

**NARRAGANSETT TOWN COUNCIL  
REGULAR MEETING  
AGENDA**

**July 18, 2016**

**7:30 p.m.**

Posted 07-14-16

Narragansett Town Hall  
25 Fifth Avenue  
Narragansett, RI 02882  
(401) 789-1044

**NARRAGANSETT  
TOWN COUNCIL**

President

Matthew M. Mannix

President Pro Tem

Susan Cicilline-Buonanno

Members

Raymond A. Ranaldi

Patrick W. Murray

Christopher Wilkens

Acting Town Manager

Jeffrey Ceasrine

Town Clerk

Anne M. Irons, CMC

Town Solicitor

Dawson T. Hodgson

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:**

- January 19, 2016 Meeting
- January 27, 2016 Special Meeting
- February 1, 2016 Meeting

**ANNOUNCEMENTS/PRESENTATIONS:**

Formal SWEARING IN - Probationary Firefighter Kyle Gagne to Firefighter 1<sup>st</sup> Class

John Kaufman – Middlebridge School

UPDATES of State Projects in Narragansett

**OPEN FORUM:**

*Please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested.*

**PUBLIC HEARING/DECISION – 8:00 P.M.:**

A MOTION to CONSIDER an additional Alcoholic Beverage License and SCHEDULE a Public Hearing for a Class BV-LIMITED Liquor License from the Shoobie's LLC, Maria Dolos, President, 12 Sand Hill Cove Road, Plat N, Lot 275, Narragansett, RI.

A MOTION to DISCUSS & RECIEVE advisement re: Class BV-LIMITED Liquor License - Bed and Bistro, Michael Maxon, President, 83 Narragansett Avenue, Plat C, Lot 344B, Narragansett, RI.

**CONSENT AGENDA:**

1. A MOTION to APPROVE the software maintenance/service agreement for the Judicial Case Management System (JCMS) used by Municipal Court from Curia Systems, Inc., in the amount of \$6,169.00 for FY 2016/2017.
2. A MOTION to APPROVE the professional engineering services for the proposed design of a crosswalk and sidewalk at the location of the High School entrance and Thayer Avenue from BETA Group, Inc., in the amount of \$8,460.00.
3. A MOTION to APPROVE the emergency replacement of a Variable Frequency Drive (VFD) at the Scarborough Wastewater Treatment Facility (WWTF), to be completed by E.W. Audet & Sons, Inc., in the amount of \$9,275.00
4. A MOTION to APPROVE a one (1) year extension of the annual preventative maintenance agreement for Instrumentation, Control Programming & SCADA Equipment/System for Fiscal Year (FY) 2016-17 from Electrical Installations, Inc., in the amount of \$9,900.00 and at their quoted hourly rates.
5. A MOTION to APPROVE the Boston Chapter of BMW CCA Rhode Island Group's request for a Show & Shine Car Show at Veterans Memorial Park on Sunday, September 4, 2016, subject to state and local laws.
6. A MOTION to APPROVE the FirmMan Half Iron Triathlon scheduled for Sunday September 11, 2016 from 7:00 a.m. to 5:00 pm subject to approval of state and local regulations.
7. A MOTION to APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936.
8. A MOTION to APPROVE, RATIFY and CONFIRM a Miscellaneous License application for a One Day Peddler License for July 9, 2016, July 10, 2016, July 16, 2016, July 17, 2016 and APPROVE a Miscellaneous License application for a One Day Peddler License for July 23, 24, 29, 31 and August 6, 7, 8, 13, 14, 20, 21, 27, 28, 2016 and September 3, 4, 5, 10, 11, 2016 to Tim Bristow & Colby Blanchet d/b/a Yea Dog of Narragansett Rhode Island, subject to local and state regulations.

*All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.*

**OLD BUSINESS:**

**NEW BUSINESS:**

9. A [MOTION](#) to APPOINT James Manni as the Town Manager and APPROVE the contract securing employment.
10. A [MOTION](#) to ADOPT a Resolution approving placement of a referendum bond question authorizing the Town of Narragansett to finance the acquisition and renovation of real estate and related equipment on the ballot for the November 8, 2016 General Election.
11. A [MOTION](#) to APPROVE the contractual agreement between the Town of Narragansett and James Harris to perform plumbing and mechanical inspections for the Building Official's Office from July 1, 2016 to June 30, 2017.
12. A [MOTION](#) to RESCHEDULE a WORK SESSION with the Library Board of Trustees to discuss the formation of a Building Committee and other matters related to the proposed Library Building Project.
13. A [MOTION](#) to SCHEDULE a WORK SESSION to review and discuss beach fees, policies, parking near and around the town beach and capital projects for the 2016 season with the staff, Parks & Recreation Director and the Recreation Advisory Committee.
14. A [MOTION](#) to DISCUSS the use of the Rhode Island Energy Challenge \$5,000 Grant Award.

**REPORTS FROM TOWN MANAGER:**

**REPORTS FROM TOWN COUNCIL:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Note: Documentation (if any) for items listed on this Agenda is available for public inspection, a minimum of 24 hours prior to the meeting, at any time during regular business hours at Town Clerk's Office, 25 Fifth Avenue, Narragansett, RI 02882. Interpreters for the hearing impaired can be made available at any meeting provided a request is received a minimum of three (3) business days prior to said meeting.

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**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC:** \_\_\_\_\_  
**Amend No.** \_\_\_\_\_

**Date Prepared:** July 13, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Jeffry Ceasrine, Acting Town Manager  
**FROM:** Anne M. Irons, CMC Town Clerk  
**SUBJECT:** Approval of Town Council Minutes

**RECOMMENDATION:**

That the Town Council approves the minutes from the following meetings.

- January 19, 2016 Regular Meeting
- January 27, 2016 Special Meeting
- February 1, 2016 Regular Meeting

**SUMMARY:**

Attached are minutes as in accordance to state law. Executive Session minutes are sealed.

**NARRAGANSETT TOWN COUNCIL  
REGULAR TOWN COUNCIL MEETING  
JANUARY 19, 2016 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on  
Tuesday January 19, 2016 at 7:30 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member

Christopher Wilkens, Member

Pamela T. Nolan Town Manager

Dawson T. Hodgson, Town Solicitor

Matthew M. Mannix, President calls the meeting to order and leads those in attendance in Pledging Allegiance to the Flag.

**ANNOUNCEMENTS/PRESENTATIONS:**

UPDATES of State Projects in Narragansett

NONE TO REPORT

**OPEN FORUM:**

Open Forum is now held and the following individuals address the Council, viz:

Stanley Wojciechowski addresses the council on town and school surplus. He

commented that he had concerns on borrowing bond monies when there is surplus money

in both the school and town's budgets. He commented that the mind set should be changed and only pay what is needed and the town should not borrow; Richard Van Germeersch speaks on the progress that the town has made on OPEB. He said that the town had \$70 Million in liability and now it is \$58 Million. He thanked the town officials for the progress. However, he believed that COLA should be stopped. He said the current employees take the hit and not the bond holders.

### **MOVE ITEM 15**

Susan Cicilline-Buonanno moved, Raymond Ranaldi seconded and it is unanimously so voted to move Item #15 to be discussed after the consent agenda.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

### **CONSENT AGENDA**

**The consent agenda is voted on with one motion.**

- 1. A MOTION to APPROVE the list of Real Estate addendums in the amount of \$111.33 and the list of Real Estate abatements in the amount of \$16,908.93.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 2. A MOTION to APPROVE the request from the National MS Society to conduct their annual Charity Walk on Sunday April 17, 2016 from 9:00 am to 12:00 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 3. A MOTION to APPROVE the request from the Narrow River Preservation Association for their annual NRPA Road Race to be held on Saturday, May 14, 2016 from 8:30 a.m. to 1:00 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 4. A MOTION to APPROVE the request from the National MS Society for their annual Bike Tour Fundraiser to be held on Sunday June 19 , 2016, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**5. A MOTION to APPROVE the request from Manuka Sports Event**

**Management to conduct a cycling road race to be held on Sunday August 7, 2016 from 9:00 am to 11:30 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**6. A MOTION to APPROVE the Bobby Doyle 5 Mile Summer Classic Road Race on Sunday August 14, 2016, subject to state and local laws.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**7. A MOTION to APPROVE the request from the Narragansett Running Association for the 3<sup>rd</sup> Annual Half Marathon Road Race to be held on**

**Sunday October 23, 2016 subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

- 8. A MOTION to APPROVE the purchase of Alarm Interface Software from TriTech Software Systems (formerly Information Management Corporation, IMC), in the amount of \$2,500.00 and the annual maintenance fee of \$450.00 for Year 1 for a total amount of \$2,950.00.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

- 9. A MOTION to APPROVE the annual renewal of Coastline EAP Services for 2016 in the amount of \$3,465.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 10. A MOTION to APPROVE the contract extension for General Electrical Services for a one-year period with E.W. Audet & Sons, Inc., at their quoted prices and rates, under the same terms and conditions as the original contract.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**11. A MOTION to APPROVE, RATIFY, and CONFIRM emergency mold remediation work for the Public Safety Building with Single Source Disaster Recovery Specialists (Smoke Clean of NE, Inc.), in the amount of \$7,743.55.**

APPROVED, RATIFIED, and CONFIRMED

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**\*Item 15 was discussed and voted on at this time.**

**A MOTION to RECEIVE and ACCEPT a grant from the Narragansett Youth Task Force through the Rhode Island Department of Transportation, Office on Highway Safety for the Highway Safety Program Grant in the amount of \$10,662.00 and APPROVE the purchase of ID checking systems from Advanced ID Detection LLC for the full amount.**

The Narragansett Police Department will utilize the grant funds to purchase two (2) ID checking systems from Advanced ID Detection LLC. Once the units have been paid in full, the Police Department will be fully reimbursed for both units. The units will be given to two establishments in Narragansett to use for the year. After July 31, 2016, both units will become the property of the Narragansett Police Department.

Advanced ID Detection is the sole provider of this particular system. In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager, has determined this to be a

sole source item. Funding for the initial purchase will be taken from (and returned to) the Narragansett Youth Task Force Grant Account.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to RECEIVE and ACCEPT a grant from the Narragansett Youth Task Force through the Rhode Island Department of Transportation, Office on Highway Safety for the Highway Safety Program Grant in the amount of \$10,662.00 and APPROVE the purchase of ID checking systems from Advanced ID Detection LLC for the full amount.

Nancy Denuccio addressed the council and commented that the Narragansett Youth Task Force was incorrect as the name was changed 8 years ago and she now goes by Narragansett Preventive Partnership. She gave a brief summary on what the grant money will go to a program called "Friends Matter". A person will be bringing friends to certain bars and one person will drink soft drinks while the friends will be able to drink. Gift certificates will be given to the friend for being the "designated driver". She said she was working with Charlie O's and the Bon Vue and they were both on board with the program.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to amend the motion to add the correct name Narragansett Preventive Partnership  
Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi and it was so voted to RECEIVE and ACCEPT a grant from the Narragansett Preventive Partnership as amended through the Rhode Island Department of Transportation, Office on Highway Safety for the Highway Safety Program Grant in the amount of \$10,662.00 and APPROVE the purchase of ID checking systems from Advanced ID Detection LLC for the full amount.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,

Christopher Wilkens aye, Matthew M. Mannix aye

Resident Steve Ferrandi spoke.

**OLD BUSINESS:**

**12. A MOTION to DIRECT the Town Manager to prepare and advertise a request for proposals for a Phase II Environmental Site Assessment for 45 Avice Street.**

The Town of Narragansett has considered marketing and selling the property. The subject property is in a residential neighborhood and the land supports 6 single family homes, that conform with the intent of the Town's Comprehensive Plan. A Phase II Environmental Site Assessment is required and has been put off many years. The Town Manager and staff should explore grant opportunities toward this work.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded to

DIRECT the Town Manager to prepare and advertise a request for proposals for a Phase II Environmental Site Assessment for 45 Avic Street.

A lengthy discussion ensues with the council members on the process of preparing the property to go on the market and the stored items that are held there and opportunities to purchase a property elsewhere first, grant opportunities and adding to the future budget.

Pamela Nolan commented that there was no money in the current budget for the Assessment and she had a concern on the cost.

Councilor Wilkens suggested to continue the matter at this time

Raymond A. Ranaldi moved, Patrick W. Murray seconded and it is unanimously so voted to CONTINUE the MOTION to DIRECT the Town Manager to prepare and advertise a request for proposals for a Phase II Environmental Site Assessment for 45 Avic Street.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**NEW BUSINESS:**

- 13. A MOTION to APPROVE the change order for the reconstruction of Houston Avenue as part of the Road Improvement Project, with Cardi Corporation, in the amount of \$212,049.51.**

In April 2015 the original reconstruction course of action for Houston Avenue was to pulverize the existing road in place, regrade and repave. After pulverizing was completed, it was determined that road base was inadequate to support a new roadway without failure in the very near future. The decision was made to completely excavate the road base, install fabric and grid and 8” of new processed gravel to support a roadway that will last thirty (30) years or more. Town Council awarded the original bid for Miscellaneous Road Construction to Cardi Corporation on August 19, 2013. Funding is available in the Street Improvement Capital Projects Account # 0022 50202, Contracted Services.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE the change order for the reconstruction of Houston Avenue as part of the Road Improvement Project, with Cardi Corporation, in the amount of \$212,049.51.

Michael DiCicco addresses the council on the item and noted that the project was already completed and the decision had to be made quickly as the road was inadequate. He noted the road will now last up to 30 years.

President Mannix asked for an amendment to include ratify and confirm

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded to amend the motion to include ratify and confirm.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

Peter Gardiner requested to postpone the matter due to the proposal numbers were off by \$100,000. He said the math was wrong from the change order and what was originally bid. He questioned the figures that were done on the change order.

Michael DiCicco commented that Beta, the engineering firm checks the figures in road improvement projects.

Raymond A. Ranaldi asked the Public Works Director to go back and have the numbers and figures checked and then place on the agenda again.

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to withdraw the item.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**14. A MOTION to REJECT the bids for Preventative Road Maintenance (Cape Sealing, Micro Surfacing, Crack Sealing) and authorizes Purchasing to solicit bids with modifications made to the bid specifications.**

Bids were solicited for preventative road maintenance in three categories: Cape Sealing, Micro Surfacing, and Crack Sealing, to be used by the Public Works Department as needed.

Three (3) bidders submitted proposals for the original bid opening date of November 19, 2015. The staff would like to modify the bid specifications and solicit new bids to give the Town more flexibility and options for using these services.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to REJECT the bids for Preventative Road Maintenance (Cape Sealing, Micro Surfacing, Crack Sealing) and authorizes Purchasing to solicit bids with modifications made to the bid specifications.

It was noted that minor changes needed to be made on the bid. They would be removing crack sealing from the bid.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**15. A MOTION to RECEIVE and ACCEPT a grant from the Narragansett Youth Task Force through the Rhode Island Department of Transportation, Office on Highway Safety for the Highway Safety Program Grant in the amount of \$10,662.00 and APPROVE the purchase of ID checking systems from Advanced ID Detection LLC for the full amount.**

\*This item was voted on earlier in the meeting and will be found after the Consent Agenda.

**16. A MOTION to APPOINT an independent counsel to represent the Town in a Superior Court case due to a conflict with the Town Solicitor.**

A member of Martineau Davis & Associates, P.C., the law firm which I am associated of counsel, has filed a petition filed in the Superior Court appealing his residential property valuation. Accordingly, I and all members of that firm have a conflict which prevents us from representing the Town.

The Town Solicitor recommended appointment of Christopher Behan, Esq. Attorney Behan has indicated to me he is willing to provide this service at his reduced rate of \$200 /hr.

It was noted that the lawsuit was withdrawn and it was now not necessary to hire an independent counsel.

**17. A MOTION to SCHEDULE a performance review for the position of Town Solicitor and SCHEDULE a litigation update.**

On March 2, 2015, the town council appointed Dawson Hodgson as the Town Solicitor. During the interviewing process it was discussed that the council would conduct a performance review with the council before the 1st year anniversary.

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to SCHEDULE a performance review for the position of Town Solicitor and SCHEDULE a litigation update.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**18. A MOTION to ADOPT A Resolution in Opposition to Governor Raimondo's  
Proposed Truck Toll Gantries to be placed throughout the State of Rhode  
Island.**

On January 5th Governor Gina Raimondo revealed proposed truck tolls locations throughout Rhode Island. The plan includes 14 preliminary locations where larger commercial trucks would be tolled to fund general infrastructural and bridge repairs in Rhode Island.

Councilors Wilkens and Murray believe this truck toll plan ignores alternative funding resources/plans, presents vast legal problems, places yet another burden on Rhode Island businesses, raises consumer prices and further positions our state's bonded ineptness at

unnecessarily high levels. They also believed that this anti-business proposal is a “gateway” proposal that will ultimately lead to tolls on all vehicles. Councilmembers Raymond A. Ranaldi moved, Patrick W. Murray seconded and it is so voted to

ADOPT a Resolution in Opposition to Governor Raimondo’s Proposed Truck Toll Gantries to be placed throughout the State of Rhode Island.

Councilors Wilkens and Murray urged the council to support this resolution opposing the Governor’s plan.

Christopher Wilkens read the following Resolution.

Susan Cicilline-Buonanno asked to hold off and said she wanted to actually see what the legislators were proposing first before opposing

Raymond Ranaldi agreed it was time to oppose the legislation.

President Mannix said if it protects the people of the state it was a good resolution to support.

Pamela Gengarella, Stop Tolls RI addressed the council on the proposed legislation.

Richard VanGermeersch, Meg Rogers, Stanley Wojciechowski

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno nay, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**A Resolution in Opposition to  
Governor Raimondo's Proposed Truck Toll Gantries to be placed throughout the  
State of Rhode Island.  
RESOLUTION 2016-03**

WHEREAS: The Governor's Proposal will add additional financial burdens to families by increasing the already high cost of goods and services in Rhode Island and

WHEREAS: The Governor's Proposal will place additional burdens on all Rhode Island Businesses resulting in more direct/indirect loss of jobs in Rhode Island and

WHEREAS: The Governor's Proposal will likely be viewed nationwide as yet another Rhode Island anti-business/anti-consumer tax and

WHEREAS: The Governor's Proposal ignores other alternative, and substantially more fiscally sound, pay-as-you-go proposals and

WHEREAS: The Governor's Proposal increases our state's already high bonded debt by at least another \$1.3 billion and

WHEREAS: The Governor's Proposal is widely regarded as a "gateway" tax that will eventually lead to the tolling of ALL vehicles

THEREFORE BE IT RESOLVED that the Narragansett Town Council views the Governor's Proposal as an unwarranted encroachment on intrastate commerce & transportation that places additional, significant and unnecessary burdens on Rhode Island Businesses and Consumers. We strongly encourage all cities and towns of the State of Rhode Island to oppose it and any other similar plans.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to our State Delegation, the RI League of Cities and Towns and to all Rhode Island municipalities requesting support in OPPOSITION to the Governor's Proposed Truck Toll Gantry Plan.

This Resolution was read and approved by the Narragansett Town Council on Tuesday, January 19, 2015.

TOWN OF NARRAGANSETT  
S/Matthew M. Mannix, President

ATTEST:  
S/Anne M. Irons, CMC  
Town Clerk

**19. A MOTION to APPOINT individuals to the Capital Reserve Committee.**

At the January 4, 2016 Town Council Meeting, Resolution 2016-02 was adopted amending the Capital Reserve Committee members and duties.

The standing committee to be appointed would consist of two (2) current members of the Town Council, two (2) current members of the School Committee, one (1) member of the School Buildings Committee, the Town Manager, the School Superintendent, the Town Finance Director, the School Finance Director, two (2) residents of Narragansett, one (1) each to be appointed by the Town Council and School Committee respectively, as voting members, with other Town and School employees as non-voting ad hoc members as may be called by the standing committee;

On November 17, 2014, Patrick Murray and Susan Cicilline-Buonanno were appointed as the town council representatives.

The council should officially appoint Pamela T. Nolan, Town Manager and Laura Kenyon, Finance Director and Christopher Cantenzarro as the resident representative. and

Mr. Ranaldi recommendation was to make it a three year term for continuity and content.

Susan Cicilline-Buonanno commented that the members were already on the committee and did not need to be reappointed.

Mr. Ranaldi noted that they never were voting members with the previous resolution.

President Mannix agreed that by adopting the Resolution it was automatic and the only appointment should be the at large position.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPOINT Christopher Cantenzarro to the Capital Reserve Committee.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**20. A MOTION to APPOINT an individual to the Conservation**

**Commission/Tree Board to fill a vacant seat with a term expiring on April 30, 2017 and April 30, 2018.**

The Conservation Commission/Tree Board has four vacant seats available for appointment. There are two applications on file from Brian A. Wagner and Stephanie E. Figary. The following indicates the original board appointment date and expiration date.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Vacant (Lee)	-----	4/30/2016
Vacant (Lynch)	-----	4/30/2017
Vacant (Roman)	-----	4/30/2018
Vacant (Bivona)	-----	4/30/2016

Patrick W. Murray moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPOINT Stephanie E. Figary to the Conservation Commission/Tree Board to fill a vacant seat with a term expiring on April 30, 2017.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved Raymond Ranaldi seconded and it is unanimously so voted to APPOINT Brian A. Wagner to a two year terms expiring April 30, 2018.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**21. A MOTION to APPOINT an individual to the Harbor Management**

**Commission to fill a vacant seat as an alternate member with a term expiring on June 30, 2016.**

The Harbor Management Commission has a vacant seat as an alternate member available for appointment. There is one application on file for Dr. Jerome A. Tartaro.

The following indicates the original board appointment date and expiration date.

<b>Name</b>	<b>Appointed</b>	<b>Expiration Date</b>
Alternate Member (Morrocco)	10/20/2014	6/30/2015

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to APPOINT Dr. Jerome A. Tartaro to the Harbor Management Commission to fill a vacant seat as an alternate member with a term expiring on June 30, 2016.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**22. A MOTION to REAPPOINT one individual to the Towers Committee for a two-year term to expire on August 1, 2017, and appoint one individual as Resident at Large fill an unexpired term expiring on August 1, 2016 and one individual as Resident at Large for a two year term to expire on October 1, 2017.**

There is one seat available for reappointment as Narragansett Historical Society Representative. John W. Miller, Jr., has requested reappointment to this seat. There is a vacant seat as Resident at Large with a term to expire on August 1, 2016, due to the passing of Charles Ted Wright. There are also two other vacant seats, one as Friends of the Towers Representative and the other as a Resident at Large due to the resignation of both MaryBeth Arnold and David J. O'Brien, respectively. There are two applications on file from Donald Churnick and David P. Quinn. The following indicates the original board appointment date and expiration date for the current member.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
John W. Miller, Jr., Narragansett Historical Society Representative	9/3/2013	08/1/2015
Vacant (Arnold), Friends of the Towers Representative	9/3/2013	08/1/2015
Vacant (O'Brien)		
Resident at Large	10/21/2013	10/1/2015
Vacant (Wright)	12/15/2014	08/1/2016

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to REAPPOINT John W. Miller, Jr., to the Towers Committee for a two-year term to expire on August 1, 2017.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to APPOINT Donald Churnick to the Towers Committee for a two-year term to expire on October 1, 2017.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to APPOINT David P. Quinn to fill an unexpired term expiring on August 1, 2016.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to APPOINT James Durkin for a two year term to expire on August 1, 2017.

(Friends of the Towers Representative)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

**EXECUTIVE SESSION:**

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to RETIRE to Executive Session of the Town Council at the end of the January 19, 2016 town council meeting in accordance with RI General Laws 42-46-4 to discuss collective bargaining Local 1589 –International Association of Fire Fighters AFL-CIO-CLC and collective bargaining Local #303 – International Brotherhood of Police Officers as in accordance with 42-46-5 (a) (2) and potential litigation with NGRID vs. Town of Narragansett as in accordance with 42-46-5 (a) (2) appoint Dawson T. Hodgson, Town Solicitor as Clerk Pro Tem.)

Roll Call vote was taken

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**ADJOURNMENT:**

The council retires at 9:00 p. m. for executive session.

ATTEST:

MINUTES ACCEPTED AS  
PRESENTED/AMENDED



Anne M. Irons, CMC  
Council Clerk

Anne M. Irons, CMC  
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

<https://www.youtube.com/channel/UCaXrjLKjolyaFtqVXBLwEfg>

**NARRAGANSETT TOWN COUNCIL  
WORK SESSION MEETING  
JANUARY 27, 2016 MINUTES**

At a Special Meeting of the Town Council of the Town of Narragansett held on  
Wednesday, January 27, 2016 at 5:49 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,  
Susan Cicilline-Buonanno, President Pro Tem  
Patrick W. Murray, Member  
Raymond A. Ranaldi, Member  
Christopher Wilkens, Member

A call and warrant for a special meeting was called by President Matthew M. Mannix for the purpose of a vote to appoint Town Engineer of Jeffry Ceasrine as Acting Town Manager.

Matthew M. Mannix, President calls the meeting to order and leads those in attendance in Pledging Allegiance to the Flag.

It was VOTED. To accept the Call and Warrant for the Special Town Council Meeting and that the Warrant is made a part of the record of this meeting.

(Cicilline-Buonanno-Ranaldi)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,  
Raymond A. Ranaldi aye, Matthew M. Mannix aye

**A MOMENT OF SILENCE**

A moment of silence was held in respect of Pamela T. Nolan, Town Manager who passed away on January 26, 2016.

It is VOTED. As in accordance with Section 3-1-6 of the Town Charter to appoint Town Engineer, Jeffry Ceasrine as Acting Town Manager.

(Cicilline-Buonanno-Ranaldi)

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye,

Raymond A. Ranaldi aye, Matthew M. Mannix aye

The council adjourned at 5:59 p.m.

ATTEST:



Anne M. Irons  
Council Clerk

MINUTES ACCEPTED AS  
PRESENTED/AMENDED

Anne M. Irons  
Council Clerk

An electronic tape is made a part of the record for a complete account of the council meeting. This tape is on file in the clerk's office.

Attachment to 1-27-16 Special Meeting

Narragansett, RI  
January 26, 2016

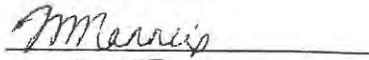
Anne M. Irons, Town Clerk  
Narragansett, Rhode Island

Dear Anne M. Irons:

You are hereby requested to call a Special Meeting of the Town Council of the Town of Narragansett, Rhode Island, to be holden at the Town Hall at Narragansett, in said town on the 27<sup>th</sup> day of January, 2016 at 5:45 p.m. for the purpose of appointing acting Town Manager, Jeffry Ceasrine.

And for any other matter that may be legally brought before said meeting.

Yours truly,

A handwritten signature in cursive script, appearing to read "Mannix", is written over a horizontal line.

Matthew M. Mannix, President of the Town  
Council of the Town of Narragansett, RI

Request  
Call Special Town Council Meeting

January 27, 2016

Filed 1-28-16

Attest:



Anne M. Irons, Town Clerk

MEETING CALLED for a Special Town Council Meeting on January 27, 2016 for the purpose of appointing an acting Town Manager.

STATE OF RHODE ISLAND AND PROVIDENCE PLATATIONS

Washington County  
Town of Narragansett

To Anne M. Irons or Town Sergeant  
Of the Town of Narragansett, in the County of  
Washington and State of Rhode Island, or to  
one of the constables thereof.

Pursuant to a request directed to me, Anne M. Irons, Council Clerk by  
Matthew M. Mannix, Sr. President of the Town Council of Narragansett, Rhode Island,  
you are hereby required to warn and give timely notice to the Members of the Town  
Council of the Town of Narragansett,

Viz: Matthew M. Mannix, President, Susan Cicilline-Buonanno, President Pro Tem  
Patrick W. Murray, Raymond A. Ranaldi and Christopher Wilkens, members of the  
Town Council of the Town of Narragansett, Rhode Island, as aforesaid to be and appear  
at the Town Hall at Narragansett in said Town on January 27, 2016 at 5:45 p.m. for the  
following purpose, viz:

A MOTION TO ACCEPT the Call and Warrant for the Special Town Council Meeting  
and that the Warrant be made apart of the record of this meeting.

A MOTION in accordance with Section 3-1-6 of the Town Charter to appoint  
Town Engineer, Jeffrey Ceasrine as Acting Town Manager.

And for any other business that may be legally brought before said Meeting.

Hereof Fail Not and true return make of this Warrant with your doings thereon.  
Witness my hand and Seal of said Council, this 27<sup>th</sup> day of January, 2016.

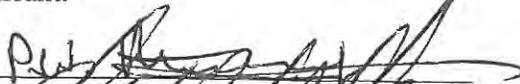
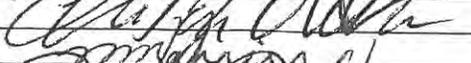
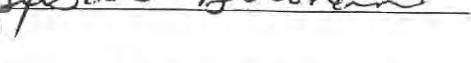
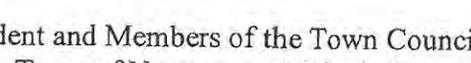


Anne M. Irons  
Town Clerk

STATE OF RHODE ISLAND AND PROVIDENCE PLATATIONS

Washington County  
Town of Narragansett

We hereby accept service of the within Warrant.

- 1. 
- 2. 
- 3. 
- 4. 
- 5. 

President and Members of the Town Council  
Of the Town of Narragansett, Rhode Island

WARRANT  
SPECIAL TOWN COUNCIL

1-27-16

Anne M. Irons

Read, approved and ordered  
Placed on file.

Attest: Anne M. Irons, Town Clerk

MEETING CALLED FOR

A MOTION TO ACCEPT the Call and Warrant for the  
Special Town Council Meeting and that the Warrant be  
made part of the record of this meeting.

A MOTION in accordance with Section 3-1-6 of the  
Town Charter to appoint Town Engineer, Jeffrey  
Ceasrine as Acting Town Manager.

**NARRAGANSETT TOWN COUNCIL  
REGULAR TOWN COUNCIL MEETING  
FEBRUARY 1, 2016 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on  
Monday, February 1, 2016 at 7:30 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,

Susan Cicilline-Buonanno, President Pro Tem

Patrick W. Murray, Member

Raymond A. Ranaldi, Member

Christopher Wilkens, Member

Jeffry Ceasrine, Acting Town Manager

Dawson T. Hodgson, Town Solicitor

Matthew M. Mannix, President calls the meeting to order and leads those in attendance in Pledging Allegiance to the Flag.

**URGENT BUSINESS:**

Council President Matthew Mannix addresses the council and public on the unexpected death of Pamela T. Nolan, Town Manager. He spoke of the selection process and the hiring Ms. Nolan in October 2013 and her excitement of participating in the Town's Tree Lighting Event. He extended condolences to her family and town officials. He thanked the Department Heads for stepping up to the plate during the crisis. He announced that

the Town Engineer, Jeffry Ceasrine was appointed the Acting Town Manager. He thanked the state and town officials for their expression of sympathy to the Town of Narragansett and thanked Pamela Nolan for her service to the community.

He then asked for a moment of silent prayer in her honor.

Susan Cicilline-Buonanno, President Pro Tem announced that a small group from the town went to New York to attend the service for Pamela Nolan. She said that condolences were extended to her family on behalf of the town.

**ANNOUNCEMENTS/PRESENTATIONS:**

UPDATES of State Projects in Narraganset

There were no updates to report

**OPEN FORUM:**

Open Forum is now held and the following individuals address the Council, viz:

Stanley Wojciechowski spoke of Pamela Nolan and her focus on the finances of the town; Richard Van Germeersch spoke of Pamela Nolan and the town must be prepared to make the best steps with the two upcoming public safety contracts. He said that OPEB should be a top priority of the town council; Meg Rogers also spoke of Pamela Nolan and thanked and commended Patty Roosa, Pamela Nolan's Administrative Assistant and thanked her for continuing to work and also all the town employees for continuing the town's work.

Raymond Kagels commented that Pamela Nolan was thoughtful, respectful and took her job seriously.

**CONSENT AGENDA**

The consent agenda is voted on with one motion except Item #1

- 1. A MOTION to APPROVE the six seasonal agreements with two one year options for the rights to vend from a food truck at the town beach on Monday and Wednesday nights only in the south and north lots from May 16 through September 21, 2016 from 6:00 p.m. to 10:00 p.m. subject to state and local regulations.**

Susan Cicilline-Buonanno inquired how the vendors were picked for the Food Truck Nights at the Town Beach.

Steve Wright, Recreation Direction explained that it began with 3 vendors and now there are 6 and if someone does not renew the contract he has a waiting list of 10 vendors waiting to sign a contract with the town. He also explained he tries to have a diverse menu to offer and the vendors won't have to compete with each other. It was noted that 6 trucks were allowed as the parking lot would get congested if there were more food trucks.

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

- 2. A MOTION to APPROVE a contract with Narragansett Surf and Skate Shop, 74 Narragansett Avenue, Narragansett, for a one year surfing and rental concession with two one year options at the Town Beach, and authorize the Town Manager to sign the contract.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 3. A MOTION to APPROVE a contract with Natural Fitness, 76 Narragansett Avenue, Narragansett, for a one year yoga concession with two one year options at the Town Beach, and authorize the Town Manager to sign the contract.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 4. A MOTION to APPROVE a contract with the Newport Volleyball Club, P.O. Box 4926, Middletown, RI 02842-4926 for one year volleyball league agreement with two one year options at the town beach, and authorize the Town Manager to sign the contract.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Raymond A. Ranaldi aye,  
Christopher Wilkens aye, Matthew M. Mannix aye

- 5. A MOTION to APPROVE a contract with Warm Winds Ltd., 26 Kingston Road, Narragansett, for a one year surfing and rental concession with two one year options at the Town Beach, and authorize the Town Manager to sign the contract.**

- 6. A MOTION to APPROVE the request from the RI State Police for their annual 5K Foot Pursuit Road Race to be held on Sunday April 24, 2016 from 10:00 a.m. to 12:00 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

- 7. A MOTION to APPROVE the request from the American Diabetes Association to conduct a cycling fundraiser Tour de Cure to be held on Sunday June 5, 2016 from 7:00 am to 4:00 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

- 8. A MOTION to APPROVE the list of Real Estate abatements in the amount of \$4,695.16**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**9. A MOTION to APPROVE the recommendations of the Sewer Policy Committee relative to the granting of waivers for Plat U, Lots 99-102 (52 Green Kinyon Driftway), Plat N-Q, Multiple Lots (Raymond Drive) and Plat N-M, Lot 22-15 (33 Harvey Lane).**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**10. A MOTION to APPROVE the one-year contract extension for Purchase of Wastewater and Water Chemicals with Carus Corporation for Potassium Permanganate at \$2.01/pound; Polydyne, Inc. for Polymer Zetag 7587 at \$1.60/pound, and Polymer Zetag 7878 at \$540.00/drum; JCI Jones Chemicals, Inc. for Sodium Bisulfite at \$1.75/gallon; and Univar USA, Inc. for Sodium Hypochlorite 15% at \$0.75/gallon and Sodium Hypochlorite 12.5-15% at \$38.385/15-gallon tamper resistant drum.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**11. A MOTION to APPROVE two (2) Class F-1 Alcoholic Beverage Licenses and one (1) Class F-1 Alcoholic Beverage License for Narragansett Chamber of Commerce for February 25, 2016 at the Towers, September 10, 2016 at Veterans Park and October 20, 2016 at Kinney Bungalow, Narragansett, RI subject to state and local regulations.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**12. A MOTION to GRANT PERMISSION to Janette Centracchio and NTA, Inc. to move a modular home over the streets of Narragansett to 1030 Point Judith Road, Plat L Lot 225-41A during the period of February, 2016 through March 2016, subject to local and state regulations.**

GRANTED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**13. A MOTION to APPROVE a one-year contract extension for the ClerkBase Retrieval System from ClerkBase, a division of CompBase, Inc., in the amount of \$5,190.00.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**14. A MOTION to APPROVE, RATIFY, and CONFIRM the emergency repairs to the roof and gutters at Fire Station #3 by Abcore Restoration Company, Inc., in the total amount of \$5,474.96.**

APPROVED, RATIFIED, and CONFIRMED

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**15. A MOTION to ACCEPT the balance of privately raised funds held by the Maury Loontjens Memorial Library Fund Committee, and AUTHORIZE the Finance Director to establish a Restricted Special Revenue Fund to hold such funds on behalf of the Library.**

The Maury Loontjens Memorial Library Fund Committee was established in 2007 to raise private funds intended to enhance the library experience of Narragansett citizens in honor of the memory of Maury Loontjens, former Town Manager, Councilman and civic leader. The funds held by the committee were privately raised and distributed as the Committee deemed appropriate to fund small projects and initiatives at the library (as opposed to operational expenses). To date, the Committee has distributed over \$60,000 to the library.

As it has been several years since the Committee formed and the bulk of these funds were raised, the Committee has not met regularly in some time to administer the fund. The members now desire to dissolve the Committee and transfer the balance of the fund (just over \$98,000) to the Town, to hold on behalf of the library.

The Committee's primary concern is that the fund be administered to support capital projects and initiatives that enhance the citizens' library experience, not to be used to replace funding in the Library's operating budget.

A Restricted Special Revenue Fund provides the appropriate vehicle for the Town to hold these funds under these guidelines on the Library's behalf.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to ACCEPT the balance of privately raised funds held by the Maury Loontjens Memorial Library Fund Committee, and AUTHORIZE the Finance Director to establish a Restricted Special Revenue Fund to hold such funds on behalf of the Library.

Dawson Hodgson, Town Solicitor addressed the council on the Maury Loontjens Library Fund Committee. He said due to death of Brian Handrigan, Chair of the committee and with the committee only meeting once a year it has been decided that the town should now hold the funds. He said now a restricted revenue fund will be created and the town will be the custodian of the new restricted fund. The fund will be used for those extra special items and not as part of the operating budget. It was noted that \$60,000 of the

Maury Loontjens Memorial Library Fund had already been distributed to the Library and the balance of \$98,000 will be deposited in the Restricted Revenue Fund.

David Krugman, Treasurer of the Maury Loontjens Memorial Library Fund Committee distributed the check to the town. Laurie Kelly, Chair of the Library Board thanked the committee for the donation.

Stanley Wojciechowski speaks.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**16. A MOTION to INTRODUCE, READ, PASS, and ACCEPT an ordinance in amendment of Chapter 78 Utilities, Article III (Sewers), Section 78-333 Construction by private parties; cost recovery.**

In 2001, the Town Council adopted an Ordinance (Chapter 804) that allowed for the developers of public sanitary sewer extensions to recover a pro-rata share of the installation cost from the abutting\benefitting property owners along the extension for a period of five (5) years. It has been suggested by Council Member Patrick Murray that the time period allowed for an individual to recover his\her costs from the installation of a sewer line be extended to ten (10) years. The staff offers no objection to this – this part of the process is financially-neutral for the Town. The private developer pays to extend the sewer line, and is responsible for collecting the pro-rata share of the costs from the eligible abutters. We track the cost recovery program through the issuance of connection permits, but have no responsibility or role in the assessment or collection of monies.

TOWN OF NARRAGANSETT  
CHAPTER  
AN ORDINANCE IN AMENDMENT OF CHAPTER 78, ARTICLE III (SEWERS) OF  
THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE  
ISLAND, ENTITLED "UTILITIES".

The Town Council of the Town of Narragansett hereby ordains as follows:

SECTION 1. Section 78-333 "Construction by private parties; cost recovery" of Article III (Sewers), Chapter 78 of the Code of Ordinances of the Town of Narragansett entitled "Utilities" is hereby amended to read as follows:

- (a) All property owners who receive permission from the town to tie into a sewer line which has been constructed by a private party shall reimburse the private parties who have paid for the sewer line extension a pro rata share of the cost of construction of the sewer line and sewer laterals. The intent of this section is to require that all people and users of the system who connect to the system within ten years from the date of approval of the private party's request to construct the sewer line shall share equally in the cost of the installation of the sewer line and sewer laterals. For the purposes of this section, the term "sewer lateral" shall be defined as that portion of the building sewer between the main sewer and the property line.
  
- (d) Upon acceptance of the sewer lines by the town, it shall be unlawful for any person, for a period of ten years from the date of the approval of the private party's request, to construct a sewer line or to tie into the sewer line, and the engineering department shall not issue sewer connection permits for such tie-ins, unless and until the person seeking to tie in to the line shall have paid his proportionate share of the cost of the installation to the person or persons who have constructed the sewer line and sewer laterals and provided written proof thereof to the engineering department.

SECTION 2. This Ordinance shall take effect upon its passage and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading read and passed in Town Council Meeting legally assembled the 1<sup>st</sup> day of February, 2016, A.D.

Second reading read and passed in Town Council Meeting legally assembled the \_\_\_\_ day of \_\_\_\_\_, 2016, A.D.

ATTEST:

Anne M. Irons, CMC, Town Clerk

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to INTRODUCE, READ, PASS, and ACCEPT an ordinance in amendment of Chapter 78 Utilities, Article III (Sewers), Section 78-333 Construction by private parties; cost recovery.

Jeffry Ceasrine addresses the council as the Town Engineer and summarizes the proposed ordinance noting that it was extending the period of sewer development 5 years.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**17. A MOTION to APPROVE request to fill a vacant truck driver position in the Highway Division.**

With the recent promotion of Peter Russo to Highway Foreman and Marcel LaCroix to Heavy Equipment Operator, a Truck Driver position has become vacant.

This position is a result of internal transfers following the appointment of Stephen Daignault as Deputy Director of Public Works in July 2015. Funding for this position

was included in the FY2016 budget and filling the vacancy was postponed until after the first of the year.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE request to fill a vacant truck driver position in the Highway Division.

It was noted that the council had a new policy that new hiring had to be approved by the council. It was not a new position and the position was in the budget.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**18. A MOTION to APPROVE the repairs to Basin Road Sea Wall, to be completed by George Sherman Sand and Gravel Co., Inc., in the amount \$23,000.00.**

Basin Road has short breach way about 200' long and tidal marsh on both sides of the road. Over the years, wave and storm actions have eroded sand and rock causing many of the existing boulders to slide and shift out of place causing weaknesses in the sea wall and the road base. Department of Public Works would like to have those issues remedied before we have any complete failure of the roadway.

George Sherman Sand and Gravel Co., Inc. has the contract with the Town for Miscellaneous Repair and Construction (one-year extension approved April 6, 2015).

Under the Town Council adopted policy, projects with a value over \$4,000.00 need prior Town Council approval. Funding is available in the Department of Public Works Capital Projects Account, #00200710 57002, Pavement Management.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE the repairs to Basin Road Sea Wall, to be completed by George Sherman Sand and Gravel Co., Inc., in the amount \$23,000.00.

Michael DiCicco addressed the council. He noted the first goal was to erect the sea walls and then pulverized and grade and raise the road to the new sea walls. There was no plan for drainage action as that was not approved by CRMC.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**19. A MOTION to APPROVE the one-year contract extension for General Construction Services for all departments with Abcore Restoration Company, Inc., at their quoted and adjusted bid prices for a one-year period, ending July 21, 2016.**

The original bid was for general construction services for typical routine and emergency building trades work (carpentry, painting, flooring, and roofing); to be used as needed by all Town departments.

Town Council awarded the original bid on July 21, 2014. Abcore has agreed to extend the contract for one year at the adjusted hourly rates to meet the State of Rhode Island prevailing wages requirements as follows: Carpentry: \$59.31; Painting: \$50.87; Flooring: \$61.43; and Roofing: \$55.37. The one year contract extension is July 22, 2015 – July 21, 2016 with all of the same terms and conditions as the original bid specifications. Any project initiated under this contract with a value exceeding \$4,000.00 requires prior Town Council authorization. In addition, work under this contract will be limited to a value of less than \$50,000.00 unless further Town Council approval has been granted. Funding is available in the respective departmental operating account for building maintenance and repair or in the appropriate capital projects account.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPROVE the one-year contract extension for General Construction Services for all departments with Abcore Restoration Company, Inc., at their quoted and adjusted bid prices for a one-year period, ending July 21, 2016.

Jeffrey Ceasrine noted that Abcore has had held the contract since the town had it existed. It was noted that any repairs over \$4,000 would come before the council for approval. It was also noted that any project over \$50,000 would need town council approval.

A discussion ensues on bidding, prevailing wages and costs.

Stanley Wojciechowski speaks.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,

Patrick W. Murray aye, Matthew M. Mannix aye

**20. A MOTION to AWARD the bid for Road Materials to the following low bidders: Richmond Sand & Stone LLC for Washed Crushed Stone at \$17.45/ton; P.J. Keating Company for Recycled Asphalt at \$14.00/ton and Rip Rap at \$18/00/ton; and Dry Bridge Sand & Stone, Inc. for Processed Gravel at \$15.15/ton, Bank Gravel at \$11.25/ton, Screened Loam at \$17.68/ton, and Washed Sand at \$15.45/ton, all for a one year period.**

This bid is for road materials that will be ordered by the Department of Public Works (DPW) on an as-needed basis for various road repairs and improvements. The bid includes unit pricing for processed gravel, bank gravel, screened loam, recycled asphalt, washed sand, washed crushed stone, and rip rap stone. Materials will be delivered by the vendors to the DPW. The contract period is: January 20, 2016 – January 19, 2017.

Request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Eight vendors were solicited and six responded. Funding is available in the Highway Division Operating Account #0001730 50509, Roadway Maintenance & Repair.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to AWARD the bid for Road Materials to the following low bidders: Richmond Sand & Stone LLC for Washed Crushed Stone at \$17.45/ton; P.J. Keating Company for Recycled Asphalt at \$14.00/ton and Rip Rap at \$18/00/ton; and Dry Bridge Sand & Stone, Inc. for Processed Gravel at \$15.15/ton, Bank Gravel at \$11.25/ton, Screened Loam at \$17.68/ton, and Washed Sand at \$15.45/ton, all for a one year period.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**21. A MOTION to SCHEDULE a WORKSESSION with Nyhart to discuss and review the actuarial study for the town's pension plan and other post-employment benefits (OPEB).**

The actuarial study for the town's Pension Plan and Other post-employment benefits has been completed by the actuaries, Nyhart. A member of the Nyhart staff will be in attendance to review and discuss the latest actuarial studies. The suggested date is Tuesday, February 16, 2016 at 6:30 pm.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to SCHEDULE a WORKSESSION with Nyhart to discuss and review the actuarial study for the town's pension plan and other post-employment benefits (OPEB) to February 16, 2016 at 6:00 p.m.

Richard VanGermeersch and Stanley Wojciechowski speak.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**22. A MOTION to SCHEDULE a WORKSESSION in the month of March with the Economic Development Committee and the Narragansett Town Council.**

The past few months the Economic Development Committee has been discussing a concept of a proposed Trolley for the summer months (Routes and schedule) at their meetings. The committee is requesting to meeting with the council at a work session to discuss the concept of a trolley, parking availability at the schools, potential partnership with the Town for collection of parking fees. This proposal will be no cost to the town. Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded to SCHEDULE a WORKSESSION in the month of March with the Economic Development Committee and the Narragansett Town Council.

Joseph Lembo, member of the Economic Development Committee addresses the council on the work shop noted it was to discuss a proposed trolley for the summer months.

It was noted that it was a private company however parking would be a council approval. A discussion ensues with the council on holding a work session or placing the item on the next agenda.

The motion was withdrawn for the item. A new item will be placed on the February 16, 2016 council agenda.

**23. A MOTION to APPOINT/ REAPPOINT individuals to the Land**

**Conservancy Trust for three year terms to expire on 1/1/2018 and 11/1/2018.**

The Land Conservancy Trust has two seats available for reappointment. Jill A. Lawler has requested reappointment to her seat for a term to expire on 1/1/2018 and Patricia S.

Sylvia has also requested reappointment to her seat for a term to expire on 11/1/2018.

There are no applications currently on file. The following indicates the original board appointment date and expiration date.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Jill A. Lawler	12/17/2012	1/1/2015
Patricia S. Sylvia	11/5/2012	11/1/2015

Christopher Wilkens moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to REAPPOINT Jill Lawler to the Land Conservancy Trust to a three year term, expiring January 1, 2018 and to REAPPOINT Patricia S. Sylvia for a three year term to expire on November 1, 2018.

President Mannix thanked Jill Lawler for taking over the committee and the work she has accomplished on the URI Rowing Team. He also thanked Patricia Sylvia for her work on the Kinney Bungalow.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,  
Patrick W. Murray aye, Matthew M. Mannix aye

**EXECUTIVE SESSION:**

Raymond A. Ranaldi Susan moved, Cicilline-Buonanno seconded and it is unanimously so voted to RETIRE to Executive Session at the end of the February 1, 2016 town council meeting as in accordance with 42-46-4 to discuss to discuss collective bargaining Local 1589 –International Association of Fire Fighters AFL-CIO-CLC and collective bargaining Local #303 – International Brotherhood of Police Officers as in accordance with 42-46-5 (a) (2) and appoint Dawson T. Hodgson, Town Solicitor as Clerk Pro Tem.

Roll Call vote was taken as follows:

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Patrick W. Murray aye, Matthew M. Mannix aye

**ADJOURNMENT:**

The council retires at 8:29 p. m. for executive session.

ATTEST:

MINUTES ACCEPTED AS  
PRESENTED/AMENDED



Anne M. Irons, CMC  
Council Clerk

Anne M. Irons, CMC  
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

<https://www.youtube.com/channel/UCaXrjLKjolyaFtqVXBLwEfg>

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC:** \_\_\_\_\_

**Amend No.** \_\_\_\_\_

**Date Prepared:** June 14, 2016  
**Council Meeting Date:** July 18, 2016

---

**TO:** Jeff Ceasrine, Acting Town Manager

**FROM:** Scott Partington, Fire Chief

**SUBJECT:** Promotion

**RECOMMENDATION:**

To formally swear in and recognize the recently promoted member of the Narragansett Fire Department

**SUMMARY:**

The Narragansett Fire Department would like to formally recognize the following promotion:

Probationary Firefighter Kyle Gagne to Firefighter 1<sup>st</sup> Class

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC:** \_\_\_\_\_

**Amend No.** \_\_\_\_\_

**Date Prepared:** July 11, 2016

**Council Meeting Date:** July 18, 2016

---

**TO:** Honorable Town Council

**FROM:** Raymond A. Ranaldi, Council Member

**SUBJECT:** Consideration of Liquor License Request- Schedule Public Hearing

**RECOMMENDATION:**

That the Town Council considers an additional Alcoholic Beverage License and SCHEDULES a Public Hearing for a Class BV-LIMITED Liquor License from the Shoobie's LLC, Maria Dolos, President, 12 Sand Hill Cove Road, Plat N, Lot 275, Narragansett, RI.

**SUMMARY:**

At the March 7<sup>th</sup> town council meeting a discussion was held regarding the yearly advertisement to consider adding additional Alcoholic Beverage Licenses in town. At that time no applications were filed by the deadline of February 10<sup>th</sup>. It was also discussed that it did not prevent the council from raising the number authorized licenses and scheduling public hearings if the need arises.

Shoobie's LLC located on 12 Sand Hill Cove Road has been in the process of obtaining a special use permit with the Zoning Board of Review and was unable to make the February deadline. On July 7, 2016 the applicant received approval by the Board and submitted an application for a Class BV Limited Alcoholic Beverage License.

I request the council votes to schedule a public hearing for Shoobie's for August 1, 2016 at 8:00 p.m.

**ATTACHMENTS:**

1. Application

BOARD OF LICENSING COMMISSIONERS  
APPLICATION FOR LICENSE BY CORPORATION

'16 JUL 5 PM 4:35

RETAILER'S CLASS A.....B.VI.....C.....D.....E.....J.....

DATE: 6/3/16

THE UNDERSIGNED APPLIES FOR A BEVERAGE LICENSE, CHECKED ABOVE, PURSUANT TO CHAPTER 7, TITLE 3, OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED.

NAME OF BUSINESS Shoopies LLC

1. NAME OF APPLICANT Maria Dolos

2. STATE -- INCORPORATED RHODE ISLAND

3. DATE INCORPORATED 10/24/15

4. ADDRESS OF PREMISES 12 Sand Hill Core rd  
Narragansett, RI 02882

PLAT AND LOT N/273

5. NAME AND ADDRESS OF ALL OFFICERS (FULL NAME -- FIRST, MIDDLE AND LAST)

PRESIDENT: Maria Dolos  
DOB: [REDACTED] SOCIAL SECURITY #: [REDACTED]

VICE PRESIDENT: \_\_\_\_\_  
DOB: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

SECRETARY: \_\_\_\_\_  
DOB: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

TREASURER: \_\_\_\_\_  
DOB: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

6. NAME AND ADDRESS OF ALL DIRECTORS OR BOARD MEMBERS:

Maria Dolos - PO Box 67  
Saunderston, RI 02874

7. CLASSES OF ALL STOCK:

(A) AMOUNT OF EACH AUTHORIZED \_\_\_\_\_  
(B) AMOUNT OF EACH ISSUED \_\_\_\_\_

8. NAME AND ADDRESS OF ALL REGISTERED OWNERS OF EACH CLASS AND OF AMOUNT OWNED (ATTACH LIST IF NECESSARY)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. IF ANY OF THE ABOVE STOCK IS HYPOTHECATED OR PLEDGED, GIVE NAME AN ADDRESS OF PERSON TO WHOM PLEDGED OR HYPOTHECATED.

10. IF APPLICATION IS IN BEHALF OF UNDISCLOSED PRINCIPAL OR PARTY INTERST, GIVE DETAILS:

11. DOES APPLICANT OWN PREMISE? NO IS PROPERTY MORTGAGE? \_\_\_\_\_

12. IS PROPERTY LEASED? YES

13. GIVE NAME AND ADDRESS OF MORTGAGOR OR LESSOR AND AMOUNT OR EXTENT  
Jane Vinahan - 46 S. Shore rd. Narrag. RI, 02882

14. HAVE ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS EVER BEEN ARRESTED OR CONVICTED OF A CRIME. IF YES, EXPLAIN NO

IF DUI, DID THE INCIDENT RESULT IN PROPERTY DAMAGE OF LOSS OF LIFE? YES \_\_\_\_\_ NO \_\_\_\_\_

15. WILL A DRAUGHT LINE BE ON THE PREMISES? YES

16. IS ANY OTHER BUSINESS TO BE CARRIED ON IN PREMISES? IF YES, EXPLAIN  
NO

17. IS ANY OFFICER, BOARD MEMBER OR STOCKHOLDER ENGAGED IN ANY MANNER AS A LAW ENFORCEMENT OFFICER? IF YES, EXPLAIN NO

18. IS APPLICANT OR ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS INTERESTED, DIRECTLY OR INDIRECTLY, AS PRINCIPAL OR ASSOCIATE, OR ANY MANNER WHATSOEVER, IN ANY RETAIL LICENSE ISSUED UNDER CHAPTER 3-7 OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED? IF YES, EXPLAIN NO

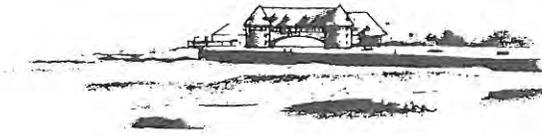
19. IS APPLICANT THE OWNER OR OPERATOR OF ANY OTHER BUSINESS? IF YES, EXPLAIN  
YES, I also own a small take-out only pizza place in North Kingstown - Boston Neck PIZZA

20. STATE AMOUNT OF CAPITAL INVESTED IN BUSINESS \$ 20,000

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Nancy [Signature]  
APPLICANT

\_\_\_\_\_  
CORPORATE SEAL



**TOWN OF NARRAGANSETT**  
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882  
Tel. (401)782-0603 Fax (401)783-9637

Date 6/3/10

PLEASE ILLUSTRATE BELOW THE NUMBER OF BARS IN YOUR ESTABLISHMENT AND LOCATION OF SAME.

registers <input type="checkbox"/>	Baskets Muffins Bread Eating Area
○○○○○○	

BUSINESS NAME: Shoobies, LLC

SIGNATURE: Maria Dojo

Town of Narragansett  
MISCELLANEOUS LICENSE APPLICATION

Shoobies LLC  
Trade name

Maria Dolos  
Owner's name

P.O. Box 67 / Sand Hill Road  
Company address (line 1) / Narragansett

P.O. Box 67  
Mailing address (line 1)

Saunderstown, RI 02874  
Company address (line 2)

Saunderstown, RI 02874  
Mailing address (line 2)

401. 783. 2200  
Company telephone #

[REDACTED]  
Owner's telephone #

Enter: Plat Lot(s)#

TYPE(S) OF LICENSE:

VICTUALLING LICENSE

FEE:

\$ 50.00

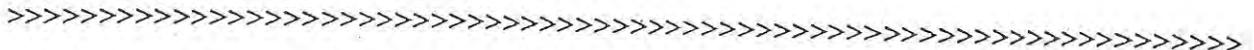
\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Signature: Maria Dolos

Date: \_\_\_\_\_



ANSWER ONLY IF APPLICABLE:

Food Dispenser/Victualer

Type of Operation: Restaurant

Food Source(s): All American Foods

Local Farms

Restaurant Depot

Seating capacity: 30

# of dining rooms: 1

# of kitchens: 1

# of meals served daily: ~25



**State of Rhode Island and Providence Plantations**

**DEPARTMENT OF ATTORNEY GENERAL**

150 South Main Street Providence, RI 02903

(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

**B.C.I**

BUREAU OF CRIMINAL IDENTIFICATION

Date: 07/05/2016 11:26 AM

TO WHOM IT MAY CONCERN:

A check of the Criminal History Records of the State of Rhode Island on file with the Bureau of Criminal Identification of the Rhode Island Department of the Attorney General on the above date shows that:

NAME: MARIA DEMETRIA DOLOS D.O.B. [REDACTED]

● DOES **NOT** HAVE AN ADULT CRIMINAL RECORD AT THE BUREAU OF CRIMINAL IDENTIFICATION IN **RHODE ISLAND.**

*RECORDS SUPPORTED BY FINGERPRINT ONLY*

THIS FORM IS NOT VALID WITHOUT THE SEAL OF THE ATTORNEY GENERAL

Attorney General  
Peter F. Kilmartin

R.I. State Bureau of  
Criminal Identification  
  
July 05, 2016  
  
Conducted By: FW  
No Record In Rhode Island

**NO ADULT CRIMINAL RECORD IN RHODE ISLAND**  
**THIS REPORT DOES NOT REFLECT FEDERAL CONVICTIONS OR**  
**CONVICTIONS IN OTHER STATES, IF ANY**



## ZONING & PLATTING BOARD OF REVIEW SPECIAL MEETING NOTICE & AGENDA

Thursday, July 7<sup>th</sup>, 2016 at 6:30 p.m.

(This meeting was rescheduled from June 23, 2016)

*Narragansett Town Hall  
25 Fifth Avenue  
Narragansett, RI 02882  
(401) 789-1044*

### *ZONING AND PLATTING BOARD OF REVIEW*

#### Chairman

James P. Manning

#### Vice Chairman

Anthony Brunetti

#### Secretary

Geraldine Citrone

#### Members

Robert Ferraro  
Joseph V. Paglia

#### Alternate Members

John C. Kennedy  
Colin Hynes

#### Community Development

##### Director

Michael DeLuca

##### Staff

Jill Sabo  
Bruce Lofgren

#### Clerk of the Board

Denise Buonanno

#### Zoning Enforcement

##### Officer

Anthony Santilli

#### CONVENE/ROLL CALL:

#### ABSENT WITH CAUSE:

#### 1C: Minutes: Approve meeting minutes from:

- Local Building Code Board of Appeals on April 21, 2016
- Zoning Board meeting on May 19, 2016.

**2R: Public Hearing: Maria Dolos – Assessor's Plat N, Lot 275 (12 Sand Hill Cove Road)** for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled 'Zoning', specifically a Special Use Permit from the Table of Use Regulations (Section 6.1): Use Code 5817 for the expansion of a legally nonconforming full service restaurant to allow sale of beer and wine in a B-A Zoning District at the above referenced property.

**3R: Public Hearing: Michael DiRaimo – Assessor's Plat K, Lot 191 (4 Angel Road)** for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled 'Zoning', specifically for relief under Chapter 731 of the Zoning ordinance, specifically Variances from the Dimensional Regulations (Section 6.4) to construct a front deck with steps at the above referenced property.

**4R: Public Hearing: Rafael Fonseca – Assessor's Plat D, Lot 205-1 (Ocean Road)** for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled 'Zoning', specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District (Section 4.3) and a Variance & Special Use Permit from the Coastal Resources Overlay District (Section 4.4) to construct a three-story, 5-bedroom dwelling at the above referenced property.

**5R: Public Hearing: Douglas DeSimone – Assessor's Plat R-1, Lot 222 (131 Sunset Boulevard)** for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled 'Zoning', specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District (Section 4.3) and a Variance from the Dimensional Regulations (Section 6.4) to legalize a front-yard deck at the above referenced property.

**6R: Public Hearing: Douglas DeSimone – Assessor's Plat R-1, Lot 224 (24 Sunset Shores Drive)** for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled 'Zoning', specifically a Special Use Permit from the Coastal and Freshwater Wetlands Overlay District

## TO START

### HOT WIENERS / \$2.50 EACH

House Meat Sauce, Onion, Celery Salt

### STEAK AND CHEESE SLIDERS / \$3.00

Shaved Eye Round, Roasted Peppers, Onion, Mushrooms, American, Havarti, Grilled Rolls

### HAND-CUT FRIES / \$5

Sea salt, Cracked Pepper, House Made Smoked Ketchup

### LET'S TACO-BOUT IT / \$6 FOR 3

Chef's Selection, House Made Accompaniments, Corn Tortillas

### CRISPY MOZZARELLA / \$7

House Made Fresh Mozzarella, Basil Oil, Marinara

### POUTINE / \$9

Hand Cut Fries, Mozzarella Curds, Crispy Roasted RI Mushrooms, Twenty-four Hour Gravy, Scallion

### HUMMUS PLATE (V) / \$9

House Baked Flat Bread, White Bean-Roasted Garlic Hummus, Pickled Vegetables, Israeli Salad, Kalamata Olives

### MEATBALLS / \$7

Two House Made Meatballs, Marinara, Parmesan, Basil, Grilled Crostini

### WINGS / \$5 FOR 6 / \$10 FOR 12

Daily Selection of House Made Sauces

## SALADS

### HEIRLOOM CAPRESE / \$10

House Made Mozzarella, Local Heirloom Tomato, Sweet Purple and Spicy Globe Basil, Pickled Red Onion, Basil Oil

### BEEF AND GOAT CHEESE / \$9

Roasted Local Beets, Whipped Goat Cheese, Heirloom Cherry Tomato, Crispy Shallots, Spinach Vin

### KALE SCARBERRY / \$9

Lemon Kale, Parmesan Reggiano, Marinated Olives, Roasted RI Mushrooms, Charred Peppers, Caramelized Onion Vin

### THE AVO-JODKO / \$8

Mixed Greens, Cucumber, Carrot, Avocado, Pickled Red Onion, Cherry Tomato, Chickpea Vin

-ADD ANTONELLI POULTRY CO. CHICKEN BREAST / \$11

-ADD GRILLED WILD GULF SHRIMP / \$10 FOR 16

## SANDWICHES

### ULTIMATE BLT / \$7

Bacon, Heirloom Tomato Marmalade, Dressed Greens, Bacon-Onion Jam, Tomato Aioli, Sourdough

### EDGAR ALLEN PO BOY / \$9

Crispy Fried Wild Gulf Shrimp, Old-Bay Blistered Spring Onion Tartar Sauce, Greens, Buttery Toasted Roll, Pickled Celery

### CRUNCHY HIPPIE / \$10

Smoked Chicken Salad, Dried Cranberry, Walnuts, Apple Cider Slaw, Rolled Up In a Wrap

### THE NEMTZOW / \$10

Slow Roasted Rare Eye Round Beef, Horseradish Cream, Bacon Onion Jam, Havarti Cheese, Multigrain Bread

### HAVANA GOOD TIME / \$10

House Cured Ham, Slow Roasted Citrus-Herb Brined Turkey Breast, Swiss Cheese, House Pickles, Dijon-aise, Pressed Roli

### MIKEY T / \$11

Slow Roasted Citrus-Herb Brined Turkey Breast, House Cured Bacon, D&M BBQ Sauce, Cheddar, Toasted Sourdough

### PITA FRAMPTON (V) / \$9

Soft Pita, Israeli Salad, Pickled Red Onion, White Bean Hummus, Broccoli Sprouts

### THE CHICKEN MAN / \$12

House Made Ranch, Crispy Bacon, Greens, Tomato, Cheddar

## BURGERS

### THE CLASSIC / \$7

Lettuce, Thick Sliced Tomato, Red Onion

### SMOKESTACK LIGHTNING / \$12

House Made Canadian Bacon, Havarti Cheese, Smoked Poblano Chili, Roasted Garlic-Tabasco Aioli

### THE BIG MAN / \$11

American, Shaved Romaine, Diced Onion, House Pickle, Special Sauce

### THE D+M BURGER / \$11

Bacon-Onion Jam, Blue Cheese Cream, Bourbon Balsamic Reduction, Baby Arugula

### CHICKPEA-QUINOA / \$9

House Made Crispy Patty, Black Bean-Roasted Corn Salsa, Carrot, Greens, Citrus Vin

### MUSHROOM-BARLEY / \$9

RI Mushrooms, Black Bean, Barley, Swiss, Greens, Tomato Jam

## PIZZAS

### CHEESE 3PO / \$9 / \$13

Parmesan, Mozzarella, Cheddar

### MARGHERITA / \$12 / \$18

Marinara, Housemade Mozzarella, Basil, Olive Oil, Parmesan Crust

### LOVE SUPREME / \$12 / \$19

Pepperoni, Sausage, Green Peppers, Onion, Banana Peppers, Mozzarella

### JIMMY PESTO / \$12 / \$17

Basil Pesto, Garlic Cream, Roasted Tomato, Balsamic Reduction

### ART VANDELAY / \$12 / \$18

Artichoke Hearts, Baby Spinach, Roasted Garlic, Marinara, Mozzarella

### MY BIG FAT GREEK PIZZA / \$15 / \$20

No Sauce, Spinach, Tomato, Fresh Chopped Garlic, Feta, Garlic Oil, Fresh Oregano

### RICKY / \$14 / \$19

Spicy Chicken, Roasted Reds, Caramelized Onion, Pickled Jalapeno, Mozzarella, Cheddar, Crispy Potato Chips

### RAY / \$12 / \$17

Pepperoni, Ricotta, Roasted Garlic, Basil, Olive Oil

### MEATY TOWNSHEND / \$16 / \$21

Pepperoni, Meatball, Chorizo, Bacon

### DARTH TATER / \$13 / \$18

Baked Potato, Broccoli, Crispy Bacon, Cheddar

### MOZ DEF / \$14 / \$19

Mozambique Sauce, House Made Chorizo, Roasted Chicken, Potato Hash, Parmesan, Cheddar, Mozzarella

### SCAMPI / \$14 / \$19

Wild Gulf Shrimp, Roasted Garlic, Blistered Tomato, Herb Butter, Parmesan, Cheddar, Mozzarella

## MAIN

### RIGATONI / \$11

English Peas, Confit Grape Tomato, Charred Corn, Parmesan, Basil, Cream

-ADD ANTONELLI POULTRY CO. CHICKEN BREAST / \$4

-ADD GRILLED WILD GULF SHRIMP / 3 FOR \$6

### CITRUS-HERB BRINED PORK CHOP / \$19

Yukon-Sharp Cheddar Purée, Bacon Braised Kale, Peach Compote

### RISOTTO / \$15

RI Mushrooms, Baby Eggplant Purée, Asparagus, Herbs, Parmesan

### TODAY'S CATCH / \$MARKET PRICE

Locally Sourced, Seafood Inspired, Changing Daily

## DESSERT

### STRAWBERRY RHUBARB COBBLER / \$8

Spiced Creme Fraiche

### BROWNIE SUNDAE / \$7

Double Chocolate Brownie, Served With Chef's Selection of House Made Ice Creams

### BANANAS FOSTER BREAD PUDDING / \$

Caramelized Bananas, Brandy Cream Sauce

Located in Narragansett, a classic Rhode Island Beach town, we at Shoobies recreate a relaxed, vacation atmosphere for our customers. We smoke, cure and brine all of our meats in house. Our scratch kitchen offers breakfast, lunch, and dinner. We consider ourselves "the best of simple."



12 SAND HILL COVE RD, NARRAGANSETT, RI

(401) 783-2200

WWW.SHOOBIESGANSSETT.COM

12 SAND HILL COVE RD, NARRAGANSETT, RI



12 SAND HILL COVE RD, NARRAGANSETT, RI

(401) 783-2200

WE DELIVER!

TUES-SUN 8AM-10PM

FREE WI-FI



WE ACCEPT CREDIT CARDS

(Please No Personal Check)



WWW.SHOOBIESGANSSETT.COM

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC:** \_\_\_\_\_

**Amend No.** \_\_\_\_\_

**Date Prepared:** July 13, 2016

**Council Meeting Date:** July 18, 2016

---

**TO:** Jeffry Ceasrine, Acting Town Manager

**FROM:** Anne M. Irons, CMC - Town Clerk

**SUBJECT:** Class BV-LIMITED Liquor License from the Bed and Bistro, Inc.  
Michael Maxon, President, 83 Narragansett Avenue, Plat C,  
Lot 344B, Narragansett, RI.

**RECOMMENDATION:**

That the Town Council DISCUSSES & RECIEVES advisement re:  
Class BV-LIMITED Liquor License - Bed and Bistro, Michael Maxon, President,  
83 Narragansett Avenue, Plat C, Lot 344B, Narragansett, RI.

**SUMMARY:**

The Town Council held a public hearing on June 20, 2016 on the application a new liquor license for a Class BV-LIMITED Liquor License from the Bed and Bistro, Inc. Michael Maxon, President, 83 Narragansett Avenue, Plat C, Lot 344B, Narragansett, RI.

At the Public Hearing Michael Maxon, president/operator of the Bed & Bistro testified under oath regarding the operation of the Bed and Bistro Inc.

There were no comments from the public for objecting to the liquor License or in favor of the issuance of the Class BV Limited Liquor License.

The Town Council granted the BV Limited Liquor License pending local and state regulations.

After the fact it was discovered that proper notice was not given to the abutters. The Town Solicitor requested that Mr. Maxon send the notice to the abutters directing them to contact this office if there was an objection to the granting of the liquor license.

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 1**

**Amend No. \_\_\_\_\_**

**Date Prepared:** July 5, 2016

**Council Meeting Date:** July 18, 2016

---

**TO:** Jeffry Ceasrine, Acting Town Manager  
**FROM:** Anne M. Irons, CMC Town Clerk  
**PREPARED:** Susan W. Gallagher, Purchasing Manager  
**SUBJECT:** Maintenance Agreement for Judicial Case Management Software

**RECOMMENDATION:**

That the Town Council approves the software maintenance/service agreement for the Judicial Case Management System (JCMS) used by Municipal Court from Curia Systems, Inc., in the amount of \$6,169.00 for FY 2016/2017.

**SUMMARY:**

This annual agreement covers the cost of the maintenance, support, and upgrades for the software system used for all court violations. Remote desktop support is included with this agreement as well as support for the integration with Velosum. The contract period is: July 1, 2016 - June 30, 2017.

In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I, the Purchasing Manager, have determined this to be a sole source item.

Funding is available in the Municipal Court Operating Account #1215 50311, Licenses/Dues.

**ATTACHMENTS:**

1. Invoice from Curia Systems, dated June 4, 2016.

# Invoice



PO BOX 2031  
 EAST GREENWICH, RI  
 02818

Date	Invoice #
6/4/2016	12129
Phone #	Fax #
401-200-2299	815-572-0323
Web Site	
www.curiasystems.com	

<b>Bill To</b>
Town of Narragansett 25 Fifth Avenue Narragansett, Rhode Island 02882 Attn: Accounts Payable/Steph Silvestri

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	JCMS Maintenance, Support and Upgrades for 1 (one) Year	5,374.00	5,374.00
	Remote Desktop Support using TeamViewer	295.00	295.00
	Support for Velosum Parking Ticket Integration	500.00	500.00
	**** From July 2016 through June 2017 ****		
		<b>Total</b>	\$6,169.00

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 2**  
**Amend No. \_\_\_\_\_**

**Date Prepared:** June 28, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Jeffry Ceasrine, Acting Town Manager  
**FROM:** Michael DiCicco, Director of Public Works  
**PREPARED BY:** Susan W. Gallagher, Purchasing Manager  
**SUBJECT:** Professional Design Services for South Pier Road Crosswalk

**RECOMMENDATION:**

That the Town Council approves the professional engineering services for the proposed design of a crosswalk and sidewalk at the location of the High School entrance and Thayer Avenue from BETA Group, Inc., in the amount of \$8,460.00.

**SUMMARY:**

Over the last year, DPW has received multiple requests to install a crosswalk by the High School entrance from Thayer Avenue as more children in the area are becoming of Middle and High School age. In the mornings, South Pier Road is a very heavily traveled road with residents headed to work and students heading to school. DPW would like to have BETA design a pedestrian connection (crosswalk, ramps and sidewalk extension) to be installed by the Town to better improve the safety of this intersection.

In accordance with the Town of Narragansett's purchasing ordinance, the proposal from BETA Group, Inc. is exempt from the competitive bidding process and can be approved as a professional service.

Funding is available in the Public Works Capital Projects Account # 00200710 57002, Pavement Management.

**ATTACHMENTS:**

1. Proposal from BETA Group, dated June 7, 2016.



ENGINEERING SUCCESS TOGETHER

June 07, 2016

Mr. Michael DiCicco  
Director of Public Works  
Town of Narragansett  
260 Westmoreland Street  
Narragansett, RI 02882

**Re: Narragansett – RIDOT Safe Routes to School  
South Pier Road Crosswalk, Ramps & Sidewalk**

Dear Mr. DiCicco:

BETA Group, Inc. (BETA) is pleased to submit the following proposal to provide professional engineering services to design a pedestrian connection (crosswalk, ADA-compliant curb ramps and sidewalk extension) across and along South Pier Road. The pedestrian connection is proposed between Thayer Avenue to the west and the entrance to the Narragansett High School to the east; a distance of approximately 250'. We have prepared this proposal based on our meeting with you on May 16th, as well as a subsequent review of the December 2014 conceptual ramp and crosswalk plan prepared by McMahon Associates (McMahon) for the RIDOT Safe Routes to School program.

#### **PROJECT UNDERSTANDING**

Per our discussion at the meeting, there is currently no designated crosswalk across South Pier Road for pedestrians travelling between the Thayer Avenue neighborhood (south side of South Pier Road) and the nearby Pier School and Narragansett High School (north side of South Pier Road). We understand the route between Thayer Avenue and the Narragansett High School driveway was identified by RIDOT's Safe Routes to School program as a desirable location for a crosswalk and ADA-compliant curb ramps, and a conceptual design plan for the crosswalk was developed by McMahon (RIDOT's design consultant for its Safe Routes to School program).

Unfortunately, the crosswalk and associated ramps were not constructed through the Safe Routes to School Program and therefore the Town is seeking to independently construct the crosswalk, ramps and sidewalk extension sometime this year. As such,, the Town has requested a scope and fee proposal for BETA to perform the detailed design of the pedestrian connection including the associated crosswalk and ADA compliant ramps.

#### **SCOPE OF WORK**

The following is the anticipated Scope of Work that will be undertaken by BETA to design the pedestrian connection:

##### **Task 1 – Field Survey & Digital Base Plan Coordination**

BETA will coordinate with the Town's professional land surveyor to agree to the scope and extent of survey required for the purposes of design. It is anticipated that the Surveyor will be performing the following:

- Class 3 Topographic and Location field survey of the project area (i.e. the full right-of-way width of South Pier Road plus sufficient width beyond the right of way as needed for grading from fifty (50) feet west of Thayer Avenue to fifty (50) feet east of the High School driveway entrance)
- Development of a digital base plan (including TIN surface) in (or readable by) AutoCAD of the project area. BETA will use this digital base plan as the basis for its design.

The surveyor shall contract directly with the Town and BETA's role shall consist only of coordinating with the surveyor to ensure that the required information is gathered by the field survey.

#### **Task 2 – Pedestrian Connection Design & Construction Plan Preparation**

BETA shall design the pedestrian connection, which shall consist of the ramps, crosswalk and sidewalk connection to the High School driveway. The design shall also include associated traffic signs and pavement markings as required by the Manual of Uniform Traffic Control Devices (MUTCD). From an initial inspection, it is our opinion that a retaining wall will likely be required to overcome vertical differences in elevation between the road and the existing segregated sidewalk. Additionally, it is likely that the existing mature oak tree on the north side of South Pier Road opposite Thayer Avenue will need to be removed. BETA shall then develop the following plans that will depict the proposed pedestrian connection.

- Plan & Section View Sheet (estimate 1)
- Construction Details (estimate 1)

The plans shall be suitably annotated and detailed for use by the Town's contractor to construct the project.

#### **ASSUMPTIONS/LIMITATIONS**

- 1) It is not anticipated that the project, at its current scope and magnitude, shall require state-level (RIDEM, CRMC) environmental permitting; therefore, this scope does not include environmental reporting or permitting services. Should these services become necessary as a result of an expansion of the project scope and/or magnitude, they can be provided via an amendment to this assignment.
- 2) It is understood that the project will be constructed by the Town through its Miscellaneous Roadway Contract using the Town's standard specifications, and will not be independently bid. Therefore, this scope does not include preparation of a bidding package for the project.
- 3) No modifications to the road profiles, cross sections or drainage are anticipated as part of this work.

#### **SCHEDULE**

It is anticipated that the work required to complete Tasks 1 & 2 of this scope will take approximately four (4) weeks from receipt of an acceptable survey from the Town's Surveyor. BETA will attempt to advance the work such that the project could be ready to be constructed sometime in the late summer or fall of this year.



Mr. Michael DiCicco  
Director of Public Works  
June 07, 2016  
Page 3 of 3

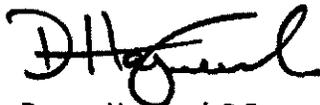
**FEE**

Below is the fee proposal for BETA to complete work as described above:

<i>Task 1: Field Survey &amp; Digital Base Plan Coordination</i>	<i>\$610</i>
<i>Task 2: Pedestrian Connection Design &amp; Construction Plans</i>	<i>\$7,850</i>
<b>Total Proposed Fee:</b>	<b>\$8,460</b>

We look forward to providing the Town of Narragansett with these engineering design services and should you have any questions and/or require any additional information, please do not hesitate to call us.

Very truly yours,  
BETA Group, Inc.



Darren Hayward, P.E.  
Project Manager

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**Authorization to Proceed:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 3**

**Amend No. \_\_\_\_\_**

**Date Prepared:** June 30, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Honorable Town Council

**FROM:** Jeffry Ceasrine, P.E., Town Engineer \ Acting Town Manager

**PREPARED BY:** Susan W. Gallagher, Purchasing Manager

**SUBJECT:** Scarborough WWTF – Emergency Replacement of VFD

**RECOMMENDATION:**

That the Town Council approves the emergency replacement of a Variable Frequency Drive (VFD) at the Scarborough Wastewater Treatment Facility (WWTF), to be completed by E.W. Audet & Sons, Inc., in the amount of \$9,275.00.

**SUMMARY:**

On January 5, 2015, the Town Council awarded a contract for “General Electrical Services” to E. W. Audet & Sons, Inc. and approved a one-year contract extension on January 19, 2016. Similar to our other service contracts, this process allows us to complete minor repairs and system upgrades, with hourly rates and multipliers for equipment and materials that are held for a one (1) year period. E. W. Audet & Sons, Inc. offered the lowest rates on the requested services and was awarded the contract accordingly.

At the Scarborough WWTF, we utilize Variable Frequency Drives (VFDs) on certain heavy duty pumps and motors. These are electrical devices that allow the equipment to “pace” in terms of electrical usage to operating demand speed, rather than just run full on all of the time. This is better for the life of the equipment, and also for our demand and general power rating with National Grid.

In May 2016, we had several power supply fluctuations that resulted in the failure of one (1) of our VFDs that control the aeration rotors. This is a critical piece of equipment for us, as the amount of air supplied to our biological treatment system must be carefully matched to the demand.

The attached estimate from E. W. Audet & Sons, Inc. is for \$9,275.00 for the necessary work. The Engineering Department has reviewed the estimate along with the hourly rates and multipliers, and is satisfied that this represents a fair value for the intended work. We have filed a claim for this work against National Grid, as we believe that the power fluctuations were a direct result of an interruption in their service.

Under the current Council policy, projects with a value of over \$4,000.00 under this format require Town Council approval.

Funding is available in the Wastewater Enterprise Fund Operating Account # 0032 50506,  
Equipment Maintenance and Repair.

**ATTACHMENTS:**

1. Estimate from E. W. Audet & Sons, Inc., dated June 10, 2016.



**E.W. Audet  
& Sons, Inc.**

Electrical  
Contractors

June 10, 2016

Town of Narragansett, RI

Attn: Peter Eldridge

RE: Scarborough WWTP - VFD Replacement

Dear Peter;

We are pleased to provide you with our cost to replace (1) VFD at Scarborough Wastewater Treatment Plant:

**\$9,275.00**

Included within this price is:

1. All labor required to complete work
2. VFD
3. (8) hours set-up/commissioning with VFD manufacturer representative

Should the above meet with your approval, please sign in the space provide below & email back to [kate@ewaudet.com](mailto:kate@ewaudet.com) in an effort to expedite proceedings.

Please do not hesitate to contact us with any questions or if you require any additional information.

Respectfully submitted,

**E.W. AUDET & SONS, INC.**

**Jeff Audet  
Project Manager**

cc: #150003-011 file

P.O. Box 2039

169 Bay Street

Providence, RI

02905

(401) 467-3510

(800) 523-3513

Fax:

(401) 781-8822

[www.ewaudet.com](http://www.ewaudet.com)

*E.W. Audet & Sons, Inc. is an  
Equal Opportunity Employer*

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You are authorized to proceed with work as described above.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 4**

**Amend No. \_\_\_\_\_**

**Date Prepared:** June 30, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Honorable Town Council

**FROM:** Jeffry Ceasrine, P.E., Town Engineer \ Acting Town Manager

**PREPARED:** Susan W. Gallagher, Purchasing Manger

**SUBJECT:** Preventative Maintenance Agreement for Instrumentation, Control Programming & SCADA Equipment

**RECOMMENDATION:**

That the Town Council approves a one (1) year extension of the annual preventative maintenance agreement for Instrumentation, Control Programming & SCADA Equipment/System for Fiscal Year (FY) 2016-17 from Electrical Installations, Inc., in the amount of \$9,900.00 and at their quoted hourly rates.

**SUMMARY:**

EII installed the original SCADA system in the Water and Wastewater divisions (through a competitive bidding process) and has performed all of the upgrades (hardware and software), system calibration, and emergency repairs since the installation. This equipment is used for remote monitoring of pump stations, master water meters, water tanks, security systems, etc. For a number of years, we utilized an annual technical services contract with EII. Beginning in FY 2011-12, however, we felt that it was more appropriate to change the contract format from the former hourly rate, "reactive" plan to a more "pro-active" preventative maintenance plan. This plan includes scheduled system checks, equipment calibration, routine maintenance, software upgrades, data back-up, and off-site storage. By agreeing to this type of contract, our response time by EII is guaranteed to be quicker than those without this plan and by performing preventative maintenance we can hopefully avoid some system problems before failure occurs. This format has worked extremely well for us since FY 2011-12, and we are recommending an extension of the contract accordingly for FY 2016-17. EII has agreed to honor all of the original contract scope of work terms and conditions.

Funding is available in the Water and Wastewater Enterprise Funds Operating Accounts for Professional Services (0030 50201 and 0032 50201, respectively).

**ATTACHMENTS:**

1. Proposal from Electrical Installations, Inc.

EI Service/Job # \_\_\_\_\_

## Electrical Installations, Inc. Service Group



### Service Maintenance Agreement 2016

Please Complete and Return:

Customer: \_\_\_\_\_

Customer Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Date of Contract Acceptance: \_\_\_\_\_

Customer P.O. # \_\_\_\_\_

Service Pkg. (circle choice): A (monthly) \$9900    B(quarterly) \$3500  
C (semi- annual) \$1900    D (special 8 day) \$6800

Additions to the above: \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_

Return to: Electrical Installations, Inc.  
397 Whittier Hwy., Moultonboro, NH 03254

EI Service Manager: Tom Therrien  
Ph: 603-253-4525 Fax: 603-253-6284

The following document outlines our proposal for providing service along with the fees that are associated.

**RE: Service / Maintenance Agreement**

On behalf of Electrical Installations, Inc. Service Group, I am pleased to offer our proposal to provide Annual Maintenance. Our goal is provide the highest quality Instrumentation and Electrical services in order to maintain optimal performance of your SCADA, Control, and Electrical systems. Our Service Maintenance Agreement includes a one (1) year renewable service plan customized to meet your unique needs.

Services to include: Calibration of Instrumentation equipment and inspection of SCADA and related Computer equipment to verify proper operation. We will also provide cleaning and maintenance of your SCADA equipment including Computers, PLC's, Control Panels, VFD's, Radio Equipment, and SCADA system backup as well as off-site storage of your SCADA System files. In addition, an inspection will be performed on existing controls and electrical equipment. This intends on identifying problem areas (loose connections, heating issues, etc.) and recommending corrective action.

Our Service Maintenance Agreement includes on-site service hours for your use including, trouble shooting, SCADA modifications, and repairs. Additional services available are SCADA System on-call/Emergency services, new equipment, and repair parts supplied as indicated on the attached Service Maintenance Agreement. In addition to the abovementioned services, EII offers design, fabrication and installation of electrical and control systems to meet your changing needs.

Electrical Installations, Inc. is a WBE / DBE firm certified in the states of New Hampshire, Maine, Massachusetts, Vermont and Rhode Island and a UL listed manufacturer of industrial control panels.

We look forward to working with you on your system. If you have any questions, please contact me.

Sincerely,

*Tom Therrien*  
Electrical Installations Service Group



397 Whittier Highway  
Moultonboro, NH 03254  
603-253-4525  
FAX 603-253-6284

875 State Road, Unit #3  
Westport, MA 02790  
508-674-5700  
FAX 508-674-6061

# Electrical Installations, Inc. Service Group

## Service Maintenance Agreement

The scope of work under this Agreement shall include annual calibration and maintenance services for all equipment listed below for the water and/or wastewater system. All work to be scheduled between the normal work hours of 7:00 AM and 5:00 PM, Monday through Friday. Payment for this work shall be a lump sum figure including labor and any expenses and will be billed quarterly. Additional Unscheduled or Emergency services will be billed per the rates shown below. As part of this agreement, **Electrical Installations, Inc. Service Group** shall correct documented problems of the system. All PLC and/or SCADA System files shall be backed up to a Portable Hard Drive and/or disks. One set of the system backup will be stored at Electrical Installations, Inc. facility in order to provide off-site storage and to aid in remote support capabilities. Any and all supplied parts will be billed in addition to the labor package.

### Service Package A - Monthly

- **ANNUAL SERVICES include ( 12 ) days of services per year**      \$ 9900.00  
**Rate: \$825 / day, includes travel expense**

Included under this package are (12) days to be utilized within each year of this contract for system repairs or upgrades that are covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours. Cost to include all travel and expenses. Phone support is provided with this service package.

- **Additional ON-CALL SERVICE**  
**Rate: \$90 / hour**  
(Monday - Friday 7:00AM - 5:00PM)  
Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours (nights, weekends, and holidays excluded).

- **Additional ON-CALL SERVICE**  
**Rate: \$135 / hour**  
(After Hours or Weekend / Holiday)  
Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time after normal working hours (nights, weekends, and holidays).

## Service Package B - Quarterly

- **ANNUAL SERVICES** including ( 4 ) days of services per year      \$ 3500.00  
**Rate: \$875 / day, includes travel expense**

Included under this package are (4) days to be utilized within each year of this contract for system repairs or upgrades that are covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours. Cost to include all travel and expenses. Phone support is provided with this service package

- *Additional ON-CALL SERVICE*  
**Rate: \$95 / hour**  
(Monday - Friday 7:00AM - 5:00PM)  
Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours (nights, weekends, and holidays excluded).

- *Additional ON-CALL SERVICE*  
**Rate: \$135 / hour**  
(After Hours or Weekend / Holiday)  
Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time after normal working hours (nights, weekends, and holidays).

## Service Package C Semi-Annual

- **ANNUAL SERVICES** including ( 2 ) days of services per year      \$ 1900.00  
**Rate: \$950 / day, includes travel expense**

Included under this package are (2) days to be utilized within each year of this contract for system repairs or upgrades that are covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours. Cost to include all travel and expenses. Phone support is provided with this service package

- *Additional ON-CALL SERVICE*  
**Rate: \$97.5 / hour**  
(Monday - Friday 7:00AM - 5:00PM)  
Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours (nights, weekends, and holidays excluded).

- *Additional ON-CALL SERVICE*

**Rate: \$145 / hour**

*(After Hours or Weekend / Holiday)*

Plus travel at \$1.50/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time after normal working hours (nights, weekends, and holidays).

### Service Package D Special 8 Days

- **ANNUAL SERVICES** including ( 8 ) days of services per year      \$ 6800.00  
**Rate: \$850 / day, includes travel expense**

Included under this package are (8) days to be utilized within each year of this contract for system repairs or upgrades that are covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours. Cost to include all travel and expenses. Phone support is provided with this service package

- *Additional ON-CALL SERVICE*

**Rate: \$92 / hour**

*(Monday - Friday 7:00AM - 5:00PM)*

Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time during normal working hours (nights, weekends, and holidays excluded).

- *Additional ON-CALL SERVICE*

**Rate: \$135 / hour**

*(After Hours or Weekend / Holiday)*

Plus travel at \$.83/mile, after the first 40 miles traveled; Minimum (4) hours per call

Hours to be utilized within each year of this contract for system repairs or upgrades not covered under the normal calibration and maintenance services shown above. The call days may be used any time after normal working hours (nights, weekends, and holidays).

### Rates for Services Performed Without a Service Agreement

Included under this section are hourly rates for service work requested by the customer which is not part of an Annual Maintenance Service Agreement as described above. This rate shall include labor, travel time and expenses. Please be aware that the following rates do not guarantee onsite response within 48 hours. The rates are for work to be scheduled at our earliest convenience.

- Scheduled Service Work      \$ 109 (hourly)  
**Rate: \$109 / hour**  
*(Monday - Friday 7:00AM - 5:00PM)*

Plus travel at \$.83/mile, Minimum (4) hours per call

- **EMERGENCY SERVICES (After Hours)** \$ 145 (hourly)  
**Rate: \$145 / hour**  
(After Hours or Weekend/Holiday)  
Plus travel at \$1.50/mile, Minimum (4) hours per call
- **Phone/Remote Support 7:00 am to 5:00 pm** \$ 65 (hourly)  
**Rate: \$65/hr**  
(Monday - Friday)
- **Phone/Remote Support - after hours** \$ 85 (hourly)  
**Rate: \$85/hr**  
(Nights, Weekends and Holidays)

### Services Provided Under this Contract

A full written report of all services for each visit will be provided. This report shall include, but is not limited to, the reason for the visit, all pieces of equipment serviced, results of troubleshooting activities and diagnosis, all changes that were made, equipment repairs with part numbers, and service technician(s) name(s).

First year includes complete system backup and documentation review and/or corrections as well as inspection of all PLC system hardware with recommendations for all needed upgrades/repairs.

List of Equipment to be serviced as follows:

**Computers** including inspection and/or cleaning of air filters, hard drive inspection, and SCADA related data backup. **Electrical Installations, Inc. Service Group** to provide up to (1) 500 GB portable hard drive to be stored onsite.

**Programmable Logic Controllers (PLC's)** including cleaning, program backup, and evaluation of battery condition and replacement recommendation as required.

**Analytical Instruments** including calibration and cleaning as required

**Flow Meters** including calibration and cleaning per manufacturer's recommendation.

**Level Meters** including calibration and cleaning per manufacturer's recommendation.

**VFD's** including inspection and/or cleaning of air filters. Inspect and tighten all connections.

**Telemetry Equipment** including radio, antenna, coaxial cable and equipment checkout.

**Pump Stations** including annual control system checkout and sequence test (control functions, alarm functions, etc).

**Electrical System Maintenance** including inspecting control and power connections, Megger testing, Infrared Temperature Inspection, Breaker Settings, Amp readings.

The Service Maintenance Agreement will cover a 1 year service plan renewable by the customer

annually. Equipment list and on-call service days will be reviewed each year of the contract to allow the owner to add/remove equipment or on-call days to accommodate system changes.

**Services to be scheduled for the following Months each year:**

- January     February     March             April             May             June  
 July             August             September             October             November             December

**Customer Signature** \_\_\_\_\_

**Start Date** \_\_\_\_\_

**Printed Name & Title** \_\_\_\_\_

**SUMMARY OF FEATURES**

**Service Contract Options**

	24 hr Response	Response Time	Travel Included	Hourly Rate Discounted	Normal Rate	Totals
<b>Service Package A - Monthly</b>						
Scheduled Days (12)	<input type="checkbox"/>	<input type="checkbox"/>	✓	✓	\$825/Day	\$9,900
☐ Unscheduled Call In - Normal Working Hours (8)	✓	<input type="checkbox"/>	first 40 miles	✓	\$90/hr	\$720
☐ Unscheduled Call in -After Normal Working Hours (8)	✓	<input type="checkbox"/>	first 40 miles	✓	\$135/hr	\$1,080
☐ Phone Support 8 hrs / yr	<input type="checkbox"/>	1-2 hrs		<input type="checkbox"/>	Included	
<b>Service Package B - Quarterly</b>						
Scheduled Days (4)	<input type="checkbox"/>	<input type="checkbox"/>	✓	✓	\$875/Day	\$3,500
☐ Unscheduled Call In - Normal Working Hours (8)	✓	<input type="checkbox"/>	first 40 miles	✓	\$95/hr	\$760
☐ Unscheduled Call in -After Normal Working Hours (8)	✓		first 40 miles	✓	\$135/hr	\$1,080
☐ Phone Support 6 hrs / yr	<input type="checkbox"/>	1-2 hrs			Included	
<b>Service Package C - Semi-Annual</b>						
☐ Scheduled Days (2)		<input type="checkbox"/>	✓	✓	\$950/Day	\$1,900
☐ Unscheduled Call In - Normal Working Hours (8)	✓	<input type="checkbox"/>	first 40 miles	✓	\$97.5/hr	\$780
☐ Unscheduled Call in -After Normal Working Hours (8)	✓		first 40 miles	✓	\$145/hr	\$1,160
☐ Phone Support 4 hrs / yr	<input type="checkbox"/>	1-2 hrs			Included	
<b>No Service Package</b>						
Scheduled Service		7-10 Days	\$1.50 / mile		\$109/hr	
☐ Unscheduled Call In - Normal Working Hours		48-72 hrs	\$1.50 / mile		\$125/hr	
☐ Unscheduled Call in -After Normal Working Hours		24-48 hrs	\$1.50 / mile		\$155/hr	
<b>Misc Services</b>						
☐ Phone Support - Normal Hours					\$65/hr	(2) Hour min
☐ Phone Support - After Normal Hours					\$85/hr	(2) Hour min

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

CC: 5

Amend No. \_\_\_\_\_

Date Prepared: July 1, 2016  
Council Meeting Date: July 18, 2016

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**TO:** Jeff Ceasrine, Acting Town Manager  
**FROM:** Steve Wright, Director Parks and Recreation  
**SUBJECT:** Show & Shine BMW Car Show – Sunday September 4, 2016

**RECOMMENDATION:**

That the Town Council approves the Boston Chapter of BMW CCA Rhode Island Group's request for a Show & Shine Car Show at Veterans Memorial Park on Sunday, September 4, 2016, subject to state and local laws.

**SUMMARY:**

The Boston Chapter of BMW CCA Rhode Island Group has requested to host their sixth annual "Show & Shine Car Show Event" at the Veterans Memorial Park from 10:00 a.m. to 3:00 p.m. on Sunday, September 4, 2016. The event will consist of 20 to 30 BMW automobiles exhibited at Veterans Memorial Park. There will be no entrance fee for participants and the award of one "Best of Show" trophy will be determined by popular vote. The *Providence Journal* and *Narragansett Times* will promote the event in their respective newspapers. The BMW CCA Rhode Island Group will pick up all trash in the park after closing the down the event. Due to the small scale of the program, staff is not recommending a police detail. There will be no other vendors on site. The Chapter will purchase an insurance certificate for the event, in the amount of \$10 million, as required by the national club. The insurance certificate will be provided by Wells Fargo Insurance. A certificate of insurance will be provided to the town in advance of the event with the Town of Narragansett listed as additionally insured.

**ATTACHMENTS:**

1. Parks and Recreation Facility Use Form



# Narragansett Parks & Recreation

## Facility Use Form

170 Clark Road  
Narragansett, RI 02882  
401-782-0658

Organization (If applicable):  
Boston Chapter BMW CCA

Contact Person: John Sullivan Phone: (617) 696-1477 Fax: \_\_\_\_\_  
Email: jes3@boston-bmwcca.org Date of Birth: \_\_\_\_\_

*Time requested must include preparation and cleanup. Facility request is not approved until you receive signed confirmation from the Parks and Recreation Department.*

Event: RI Show & Shine Car Show At Memorial Lawn Number of Participants: 35-50  
Dates: September 4, 2016 Start Time: 10AM End Time: 3PM

Please give a brief description of your event (Please attach further documentation if needed):

This is an informal non judged car show for BMW Cars. An Award will be given out to the car receiving the highest number of votes. This Event is Sponsored by BMW of Warwick.

<u>Requested Facility(s)</u>	
<input type="checkbox"/> Big Sprague	<input type="checkbox"/> Tennis Building
<input type="checkbox"/> Clarke Road	<input type="checkbox"/> Christofaro Park
<input type="checkbox"/> Little Sprague	<input type="checkbox"/> George C
<input type="checkbox"/> Boon Street	<input type="checkbox"/> Town Beach
<input type="checkbox"/> Eastwood Look	<input type="checkbox"/> Other
<input type="checkbox"/> Lights will be needed at the facility I am requesting	

<u>Area(s) Requested</u>	
<input type="checkbox"/> Baseball Field	<input type="checkbox"/> Basketball Court
<input type="checkbox"/> Lower Soccer Field	<input type="checkbox"/> Tennis Court
<input type="checkbox"/> Upper Soccer Field	<input type="checkbox"/> Playground Area

### Participation Waiver

In consideration of the use of a Narragansett Parks and Recreation Facility, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I may have, or which hereafter accrue to me as a result of my use of the reserved facility. This release is intended to discharge in advance the Town of Narragansett, and all of its officers, agents and employees from and against any and all liability arising out of or connected with the use of said facility. It is understood by my signature below that I have agreed that this waiver, release and assumption of risk is to be binding on my heirs, personal representatives, next of kin, spouse and assigns. The signature below indicates the requesting group or individual it is in agreement with all Narragansett Parks and Recreation facility use procedures and the participation waiver. Drones or UAS are not permitted on Town Property without a permit.

**Note: Permit may be revoked at any given time by this department**

In consideration of the issuance of this permit, the above agrees to pay for any and all damages that may be incurred in connection with use of same.

Fee Due: N/A  
Signature: John Sullivan VP/ACT: UNITED BOSTON CHAPTER B1 Date: 6/28/2016  
Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

CC: 6

Amend No. \_\_\_\_\_

Date Prepared: June 27, 2016  
Council Meeting Date: July 18, 2016

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**TO:** Jeff Ceasrine, P. E., Acting Town Manager

**FROM:** Steve Wright, Parks and Recreation Director

**SUBJECT:** FirmMan Half Iron Triathlon

**RECOMMENDATION:**

That the Town Council approves the FirmMan Half Iron Triathlon scheduled for Sunday September 11, 2016 from 7:00 a.m. to 5:00 pm subject to approval of state and local regulations.

**SUMMARY:**

This year marks the 21st year of the FirmMan Half Iron Triathlon which is scheduled to take place September 11th, 2016 at 7:00 A.M starting at Narragansett Town Beach and going through South Kingstown, Charlestown and Westerly. Proceeds from this triathlon support the programming of the Narragansett Parks and Recreation Department. The Police Department has also reviewed the traffic plan and will provide a police detail to support the event.

**ATTACHMENTS:**

1. Application for Special Use
2. Map

**TOWN OF NARRAGANSETT  
DEPARTMENT OF PARKS AND RECREATION  
170 Clarke Road, Narragansett, RI 02882  
www.narragansetttri.gov**

APPLICATION FOR SPECIAL USE

**ROAD RACE/WALK-A-THON**

TODAY'S DATE 6/24/2016

**Ninety [90] DAYS IN ADVANCE IS REQUIRED FOR ALL APPROVALS.**

1. NAME OF APPLICANT Wendy Fiske Truhanovitch
2. ORGANIZATION FIRM
3. ADDRESS 19 Deer Run, Charlton, MA 01507  
E-MAIL wendy@firm-racing.com
4. TELEPHONE ( ) 508 434-0123
5. NATURE OF EVENT Triathlon
6. DATE REQUESTED Sept. 11th, 2016
7. TIME: 7 AM- 3 PM
8. SITES, AREA, BUILDING REQUESTED North Beach Pavilion Town Parking Lot
9. COURSE LAYOUT Attached  
MAP OF COMPLETE COURSE ROUTE MUST BE ATTACHED.
10. WHO WILL PARTICIPATE IN THE RACE Athletes from all over New England
11. NUMBER OF PARTICIPANTS 300 SPECTATORS 50
12. WILL THERE BE ANY VOLUNTEERS? yes IF YES, HOW MANY 100
13. WILL PARTICIPANTS OBTAIN ACCESS BY:
  - CAR(ESTIMATE NUMBER) 300
  - BUS(ESTIMATE NUMBER OF PASSENGERS) n/a
14. DESCRIBE IN DETAIL ANY SPECIAL SERVICES REQUESTED \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
15. WILL THERE BE ANY ADVERTISING USED? Yes IF YES, WHAT TYPE web & Print
16. WOULD YOU LIKE THIS EVENT ADVERTISED ON OUR WEB SITE? Yes
17. ANY VENDORS PROVIDING SERVICES? \_\_\_\_\_ IF YES, NO GOODS FOR SALE  
UNLESS APPROVED IN WRITING AS PART OF THIS APPLICATION.
18. IS ADDITIONAL FIRST AID NEEDED? No

- LIABILITY INSURANCE CERTIFICATES CO-NAMING THE TOWN OF NARRAGANSETT WILL BE REQUIRED IN THE MINIMUM AMOUNT OF \$1,000,000.
- VOLUNTEERS AND OR APPLICANTS REPRESENTATIVES WILL NOT BE ALLOWED TO DIRECT TRAFFIC WITHIN TOWN ROADS UNLESS SPECIFICALLY APPROVED BY THE NARRAGANSETT POLICE DEPARTMENT.
- ALL TRASH AND LITTER MUST BE PICKED UP BEFORE LEAVING THE AREA. TRASH RECEPTACLES ARE NOT PROVIDED.
- APPLICATIONS NOT SIGNED AND DATED WILL BE RETURNED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- APPLICANT IS RESPONSIBLE FOR ALL DAMAGE WHICH MAY HAVE BEEN CAUSED BY THIS EVENT.
- APPLICANT IS RESPONSIBLE FOR ANY HOURLY COSTS FOR TOWN EMPLOYEES REQUIRED FOR THE RACE; POLICE DETAILS, FIRE, EMS, PUBLIC WORKS EMPLOYEES, PARK EMPLOYEES, ETC.
- ALL APPLICATIONS MUST BE SCHEDULED FOR REVIEW AND APPROVAL BY THE NARRAGANSETT TOWN COUNCIL. THE COUNCIL MEETS THE 1<sup>ST</sup> AND 3<sup>RD</sup> MONDAY OF EVERY MONTH.
- IF STATE ROADS ARE INCLUDED WITHIN THE RACE COURSE, THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION APPROVAL IS REQUIRED.
- ANY PERSON OR CORPORATION THAT WISHES TO USE AN UAS (DRONE) IN CONJUNCTION WITH ANY LARGE VENUE SPECIAL EVENT WITHIN THE TOWN OF NARRAGANSETT MUST FIRST APPLY FOR AND RECEIVE AN UAS PERMIT [AVAILABLE AT THE PARKS AND RECREATION OFFICE AND THE TOWN CLERK'S OFFICE] AND MUST SUBMIT TO THE TOWN CLERK'S OFFICE SEVEN DAYS PRIOR TO USAGE TIME.
- ATTACHEMENTS REQUIRED:
  1. RACE COURSE MAP
  2. INSURANCE CERTIFICATE NAMING THE TOWN OF NARRAGANSETT AS ADDITIONAL INSURED

CONDITIONS OF APPLICATION ACCEPTED

RACE EVENT & DATE: FirmMan Half Iron Triathlon

*Wendy Fiske Truhanovitch*

DATE 6/24/2016

Conditions of Application Accepted [APPLICANT]

  Accept  Denied DATE 6/27/16  
Parks Director

Pen Email  Accept  Denied DATE 6/27/16  
Public Works Director

Pen Email  Accept  Denied DATE 6/27/16  
Police Chief

Pen Email  Accept  Denied DATE 6/27/16  
Fire Chief

\_\_\_\_\_  Accept  Denied DATE \_\_\_\_\_  
Town Manager

\_\_\_\_\_  Accept  Denied DATE \_\_\_\_\_  
Town Council

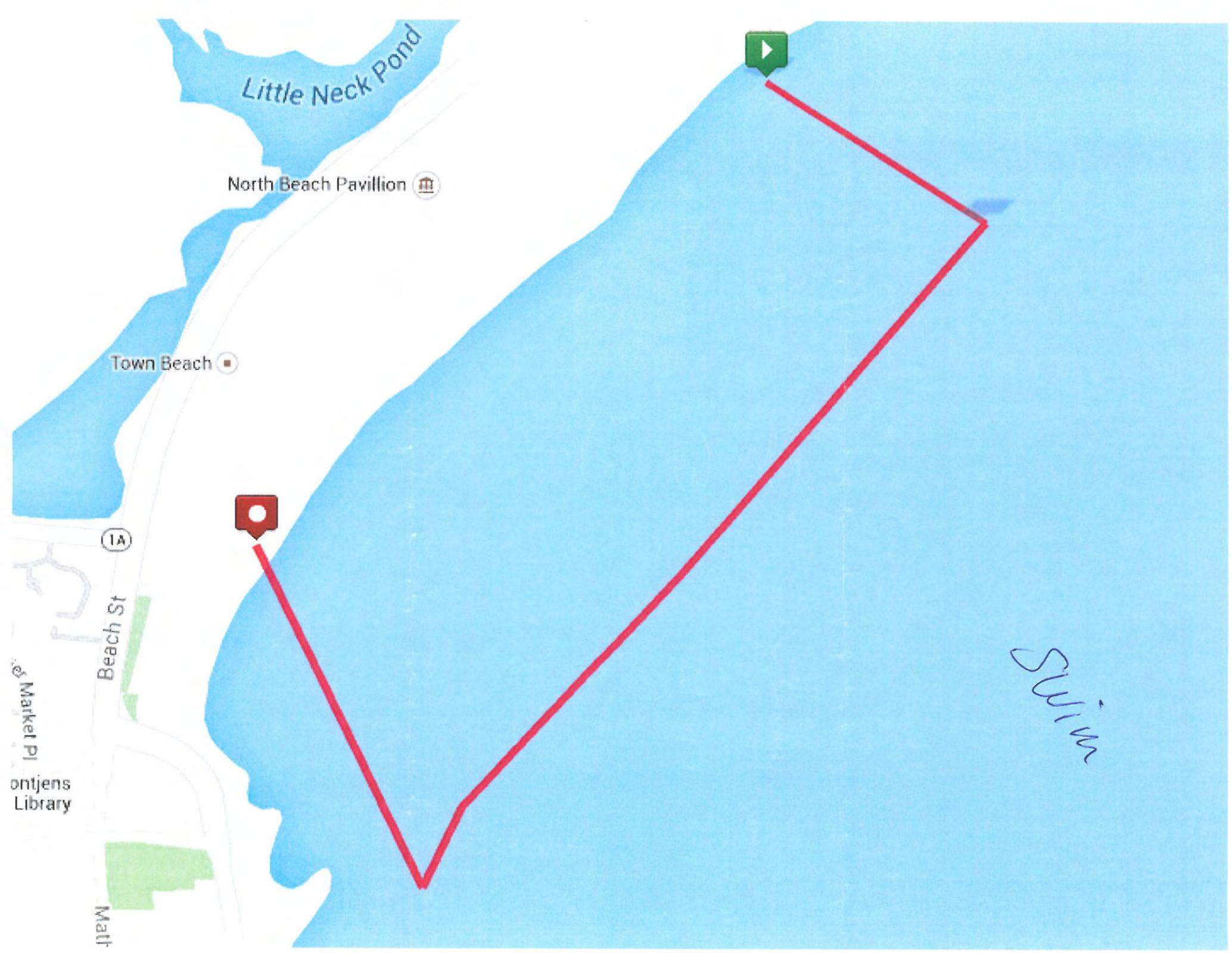
**Town of Narragansett**

Department Parks and Recreation  
170 Clarke Road, Narragansett, RI 02882  
www.narragansettri.gov

Phone # (401) 782-0658

Fax # (401) 788-2553

Email form to [recreation@narragansettri.gov](mailto:recreation@narragansettri.gov)



Little Neck Pond

North Beach Pavillion

Town Beach

1A

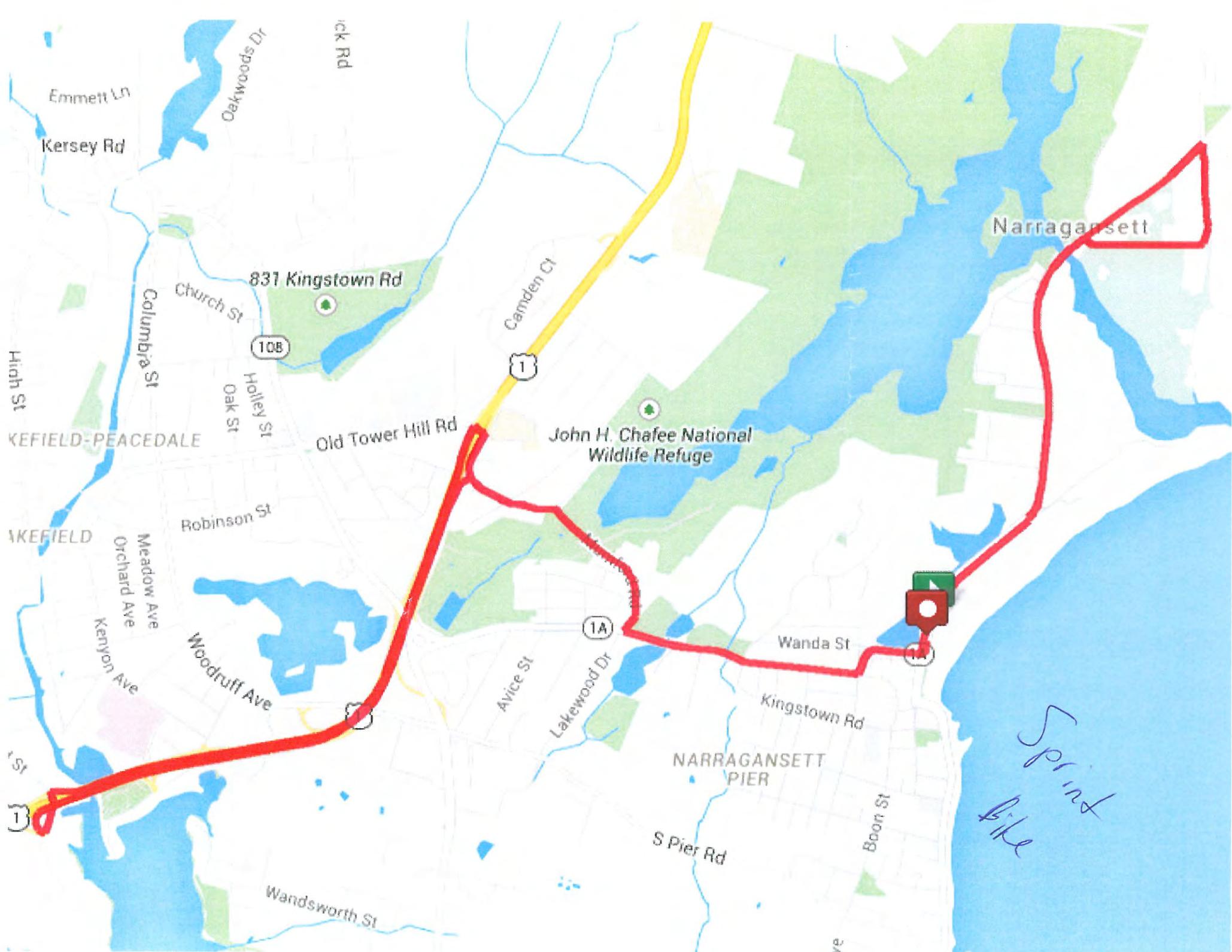
Beach St

Market Pl

Montjens Library

Matt

Swim



Narragansett

831 Kingstown Rd

John H. Chafee National Wildlife Refuge

*Sprint bike*

Emmett Ln  
Kersey Rd

Columbia St

KEFIELD-PEACEDALE

KEFIELD  
Meadow Ave  
Orchard Ave  
Kenyon Ave

Wandsworth St

Church St  
Hollen St  
Oak St

Robinson St

Woodruff Ave

108

1

1A

1

1A

Old Tower Hill Rd

Camden Ct

Avice St

Lakewood Dr

Wanda St

Kingstown Rd

NARRAGANSETT PIER

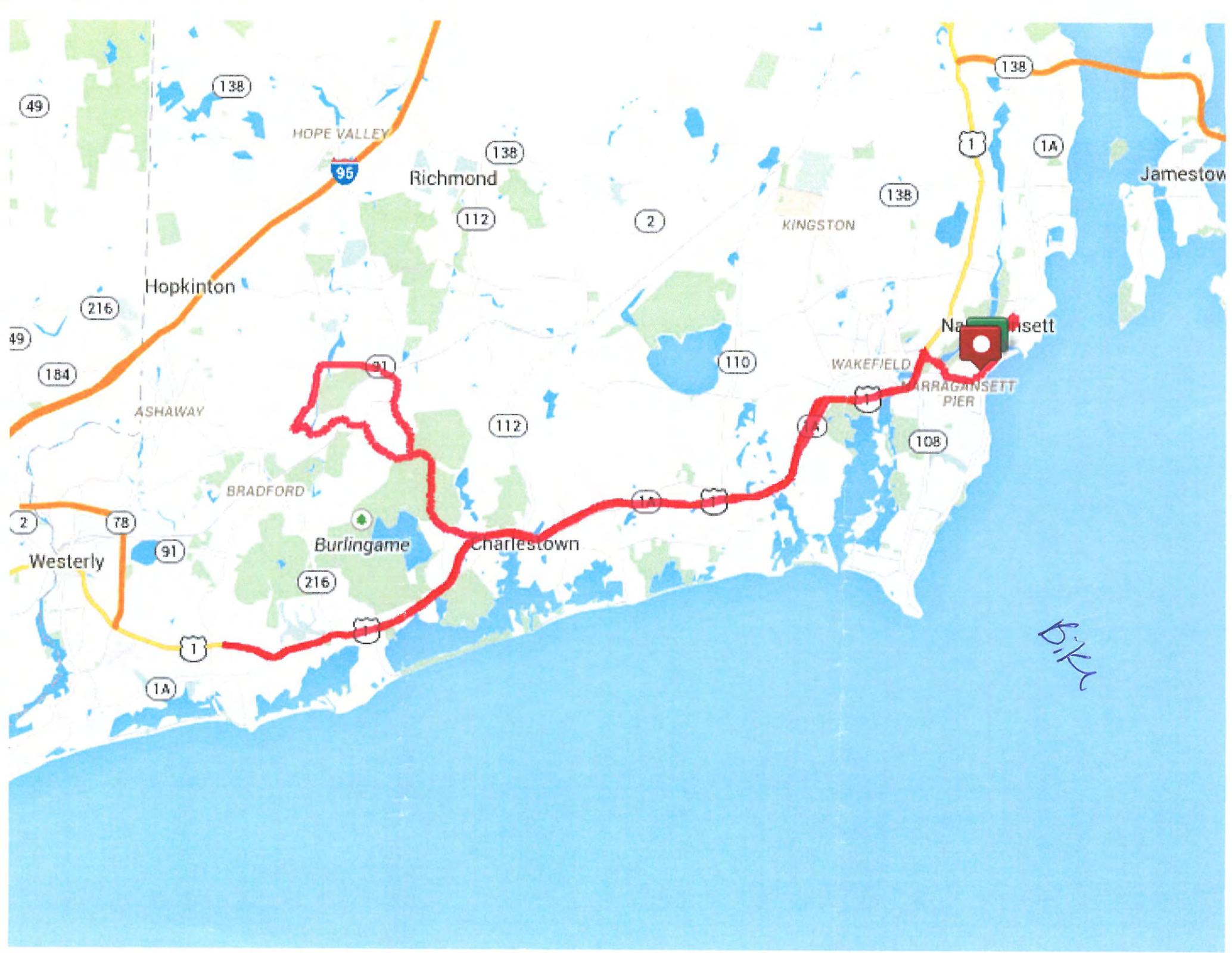
S Pier Rd

Boon St

Oakwoods Dr

ick Rd

ve



BIKE



Old Pine Rd

ck Rd

RUN

Torry Rd

Narragansett Rd

1A

Narragansett

National

1

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

CC: 7

Amend No. \_\_\_\_\_

Date Prepared: July 11, 2016  
Council Meeting Date: July 18, 2016

---

**TO:** Honorable Town Council  
**FROM:** Jeffry Ceasrine, Acting Town Manager  
**SUBJECT:** Waiver of Interest on Late Tax Payments

**RECOMMENDATION:**

That the Town Council approve the waiver of interest for taxpayers in accordance with Ordinance 2010-936.

**SUMMARY:**

The Town Council adopted Ordinance No. 2010-936 on September 20, 2010, that allows the waiver of interest penalties for taxpayers in certain circumstances. Under the current ordinance, taxpayers who are residents of the town and can demonstrate that they have had five years of on time tax payments are eligible to request a one-time waiver. The waiver of interest cannot exceed \$500. The ordinance authorizes the Town Council to approve the waiver interest of taxpayers who request the waiver as far back as July 1, 2008.

The Town Council is being asked to abate the interest penalties for the following taxpayer:

Carolyn Johnston	50 Wakerobin Trail	\$ 82.28
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**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 8**

**Amend No. \_\_\_\_\_**

**Date Prepared:** July 11, 2016

**Council Meeting Date:** July 18, 2016

---

**TO:** Jeffry Ceasrine, Acting Town Manager

**FROM:** Anne M. Irons, CMC - Town Clerk

**SUBJECT:** Miscellaneous Licenses- (One Day Peddler) Tim Bristow & Colby Blanchet d/b/a Yea Dog

**RECOMMENDATION:**

That the Town Council approve, ratify and confirm a Miscellaneous License application for a One Day Peddler License for July 9, 2016, July 10, 2016, July 16, 2016, July 17, 2016 and approve a Miscellaneous License application for a One Day Peddler License for July 23, 24, 29, 31 and August 6, 7, 8, 13, 14, 20, 21, 27, 28, 2016 and September 3, 4, 5, 10, 11, 2016 to Tim Bristow & Colby Blanchet d/b/a Yea Dog of Narragansett Rhode Island, subject to local and state regulations.

**SUMMARY:**

According to Town Ordinance 14-367 a license is required to sell items on any street in town and approved by the town council.

According to Town Ordinance 14-369 the fee is \$25.00 for each day.

**ATTACHMENT:**

1. Application



Town of Narragansett  
25 Fifth Avenue, Narragansett, RI 02882

'16 JUL 8 AM 9:26

ONE-DAY PEDDLER'S APPLICATION / LICENSE

Colby Blanchet  
Applicant's Name

Yea Dog  
Trade Name

54 Narragansett Ave, Narragansett, RI  
Mailing Address

401-486-8273  
Applicant's Telephone #

Colby Blanchet  
Applicant's Signature

7/8/16  
Date

Product(s): Mobile Food Cart

Date(s) of Event: JULY 29th / August 6, 7, 8, 13, 14, 20, 21, 27, 28 / Sept 3, 4, 10, 11

15 DAYS

Type of Event: \_\_\_\_\_

Name/Address of Event: Mobile Food Cart

Required: Copy of Sales Permit, Division of Taxation ✓  
Copy of Certificate, Dept. of Health ✓

ONE-DAY PEDDLER'S LICENSE @: \$25.00 per day

FEE: \$ 375.00

APPROVED BY THE TOWN CLERK  
OF NARRAGANSETT

Anne M. Irons, CMC

DATE: \_\_\_\_\_

Town Seal

This approved one-day license must be displayed each day of the event referenced above.

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 9**  
**Amend No. \_\_\_\_\_**

**Date Prepared:** July 11, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Honorable Town Council

**FROM:** Matthew M. Mannix, Council President

**SUBJECT:** A MOTION to APPOINT James Manni as the Town Manager and to APPROVE the contract securing his employment.

**RECOMMENDATION:**

That the town council appoint James Manni as the Town Manager.

In late January of 2016, our town manager Pamela Nolan sadly and unexpectedly passed away. After her passing, the town council, with the assistance of HR Director Susan Healy, began a search for a new town manager.

The town council reviewed dozens of applicant resumes and ultimately chose to interview nine candidates for the position. After that first round of interviews, the council selected four finalists for follow-up interviews. These interviews covered a range of topics, including the qualifications of the candidates, the challenges faced by Narragansett in recent years and the candidates' knowledge of and familiarity with those challenges.

As a result of that process, the town council came to a consensus regarding the selection of James Manni as the next town manager. Mr. Manni has experience as a veteran of the State Police and has operational experience from which he can draw to manage the town's day-to-day operations. His passion for the town and for South County was obvious during the interview process and was a key reason for his selection. Although he does not have prior experience as a town manager or city administrator, he has managed others in settings that are similar to what he will face here in Narragansett.

I recommend that the council appoint Mr. Manni at the July 18, 2016 meeting. If he is appointed, we will schedule a formal swearing-in ceremony for the August 1, 2016 meeting, which will allow Mr. Manni sufficient time to provide formal notice to his current employer and begin the transition to his job here as town manager.

**ATTACHMENT:**

1. Resume
2. Employment Contract

**James M. Manni**  
27 Bud Browning Circle  
South Kingstown, Rhode Island 02879

### **Education/Schools**

- University of Rhode Island, Bachelor of Science in Business Administration, 1983
- Bryant College, Master of Business Administration, 1984
- United States Secret Service Training Course (SATC-100), 1985
- Rhode Island State Police Training Academy, 1990
- US Department of Homeland Security, Incident Command School 2007

### **Summary of Relevant Experience**

- Extensive experience in public safety, emergency management, personnel management, conflict resolution, union negotiations, budgets, strategic planning, public speaking, and media relations.
- Ability to develop, implement and oversee annual/multi-year goals and objectives. Experience in public administration, financial management, economic development, policies, and procedures.
- Assigned as the State Police liaison/lobbyist for the Department of Public Safety to the RI General Assembly on all matters of public safety, law enforcement and fire safety.
- Skilled in personnel management, labor relations, performance evaluations, grievance procedures, contract negotiations in both public and private union environments.
- Community Outreach Coordinator for the Rhode Island State Police. Successfully collaborated and forged positive relationships with inner city residents, community leaders and law enforcement.
- Commanded statewide emergency response for floods, hurricanes, blizzards, missing person and other disasters. Assigned as the State Police liaison to RIEMA and FEMA.

### **Employment History**

#### **Rhode Island Turnpike and Bridge Authority**

**June 2015 – Present**

##### **Director of Operations, Safety and Security**

Responsible for the planning, directing, management and coordination of all facets of operations, safety and security.

- Supervise and manage operations for a quasi-public agency overseeing tolling and physical security for the Newport, Jamestown, Mount Hope and Sakonnet Bridges. Manage and supervise a staff of 30 employees.
- Oversee the safety, security programs and systems for the Authority's employees, facilities and assets.
- Responsible for ensuring compliance of the Authority's policies, procedures and information technology.
- Assess and review the information technology systems to ensure the necessary cyber security measures are in place.
- Oversee \$2.5 million operating budget for toll collections and security/integrity of \$17 million revenue.
- Prepare and present security briefings at public meetings, media events and security conferences.
- Liaison to federal/state/local authorities regarding planning, coordinating and executing emergency action plans.
- Assigned as the Project Manager for a \$3.5 million dollar toll plaza upgrade. Responsible for the writing and review of specifications, bid process, selection of vendor, oversight and review of contractors, modification of plans and disbursement of funds.

## **Rhode Island State Police**

**June 1990 - June 2015**

### **Major/Office of Inspections - Inspectional Services Unit (November 2013 - June 2015)**

The fifth highest ranking member of the RISP Command Staff. The Inspectional Services Unit is charged with the oversight, review and audit of Division-wide emergency operations, practices and policies. In November 2014, the Rhode Island State Police attained national re-accreditation and received the "Accreditation with Excellence – Gold Standard Assessment" award from the Commission on Accreditation for Law Enforcement Agencies (CALEA).

- Ensure and oversight of compliance with nearly 400 rules and regulations for the Rhode Island State Police.
- Instrumental in the award of a major economic development initiative for the State of Rhode Island, the 2017 CALEA Conference to be held in Providence.
- Review standards, procedures and policies that affect State Police emergency operations.
- Compare the current organizational practices, policies and procedures to mandatory and non-mandatory standards.
- Serve as the State Police Legislative Liaison to the Rhode Island General Assembly, writing, monitoring and testifying on bills relating to all aspects of law enforcement and public safety.
- Serve as the Community Outreach Coordinator for the Rhode Island State Police, working with community leaders, federal, state and municipal agencies across Rhode Island to support common objectives , enhance communication and collaboration

### **Captain/District Commander (January 2013 – November 2013)**

Responsible for the management and oversight of the day to day activities of 150 uniform troopers, comprised of 6 Units and 2 Teams, located at 5 barracks statewide.

- Charged with oversight of SWAT Team, Weapons of Mass Destruction (WMD) Tactical Team, Collision Reconstruction Unit, Crisis Negotiation Unit, Accident Reconstruction Unit, Commercial Enforcement Unit, Honor Guard Unit and Collision Review Board including training and procedural standards.
- Planned, coordinated and implemented security plans for all major events in Rhode Island to include: Tall Ships, America's Cup, Quonset Air Show, Presidential/Dignitary protective visits.
- Planned, coordinated and commanded joint operations with FEMA, RIEMA, FBI, US Secret Service and Rhode Island National Guard relating to full scale exercises, table top exercises, mock drills and actual deployments.
- Served as Public Information Officer for the Uniform Division regarding all media events, public meetings, conferences and briefing of the press.
- Served as the Incident Commander for numerous statewide emergency operations involving manmade/natural disasters to include hurricane preparedness, floods, blizzards, missing persons, fatal accidents and Trooper involved injuries.

### **Lieutenant/Operations Officer (August 2011 - January 2013)**

Responsible for the planning, development of security plans, coordination of resources and execution of operations for all matters of public safety regarding terrorist threats, manmade disasters, natural disasters and all major events in the State of Rhode Island.

- Commanded the statewide Amber Alert Program and Missing Elderly Alert Program(Silver Alert).
- Commanded emergency management protocols for manmade and natural disasters in the state.
- Conducted complex, lengthy and detailed background investigations for new Troopers, civilian investigators, civilian employees, administrative personnel and interns.
- State Police Liaison to the Federal Emergency Management Agency (FEMA), the Rhode Island Emergency Management Agency (RIEMA). Trained and experience in all aspects of the Incident Command System.
- Officer in Charge of the TF Green State Airport State Police security detail.

### **Rhode Island State Police SWAT Team Commander/State of Rhode Island Weapons of Mass Destruction Tactical Team Commander (January 2008 - August 2012)**

Served as the Rhode Island State Police SWAT Team Commander, overseeing 25 troopers, and as the Team Commander of the State of Rhode Island Weapons of Mass Destruction Tactical Team, which was

comprised of 35 State Troopers and local police officers representing five police departments from across Rhode Island.

- Commanded and trained in the detection, tactical response and mitigation of incidents involving chemical, biological, radiological, nuclear (CBRN) incidents.
- Responsible for conducting tactical response physical security surveys and threat assessments relative to incidents involving federal/state/local critical infrastructure.
- Commanded and trained in the tactical response of incidents involving hostage rescue, hostage negotiations, active shooters, suicidal subjects, barricaded subjects and high risk warrants.
- Responsible for all training, equipment acquisition and scheduling of personnel while managing a total budget of \$500,000 for both teams including a \$330,000 Federal Homeland Security Grant.
- Responsible for the research, writing of specifications, bid process, review/award of bids and project oversight for equipment/projects.
- Subject Matter Expert in the area of school safety, active shooters and security of critical infrastructure.

### **Previous Law Enforcement Experience**

#### **Special Agent, United States Secret Service**

**March 1985- June 1990**

Assigned to numerous assignments with the Presidential, Vice Presidential and Dignitary Protective Divisions which required extensive travel in the United States and overseas. Trained in protective intelligence, threat assessments of buildings, roadways, motorcade routes. Assigned to the New York Field Office Counterfeit Squad, Fraud Squad and Special Investigations and Security Division Squad. Conducted complex background investigations for new Special Agents, Uniform Division Officers, Special Officers, Administrative Personnel and Interns.

#### **Special Agent, IRS Criminal Investigation Division**

**August 1984- March 1984**

Tax fraud criminal investigator assigned to numerous money laundering/tax fraud cases. Worked on several high profile cases involving detailed, complex and lengthy investigations.

### **Task Force/Commission Assignments**

- Rhode Island Emergency Management Advisory Council (2008 – 2013)
- Commission to Arm Campus Police Officers (2008 - 2013)
- Statewide School Safety Task Force (2008 – 2010)
- Marijuana Task Force (2014)
- Behavioral Gun Safety Legislative Task Force (2013 – 2014)

### **Commendations/Awards**

- Awarded the Rhode Island State Police Division Service Ribbon for “actions that evinced exceptional courage, heroism and bravery while under direct fire by three armed assailants.” This is the highest award that can be bestowed to a Rhode Island State Trooper. 1991
- An arrest I made as a Trooper involving two armed “white supremacists” received national recognition and became Rhode Island Supreme Court case law, instructed in numerous law enforcement training academies across the nation as an example in the development of probable cause through prior training and experience namely the United States Secret Service Training Course. 1995 (State of Rhode Island v. Millette)

### **Professional Affiliation**

- Association of Former Agents of the United States Secret Service

## EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into this 18th day of July, 2016, between the TOWN COUNCIL OF NARRAGANSETT, RHODE ISLAND, hereinafter called TOWN, and JAMES MANNI of South Kingstown, Rhode Island, hereinafter called EMPLOYEE, pursuant to these terms and conditions:

A. WHEREAS, the TOWN wishes to employ JAMES MANNI as Town Manager of Narragansett, Rhode Island; and

B. WHEREAS, it is the desire of the TOWN to provide certain benefits, establish certain conditions of employment, and to set working conditions of EMPLOYEE; and

C. WHEREAS, it is the desire of the TOWN (1) to secure and retain the services of EMPLOYEE and to provide inducement for him to remain in such employment; (2) to make possible full work productivity by assuring EMPLOYEE's morale and peace of mind with respect to future security; (3) to act as a deterrent against malfeasance or dishonesty for personal gain on the part of the EMPLOYEE; and (4) to provide a just means for terminating EMPLOYEE's services at such time as he may be unable fully to discharge his duties or when TOWN may desire to otherwise terminate his employ; and

D. WHEREAS, the EMPLOYEE wishes to accept employment as Town Manager of Narragansett, Rhode Island, under the terms and conditions recited herein. The initial employment date will be August 1, 2016.

NOW, THEREFORE, TOWN and EMPLOYEE agree to the following:

I. DUTIES - TOWN hereby agrees to employ JAMES MANNI as the Town Manager of Narragansett, Rhode Island, to perform the functions and duties specified by the Town Charter and Code of Ordinances and to perform such other legally permissible and proper duties and functions as the TOWN shall from time to time assign.

The basic work week of EMPLOYEE shall be as set forth in Article VI of Chapter 2 of the Code of Ordinances. TOWN recognizes that in order to fulfill the duties of the office of Town Manager, EMPLOYEE will be required to work extended hours and evening hours. Because of this, TOWN acknowledges that EMPLOYEE may work non-standard office hours and as set forth herein shall be granted additional Management Leave.

## II. TERMS OF EMPLOYMENT

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the TOWN to terminate the services of EMPLOYEE at any time, subject to the provisions set forth in Section III, paragraphs A and B of this Agreement and Town Charter.

B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of EMPLOYEE to resign at any time from his position with the TOWN, subject only to the provision set forth in Section IV of this Agreement.

C. EMPLOYEE agrees to remain in the exclusive employ of TOWN for an indefinite term.

D. TOWN will evaluate the performance of EMPLOYEE, in order to constructively assist him in achieving TOWN expectations. The evaluations shall take place at least annually and at such other times as the TOWN shall determine and shall be conducted in Executive Session.

E. The initial term of this Agreement shall be two (2) years from the initial employment date. Thereafter, this Agreement shall remain in effect for an indefinite term and remain in force until either amended or terminated by the parties. The Agreement shall be subject to termination by TOWN as provided for in the Town Charter or termination by EMPLOYEE as set forth in Section IV hereof.

### III. TERMINATION BY TOWN

A. In the event EMPLOYEE is terminated pursuant to requirements specified by Charter during such time as EMPLOYEE is willing and able to perform his duties under this agreement, the TOWN agrees to pay EMPLOYEE a sum equal to ninety (90) days' salary, provided, however, that EMPLOYEE has not secured employment elsewhere. If EMPLOYEE has secured employment elsewhere, then the TOWN's obligations hereunder shall terminate.

B. In the event EMPLOYEE is terminated because of his conviction of any criminal act, or for reasons relating to moral turpitude, the TOWN shall have no obligation to compensate EMPLOYEE pursuant to Section III, paragraph A above. For the purpose of this section, a criminal act shall be defined as a felony conviction or a misdemeanor conviction resulting in either a jail sentence, a suspended sentence or a fine of \$250 or more.

### IV. TERMINATION BY EMPLOYEE

If EMPLOYEE voluntarily resigns from the position of Town Manager, he will provide TOWN with a minimum of sixty (60) days' written notice, unless all or part of notice requirement is waived by TOWN. During the period subsequent to the resignation of EMPLOYEE, he shall continue to discharge his duties of Town Manager to the best of his ability.

## V. COMPENSATION

TOWN agrees to pay EMPLOYEE for his services rendered pursuant hereto an annual base salary of \$115,000 payable in installments at the same time as other employees of the TOWN are paid. Salary payments shall be subject to withholding and other applicable taxes. TOWN agrees to an annual review of EMPLOYEE's base salary and/or other benefits; provided, however, that nothing herein shall require TOWN to increase the base salary and/or other benefits. The initial annual salary review shall take place in February, 2017.

## VI. PENSION

EMPLOYEE shall be enrolled in the TOWN pension plan. EMPLOYEE shall make all required contributions to the pension plan and the TOWN agrees to contribute its share for the EMPLOYEE to the same extent as all other employees of the TOWN as required by the pension plan.

## VII. AUTOMOBILE USE

TOWN agrees to provide to EMPLOYEE an annual vehicle allowance of \$4,800. EMPLOYEE shall be responsible for all costs relating to the operation of said automobile as it pertains to his employment duties.

## VIII. INSURANCE COVERAGE/MEDICAL EXAMINATION

A. TOWN agrees to provide full major-medical and dental insurance for EMPLOYEE and EMPLOYEE's dependents at the same level and with the same co-pays as is provided to other non-union employees of the TOWN.

B. TOWN agrees to furnish and provide EMPLOYEE with insurance protection, including CGL and errors and omission coverage, applicable to all acts or omissions of EMPLOYEE arising out of her employment.

C. TOWN agrees to provide EMPLOYEE with fifty thousand dollars (\$50,000) worth of term life insurance through the Group Insurance Plan maintained by the TOWN in accordance with Sec. 2-242 of the Code of Ordinances of the Town of Narragansett. EMPLOYEE shall have the option to purchase at his own expense additional insurance through the Group Insurance Plan.

## IX. VACATION AND SICK LEAVE

A. EMPLOYEE shall be provided with the vacation benefits set forth in Section 54-111 of the Code of Ordinances of the Town of Narragansett, provided, however, that EMPLOYEE shall be eligible immediately upon execution of this contract for four weeks of vacation. EMPLOYEE shall be entitled to carry over a maximum of ten (10) unused vacation days from one year to the next.

B. Upon termination of employment for any reason except dismissal, the TOWN shall compensate the EMPLOYEE for unused earned vacation. The rate of compensation shall be based upon EMPLOYEE's salary as of the date of termination.

C. EMPLOYEE shall be entitled to the sick leave benefits provided in Section 54-118 of the Code of Ordinances of the Town of Narragansett. EMPLOYEE shall not be entitled to be compensated for any unused sick time upon his termination under Section III or IV.

D. EMPLOYEE shall also be entitled to three (3) personal leave days per year. EMPLOYEE shall also be entitled to 80 hours of Management Leave per year. This leave shall be available to employee in January of each year and shall not accrue or be carried over. Any Management Leave not used during a calendar year shall expire on December 31 of that year.

E. Due to the seasonal nature of commercial and resident activity in the Town of Narragansett, EMPLOYEE agrees to refrain from taking more than one week of vacation between Memorial Day and Labor Day, and to remain present and available for town service during the following dates and events: Independence Day, Blessing of the Fleet, and Labor Day.

F. EMPLOYEE acknowledges that as Town Manager, he is the Public Safety Commissioner for the Town of Narragansett, and may be required to attend to Town service in the face of a natural disaster or public safety emergency pursuant to the Town's Emergency Operations Plan.

## X. PROFESSIONAL DEVELOPMENT

A. TOWN agrees to budget and to pay the professional dues and subscriptions of EMPLOYEE related to membership in the ICMA and the Rhode Island League of Cities and Towns.

B. Subject to funds being budgeted, TOWN agrees to pay the travel and subsistence expenses of EMPLOYEE for professional and official travel and meetings necessary and desirable to continue the professional development of EMPLOYEE and to adequately pursue necessary official and other functions for TOWN. These may include attendance at the annual International City Management Association Conference and at various meetings/functions of the Rhode Island Town Managers Association. Additional

business related travel and subsistence expenses may qualify for reimbursement but only with prior approval from TOWN. TOWN agrees to consider budgeting funds for the above purposes annually during its review and adoption of the budget.

## XI. RESIDENCY

EMPLOYEE agrees that he shall become a resident of the Town of Narragansett as soon as practical, and further that he shall continuously maintain his status as a resident of the Town of Narragansett during the term of this Agreement.

## XII. GENERAL CONDITIONS OF EMPLOYMENT

A. In addition to the benefits provided for herein, TOWN agrees to provide EMPLOYEE with all other benefits that are presently provided to other non-union employees of TOWN pursuant to Chapter 2 of the Code of Ordinances. If a benefit provided for herein exceeds a comparable benefit provided for in Chapter 2 of the Code of Ordinances, then this Agreement shall control. TOWN also agrees that as it relates to EMPLOYEE, it shall not, without EMPLOYEE's written consent, reduce or eliminate a benefit provided to EMPLOYEE pursuant to Chapter 2 of the Code of Ordinances.

B. Any notices required by this Agreement shall be either given in person or by first-class mail with the postage prepaid and addressed as follows:

TO TOWN:                      President  
   Town Council of Narragansett  
   Town Hall  
   25 Fifth Avenue  
   Narragansett, RI 02882

TO EMPLOYEE:              JAMES MANNI

C. This Agreement is the sole and entire agreement between the parties and shall, as of the date of its execution, supersede any and all other agreements between the parties. It may not be modified or terminated orally but only by a writing signed by the parties.

D. In the event that any breach of this agreement by EMPLOYEE is waived by TOWN, such waiver shall not constitute a waiver of any subsequent breach by EMPLOYEE.

E. If one or more of the provisions of this agreement shall be found invalid or otherwise unenforceable, the validity, effectiveness, and enforceability of any and all other provisions hereof shall not be affected.

F. This agreement shall be governed by and construed in accordance with the laws of the State of Rhode Island.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

TOWN OF NARRAGANSETT

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Witness  
\_\_\_\_\_

Employee  
\_\_\_\_\_



**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 10**

**Amend No. \_\_\_\_\_**

**Date Prepared:** June 22, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Honorable Town Council

**FROM:** Jeffry Ceasrine, P.E., Town Engineer\Acting Town Manager

**SUBJECT:** Adoption of Resolution Authorizing Library Bond Question  
On the November 8, 2016 Ballot

**RECOMMENDATION:**

That the Town Council adopts a Resolution approving placement of a referendum bond question authorizing the Town of Narragansett to finance the acquisition and renovation of real estate and related equipment on the ballot for the November 8, 2016 General Election.

**SUMMARY:**

The General Assembly approved House Bill H-8182 and Senate Bill S-2967 which authorizes the Town to place a bond referendum question on the November 2016 general election ballot that would authorize the Town of Narragansett to issue not more than \$5.8 million in bonds and notes for the purchase and/or construction of a new Library.

The next step in the process is to adopt a resolution requesting the Secretary of State, Elections Division to place the referendum question on the ballot for the voters to decide the fate of the bond referendum in November 2016.

**ATTACHMENT:**

1. Resolution

**A RESOLUTION AUTHORIZING THE PLACEMENT OF A LIBRARY BOND ISSUE QUESTION TO FINANCE THE ACQUISITION AND RENOVATION OF REAL ESTATE AND RELATED EQUIPMENT ON THE BALLOT FOR THE NOVEMBER 8, 2016 GENERAL ELECTION**

WHEREAS, the Narragansett Town Council orders that the following question shall be placed on the ballot at the General Election to be held on November 8, 2016:

**BALLOT QUESTION  
(Chapter 237 and Chapter 285 Public Laws of 2016)**

Shall an act, passed at the 2016 session of the General Assembly, entitled "AN ACT AUTHORIZING THE TOWN OF NARRAGANSETT TO FINANCE THE ACQUISITION AND RENOVATION OF REAL ESTATE AND/OR INTERESTS OR RIGHTS THEREIN AND RELATED EQUIPMENT FOR A LIBRARY AND TO ISSUE NOT MORE THAN \$5,800,000 BONDS AND NOTES THEREFOR" be approved?

(YES or NO)

ADOPTED this            day of July, 2016.

**TOWN OF NARRAGANSETT**

Matthew M. Mannix, Council President

**ATTEST:**

Anne M. Irons, CMC – Town Clerk

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 11**

**Amend No. \_\_\_\_\_**

**Date Prepared:** July 11, 2016  
**Council Meeting Date:** July 18, 2016

---

**TO:** Jeffry Ceasrine, P. E., Acting Town Manager

**FROM:** Anthony Santilli, Building Official

**SUBJECT:** Contractual Agreement with James Harris, Plumbing and Mechanical Inspector

**RECOMMENDATION:**

That the Town Council approves the contractual agreement between the Town of Narragansett and James Harris to perform plumbing and mechanical inspections for the Building Official's Office from July 1, 2016 to June 30, 2017.

**SUMMARY:**

This is a renewal of Mr. Harris' contract which expired on June 30, 2016. This contract will expire on June 30, 2017 and has an annual salary of \$15,000.00. There is no increase in salary for this position.

**ATTACHMENTS:**

1. Contract between Town of Narragansett & James Harris

## AGREEMENT

Agreement made this 1st day of July 2016, by and between the Town of Narragansett ("Town") and **James Harris (CONTRACTOR)**

WITNESSETH:

WHEREAS, the Town of Narragansett is in need of an individual to perform plumbing and mechanical inspections for the Building Official's Office, and

WHEREAS, **James Harris** will be performing these inspections and holds the necessary licenses in order to continue to perform these inspections; and

WHEREAS, the Town has taken the necessary steps to consolidate the inspection positions within the Building Official's office and has budgeted funds to pay for an independent contractor to perform these services.

NOW THEREFORE, in consideration of the premises the parties agree as follows:

1. Contractor shall perform for the Town of Narragansett all of the plumbing and mechanical inspections needed by the Building Official's office. The scheduling of all necessary inspections shall be conducted in accordance with a schedule to be developed by the Building Official.
2. That Contractor shall make himself available and perform all of the necessary plumbing and mechanical inspections in a timely manner.
3. That the Town shall pay to the Contractor a sum of Fifteen Thousand (\$15,000) dollars annually for the performance of the inspections referenced above. Unless otherwise agreed by the parties, the payment shall be made in twelve equal monthly installments. In the event of an emergency, the Contractor will be paid by \$25.00 per hour, with a four (4) hour minimum. A call back on a scheduled day of work or attending a professional seminar on an unscheduled day of work is not an emergency and will not be compensated monetarily.

4. It is agreed that the Contractor shall not be considered an employee of the Town of Narragansett but rather an independent contractor. The Contractor shall have no right to or claim for any worker's compensation, medical, dental, pension, or any other type of benefit provided to employees of the Town.
5. It is agreed that the Contractor shall be solely responsible for the payment of any and all unemployment insurance, social security taxes, income taxes or any other taxes that may be due on the payments made to the Contractor by the Town under this agreement.
6. The Contractor represents and warrants that the services to be provided to the Town under this contract will be of the highest professional standard and will be in accordance with all applicable laws and regulations promulgated by the State of Rhode Island and the Town of Narragansett.
7. The term of this contract shall be for the period commencing on July 1, 2016 and terminating on June 30, 2017. During the term of this contract, either party may terminate it by giving 30 days written notice of the termination to the other party.
8. Contractor shall be required to procure and maintain insurance in the amounts set forth in Exhibit A attached here to. The Town shall be named as an additional insured on all such policies.

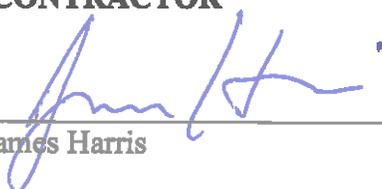
**IN WITNESS WHEREOF**, the parties have executed this agreement the year and date first above written.

**TOWN OF NARRAGANSETT**

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Jeffry Ceasrine, Acting Town Manager

**CONTRACTOR**



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James Harris

**EXHIBIT A**

**INSURANCE REQUIREMENTS**

In accordance with ARTICLE 10, Paragraph D, the CONSULTANT shall maintain the following insurance coverage during the entire period of this Agreement.

<u>Type</u>	<u>Amount</u>
Worker's Compensation	\$ Per Statute
Employer's Liability	\$ 100,000.00
Comprehensive General Liability and Property Damage Liability	\$ 1,000,000.00
Automobile Liability and Property Damage Liability	\$ 500,000.00
Valuable Papers	\$ 150,000.00
Professional Liability	\$ 1,000,000.00

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 12**

**Amend No. \_\_\_\_\_**

**Date Prepared:** June 22, 2016  
**Council Meeting Date:** July 18, 2016

---

**TO:** Honorable Town Council  
**FROM:** Jeffry Ceasrine, P.E., Town Engineer\Acting Town Manager  
**SUBJECT:** Library Building Project

**RECOMMENDATION:**

That the Town Council reschedules a work session with the Library Board of Trustees to discuss matters related to the proposed Library Building Project.

**SUMMARY:**

With the recent passage in both the Senate and the House of the proposed Library Building Project bond referendum, it is appropriate to meet with the Library Board of Trustees to discuss the project and to review the appropriate level of public relations efforts prior to the November election, and other related matters.

At the July 5, 2016 town council meeting the work session was scheduled for Monday, August 15, 2016 at 6:30 p.m.

The Friends of the Narragansett Library are having a kickoff event to support the November bond issue for the new library on August 16, 2016 from 6:00 to 8:00 pm at the Towers for a kickoff event, "Shout Out" to Your Library and are unable on August 15<sup>th</sup> to meet with the council.

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 13**

**Amend No. \_\_\_\_\_**

**Date Prepared:** July 11, 2016  
**Council Meeting Date:** July 18, 2016

---

**TO:** Honorable Town Council

**FROM:** Susan Cicilline-Buonanno, Town Council Member

**SUBJECT:** Schedule a Work Session – Beach Fees and Policies

**RECOMMENDATION:**

That the Town Council schedules a work session to review the 2016 beach season for the Narragansett Town Beach.

**SUMMARY:**

The beach work session is to review the 2016 beach season with the Parks and Recreation Director. The day to day operations, policies, parking, events and finances will be addressed at the work session.

**TOWN OF NARRAGANSETT  
COUNCIL COMMUNICATION**

**CC: 14**

**Amend No. \_\_\_\_\_**

**Date Prepared:** July 11, 2016  
**Council Meeting Date:** July 18, 2016

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**TO:** Honorable Town Council  
**FROM:** Susan Cicilline-Buonanno, President Pro Tem  
**SUBJECT:** Rhode Island Energy Challenge 2016 Grant Money

**RECOMMENDATION:**

That the Town Council discusses the use of the Rhode Island Energy Challenge \$5,000 Grant Award.

**SUMMARY:**

On March 7<sup>th</sup>, the town council adopted a Resolution supporting the Rhode Island Energy Challenge sponsored by National Grid.

By adopting the Resolution the Town Council committed to meeting the goals of the Rhode Island Energy Challenge that 5% of households participate in the challenge in order to earn the designation as a Rhode Island Energy Champion and receive a grant towards energy efficiency measures for a designated public building or site.

Malinda Howard, Senior Community Outreach Manager and staff members from SmartPower have diligently signed up over 5% of the required households in Narragansett promising to reduce their energy use. We now anticipate the grant of \$5,000 will be awarded to the town and we will need to make a decision on how to use the energy grant money.

**ATTACHMENTS:**