot Road
Northborough, MA 01532

44 Bearfoot Road
Northborough, MA 01532

SOLD TO:

Town of Narragansett
Karen Saucier
25 Fifth Ave
Narragansett, RI 02882-

Date of Service:
6/9/2016

Invoice Number: 798
Payment Terms: Net 30 days

Notes:
2016/2017 Annual Software Maintenance
INVOICE DUE DATE 07/01/2016

DESCRIPTION	QTY	EXT. PRICE
Utility Billing Software Maintenance (@ \$4850)	1	\$4,850.00
Total		\$4,850.00

Thank you for your business!

For any questions on this invoice, please contact:
Michelle DeVecchio at (401) 435-0033
Email: mdelvecchio@vgsi.com



VISION GOVERNMENT SOLUTIONS, INC.

44 Bearfoot Road
Northborough, MA 01532

Voice: (508) 351-3600
Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
44 Bearfoot Road
Northborough, MA 01532

SOLD TO:

Town of Narragansett
Karen Saucier
25 Fifth Ave
Narragansett, RI 02882-
Date of Service:
6/9/2016

Invoice Number: 795
Payment Terms: Net 30 days

Notes:
2016/2017 Annual Software Maintenance
INVOICE DUE DATE 07/01/2016

DESCRIPTION	QTY	EXT. PRICE
Building Official Software Annual Maintenance (@ \$2000)	1	\$2,000.00
Total		\$2,000.00

Thank you for your business!

For any questions on this invoice, please contact:
Michelle DeVecchio at (401) 435-0033
Email: mdelvecchio@vgsi.com



VISION GOVERNMENT SOLUTIONS

44 Bearfoot Road
Northborough, MA 01532

Voice: (508) 351-3600
Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
44 Bearfoot Road
Northborough, MA 01532

SOLD TO:

Town of Narragansett
Karen Saucier
25 Fifth Ave
Narragansett, RI 02882-

Date of Service:
6/9/2016

Invoice Number: 796
Payment Terms: Net 30 days

Notes:
2016/2017 Annual Software Maintenance
INVOICE DUE DATE 07/01/2016

DESCRIPTION QTY EXT. PRICE

Tax Administration Software Support & Maintenance (@ \$3900) 1 \$3,900.00

Total \$3,900.00

Thank you for your business!

For any questions on this invoice, please contact:
Michelle DeIvecchio at (401) 435-0033
Email: mdelvecchio@vgsi.com



VISION GOVERNMENT SOLUTIONS, INC.

44 Bearfoot Road
Northborough, MA 01532

Voice: (508) 351-3600
Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
44 Bearfoot Road
Northborough, MA 01532

SOLD TO:

Town of Narragansett
Karen Saucier
25 Fifth Ave
Narragansett, RI 02882-
Date of Service:
6/9/2016

Invoice Number: 797
Payment Terms: Net 30 days

Notes:
2016/2017 Annual Software Maintenance
INVOICE DUE DATE 07/01/2016

DESCRIPTION	QTY	EXT. PRICE
Collection Software Support & Maintenance (@ \$3900)	1	\$3,900.00
Total		\$3,900.00

Thank you for your business!

For any questions on this invoice, please contact:
Michelle DelVecchio at (401) 435-0033
Email: mdelvecchio@vgsi.com

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 11
Amend No. _____

Date Prepared: July 11, 2016
Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager
FROM: Michael DiCicco, Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Purchase of Mohawk Mobile Columns for Public Works

RECOMMENDATION:

That the Town Council approves the purchase of four (4) Mohawk MP Series Mobile Columns (lift system) from Mohawk Resources Ltd. pursuant to Rhode Island MPA 405, in the amount of \$40,872.41.

SUMMARY:

As part of the Department of Public Works ongoing efforts to improve productivity and the delivery of quality service to the community, all of the existing maintenance and service activities are periodically reviewed and analyzed. With the recent acquisition of bus maintenance from the School Department, it has been determined that to keep up with the constant work load of vehicle maintenance a second Mohawk Lift system is required. Currently, Fleet Maintenance conducts repairs or performs preventative maintenance inspections to over 180 vehicles and pieces of equipment. The new lift system will also be utilized in conjunction with the existing system to lift and perform repairs to the new 3-axle Fire Ladder truck we anticipate seeing by the end of this current year. The price of \$40,872.41 includes the purchase of four (4) mobile columns with 68,000 lb capacity as well as delivery, set up, and training on the system.

Mohawk Resources Ltd holds a State Master Price Agreement (MPA # 405) for lifts, valid through December 31, 2016. Bids were solicited and awarded by the State of Rhode Island, Office of Purchasing. The Town can utilize the State MPA to take advantage of the purchasing power associated with a large state-wide procurement.

Funding is available in the Public Works Department Capital Projects Account #00200710 57071, Equipment Replacement.

ATTACHMENTS:

1. Quotation from Mohawk Resources Ltd, dated July 5, 2016.



MOHAWK LIFTS

QUOTE

Page 1

Mohawk Resources Ltd

"Americas best lift investment"

PROPOSAL # 62046

DATE:07/5/2016

From: Mohawk Resources Ltd.
65 Vrooman Ave. PO Box 110
Amsterdam, NY 12010
Phone 1-800-833-2006
Fax (518) 842-1289

EXPIRATION DATE 60 DAYS

TO: Michael P. DiCicco
Director of Public Works
Town of Narragansett
260 Westmoreland St.
Narragansett, Ri 02882
401-782-0687

For purchase
Rhode island State Contract MPA 405
Award# 3035405
8/14/07 - 12/31/16

SALESPERSON	PO #	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
GLENN KURKJIAN		Best way	FOB Destination	Days ARO	NET 30	

1	MP-0000-A-030	(4) MOHAWK MP SERIES MOBILE COLUMNS. 68,000 LBS. CAPACITY- ALI/ETL CERTIFIED-MADE IN USA. (2) 15" ADJ. FORKS (2) 22" ADJ. FORKS.		\$40,072.41	\$40,072.41
1	EQUIP-SET UP	LOCAL DELIVERY, SET UP AND TRAINING		\$800.00	\$800.00
Subtotal					\$40,872.41
Freight					Included in cost
Total					\$40,872.41

Quotation prepared by: TEC

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 12

Amend No. _____

Date Prepared: July 14, 2016

Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager
FROM: Karen Saucier, Information Resources Manager
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Tyler Technologies MUNIS Application Services

RECOMMENDATION:

That the Town Council approves the renewal of the MUNIS Application Services with Tyler Technologies Inc. in the amount of \$60,419.00 for Fiscal Year 2017.

SUMMARY:

This agreement covers hosting, updates, license fee, and support for the Towns' MUNIS software for Accounting/General Ledger, Purchasing, and Payroll. The renewal period is: July 1, 2016 – June 30, 2017.

This fee is paid quarterly in the amount of \$15,104.75 (the first quarterly invoice is attached).

Since Tyler Technologies Inc. is the only company that can provide this service, in accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I, the Purchasing Manager, have determined this to be a sole source item.

Funding is available in the Information Resources Operating Account #0001350 50311, Licenses/Dues.

ATTACHMENTS:

1. Quarterly Invoice from Tyler Technologies Inc., dated 6/1/2016.



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-163510	06/01/2016	1 of 1

Empowering people who serve the public®

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: TOWN OF NARRAGANSETT
 TOWN HALL
 25 FIFTH AVENUE
 NARRAGANSETT, RI 02882-3699

Ship To: TOWN OF NARRAGANSETT
 TOWN HALL
 25 FIFTH AVENUE
 NARRAGANSETT, RI 02882-3699

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
46944	57979		USD	NET30	07/01/2016

Description	Extended Price
APPLICATION SERVICES 07/01/16-09/30/16	15,104.75

Milestone Details

Description:	Contract Amount:	Percent Invoiced:	Amount Invoiced:
APPLICATION SERVICES - TYLER CONTENT MANAGER SE	62,566.00	4%	2,349.00
APPLICATION SERVICES - TYLER FORMS PROCESSING	31,073.00	4%	1,166.60
APPLICATION SERVICES	308,679.00	4%	11,589.15



****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	15,104.75
Sales Tax	0.00
Invoice Total	15,104.75

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 13
Amend No. _____

Date Prepared: July 18, 2016
Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager
FROM: Michael DiCicco, Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Purchase of Toolcat Utility Work Machine for DPW

RECOMMENDATION:

That the Town Council approves the purchase of one (1) Toolcat 5600 G-Series Utility Work Machine from Clark Equipment Company d/b/a Bobcat Company and delivered from Bobcat of Rhode Island at their quoted price of \$67,536.98, pursuant to the NJPA Contract.

SUMMARY:

As part of the Department of Public Works ongoing efforts to improve productivity and the delivery of quality service to the community, all of the existing maintenance and service activities are periodically reviewed and analyzed. As the Town Council is well aware, personnel from the Highway and Parks Divisions work diligently removing snow from our various roadways and sidewalks. This piece of equipment would be able to streamline the post cleanup effort with the "safe routes to school" sidewalks. Many times snow must be removed from the sidewalk to the travel lane and then scooped up with a backhoe and loaded into dump trucks and hauled away causing a need for flaggers, multiple pieces of equipment and multiple trucks. With this piece of equipment, one operator will be able to proceed along the sidewalk casting snow directly into various dump trucks as a continuous moving operation with minimal disruption to traffic.

Various alternatives for procurement of this equipment were considered and Public Works selected the National Joint Powers Association (NJPA) contract. The Town will be purchasing this item under the competitively procured NJPA contract#042815-CEC effective thru 5/19/2019 with Bobcat in order to take advantage of the purchasing power associated with a large nationwide procurement. The Town joined the alliance to take advantage of these competitive bids with large-volume buying power. The department budgeted \$76,000.00 for this purchase.

Funding is available in the Public Works Capital Projects Account #00200730 57071, Equipment Replacement.

ATTACHMENTS:

1. Quotation from Bobcat of Rhode Island, dated 7/13/2016.



Bobcat

Product Quotation

Quotation Number: RLF-00782

Date: 2016-07-13 15:32:44

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
TOWN OF NARRAGANSETT PWD Attn: STEVE DAIGNAULT 260 WESTMORELANDST. EAST NARRAGANSETT, RI 02882 Phone: (401) 782-0687	Bobcat of Rhode Island, Warwick, RI 421 LINCOLN AVENUE WARWICK RI 02888 Phone: 401-921-4300 Fax: 401-921-4306	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr, PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Crystal Stram crystal.stram@doosan.com

Description	Part No	Qty	Price Ea.	Total
Bobcat 5600	M1221	1	\$44,636.24	\$44,636.24
Adjustable Vinyl Seats	Hydraulic Dump Box			
All-Wheel Steer	Instrumentation:			
Automatically Activated Glow Plugs	• Hourmeter, Job Hours, Speedometer,			
Auxiliary Hydraulics	• Tachometer, Fuel Gauge, Engine			
• Variable Flow with dual direction detent	• Temperature Gauge, and Warning Lights			
Beverage Holders	Joystick, Manually Controlled with Lift Arm Float			
Bob-Tach	Lift Arm Support			
Boom Float	Parking Brake, automatic			
Cargo Box Support	Power Steering with Tilt Steering Wheel			
Cruise Control	Radiator Screen			
Deluxe Operator Canopy includes:	Rear Receiver Hitch			
• Front Window, Rear Window ,	Seat Belts, Shoulder Harness			
• Front Wipers, and Electrical Power Port	Spark Arrestor Muffler			
Lower Engine Guard	Suspension, 4-wheel independent			
Limited Slip Transaxle	Tires: 27 x 10.5-15 (8 ply), Lug Tread			
Engine and Hydraulic Monitor with Shutdown	Toolcat Interlock Control System (TICS)			
Front Work Lights	Two-Speed Transmission			
Full-time Four-Wheel Drive	Warranty: 1 Year, Unlimited Hours			
Horsepower Management				
• Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471	M1221-P01-C01	1	\$1,945.68	\$1,945.68
• Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I	Side Mirrors			
Dome Light	Horn			
Deluxe Road Package	Lower Engine Guard			
Backup Alarm	Rear Work Lights			
Turn Signals	Headlights			
Flashers				
Tail Lights				
Brake Lights				
Rear View Mirror				
Cab Enclosure with Heater & Air Conditioning	M1221-R02-C03	1	\$4,076.16	\$4,076.16
High Flow Package	M1221-R03-C02	1	\$1,273.36	\$1,273.36
Keyless Ignition	M1221-R06-C02	1	\$268.40	\$268.40
Heavy Duty Battery	M1221-R07-C02	1	\$71.28	\$71.28
Attachment Control	M1221-R08-C02	1	\$167.20	\$167.20
Power Bob-Tach	M1221-R12-C02	1	\$879.12	\$879.12
Radio Option	M1221-R15-C02	1	\$390.72	\$390.72
Traction Control	M1221-R16-C02	1	\$435.60	\$435.60

Engine Block Heater	M1221-A01-C02	1	\$95.04	\$95.04
Interior Trim	M1221-A01-C05	1	\$171.60	\$171.60
62" General Purpose Bucket	7114585	1	\$516.80	\$516.80
--- Bolt-On Cutting Edge, 62"	6732406	1	\$177.38	\$177.38
SP12 Sand and Salt Spreader	7101567	1	\$3,999.20	\$3,999.20
SB240 Snowblower - 72" Width	M7005	1	\$4,651.20	\$4,651.20
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7005-R01-C04	1	\$904.40	\$904.40
--- SB240 Truck Loading Chute	6958978	1	\$1,436.60	\$1,436.60

Total of Items Quoted	\$66,095.98
Freight Charges	\$1,441.00
Quote Total - US dollars	\$67,536.98

**Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019*
**Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.*
**Terms Net 30 Days. Credit cards accepted.*
**FOB Origin – Prepay and Add to Quote*
**Delivery: 60 to 90 days from ARO.*
**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*
**TID# 38-0425350*
**Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.*

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____



**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 14

Amend No. _____

Date Prepared: July 18, 2016
Council Meeting Date: August 1, 2016

TO: Honorable Town Council

FROM: Jeffry Ceasrine, P.E., Town Engineer \ Acting Town Manager

PREPARED BY: Susan W. Gallagher, Purchasing Manager

SUBJECT: Award of bid - Scarborough WWTF Flood Proofing Project

RECOMMENDATION:

That the Town Council awards the bid for the Scarborough WWTF Flood Proofing Project to the lowest bidder, Blakeslee Arpaia Chapman, Inc. in the amount of \$1,352,759.00.

SUMMARY:

The Scarborough WWTF is a Town of Narragansett-owned secondary wastewater treatment facility located on the Atlantic Ocean coast at 990 Ocean Road, Narragansett. This is an active facility which must remain in a fully functional mode at all times. Following Hurricane Sandy, when we had sea water on the plant grounds for the first time, we began to study flood proofing options for the facility. The engineering firm of RT Group, Inc. (North Kingstown, RI) was hired to prepare a feasibility study for flood proofing options. The results of that study indicated that the most appropriate long term solution would involve the following - the General Scope of Work for this project includes, but is not limited to approximately 393 linear feet of driven steel sheet piling (with steel cap), and approximately 178 linear feet of formed and poured in place reinforced concrete sea wall, designed to provide flood proofing for the referenced facilities. Stone riprap will be placed on the seaward side of the wall, and an earthen berm on the landward side. A drainage filtration system will be installed on the landward side of the wall. Existing utility penetrations in the proposed wall area will be sleeved under this contract.

As part of this project, we have applied to FEMA for a Flood Zone Map Amendment – once the project has been completed, we will formally petition FEMA to remove that protected portion of the property from the flood zone, as it will be protected by the new sea wall. This will save us on insurance costs, and will allow us to complete other facility improvement projects without having to secure flood zone variances. FEMA has given us a conditional approval based on the design plans.

The design of this project was several years in the making. Various design options were considered and reviewed with local contractors for “constructability”. We also had numerous meetings and conversations with various regulatory authorities. Ultimately, this project was approved by CRMC, and we were the first project in Rhode Island to have a sea level rise component factored into the final design.

The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Nineteen vendors received the specifications (some are sub-contractors) and ten responded. The attached spreadsheet lists the results from the solicitation. Staff was very pleased with the outcome of the bidding process – all ten (10) bidders submitted bids below the Engineers Estimate, and the tight competitive spread can be seen by looking at the three (3) lowest bidders in particular. We clearly benefitted by a strong bidding climate and a well-prepared and comprehensive set of contract documents. This office and the RT Group has evaluated the bids and recommends an award accordingly to the lowest bidder, Blakeslee Arpaia Chapman (BAC), Inc. out of Branford CT. BAC is a multi-million dollar heavy and marine contractor, and this project should fit well within their capabilities. A recommendation for award from the RT Group is attached.

This project is being funded in part with a CDBG post- Hurricane Sandy Disaster Recovery (DR) grant in the amount of \$1 million. \$10,000 is for grant administration costs, and the remaining \$990,000 can be applied directly to offset this award. Funding for our portion is available in the Wastewater Enterprise Fund Capital Projects Account #0032 50617, Scarborough WWTF Flood Proofing.

At the August 15, 2016 Town Council meeting, we will be presenting a contract amendment with the RT Group for professional engineering services during construction, including shop drawing review, payment request review, and contract documents interpretation. We are still working with the RT Group to identify the final scope of services that they can\should provide as the project engineers, versus what we can provide at the staff level.

ATTACHMENTS:

1. July 14, 2016 solicitation spreadsheet for bid opening
2. RT Group, Inc. recommendation of award letter, dated July 19, 2016.

Responsiveness Determination

BAC's low bid was reviewed for responsiveness. To be considered for award, the bid must comply in all material respects with the Invitation. Non responsiveness was assumed to include any of the following:

- ❑ Failure to acknowledge receipt of Addenda;
- ❑ Failure to complete the price schedule, including attachments, as specified;
- ❑ Failure to complete the Qualifications Statement, including all attachments, as specified;
- ❑ Failure to submit a Bid Bond;
- ❑ Adds any conditions or deviations; and
- ❑ Late Bid.

Based on our review of BAC's bid, Addenda Nos. 1 and 2 were acknowledged; the price schedule, including attachments, was completed; the Bid Bond was submitted; no conditions or deviations were made; and the bid was submitted on time.

In regard to the Qualifications Statement, BAC failed to provide the following attachments:

- ❑ A list of subcontractors/suppliers as part of the Minority Business Enterprise Utilization Plan form;
- ❑ The OSHA No. 300-Log & Summary of Occupational Injuries & Illnesses for the past 5 years; and
- ❑ A list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years.

It should be noted that the above items were provided to the Town and RTG following the bid. Because the above information was not provided, BAC's bid could be considered non-responsive. However, based on our discussions with the Town, we understand that the Town has agreed to accept the late submission of these items given they had no effect on the final bid cost.

Reference Check

As part of their Bid, BAC was required to provide a list of references from past completed projects along with their contact information. RTG contacted three (3) of the references provided. In summary:

- ❑ RTG contacted Ms. Maritza Ortiz/ United Illuminating Company of New Haven, CT. Ms. Ortiz said that BAC is listed as one of their Marine Contractors and has completed multiple contracts for them. Ms. Ortiz went on to say that she has been pleased with their work and would recommend them for our project.
- ❑ RTG contacted Rich Dalling/Dalling Construction, Inc. of Stratford, CT. Mr. Dalling said that BAC is currently installing a new Steel Sheet Pile Wall for them as part of a project in Bridgeport, CT and that they have been great. He said that they have the equipment necessary to complete the project and the project personnel are very



organized and responsive. Mr. Dalling said that he would recommend them for our project.

- RTG contacted Jeff Grube/Chesterfield Associates, Inc. of Westhampton Beach, NY. Mr. Grube said that he was very familiar with BAC and after describing the project to him; he thought that they would be well suited for it as he has worked with them on much more complex projects. He went on to say that the project staff which he has worked with in the past was very professional and that the entire company is a class outfit.

Responsible Determination

To be considered responsible, the bidder must have the judgment, skill, promptness, faithfulness, competent workmen, honesty, financial standing, reputation, experience, resources and facilities, past history of adherence to plans and specifications, capacity, ability, availability, and efficiency to do the project. The question of whether a bidder is responsible should ultimately be determined by the Owner. However, based on RTG's experience and history working with BAC and our conversations with the references discussed above, it is our opinion that they are responsible.

Items Warranting Further Discussion

Based on the Bid Tabulation, there are several bid items within BAC's bid that differed materially in cost from the Engineer's Estimate and that warrant further discussion (see attached Tables 1A and 1B). We spoke with Mr. Eric Alberghini/BAC to discuss some of the bid items which had significant differences in cost.

In regard to Bid Item Nos. 1 - General Requirements, 2 - Mobilization, and 10 - Demobilization and Clean-Up, Mr. Alberghini said that the difference in cost for these bid items could be attributed to the broad range of in-house services that BAC provides, including engineering, survey, and equipment transportation. He also said that they are currently planning a minimal winter shutdown (i.e., 1 to 2 weeks) only if necessary and will subsequently not need to demobilize and then remobilize a second time, thus saving cost. To this end, Mr. Alberghini said that BAC has adequate equipment reserved to complete the project which includes two (2) excavators, a mini excavator, a bull dozer, a 65-ton crane, a pile driving hammer, and an office trailer.

For Bid Item Nos. 4 - Erosion and Sedimentation Controls, 5 - Clearing, Grubbing, and Stripping, and 9 - Site Restoration, Mr. Alberghini said that BAC feels comfortable with their costs given the equipment they will have on site. In regard to Bid Item No. 6F - Concrete Wall, Mr. Alberghini said that BAC received multiple quotes for the completion of the Concrete Wall and found that it would be less expensive for them to subcontract this work to a local Rhode Island DBE. In regard to Bid Item Nos. 7 - Utility Penetrations and 8 - Drainage Improvements, Mr. Alberghini said that BAC is well versed in utility work and thought the prices they carried for this work were appropriate.

Mr. Alberghini said that he and some of BAC's principals reviewed the bid prior to and after its submission, and all felt comfortable with the costs provided.



Recommendations

It is our understanding that the Town has no objection to awarding the Contract to BAC. While BAC has not had the opportunity to work with the Town in the past, their bid appears to be in order and there does not appear to be anything that would preclude them from performing the work. In addition, based on RTG's past experience and history working with BAC and our conversations with their references, it is our opinion that they are responsible. Accordingly, and assuming that the Town has agreed to accept the late submission of the missing bid items discussed previously, we recommend that BAC be awarded the Contract.

Sincerely,



David J. Arpin, P.E.
Project Manager

Attachments

R:\Projects\14108.02 - Scarborough Bid Phase (Internal Use Only)\CORRES\Scarborough Bid Evaluation.docx



**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 15
Amend No. _____

Date Prepared: July 11, 2016
Council Meeting Date: August 1, 2016

TO: Jeffry Ceasrine, Acting Town Manager
FROM: Michael DiCicco, Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Hot Patch Pavement Repairs

RECOMMENDATION:

That the Town Council authorizes the use of the Miscellaneous Repair & Construction Services Contract with George Sherman Sand & Gravel Co., Inc. to perform "Hot Patch" repairs of selected roads, in an amount not to exceed \$50,000.00.

SUMMARY:

As part of the Department of Public Work's (DPW) Pavement Management Program, roads are inspected and assigned a score (RSR) based upon their pavement condition. That score determines if the road is a candidate for deferral of pavement maintenance, crack filling, surface treatment (stone sealing), pavement overlay, pavement replacement or total reconstruction.

As part of the Pavement Management Program, some of the crack filled roads have also been selected for surface treatment which will consist of either a single or double "stone seal" which involves the application of a modified emulsion and application of 3/8" crushed stone. Prior to completing this road surface treatment, all significant areas of pavement deterioration, such as old utility cuts and localized pavement break outs, must be properly repaired with "hot mix" asphalt.

While the Highway Division has the ability to perform "hot asphalt" repair work and has already completed some of the work, there is more work required than time and resources to do it. To expedite the repair work and ensure completion in time for the surface treatment work, some of the repair work needs to be completed with contracted services. George Sherman Sand & Gravel, Inc. is currently under contract for this type of work and has assisted the department in the past.

George Sherman holds the Miscellaneous Repair and Construction Contract for utility and general site work. The most recent contract extension with Sherman was approved by the Town Council on May 2, 2016 (valid through December 31, 2016). In accordance with the current Town Council policy, work under this contract requires Town Council approval for all work that exceeds \$4,000.00 and this contract may be used with Council approval for work up to \$50,000.00 in value.

DPW staff will mark out all of the required repairs, supervise all of the work, and verify

all charges.

Funding is available in the Public Works Capital Projects Account #00200710 57002, Pavement Management.

ATTACHMENTS:

1. November 7, 2012 solicitation spreadsheet for bid opening.

Town of Narragansett, RI

Miscellaneous Repair and Construction: WW and General PW Systems, B13011

WW Div/Engineering Department

Bid Opening - Wednesday, November 7, 2012 - 11:30 am

Item	Estimated Quantity	Vendor 1 George Sherman Sand & Gravel Co., Inc. Unit Cost	Vendor 1 Exten. Cost
1. Construction Labor:			
1A. Laborer	100 Mhrs	\$40.00	\$4,000.00
1B. Foreman	100 Mhrs	\$100.00	\$10,000.00
1C. Equipment Operator	100 Mhrs	\$65.00	\$6,500.00
1D. Truck Driver	100 Mhrs	\$65.00	\$6,500.00
1E. Certified Flagger	100 Mhrs	\$55.00	\$5,500.00
<i>Subtotal:</i>			<i>\$32,500.00</i>
2. Construction Materials:			
2A. 3/4" crushed stone	200 Cy	\$25.00	\$5,000.00
2B. Common borrow	500 Cy	\$10.00	\$5,000.00
2C. Bank run gravel	500 Cy	\$10.00	\$5,000.00
2D. Processed gravel	500 Cy	\$18.00	\$9,000.00
2E. Screened loam 4"	100 Sy	\$5.00	\$500.00
2F. Temp. asphalt patch	300 Sy	\$20.00	\$6,000.00
2G. Perm. Asphalt patch	300 Sy	\$30.00	\$9,000.00
2H. Batch-mixed concrete	50 Cy	\$100.00	\$5,000.00
<i>Subtotal:</i>			<i>\$44,500.00</i>
3. Construction Equipment:			
3A. Backhoe/loader	100 Hrs	\$35.00	\$3,500.00
3B. Excavator	100 Hrs	\$85.00	\$8,500.00
3C. Dump Truck	100 Hrs	\$30.00	\$3,000.00
3D. Pick-up truck	100 Hrs	\$0.00	\$0.00
3E. Utility truck	100 Hrs	\$10.00	\$1,000.00
3F. Air compressor	100 Hrs	\$25.00	\$2,500.00
3G. 6" Trash pump	100 Hrs	\$50.00	\$5,000.00
3H. Pavement saw	100 Lf	\$1.50	\$150.00
<i>Subtotal:</i>			<i>\$23,650.00</i>
Total: Items 1 - 3			\$100,650.00
4. % markup for outside contracted services	%		10.00%

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 16

Amend No. _____

Date Prepared: July 25, 2016
Council Meeting Date: August 1, 2016

TO: Honorable Town Council

FROM: Susan Cicilline-Buonanno, Town Council Member

SUBJECT: Green Economy Bond \$35 Million Dollars

RECOMMENDATION:

That the Town Council adopts a resolution supporting a \$35 Million Green Economy Bond Referendum.

SUMMARY:

The General Assembly enacted a \$35 Million Green Economy Dollar Bond referendum question for the November 2016 ballot. This bond will be used for open space protection, parks and bikeway development, stormwater management and brownfield restoration program.

Please support the adoption of this resolution.

ATTACHMENT:

1. Proposed Resolution

A Resolution in Support of the Green Economy Bond

WHEREAS, state partnership programs to help municipalities protect their special places and farmland, develop parks, establish bike paths, and remediate/redevelop contaminated brownfields sites have long been effective in helping Narragansett make important economic and quality of life investments in our community's future; and

WHEREAS, the Comprehensive Community Plan for the Town of Narragansett documents the Town's objectives for open space protection, parks and outdoor recreation facilities, transportation infrastructure, stormwater management and flood prevention; and

WHEREAS, investments in land conservation, parks and bike paths are fundamental to Narragansett quality of life, strengthen our communities, and enhance the health of our community's residents; and

WHEREAS, protected open spaces and parks are a cornerstone of our tourism and outdoor recreation industry that attracts visitors and supports businesses and employment in our community; and

WHEREAS, protecting the remaining farmland in Narragansett is critical to providing healthy, locally grown food for our residents and retaining the character of our community; and

WHEREAS, completing the state's network of bike paths will: enhance connections between communities, workplaces and parks; promote health and fitness; and increase the State's appeal as a tourist and outdoor recreation destination expanding this sector of our economy; and

WHEREAS, our community needs to leverage public and private resources to improve stormwater management and better protect the waters of Narrow River, Salt Pond, our lakes, ponds, drinking water reservoirs, bay and coastal waters and to prevent and manage flooding; and

WHEREAS, funding for remediation and redevelopment of brownfield sites in our state will create jobs, protect public health, and help us to revitalize our town by transforming liabilities and underused or abandoned properties into productive places generating increased local tax revenue; and

WHEREAS, the citizens of the Town of Narragansett overwhelmingly voted in November 2012 to approve by a margin of 73.6% in favor the Farmland, Open Space Conservation, Parks and Bay Restoration Bond; and in November 2014 overwhelmingly voted to approve by a margin of 68.7% in favor of the Clean Water Open Space and Healthy Communities Bond; and

A Resolution in Support of the Green Economy Bond
August 1, 2016 Town Council Meeting
Page Two

WHEREAS, municipal projects financed in part with past state Open Space and Recreation Bond funds have enabled the Town to implement our adopted Comprehensive Community Plan, preserve our community character and enhance our quality of life by protecting the special places and improving parks and outdoor recreation facilities in our community including The Narragansett Community Athletic Center.

WHEREAS, the 2017 Rhode Island budget includes a \$35 million Green Economy Bond referendum for open space protection, parks and bikeway development, stormwater management and brownfield restoration programs;

THEREFORE BE IT RESOLVED: that the Narragansett Town Council fully supports the \$35 million Green Economy Bond referendum enacted by the General Assembly for voter consideration in the November 2016 General Election.

Adopted this 1st day of August, 2016.

TOWN OF NARRAGANSETT

ATTEST:

Matthew M. Mannix, Council President

Anne M. Irons, CMC
Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 17

Amend No. _____

Date Prepared: July 25, 2016
Council Meeting Date: August 1, 2016

TO: Honorable Town Council

FROM: Matthew M. Mannix, Council President

SUBJECT: Direct Town Solicitor to Prepare Ordinance Amendment
For Chapter 58 Retirement & Pensions

RECOMMENDATION:

That the town council directs the Town Solicitor to prepare an amendment to Narragansett's Ordinances to allow retired police officers to be reemployed by the town for more days than the current ordinances permits, provided that additional reemployment is not paid by the town, but reimbursed by third-party vendors.

SUMMARY:

The Town Ordinances, specifically Chapter 58, Section 58-34, allows retired town employees to be reemployed by the town without any reduction in retirement benefits if the retired employee works no more than 75 days. In recent months, the demand for police details by third parties has increased significantly. Payment for such details comes from those third parties, not from town funds. This amendment would allow retired police officers and other town employees to be reemployed by the town if the payment for their services came from outside sources, not town funds.

ATTACHMENT:

1. Town Ordinance Section 58-34

of service which the member seeks to purchase. At the election of the member and with the approval of the pension board, the cost of purchasing such service may be spread over a period of not more than ten years.

- (4) *Service performed but not subject to the pension plan.* Short-term, regular or full-time employment excluded from coverage under this chapter will be included as part of a member's credited service if the member contributes the member's own member contributions, the town's share and interest on the total for the period of time from when the employment was performed until the date that the application for the buyback of time is approved. Payment of the buyback may be made over a period of five years, provided that the member pays additional interest on the amount due during the five-year period.

(Ch. 523, § 13, 8-20-1984; Code 1986, § 16-12; Ch. 669, §§ 3, 4, 12-17-1990; Ch. 781, § 5, 6-7-1999; Ch. 806, § 1, 2-26-2001; Ch. 816, § 16-12, 5-20-2002; Ch. 987, § 2, 7-15-2013)

Sec. 58-33. Refunds; vested rights.

If a member becomes separated from service before becoming vested under the plan, the member is entitled to a lump sum refund of contributions with interest, and, upon such payment, the member's vested interest shall terminate. If a member becomes separated from service after having acquired a vested interest in the plan, the member may elect to leave his contributions in the plan or to receive a lump sum refund of his contributions with interest. (Ch. 523, § 14, 8-20-1984; Code 1986, § 16-13; Ch. 816, § 16-13, 5-20-2002)

Sec. 58-34. Employment of annuities; municipal employees, including police officers and firefighters.

(a) An annuitant classified as a municipal employee, including police officers and firefighters, who is voluntarily retired, and is reemployed by the town for a period of more than 75 days in any calendar year, will continue to receive retirement benefits and will have the salary reduced by the amount of the benefit.

(b) An annuitant classified as a municipal employee, including police officers and firefighters, who is reemployed by the town for a period of 75 or fewer days in any calendar year shall not receive any reduction in salary or retirement benefits for the period of time.

(Ch. 523, § 15, 8-20-1984; Code 1986, § 16-14; Ch. 816, § 16-14, 5-20-2002; Ch. 827, §§ 1, 2, 1-6-2003)

Sec. 58-35. Application for retirement.

(a) Each member desiring to be retired for any reason shall make written application for retirement to the pension board on such forms and in such manner as the pension board shall prescribe.

(b) Except as provided for in section 58-34, if a retired member shall be reemployed by the town, no retirement benefit payment shall be made during the period of such reemployment.

(Ch. 523, § 16, 8-20-1984; Code 1986, § 16-15; Ch. 816, § 16-15, 5-20-2002)

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 18

Amend No. _____

Date Prepared: July 25, 2016

Council Meeting Date: August 1, 2016

TO: James M. Manni, Town Manager

FROM: Anne M. Irons, CMC – Town Clerk

SUBJECT: Schedule Work Session to Interview Candidates for the Planning Board

RECOMMENDATION:

That the Town Council schedules a work session to interview candidates(s) for an appointment to the Planning Board.

SUMMARY:

Due to the recent resignation of Planning Board Member Robyn I. Piziak, an unexpired term expiring on November 1, 2020 is available for appointment.

According to the town's rules for commission, committee and board appointments, selection process of members #4, the town council shall conduct interviews for any new vacancies on the Planning and Zoning Board of Review.

ATTACHMENTS: