

**NARRAGANSETT TOWN COUNCIL
REGULAR MEETING
AGENDA**

December 15, 2014

7:30 p.m.

Posted 12-12-2014

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044

**NARRAGANSETT
TOWN COUNCIL**

President

Matthew M. Mannix

President Pro Tem

Susan Cicilline-Buonanno

Members

Raymond A. Ranaldi

Patrick W. Murray

Christopher Wilkens

Town Manager

Pamela T. Nolan

Town Clerk

Anne M. Irons, CMC

Town Solicitor

Mark A. McSally, Esq.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

December 1, 2014 Work Session Meeting

December 1, 2014 Regular Meeting

ANNOUNCEMENTS/PRESENTATIONS:

Updates of State Projects in Narragansett

OPEN FORUM:

Please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested.

PUBLIC HEARING/DECISION – 8:00 P.M.:

A MOTION to SCHEDULE a PUBLIC HEARING – Whale Rock Restaurant Group LLC d/b/a Tortuga Restaurant 21 Pier Market Place, Narragansett, RI, Plat C, Lot 319

CONSENT AGENDA:

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

1. A MOTION to APPROVE the list of Real Estate abatements in the amount of \$99.40 and the list of Motor Vehicle abatements in the amount of \$192.68.
2. A MOTION to APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936.
3. A MOTION to APPROVE Miscellaneous License application for a victualing license for Ann Deffley d/b/a Traveling Gourmet at 1004 Boston Neck Road, Narragansett, RI, subject to local and state regulations.
4. A MOTION to APPROVE the request from the Narragansett Lions Club for its annual Pier Plunge scheduled for January 1, 2015 from 10:00 am to 2:00 pm at the Town Beach, subject to approval of state and local regulations.
5. A MOTION to APPROVE the request from the Narragansett Running Association for their annual Super 5K Road Race to be held on Sunday February 1, 2015 subject to approval of state and local regulations.
6. A MOTION to APPROVE the request from the Monsignor Clarke School for its annual Beat the Chill, Climb the Hill 5K Road Race to be held on Saturday March 7, 2015 subject to approval of state and local regulations.
7. A MOTION to APPROVE the request from the Narrow River Preservation Association for their annual NRPA Road Race to be held on May 9, 2015 from 8:30 a.m. to 1:00 pm, subject to approval of state and local regulations.
8. A MOTION to APPROVE the request from St. Thomas More Parish for their 8th Annual Parish Festival at Veteran's Memorial Park on Saturday June 20, 2015 from mid-afternoon to 9:00 pm. Subject to state and local regulations.
9. A MOTION to APPROVE the request from Gray Matter Marketing and the Narragansett Historical Society to conduct the third annual Ocean Road 10K road race to be held on Sunday October 4, 2015 from 8:00 am to 11:00 am subject to approval of state and local regulations.
10. A MOTION to APPROVE the purchase of one computer data terminal system and supporting Windows 7, Internal Scanner and accessories for a Ford Interceptor sedan police cruiser from PatrolPC, in the amount of \$5,962.00.

OLD BUSINESS:

11. A MOTION to RESCHEDULE performance reviews for the individuals serving in those positions directly appointed by the Town Council to December 22, 2014 and December 29, 2014 at 6:00 p.m.

NEW BUSINESS:

12. A [MOTION](#) to INTRODUCE, READ, PASS, and ACCEPT as a First Reading An Ordinance in Amendment of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled Solid Waste.
13. A [MOTION](#) to AWARD the bid for Wastewater Laboratory Analysis to the lowest bidder, Premier Laboratory, Inc., at their quoted contract prices for a one-year period.
14. A [MOTION](#) to AWARD the bid for Architectural\Engineering Services for Kinney Bungalow HVAC Project to Architectura, Inc., in the amount of \$22,000.00.
15. A [MOTION](#) to APPROVE the purchase of Winter Road Sand from PJ Keating Company and/or Drybridge Sand and Stone Co. at the unit prices quoted in the State of Rhode Island Master Price Agreement (MPA #123) for the 2014/2015 winter season.
16. A [MOTION](#) to APPROVE a policy that effective immediately, full time employees will not be hired employed or interviewed without express consent of the Narragansett Town Council.
17. A [MOTION](#) to DIRECT the Town Clerk to advertise the fact that the Town Council is considering increasing the number of authorized liquor licenses.
18. A [MOTION](#) to APPROVE the Town Council meeting schedule for 2015.
19. A [MOTION](#) to SCHEDULE WORK SESSIONS with the Planning Board and their consultant to continue review and comment on the draft Comprehensive Plan.
20. A [MOTION](#) to APPOINT/REAPPOINT two individuals to the Finance Committee for a four year term which will expire on December 1, 2018 and REAPPOINT one individual as an alternate for a two year term which will expire on December 1, 2016.
21. A [MOTION](#) to APPOINT/REAPPOINT four individuals to the Towers Committee for a two year term which term will expire on June 1, 2016.

REPORTS FROM TOWN MANAGER:

REPORTS FROM TOWN COUNCIL:

EXECUTIVE SESSION:

ADJOURNMENT:

Note: Documentation (if any) for items listed on this Agenda is available for public inspection, a minimum of 24 hours prior to the meeting, at any time during regular business hours at Town Clerk's Office, 25 Fifth Avenue, Narragansett, RI 02882. Interpreters for the hearing impaired can be made available at any meeting provided a request is received a minimum of three (3) business days prior to said meeting.

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**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: December 12, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC Town Clerk
SUBJECT: Approval of Town Council Minutes

RECOMMENDATION:

That the Town Council approves the minutes from the following meeting.

- December 1, 2014 Work Session Meeting
- December 1, 2014 Regular Meeting Minutes

SUMMARY:

Attached are minutes as in accordance to state law. Executive Session minutes are sealed.

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

TOWN COUNCIL WORK SESSION MEETING
DECEMBER 1, 2014 MINUTES

At a Work Session Meeting of the Town Council of the Town of Narragansett held on Monday, December 1, 2014 at 6:00 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,
Susan Cicilline-Buonanno, President Pro Tem
Patrick W. Murray, Member
Raymond A. Ranaldi, Member
Christopher Wilkens, Member
Pamela T. Nolan Town Manager

Matthew M. Mannix, President calls the work session meeting with the Town Manager and the Senior Management Team to order. He thanked the staff for their hard work for the Town of Narragansett. Mr. Mannix gave a summary to the new members of the council of organizing an agenda at the staff level, a meeting with all senior management members and he meets with the Town Manager on the draft agenda. He also noted all council members should send the town clerk an agenda item in a timely manner before the council meeting in order to be placed on the agenda.

Pamela T. Nolan addresses the council on the orientation and information book that was put together for the town council after the election. She explained that each department

head will give a five minute brief presentation on what they do, the main projects in the department and what will they will be looking for in the next budget process.

Patti Arkwright, Librarian from the Maury Loontjens Memorial Library addressed the council on the statistics on what the 7,642 patrons use; the library collection was 76,000 items which are circulated 190,000. She noted that 438 adult and children programs were offered with an attendance 10,084. The computer users of library equipment were 17,000 which did not include the patrons who bring their own electronics and only use the WIFI from the library. She said that did not even include the people who come in for questions, research or any other type of traffic. She noted that the building itself is inadequate for meetings, parking and according to the Needs Assessment and building study that was done, the library does not meet all the ADA requirements or the State of Rhode Island Library Standards which involves the funding from the State of Rhode Island. The Librarian spoke on marketing the library and services as the roles of the library have changed over the past 20 years and it is a very valuable resource even today with all the technology changes. Patti Arkwright explained the goals for the library are working with the state on an impact study which will seek community input on what the patrons need, fund an engineering study for a site and establish a maker space which is a lab for patrons to use for a creative projects as well as a full time technology employee. It was noted that there are 17 employees including part-time. She also explained that the standards from the State are about 25 standards that she needs to follow.

Anthony Santilli, Building Official was not in attendance at the work session.

Steve Wright, Director of Parks & Recreation reviewed the mission statement of his department. He reviewed the number of staffing in his department which includes administration, programs, parks and the beach. He reviewed the parks facilities and events that are organized and coordinated through his department as well as road races that are held in the town throughout the year. He believed that the department is a relief value for residents from everyday life.

He expressed the importance of finalizing the beach fees in order to get the program and packets finalized for the beach season. He also noted he wanted to stress to the council on the pay increases for the seasonal employees that have not happened in three years in a row and was looking for support from the council on that matter. He spoke on the beach sustainability ad hoc committee that is meeting on the beach and want to meet with the council on the research they have gathered. He spoke on the need of establishing a storm emergency reserve account. He spoke on the cost of the HVAC proposal for the Kinney Bungalow and the Parks and Recreation camp building new roof and future renovations are needed to make the building a year round facility. He stated his goals are increasing salaries for beach employees, the Middlebridge Master Plan approval and a budget needs to be prepared for that property.

Anne Irons, Town Clerk reviewed the mission statement of the office and the duties of the staff and the clerk on the council administration and support, land evidence records which are digital images only from 2010 and plans are in the works to go back to 1985 for images as the index is digital to that period. She reviewed all licenses that are obtained and issued from the clerk's office, maintaining the town's boards and committees, monthly reporting to the state, research for public, record administration and management of town ordinances. The Probate Court and Municipal court are under the clerk's supervision. Updating the parking ordinances, retention schedules and collections for municipal court as well changing old records to digital records, educating volunteers on open meeting laws and preparation of agenda and minutes and major revamping town ordinances are all goals for the future.

Dean Hoxsie, Chief of Police reviewed the police department's mission statement. He summarized the organization of staff at the department. He explained that there is a new building and boat for the Harbor Master at no cost to the town. The Chief explained the goals of the department are the renovations of the police department, a temporary repair project of the cell block until the major renovations begin. He explained that 3 vehicles are normally replaced yearly through the capital budget and have found it is cost effective. He explained that computers are now essential tool in a vehicle. He reported that the department is very close to accreditation by the RI Police Chief Association of RI accreditation standards and with the completion of the renovations of the building they

should have that accreditation. He said they will continue with the improvement of the quality of life for the residents living with URI Students. He also said training and professional development of the officers in the department is a key in moving forward for a professional department.

Scott Partington, Chief of Fire Department introduced himself to the council noting he has been employed in the department for 24 years and the Chief for the past year. He stated his department's mission is to protect life and property and any emergency that happens in the town. He reviewed his staff and organization of the department. He noted that the duties are not all fire suppression and rescue as they cover search and rescue, hazard spills, and emergency preparedness. He notes that he is the Director of Emergency Management also. He notes there is a lot of planning aspect involved and exercises in his department for storm related events and medical disasters. He notes that 93% of his budget is wages and benefits and he is left with a 7% of an operating budget and that is a priority of his department to build up the standards of his department. He noted he had secured a grant last year which helped pay for turnout gear and he has submitted four grants this year. He noted that he has proposed a plan that the conference room will be turned into an emergency management center for the town and is waiting on the news for that grant. Chief Partington said a goal was for emergency response dispatch system and to be an electronic system instead of paper as is currently used. He also said he plans to revise the EEO and the COOP Plan and is being funded by RI EM. He also said he wants to educate the community on the fire department on who they are and what

they do and how they do in home assessment, fire prevention and the town is now a heart safe community.

Susan Healy, Human Services Manager reviews her mission statement and covered the duties of the office of recruitment, retention and training of employees to promote success and inspire encouragement. She also noted that she is responsible for benefits administration, employee relations, risk management, employee wellness and employee fair and employees' service award, workers' compensation, family leave. Goals will be hiring the best talented individuals, training middle and senior management on evaluations and progressive discipline and yoga and exercise programs to build relationships. She explained that her recruiting budget is very tight now that she has testing requirements.

Mike DiCicco, Acting Public Works Director reviews his department's mission statement, number of employee and divisions of the department, number of roads and buildings and vehicles. He advises that 9 roads have been completed on the Phase 1 of the road improvement and plan on 12 more roads to be worked on in the spring. He hopes to have the council's commitment to help maintain the 80% of the roads that are not the 20% of the roads that are covered under the \$17 Million Dollar Bond. He spoke of the fuel tanks at the public works garage that may need replacing soon.

Jeffrey Ceasrine, Town Engineer addresses the council on the number of employees in his three divisions such as water, wastewater and engineering. He explains that they review site plans, and works closely with the community development and building office and they manage capital projects for the town, the water division manages three water tanks, three chlorine interjection stations , one booster station, 70 miles of pipes. 300 hydrants and 1000 vales, wastewater division manages the Scarborough plan, 19 pump stations and 80 miles of pipes and 1000 manholes. He explained that both of those departments are minimal manned and that is due to SCADA system which is connected to the dispatch system at the police department. The funds from both departments are enterprise funds and pay the general fund each year. He said his key issues are as follows: 1) The Kenny Avenue water tank repainting and the funding on it. 2) Street Lighting is a proposal for the town to own all the street lights in town with recent approved legislation and have some cost savings however with new responsibilities. 3) Flood proofing Scarborough Treatment Facility which will be in the CIP for the upcoming budget. 4) Funding for the Narrow River Water Quality Projects which would be working with matching grant programs with DEM which would be installing sewers and constructing basins along the river's edge.

Mike Deluca, Community Development Director reviewed the department's mission statement and duties the office covers for the town and the many boards and commission they oversee and attend their meetings. He explained the major projects would be the

finalization of the Comprehensive Plan, Zoning ordinance updates including maps due to the new comprehensive plan, GIS system upgrade project.

Laura Kenyon, Finance Director reviews her divisions of IT, purchasing, accessing, collecting, accounting with payable and receivables. She noted her projects were to fund the pension and the OPEB funds. She noted it would be a new evaluation year for the town. She also explained that she is working on new financial software and is building a new chart of accounts for the town. She said the department is lacking policies and procedures and those have not been accomplished in many years and has been noted in the annual audit and she plans on preparing and implementing them for the town.

The meeting ends at 7:24 p.m.

ATTEST:



Anne M. Irons, CMC
Town Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons, CMC
Town Clerk

**NARRAGANSETT TOWN COUNCIL
REGULAR TOWN COUNCIL MEETING
DECEMBER 1, 2014 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on Monday, December 1, 2014 at 7:30 p.m., at the Narragansett Town Hall.

Present: Matthew M. Mannix, President,
Susan Cicilline-Buonanno, President Pro Tem
Patrick W. Murray, Member
Raymond A. Ranaldi, Member
Christopher Wilkens, Member
Pamela T. Nolan Town Manager
Robert Donnelly, Assistant Town Solicitor

Matthew M. Mannix, President calls the meeting to order and leads those in attendance in Pledging Allegiance to the Flag.

MOMENT OF SILENCE:

A moment of silence was held in respect for resident Arnold Adams who recently passed away.

ANNOUNCEMENTS/PRESENTATIONS:

Michael DeLuca presented a short PowerPoint presentation on RIDOT's Salt Shed Project on state land abutting the Dillon Rotary. The recent construction of the salt shed that was erected on state property has generated many comments from residents and

council members. Mr. Deluca gave a timeline of the project. The presentation is attached at the end of the minutes.

OPEN FORUM:

Open Forum is now held and the following individuals address the Council, viz:

Richard Van Germeersch of Osceola wanted to remind the town on the meeting that Steve Wright, Parks & Recreation Director is holding on December 10th on a new look for Narragansett. He noted he has been researching the town for the past six years on the history of the town and now has a data base up to 1961. He believed the basic problem of the town is that it seems that everyone is looking for the great days of the 1900 and the town has not gone forward from those times. He said there was no Galilee, Jerusalem or the bay campus of URI, Canonchet Farms and Whale Rock. He said we should not be looking back but forward to the new reality and maybe the meeting on the December 10th will do that; Albert Alba of Eagle's Nest Terrace commented that there should be a bridge for fishing or a pier and businesses could place advertisements on it to help pay for the cost. He said it would be a good thing for tourism; Stanley Wojciechowski noted that Engineering Department did a good job with the water and sewer. That there have been only 6 issues with the students in three weeks and he did not believe that was a problem and asked the council to reverse hiring a police officer to help with the students. He commented that he read in the newspaper about Jamestown students coming to the town's schools and paying \$11,000 per student and he did not understand as the

taxpayers were told that the town's students cost 18,000 per student and that there was a discrepancy there. He also noted that the students should go to school full time with only 4 weeks of vacation throughout the year. He also said it should be advertised for other towns to attend the school system in town;

An announcement was made that on Sunday December 7th the town was holding the Festival of Lights from Noon to 7:00 p.m. with the tree lighting at 5:00 p.m. and ending with fireworks.

CONSENT AGENDA

The consent agenda is voted on with one motion except #8 and #12.

- 1. A MOTION to APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,

Christopher Wilkens aye, Matthew M. Mannix aye

- 2. A MOTION to APPROVE the list of Real Estate abatements in the amount of \$9,790.58**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,

Christopher Wilkens aye, Matthew M. Mannix aye

- 3. A MOTION to APPROVE a petition from the Verizon Communications and the Narragansett Electric Company to place one new joint pole (P.1) on the southerly side of Nassau Road.**

APPROVED (Cicilline-Buonanno-Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

- 4. A MOTION to APPROVE a One Day Peddler License application for Stuart Fishman d/b/a Balloons Etc., for December 7, 2014, subject to local and state regulations.**

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

- 5. A MOTION to APPROVE a Class F-1 Alcoholic Beverage Licenses for Ocean State Waves, Inc. for February 27, 2015 at the Towers, 35 Ocean Road Narragansett, RI, subject to state and local regulations.**

APPROVED (Cicilline-Buonanno- Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

- 6. A MOTION to APPROVE the request from URI S.A.V.E.S for a Polar Plunge to be held on Saturday February 7, 2015 from 11:30 am to 1:30 pm at the Town Beach, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

- 7. A MOTION to APPROVE the request from Spokes of Hope to conduct a group cycling fundraiser to be held on Saturday October 3, 2015 from 9:00 am to 1:00 pm, subject to approval of state and local regulations.**

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

- 8. A MOTION to APPROVE, RATIFY and CONFIRM the emergency replacement of the camera used to televise the Town Council and School Committee meetings, purchased from PMA Industries, Inc., in the amount of \$5,335.00.**

*Daniel Holland from the IT Department explained that the camera that was used for televising the council meetings stopped working this afternoon while he was setting up.

He noted that it was 25 years old. He noted that since September it has not been working properly and the town had received complaints even before that of the quality of the televising viewing for the people at home. Keith Ranaldi commented on online viewing and public engagement.

APPROVED, RATIFIED and CONFIRMED

(Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

9. A MOTION to APPROVE the contract extension for Water Testing and Miscellaneous Water Quality Consulting Services with Rhode Island Analytical Laboratories, Inc., at their quoted contract prices for a one-year period.

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

10. A MOTION to APPROVE the purchase of one Scott RIT Pack III with mask and regulator, and one Scott Carbon Cylinder from Shipman's Fire Equipment Co., Inc. in the amount of \$3,575.00.

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

**11. A MOTION to APPROVE the emergency body work repairs to
Police Car 13, to be completed by Coastline Collision, in the
amount of \$3,594.14.**

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

**12. A MOTION to APPROVE the purchase of two modules:
CivicMobile and CivicSend for our website from CivicPlus, in the
amount of \$6,577.92.**

** Patrick Murray said that he had concerns on the module and was any research done on
justifying the project.

Daniel Holland from the IT Department explained that the project came about at the town
manager was looking to access more people in general.

Pamela Nolan, Town Manager explained that she was looking to notify certain citizens.
She noted that she wanted to reach landlords who rent to students. She explained that she
sent a notice in the tax bills for a meeting that was held recently however if she needs to
send a mailing it would cost \$1800 to reach the landlords. The Civi Plus is the web site
company and it would be a mobile application attached. The citizens would need to sign

up and it would be a way to reach certain groups of people to stay in contact and there is a need for that type of communication.

Mr. Holland noted that the app could be downloaded to cellphones and people would be able to access the website from anywhere. They would be able to allow alerts regarding meetings or emergency alerts from the website and it would allow someone to actually send a picture if there was a road problem. It was noted it would also be able to do a newsletter type notice with pictures.

Mr. Murray commented he did not think there would be much interest from people to use it. He said the town needs to save their nickles.

Mr. Ranaldi wanted to know if the school department would be able to use it too.

APPROVED (Cicilline-Buonanno Ranaldi 4/1)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Christopher Wilkens aye,
Matthew M. Mannix aye Patrick W. Murray nay

**13. A MOTION to APPROVE Change Order #2 for additional
quality control testing services performed by Thielsch
Engineering during the completion of Phase 1A and going
forward into Phase 1B of the Roadway Improvement Project, in
the amount of \$9,300.00.**

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye
Christopher Wilkens aye, Matthew M. Mannix aye

**14. A MOTION to APPROVE the purchase of one hundred seventy
TuffTimbers for playground safety from O'Brien and Sons, Inc.,
in the amount of \$10,035.00.**

APPROVED (Cicilline-Buonanno Ranaldi 5/0)

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

PUBLIC HEARING:

**A MOTION to HOLD a Public Hearing for the on the application for a transfer of a
Class BV Liquor License from George's Galilee Restaurant Inc. d/b/a George's of
Galilee, President Elton Durfee to George's Galilee Restaurant Inc. d/b/a George's
of Galilee, President Kevin R. Durfee for a stock transfer.**

On May 1, 2014 the Co-executors of the Estate of Elton Richard Durfee, sole shareholder
of George's Galilee Restaurant Inc. transferred all of the shares of the corporation to
Kevin R. Durfee as a sole shareholder.

In accordance with RIGL§ 3-5-10 (3) No person shall acquire fifty percent (50%) or
more of any class of the stock of any corporation licensed under this section, except
corporations having more than 25 stockholders, unless permission for the acquisition is
first given by the board, body or official who issued the license. Application is also
subject to § 3-5-19 which states notice of a transfer shall be given in the same manner in

the case of an original application however, notice by mail is not necessary. A public hearing is necessary to approve the transfer of stock to Kevin R. Durfee, President.

The suggested hearing date for the hearing was December 1, 2014.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to OPEN a Public Hearing for the on the application for a transfer of a Class BV Liquor License from George's Galilee Restaurant Inc. d/b/a George's of Galilee, President Elton Durfee to George's Galilee Restaurant Inc. d/b/a George's of Galilee, President Kevin R. Durfee for a stock transfer.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Christopher Wilkens recused from discussion and voting on the item.

Donald Packer, Attorney representing the corporation of George's Galilee Restaurant Inc. d/b/a George's of Galilee addressed the council on the transfer of liquor license to Kevin Durfee, son of Richard Durfee who passed away. He explained that the stock was given to Kevin Durfee through the petition of the will through probate proceedings. Mr. Packer explained that Kevin Durfee was unable to attend due to a preplanned family vacation. Attorney Packer advised that on May 1, 2014 the Executors transferred the stock pursuant to Rhode Island law and now it was necessary to come before the council to approve the stock transfer.

The council members had no questions. The proponents and opponents were called for comment and no one spoke up against or in favor of the stock transfer.

Patrick W. Murray moved, Susan Cicilline-Buonanno seconded and it is so voted to CLOSE the public hearing.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Christopher Wilkens had recused from discussion and voting on the item.

Susan Cicilline-Buonanno moved, Patrick W. Murray seconded and it is so voted to APPROVE the transfer of a Class BV Liquor License from George's Galilee Restaurant Inc. d/b/a George's of Galilee, President Elton Durfee to George's Galilee Restaurant Inc. d/b/a George's of Galilee, President Kevin R. Durfee for a stock transfer.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Matthew M. Mannix aye

Christopher Wilkens had recused from discussion and voting on the item.

All transfers are subject to state and local regulations

PLEASE SEE STENOGRAPHER TRANSCRIPT FOR MORE DETAILS

A PUBLIC HEARING on the renewal of a 2014-15 Liquor License-Aunt Carrie's Inc. d/b/a "Aunt Carrie's."

At the November 3, 2014 council meeting 41 liquor licenses were renewed for the period of December 1, 2014 to December 1, 2015. Unfortunately one establishment that was newly granted a liquor license in April 2014 was inadvertently left off the renewal list and the advertisement.

In accordance with Rhode Island General Laws 3-5-1, the Town Council is the licensing board for the approval of granting a liquor license. All licenses shall be renewable on December 1 each year in accordance with the state law and the town's liquor license rules and regulations.

The holder of a license is entitled to have the license renewed, provided:

The license renewal application is complete and submitted timely.

The applicant meets all the criteria for issuance of the initial license.

The Town Council may refuse to renew the license for cause. Cause shall include:

- One or more incidents of disorderly conduct within the licensed premises or outside the licensed premises if the conduct can be shown to have its genesis within the premises;
- Failure to comply with State and local health and safety laws, codes, ordinances, rules and regulations;
- Failure to comply with State and local alcoholic beverage laws, codes, rules and regulations;
- Delinquency of applicant in payment of municipal taxes and user fees in accordance with Section 9-14 of the Town Code; and
- Failure to furnish a Certificate of Good Standing from the Rhode Island Division of Taxation.

Failure of the Town Council to act on a license renewal application, timely submitted and fully completed and executed, shall cause the existing license to be extended until such time as the Town Council acts on the application (Rhode Island General Laws Section 42-35-14).

Susan Cicilline-Buonanno moved, Raymond Ranaldi seconded and it is unanimously so voted to OPEN the public hearing.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

Matthew Mannix remarked that the renewal of this particular license was in inadvertently left off the list of renewals at the November 3, 1014 meeting and it was necessary to approve the renewal.

Elsie Foy, owner and operator of Aunt Carrie's was in attendance and was sworn in.

No opponents or proponents spoke either for or against the renewal of the establishment.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is unanimously so voted to CLOSE the public hearing.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

Patrick W. Murray moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to approve the renewal of Aunt Carrie's Inc. d/b/a "Aunt Carrie's for 2014-15.

All licenses are subject to state and local regulations.

The council went back to consent agenda numbers 8 and 12 that were held for questions.

OLD BUSINESS:

15. A MOTION to APPROVE a request from Oceanside

Condominiums for the approval of plans to install retaining walls, entrance pillars and landscaping improvements in the Pier Market in the Urban Renewal Area and A MOTION to RECEIVE and PLACE on FILE the recommendation the Planning Board.

Oceanside Condominium Association is requesting to install a retaining wall, entrance pillars and landscaping improvements.

According to the Town's Supplementary Zoning Regulations, Section 7.1 Urban Renewal Zone (b) the Town Council has the right to review and approve all changes to any previously approved plan, site plan, construction or other work done within the urban renewal zone and to also review and approve all new construction projects, site plan changes or any other work proposed within the urban renewal zone.

And according to the Town's Supplementary Zoning Regulations, Section 7.1 Urban Renewal Zone (c) all application submitted to the town council for review and approval pursuant to either subsection 7.1(b) or any other provision of the redevelopment plan referenced in subsection 7.1(a) shall be referred to the planning board for their review and recommendation to the town council.

At the October 6, 2014 town council meeting the town council heard the request and referred to the Planning Board and staff for a review and recommendation.

The Planning Board has made a recommendation on the request from Oceanside Condominium Association and the matter is now on the agenda for discussion and decision

Susan Cicilline-Buonanno moved, Raymond Ranaldi seconded to APPROVE a request from Oceanside Condominiums for the approval of plans to install retaining walls, entrance pillars and landscaping improvements in the Pier Market in the Urban Renewal Area and A MOTION to RECEIVE and PLACE on FILE the recommendation the Planning Board.

Kevin M. Lyerson, Landscape Architect addressed the council on the proposed project. He reviewed a landscape proposal. He noted that they were before the planning board on the improvement project. He said the project came about due to Super storm Sandy and some units were damaged with debris and flood waters on the Beach Street side. He said the landscape was even eliminated from that storm. He noted the proposal was to have a temporary flood barrier for any future storms which would protect the driveway area. He noted that pillars would be installed on either side of the temporary barrier and a three foot wall would be installed to protect from further debris on the property, He noted that there would be native coastal landscape to provide for the four seasons.

Mr. Wilkens asked about the west side of the property as there was a proposal for that area also.

Laura Kelly from the Oceanside Condominiums addressed the council on the trees that are currently in the sidewalk area facing the west side in the Pier Marker which they have had a lot of problems with. They were also asking for permission to remove those existing trees. She noted the Planning Board suggested strongly that they should be replacing the trees with like trees in the same location. She noted that the replacement trees would be from the list of URI's sustainable plant list. She hoped the council would agree what the Planning Board wanted the Association to do and she was hoping also to have an approved landscaping maintenance plan from the Planning Board and they would not have to go back before the town council and planning board. She said if the council approves that tonight the association will remove the current trees and then will go back before the planning board and approve a general maintenance plan for the Association. The president call for a vote and Christopher Wilkens asked to include the Planning Board recommendations and stipulations.

Christopher Wilkens moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to add to the approval the stipulations and recommendations from the Planning Board as well as APPROVE a request from Oceanside Condominiums for the approval of plans to install retaining walls, entrance pillars and landscaping improvements in the Pier Market in the Urban Renewal Area and A MOTION to RECEIVE and PLACE on FILE the recommendation the Planning Board.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

NEW BUSINESS:

16. A MOTION to APPOINT Sheila McGauvran as Public Works

Director for the Town of Narragansett effective December 2, 2014 under the advice and consent of the Town Council pursuant to the Narragansett Town Charter.

Per section 2-1-7 of the Town Charter, the Town Manager may appoint department heads with the advice and consent of the Town Council. The Town Manager is respectfully seeking the Council to confirm the appointment of Sheila McGauvran as Public Works Director with an effective date of December 2, 2014.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded to APPOINT Sheila McGauvran as Public Works Director for the Town of Narragansett effective December 2, 2014 under the advice and consent of the Town Council pursuant to the Narragansett Town Charter.

Pamela T. Nolan addressed the council on the appointment and explained the process that was done for the position of public works director. She was proposing to appoint Sheila McGauvran out of 45 applications. Ms. Nolan summarized Ms. McGauvran's professional background.

Councilmember Murray commented that he recommends staying the course with Michael DiCicco, the Acting Public Works Director and believed the town could save some real dollars. He noted he has been working with the town for 20 years and as his support and confidence. He also commented that it would be saving money for the town.

Councilmember Ranaldi commented that he believe Ms. McGauvran was a good fit for Narragansett and respected the town manager's recommendation.

Susan Cicilline-Buonanno commented that she supported the town manager's choice of candidate for the position.

Christopher Wilkens commented that he attends to agree with the town manager choosing the appointment. He did say he would prefer to meet with the candidate and appoint later and have the opportunity to meet with her and the vote on the advice and consent.

A discussion ensues on continuing the appointment.

Matthew M. Mannix commented he had received a lot of feedback on the issue and he believes that someone is serving currently and we are on the eve of snow season and does not like the idea of upsetting the applecart. He said what better job performance for Mike DiCicco in the temporary position going forward in the snow season and he how he does in the role and it would be saving the town money.

Ms. Nolan informed the council that the acting public works director was receiving the public works director salary and was not receiving the superintendent salary.

Councilmember Murray commented that he believes that the two positions should be combined and that would save money.

Susan Cicilline-Buonanno aye, Christopher Wilkens aye, Raymond A. Ranaldi nay,
Patrick W. Murray nay, Matthew M. Mannix nay

**17. A MOTION to ADOPT a Resolution authorizing the issuance of
not more than \$1,800,000 in bonds and notes for the purpose of
financing improvements and/or related equipment for the
Narragansett Community Athletic Complex.**

For almost 6 years, the Narragansett School Committee has been studying and planning for improvements to the Athletic Field at Narragansett High School. An initial assessment in 2009-10 identified the need for additional fields in Narragansett for community and school use. This study was followed by a working plan that identified a turf field and new track facility as a solution to this town wide issue. The School Committee vetted this plan with numerous constituencies during the ensuing years, culminating in a Capital Campaign during 2013-14 that resulted in \$1,210,000 in donated or grant awarded funds. That 2010 study was updated in 2014 for price estimates for these track and field improvements including lights, spectator seating, restrooms and a Concession Building, indicating a total cost of \$3,181,902. In November of 2014, the voters of Narragansett expressed their support of the bond referendum up to \$1,800,000, with the expectation that the additional costs be paid for by donations and other school funds. The School Department is aware that the process of final design, permitting and construction takes time; therefore, we have already started the process of collecting bids

for Architectural Design Services, and hope to have the Town Council award that bid on January 5, 2015.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted t to ADOPT a Resolution authorizing the issuance of not more than \$1,800,000 in bonds and notes for the purpose of financing improvements and/or related equipment for the Narragansett Community Athletic Complex.

Laura Kenyon, Finance Director addressed the council on the bonds and noted that the two items before the council is for authorization to obtain long term financing for both the school's athletic complex and the public safety building renovations. She noted that they are both being recommended for long term financing. She said if they were funded on a cash pay as you go basis they are short term in nature and the athletic field is less than a year and the public safety renovations are over an 18 month period and \$2.4 million dollars would be needed in the budget next year to pay the full project of the athletic field and phasing in the on the renovations for the public safety building. She noted there is no revenue source in a one year operating budget to fund that amount. She noted the bond would be over the life of the assets and that is what long term financing suited is for. The debt service would be about \$255,000 as opposed to \$2.4 Million Dollars the first year. She recommended if authorized she recommends that both bonds be issued together as bonding costs are \$40,000 each and if done together that cost would be \$50,000 which would save the town \$30,000. She noted the projects are all within the town's debt policy.

Kathy Sipala, Superintendent addressed the council on the proposed bond issue.

Council President Mannix commented on the three sources of funding which were donations, a grant and school capital as well as the approval from the taxpayers. The superintendent explained that there was, a \$400,000 grant from DEM, donations of \$800,000 and the school department will fill in the funding from the fund balance to make the difference with the \$1.8 Million Dollar Bond. She noted that according to the last year's Audit there is \$3.5 Million in the undesignated fund balance. She noted there were other needs for that fund balance. It was also noted that the pledges will be coming in over a five year period and the grant is a reimbursement grant so the fund balance will be paying the bills on the project.

Raymond Ranaldi spoke of an enterprise fund for the project and asset management and it was suggested to have a discussion on that at the work session meeting.

It was noted that revenues have to be kept between \$5000-10,000 a year of the annual debt service which would be \$118,000 a year and that is the only amount that can be collected. She noted the current policy is to rent \$75.00 for the field and the local organizations do not get charged a fee. It was noted that 2 to 4% has been put into capital for the past 9 years in order not to have another 17 Million Dollar bond to renovation the school buildings as was done previously.

Tammy McNeiece, School Committee Chair spoke on the project and the fact that items will be needed to be replaced in X number of years and the money will be placed in capital and there will be savings over the years with the new turf field.

Laura Kenyon explained that it was a general project of the town and would not be a project for an enterprise fund.

Tammy McNeiece, School Committee noted that all the donations or monies that will be coming in will be in a separate account that is earmarked for the project and could be used for maintenance.

The council was looking for accountability on the project for the future of the athletic field.

Kathy Sipala will be forwarding the amount of the pledges to the council as requested. It was noted that consultant is wrapping up the fundraising project however some of the large donors were waiting for the passage of the bond and another was promised for in March 2015.

Kathy Sipala commented on the establishment of building committee and it would be discussed at the work session.

Stanley Wojciechowski comments on the project.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

18. A MOTION to ADOPT a Resolution authorizing the issuance of not more than \$2,000,000 bonds and notes of the Town of Narragansett for the purpose of financing the improvement, replacement, renovation, repair, reconstruction and/or restoration of and equipment for the Town of Narragansett Public Safety building, and that the Town Council authorize the staff to proceed with the final design and bidding documents accordingly.

In January 2013, the Town Council awarded a contract for the design of the referenced project to Northeast Collaborative Architects. The preliminary design and probable estimate of construction work has been completed, and was used to develop the successful November 2014 bond referendum. That January 2013 award included a lump sum amount for the preliminary design (which has been completed and expended) and a percentage of construction based fee (7.75%) for the development of final design documents and related bidding services.

The purpose of this Agenda Item is two-fold; first, to authorize the actual borrowing now that the voters have expressed their support of the bond referendum and; second, to re-affirm the authorization for the staff to engage Northeast Collaborative Architects at their previously-approved percentage of construction based fee schedule in order to complete the final design and advertise the project for bids.

While being proposed as a single construction contract (it is not large enough to warrant separate phases, and there would be additional administrative costs associated with a multi-phased project that we don't need\want to incur), the phasing and bid items reflect our internal priorities and proposed scheduling for the improvements.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi to ADOPT a Resolution authorizing the issuance of not more than \$2,000,000 bonds and notes of the Town of Narragansett for the purpose of financing the improvement, replacement, renovation, repair, reconstruction and/or restoration of and equipment for the Town of Narragansett Public Safety building, and that the Town Council authorize the staff to proceed with the final design and bidding documents accordingly.

Chief F. Dean Hoxsie addresses the council on the repair and renovations on the public safety building. He noted that there were several issues that needed to be addressed from a needs assessment that was done a few years ago. He noted that the renovations would need to be done in phasing as the police department still needed to function. He explained that the cell block that was originally built in 1979 and renovated in 1991 has major safety issues that need to be corrected. The processing area, juvenile holding area and the evidence room with fire suppression all need to be renovated as well as the cell block also needs to be ADA compliant. The windows and vinyl siding will be replaced and many interior improvements along with restroom facilities to be renovated. He noted the project would be managed by the Engineering Department and plans have already been

proposed by the architect and he did not believe the project needed a buildings committee to oversee it.

The Chief noted that it would all go out to bid and will be before the council many times for comments and approvals.

Jeffrey Ceasrine, Town Engineer noted that there would not be any architectural changes to the building due to the restraints of money or the footprint. He noted the money will cover the needs and not the wants.

Resident Carol Stuart comments.

Matthew Mannix noted that both bonds were before the taxpayers and they are both high priority for the town.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**19. A MOTION to AWARD the bid for North Beach Cabana
Replacement project to the lowest bidder, Martone Service
Company, Inc., in the amount of \$469,017.00.**

Following the directive of the Town Council, staff solicited bids for the North Beach Cabana Replacement Project. The project scope of work basically conforms to the original building, although the new building will be elevated above the 100 year flood zone, with the deck to match the deck of the existing West Cabana building. The plans call for the use of composite materials wherever practical, to minimize future maintenance costs and to extend the life expectancy of the building.

Request for bids was advertised in the Narragansett Times, solicited, and posted on the Town of Narragansett and State Purchasing Division websites. Eighteen vendors picked up the specification packages and twelve responded. The attached spreadsheet lists the results from the solicitation.

The Engineering Department has reviewed the bids and recommends an award to Martone Service Company, Inc. at their low bid price (lump sum bid) of \$469,017.00. Martone has recently performed other general construction contracts for the Town, including the replacement roof (and miscellaneous framing improvements) at the Public Safety Building, and extensive gymnasium renovations at the Narragansett High School. We have been satisfied with their quality of work and their ability to perform.

This project was presented to the previous Town Council for an award in December 2013, but was rejected. The staff approached the low bidder, Martone Service Company, Inc. in November 2014 to ascertain whether they would be willing to hold their bid price to allow for an award in December 2014, and they responded positively. This is a key factor, in that it saves us the time and administrative cost of re-bidding, and Martone's price from 2013 was already less than our projected estimate. The pro forma uses the low bid price, rounded up to \$500,000 to allow for possible construction contingencies. It should be noted that the Beach Fund is also due \$187,168.55 from FEMA for the last outstanding damage claim from Hurricane Sandy (South Parking Lot); should the Council wish to have that applied to the project at hand, the payback period decreases.

The Engineering Department will provide direct project management for this work, along with assistance from the project architect, Frank Karpowicz. While funding is available within the Beach Enterprise Fund (undesignated fund balance), the funds need to be appropriated by the Town Council.

Susan Cicilline-Buonanno moved, Raymond Ranaldi seconded and it is so voted to AWARD the bid for North Beach Cabana Replacement project to the lowest bidder, Martone Service Company, Inc., in the amount of \$469,017.00.

Matthew M. Mannix explained that he placed the item on the agenda. He said there was a 12 month window on the RPF and asked Jeffrey Ceasrine to address the council on the bid.

Jeffrey Ceasrine, Town Engineer explained that it was basically the same project as was before the council which is the reconstruction of 24 cabana units that would be code compliant, meeting the flood zone with a higher elevation and more sustainable materials than the other buildings which would reduce the amount for less maintenance. He also noted that there was a possible of obtaining \$43,000 in supplemental insurance as the town was only eligible if the town rebuilds the cabanas. He noted that the beach fund paid for the reconstruction of the south lot and money is expected from FEMA for the reimbursement of that cost which will go into the beach enterprise fund. Jeffrey Ceasrine noted that Mr. Martone was willing to hold his price even though there was a 90 day window and he was willing to hold the price from last year. He noted that the originally

estimate was \$625,000 and the bids ranged from \$469,000 to \$1 Million from the 12 bidders.

The buildings would match the other two buildings that are in compliance with FEMA's flood zone and 5 of the units would be ADA compliance and the ramp of the clubhouse would be used for access.

Susan Cicilline-Buonanno questioned where the money was.

Laura Kenyon, Finance Director explained that the money was paid back to the general fund. She noted this was a brand new project and the money from FEMA that is expected and the additional insurance money and then \$270,000 is needed. She noted the beach fund balance has about \$724,000 and she would like to keep 16% in reserve and that gives about \$424,000 that is available toward the \$270,000 is needed.

It was noted that the town did receive \$294,000 in property insurance for the cabanas that was booked in 2012-13.

Christopher Wilkens commented that he was surprised the item was on the agenda as there was a question to continue having a private beach club on public land or to let the cabanas go when they naturally go and who would be using the new cabanas and would there be a town policy.

A lengthy discussion ensues among the council members on quality of life, raising fees and number of people who are on a waiting list and who would use the cabanas.

It was noted that it would be discussed at the work session with the Parks & Recreation Director.

Residents Dennis Lynch, Stanley Wojciechowski, Patrick Brady and Josh Trevaroux all speak on the matter.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Matthew M. Mannix aye Christopher Wilkens nay

20. A MOTION to AWARD the bid for Rubbish Removal for the Beach to the lowest bidder, K Scott Construction, in the amount of \$27,500.00 for year one and \$27,500.00 for year two.

The general scope of work of this contract includes cleaning and pick-up of refuse and debris from town provided refuse and recycling containers and grounds on the Town Beach, all beach related property and parking lots as well as selected receptacles located throughout the center of town from May to October each year of the contract. The two-year contract is as follows: Year 1: May 4, 2015 – October 4, 2015 and Year 2: May 2, 2016 – October 2, 2016.

The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Seven vendors were solicited and four responded. The attached spreadsheets list the results from the solicitation. Funding is available in the Beach Enterprise Fund Operating Account, 34-840-0206, Solid Waste Disposal Service.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to AWARD the bid for Rubbish Removal for the Beach to the lowest bidder, K Scott Construction, in the amount of \$27,500.00 for year one and \$27,500.00 for year two.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**21. A MOTION to SCHEDULE and conduct performance reviews
for the individuals serving in the positions directly appointed by
the Town Council.**

Susan Cicilline-Buonanno placed the matter on the agenda that the Town Council should schedule and conduct performance reviews for the individuals serving in the following positions:

- Judge of Municipal Court
- Judge of Probate Court
- Magistrate/Clerk Municipal Court
- Town Solicitor/Assistant Solicitors (3)

These officials are appointed by the Town Council every two years, but the appointments are typically approved without much discussion during the first meeting held after a new council is elected each November. The council should conduct performance reviews of these officials because it will allow council members to provide feedback to these officials regarding the community's views about how they are doing their jobs.

These performance reviews should take place every two years at this time to ensure that the officials serving in these positions are accountable to the voters of Narragansett.

The council should schedule these performance reviews for Tuesday December 9th at 6:30. If this motion is approved by the council, the Town Clerk should contact the officials serving in these positions to provide them with the time and date of their reviews.

Susan Cicilline-Buonanno moved Raymond A. Ranaldi seconded and it is unanimously so voted to SCHEDULE and conduct performance reviews for the individuals serving in the positions directly appointed by the Town Council for a meeting in December either December 9 or December 15 or 16 and/or on availability of the individuals.

Susan Cicilline-Buonanno commented that she believed it was a good idea to contact the present people that were appointed and that it was not opened up to anyone else. She said she it would be good to review the individuals to come before the council as it had been a couple of years since their appointments.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

**22. A MOTION to SCHEDULE a work session to discuss the
proposed 2015 Narragansett Beach Fee schedule.**

At the October 20, 2014 council meeting the proposed 2015 Narragansett Beach Fee schedule was on the agenda for approval and adoption. The council requested the matter be continued and requested a work session be held.

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and to SCHEDULE a work session to discuss the proposed 2015 Narragansett Beach Fee schedule to January 5, 2014 at 6:00 p.m.

Susan Cicilline-Buonanno moved, Patrick Murray seconded and it is unanimously so voted to amend to include beach polices as well as beach fees for discussion.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

23. A MOTION to APPOINT an individual on the Conservation Commission/Tree Board for a three year term which will expire on 4/30/2017.

The Conservation Commission/Tree Board will have a seat available for appointment due to the resignation of Dennis Lynch effective 12/2/2014. The following indicates the original board appointment date and expiration date of the current member. We have one application on file from Michael L. Lapisky.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Dennis Lynch	5/5/2014	4/30/2017

Christopher Wilkens moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to APPOINT Michael L. Lapisky to the Conservation Commission/Tree Board for a three year term which will expire on 4/30/2017.

Christopher Wilkens thanked Dennis Lynch for his time on the Conservation Commission.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

24. A MOTION to REAPPOINT two individuals to the Juvenile Hearing Board for a two year term which will expire on November 1, 2016, two individuals for a three year term which will expire on November 1, 2017, and APPOINT an individual to fill a vacant position for a one year term which will expire on November 1, 2015.

The Juvenile Hearing Board has four seats available for reappointment and one vacant seat. The following indicates the original board appointment date and expiration date for the current member. The all Board member have requested to be reappointed. We have one application on file from Joan A. Ricci for the vacant seat.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Stephen A. Bonzagni (3 yr)	10/17/2011	11/1/2014
Nancy DeNuccio (2 yr)	12/3/2012	11/1/2014
Deborah B. Harig (2 yr)	10/17/2011	11/1/2014

Rosemary Rucker (3 yr) 10/17/2011 11/1/2014

Vacant (1 yr) ----- 11/1/2014

Raymond A. Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to REAPPOINT Deborah B. Harig and Nancy DeNuccio to a two year term expiring in November 1, 2016.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to REAPPOINT Stephen A. Bonzagni and Rosemary Rucker to a three year term expiring in November 1, 2017.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is unanimously so voted to APPOINT Joan A. Ricci to a one year term expiring November 1, 2015.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

**25. A MOTION to APPOINT/ REAPPOINT individuals to the
Pension Board for three year terms which will expire 11/1/2017.**

The Pension Board has eight seats available for reappointment; two seats appointed by the Town Council and six seats to be filled by union and nonunion groups for appointment and confirmation by the Town Council. Six appointees have requested to be reappointed. Council #94-Local 1179 submitted Teri Donovan as the union representative and the school department union has submitted Beth-Ann Lauire to be their representative on the Pension Board. The following indicates the original board appointment date and expiration date for the current members

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Benedict J. Ingegneri	12/3/2012	11/1/2014
Matthew S. Turco	4/15/2013	11/1/2014
Michael Deluca	12/3/2012	11/1/2014
Michael Stone (Rep. Fire Dept.)	12/3/2012	11/1/2014
Daniel G. Holland (Rep.Local #1033)	12/3/2012	11/1/2014
Robert Barber (Police Rep)	12/3/2012	11/1/2014
Bruce Goodness (School Union)	12/3/2012	11/1/2014
Dennis J. Almonte Local #1179)	12/3/2012	11/1/2014

Raymond Ranaldi moved, Patrick Murray seconded and it is unanimously so voted to REAPPOINT Benedict J. Ingegneri, Matthew S. Turco, Michael Deluca, Michael Stone, Daniel G. Holland, and Robert Barber to the Pension Board for a two year term which will expire 11/1/2016.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

Raymond Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so
voted to APPOINT Teri Donovan, Beth-Ann Lauire for two year term which will expire
11/1/2016.

Raymond A. Ranaldi aye, Susan Cicilline-Buonanno aye, Patrick W. Murray aye,
Christopher Wilkens aye, Matthew M. Mannix aye

**26. A MOTION to APPOINT an individual to the Personnel Appeal
Board to fill the remainder of a five year term which will expire
on September 1, 2015.**

Due to the resignation of Thomas J. Reilly, the Personnel Appeal Board has one seat
available for a term expiring on 9/1/2015. There is currently one application on file from
Jan Hagopian.

The following indicates the original board appointment date and expiration date for the
current member. The Board member has requested to be reappointed.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Vacant (Thomas J. Reilly)	9/7/2010	9/1/2015

Patrick A. Murray moved, Christopher Wilkens seconded and it is unanimously so voted
to APPOINT Andrew A. Giannetto to the Personnel Appeal Board to fill the remainder of
a five year term which will expire on September 1, 2015.

Patrick A. Murray noted that Mr. Gianneto was his campaign manager for the recent election

Susan Cicilline-Buonanno aye, Patrick W. Murray aye, Christopher Wilkens aye, Raymond A. Ranaldi nay Matthew M. Mannix nay

Raymond Ranaldi commented that his support was with Jan Hagopian due to his experience and qualifications on his application.

Raymond Ranaldi moved, Matthew M. Mannix seconded to appoint Jan Hagopian to the Personnel Appeal Board to fill the remainder of a five year term which will expire on September 1, 2015.

Raymond A. Ranaldi aye Matthew M. Mannix aye, Susan Cicilline-Buonanno nay, Patrick W. Murray nay, Christopher Wilkens nay,

27. A MOTION to REAPPOINT an individual to the Planning Board for a five year term which will expire on November 1, 2019.

The Planning Board has one seat available for reappointment. The following indicates the original board appointment date and expiration date of the current member. The Board member has requested to be reappointed. There are also applications on file from Colin T. Hynes who is already on the Land Conservatory Trust, Joyce G. Perschy, Robin I. Plaziak, and Breta M. Combs who has also applied to the Economic Development Committee.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Vincent A. Indeglia	12/7/2009	11/1/2014

Susan Cicilline-Buonanno moved, Raymond A. Ranaldi seconded and it is so voted to REAPPOINT Vincent A. Indeglia to the Planning Board for a five year term which will expire on November 1, 2019.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Matthew M. Mannix aye Christopher Wilkens

28. A MOTION to APPOINT/ REAPPOINT individuals to the Recreation Advisory Board for three year terms which will expire 11/1/2017.

The Recreation Advisory Board has three members whose term expired on 11/1/2014.

All three current members have asked for reappointment. There is an application on file from Walter Jay Winter. The following indicates the original board appointment date and expiration date.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Thomas O'Rourke, III	11/07/2011	11/1/2014
Patrick E. Brady	5/19/2014	11/1/2014
James G. Pereira	11/7/2011	11/1/2014

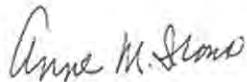
Raymond Ranaldi moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to REAPPOINT Thomas O'Rourke, III, Patrick E. Brady, and James G. Pereira to the Recreation Advisory Board for three year terms which will expire 11/1/2017.

Susan Cicilline-Buonanno aye, Raymond A. Ranaldi aye, Patrick W. Murray aye, Christopher Wilkens aye, Matthew M. Mannix aye

ADJOURNMENT:

The meeting adjourns at 10:10 p. m.

ATTEST:



Anne M. Irons, CMC
Council Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons, CMC
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

Statement of Conflict of Interest
pursuant to R.I. Gen. Laws § 36-14-6

I CHRISTOPHER WILKENS, holding the position of
TOWN COUNCILMAN, hereby under oath depose and say:
(job title or appointed/elected position and name of board/commission/agency/department)

1. A matter involving TRANSFER OF STOCK IN PUBLIC HEARING
is presently before MARVIN SETH TOWN COUNCIL
(name of board/commission/agency/department)

2. I have the following interest in the matter noted in paragraph 1 above:

THE LAWYER FOR THE APPLICANT ALSO
REPRESENTED ME IN A DIFFERENT
MATTER

3. [Please select one of the following]:

A. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby recuse from participating in the discussion of or taking official action relating to said matter. (This does not prohibit participation as a member of the public in an open meeting, pursuant to Commission Regulation 7003.)

B. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby state that despite the interest described above, I believe I am able to participate fairly, objectively and in the public interest regarding said matter for the following reasons:

Signed under the penalties of perjury this 1st day of Dec, 2014

Christopher Wilkens
Signature

Statement of Conflict of Interest
pursuant to R.I. Gen. Laws § 36-14-6

I Christopher Wilkum, holding the position of
Town Councilman, hereby under oath depose and say:
(job title or appointed/elected position and name of board/commission/agency/department)

1. A matter involving Planning Board Appointment
is presently before The Unorganized Town Council
(name of board/commission/agency/department)

2. I have the following interest in the matter noted in paragraph 1 above:

I HAVE BUSINESS BEFORE THE BOARD

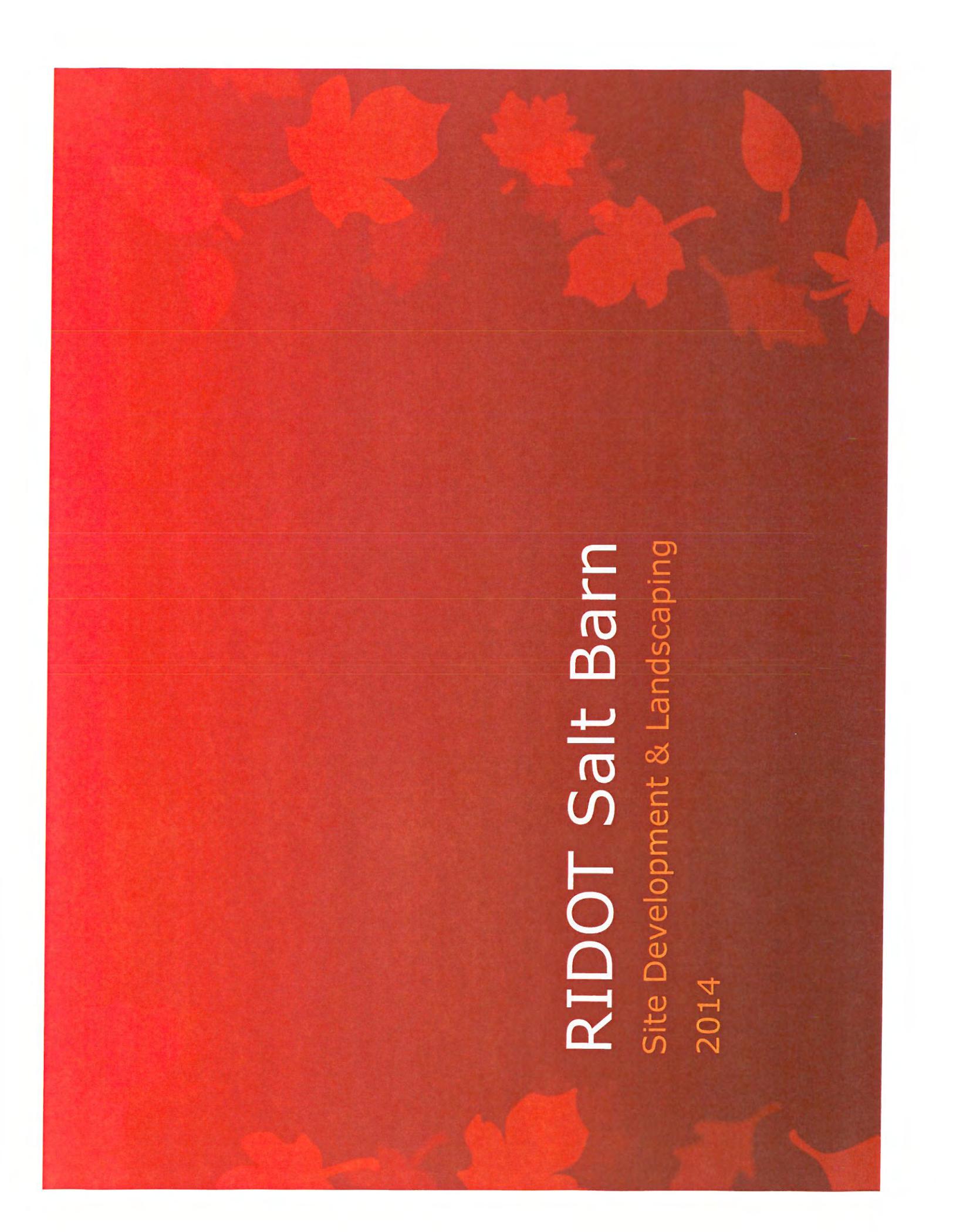
3. [Please select one of the following]:

A. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby recuse from participating in the discussion of or taking official action relating to said matter. (This does not prohibit participation as a member of the public in an open meeting, pursuant to Commission Regulation 7003.)

B. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby state that despite the interest described above, I believe I am able to participate fairly, objectively and in the public interest regarding said matter for the following reasons:

Signed under the penalties of perjury this 1st day of Dec, 2014

Christopher Wilkum
Signature

The background is a solid red color with a pattern of faint, semi-transparent autumn leaves scattered across it. The leaves are in various shades of red and orange, some appearing as simple silhouettes and others with more detail. They are positioned mostly in the upper and lower corners, with a few in the center.

RIDOT Salt Barn

Site Development & Landscaping

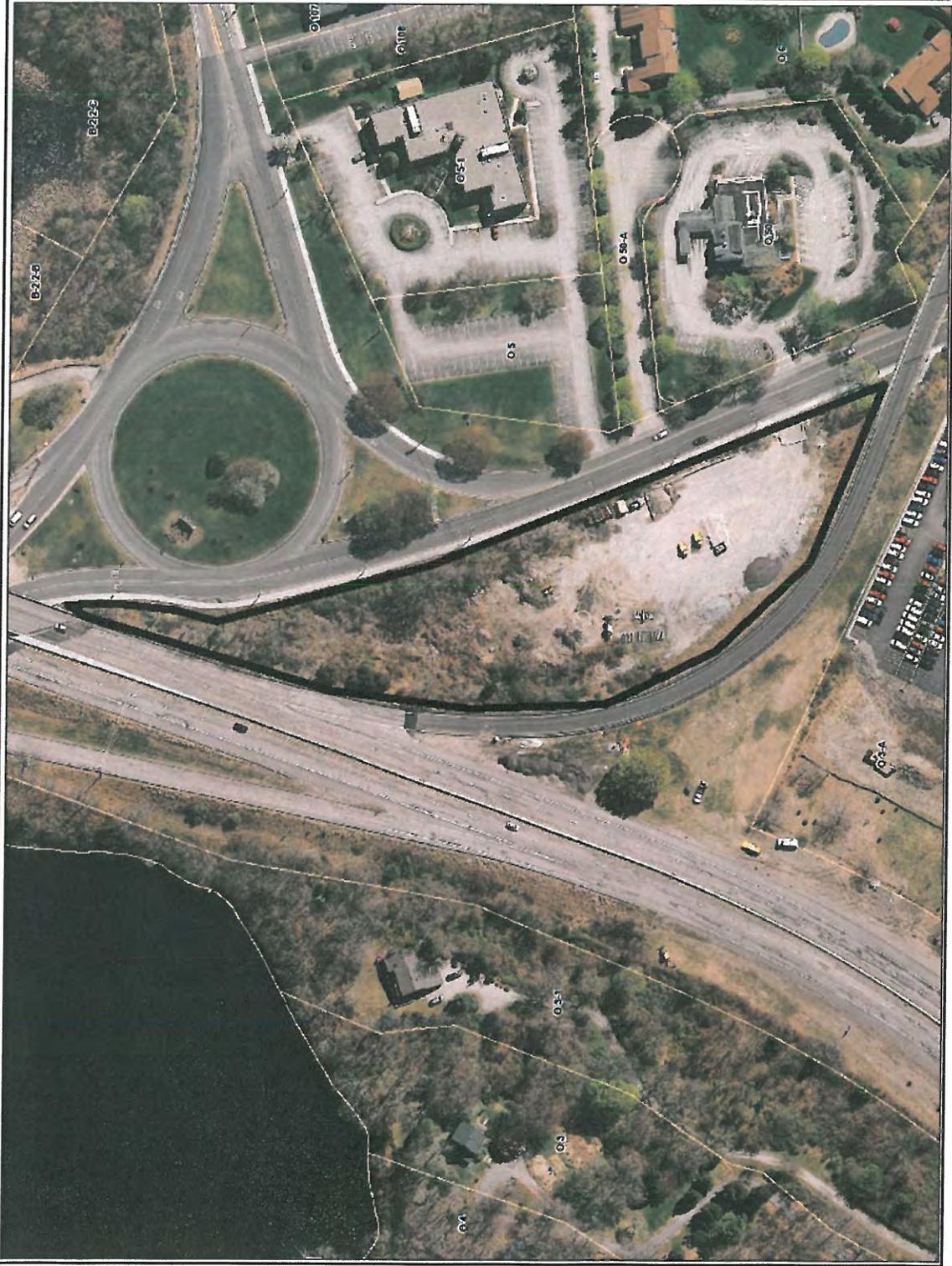
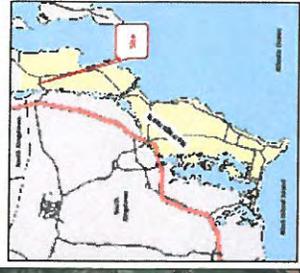
2014

TOWN OF
NARRAGANSETT
Rhode Island
Salt Barn Site



1 inch = 100 feet

The Town of Narragansett has prepared these maps for informational and representative purposes only and makes no claims concerning the accuracy of this map nor assumes any liability from the use of the information herein.



SITE SPECIFICS

- AREA: APPROX. 3.6 ACRES
- DIMENSIONS: 200' (WIDEST) x 700' (LONG)
- WETLANDS AT NORTHERN PERIMETER OF SITE
- LOCATED: WITHIN RT. 1 RIGHT OF WAY (NO PLAT / LOT)
- NO LOCAL ZONING RESTRICTIONS
- BUILDING AREA: APPROX. 8,250 SF.

SALT BARN SITE - HISTORY

- REQUESTED BY TOWN IN MARCH, 2007 TO RELOCATE, SCREEN OR COVER SALT PILE
- TOWN COUNCIL CITED THE DILLON ROTARY SIGN / GATEWAY TO NARR. AND UNPLEASANT VIEW FROM NEARBY PROPERTIES
- REQUESTED IT BE COVERED OR SCREENED IN A FASHION THAT WOULD COMPLEMENT THE SURROUNDING PROPERTIES
- REQUESTED AGAIN IN 2010 BY TOWN MANAGER
- CITED AESTHETICS AND ENVIRONMENTAL PROTECTION
- MEETING IN 2012 WITH RIDOT
- TOWN MANAGER SUGGESTED POSSIBLE RELOCATION TO A LESS VISIBLE SITE. INFORMED BY RIDOT THAT CONSTRUCTION CONTRACT IS NEARLY COMPLETE – NO POSSIBILITY OF MOVING.
- REQUESTED INPUT ON LANDSCAPING PLAN. ALSO DISCUSSED POSSIBLE PUBLIC WORK SESSION – NEVER SCHEDULED

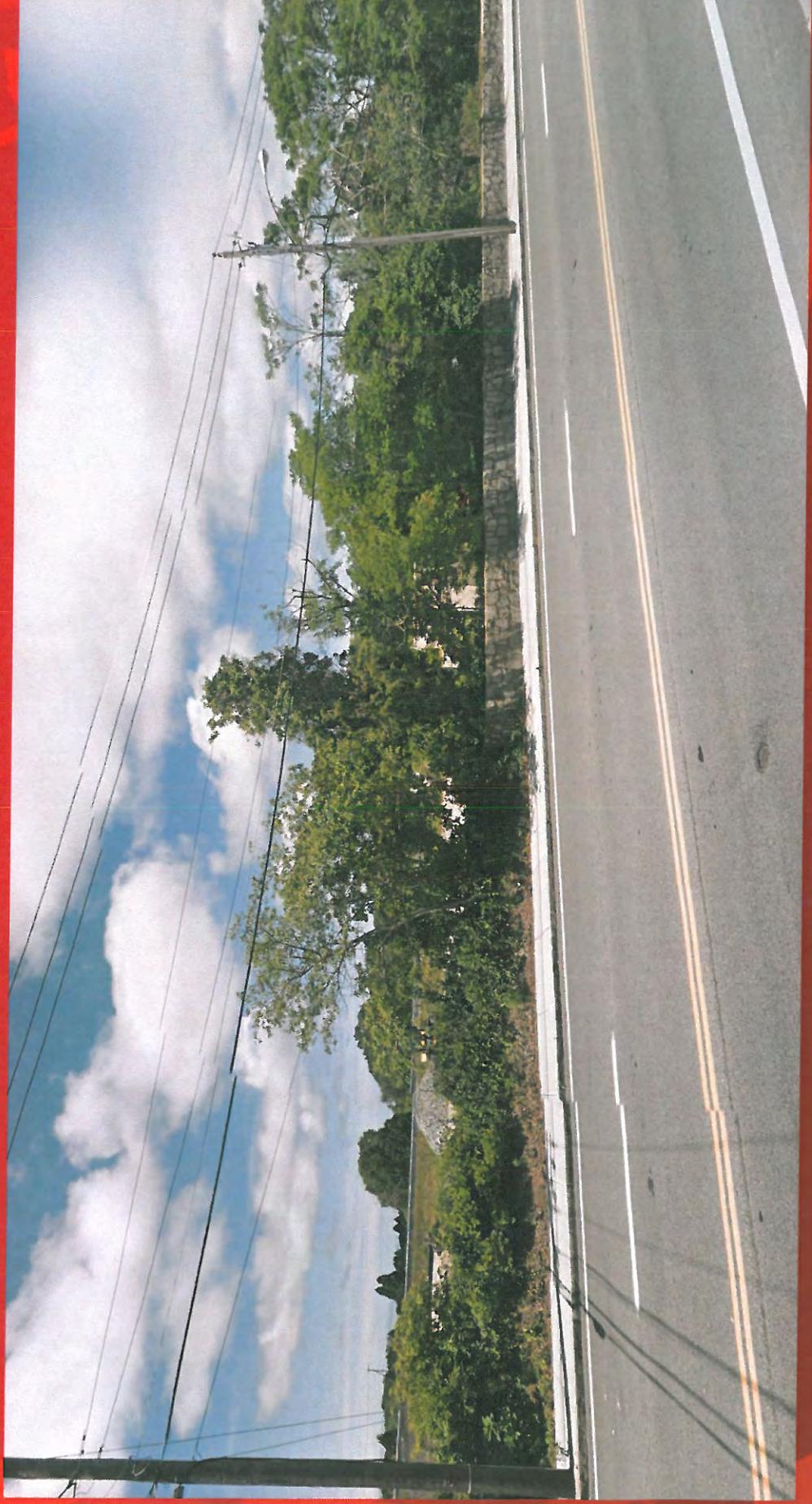
View form the Rotary - Before



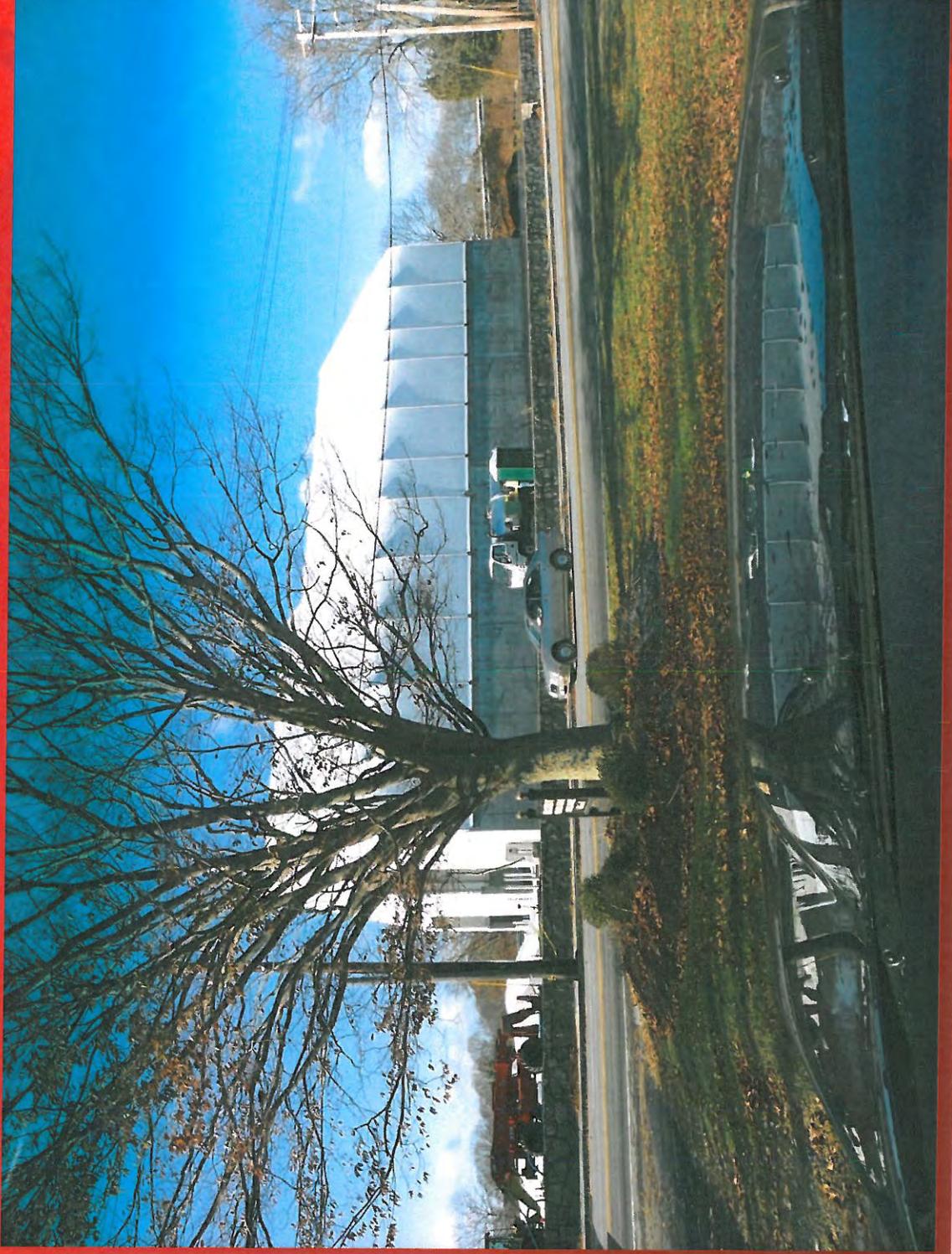
View from the Rotary - After



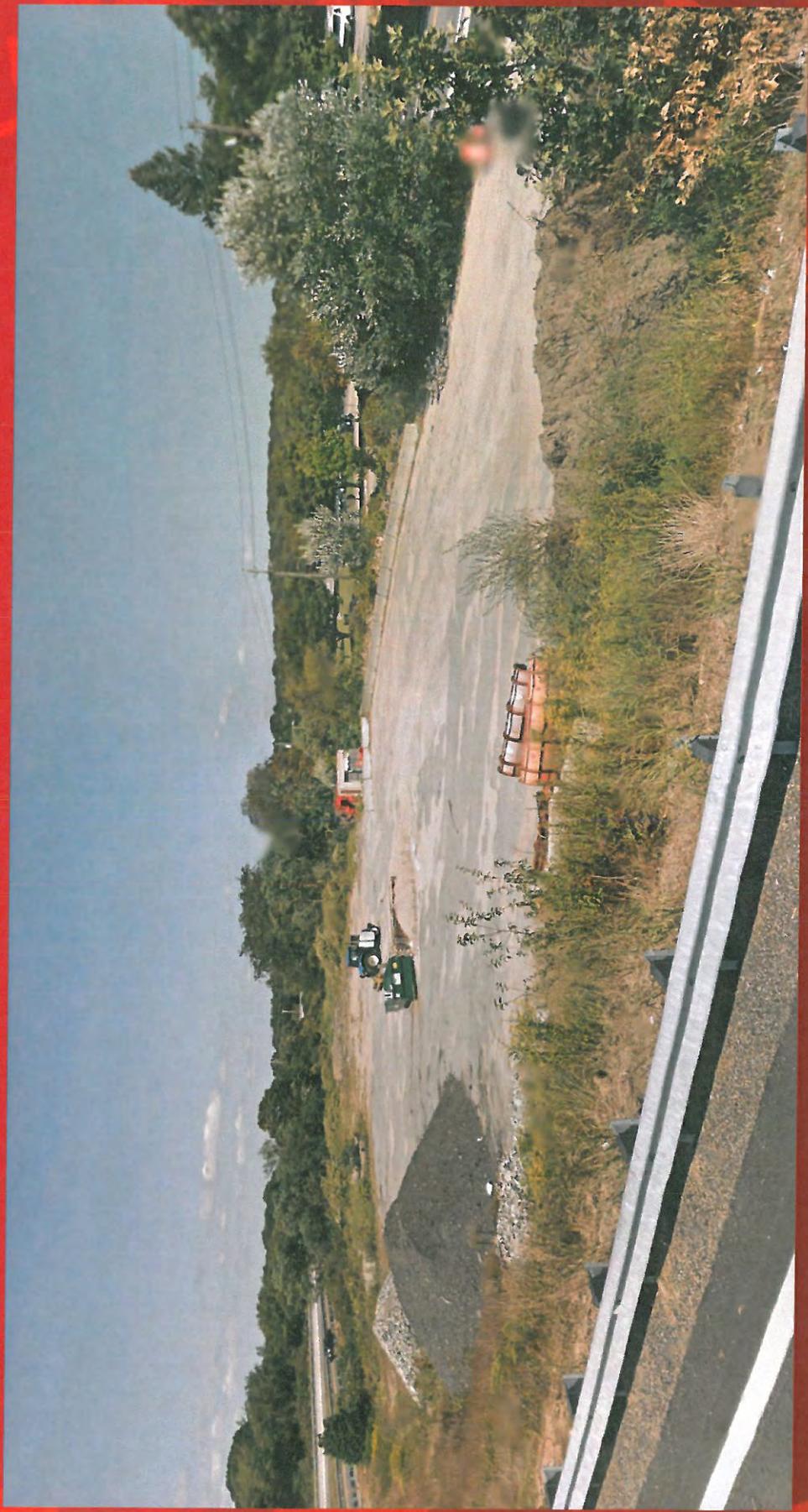
East View - Before Construction



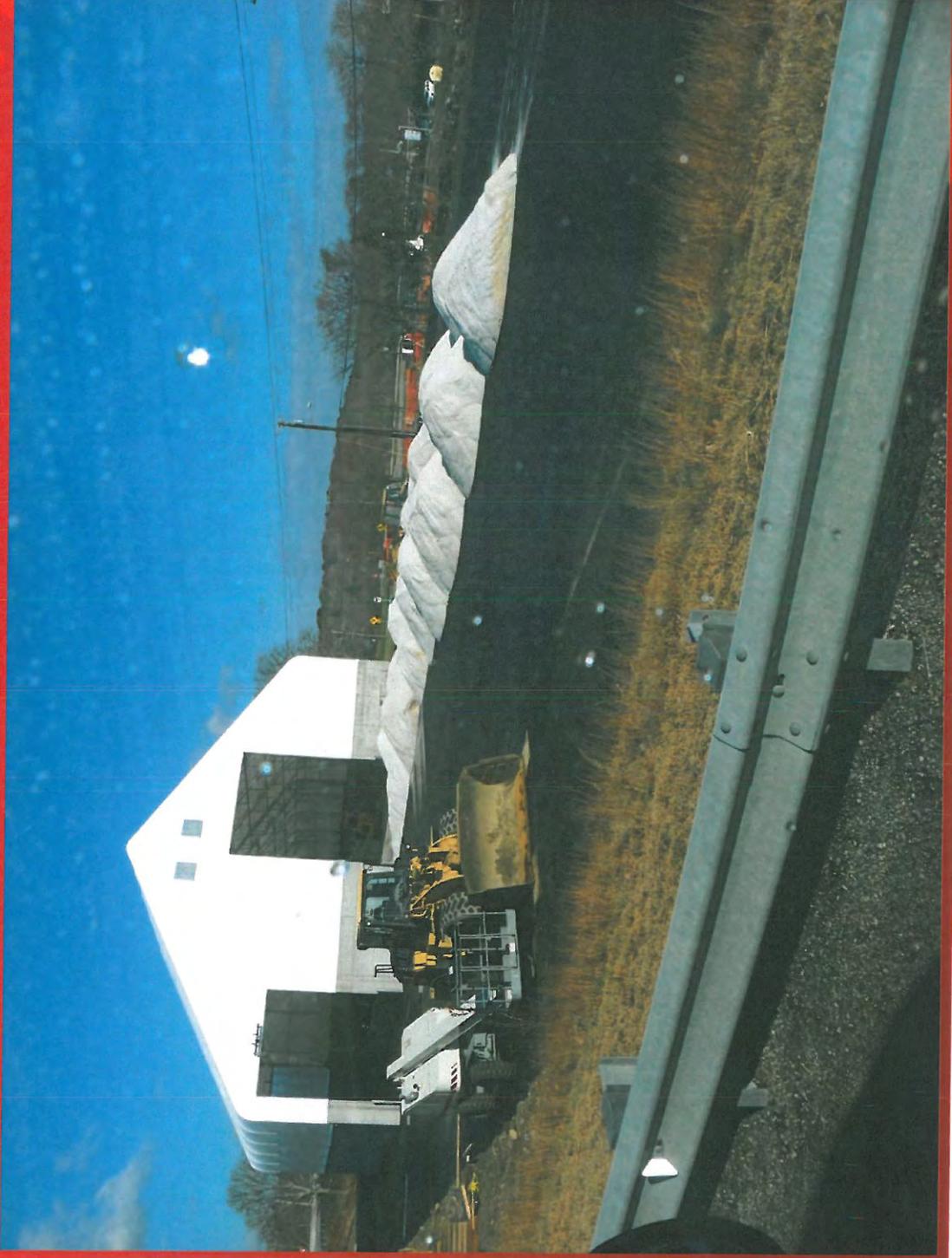
East View – After Construction



View from the On-Ramp - Before



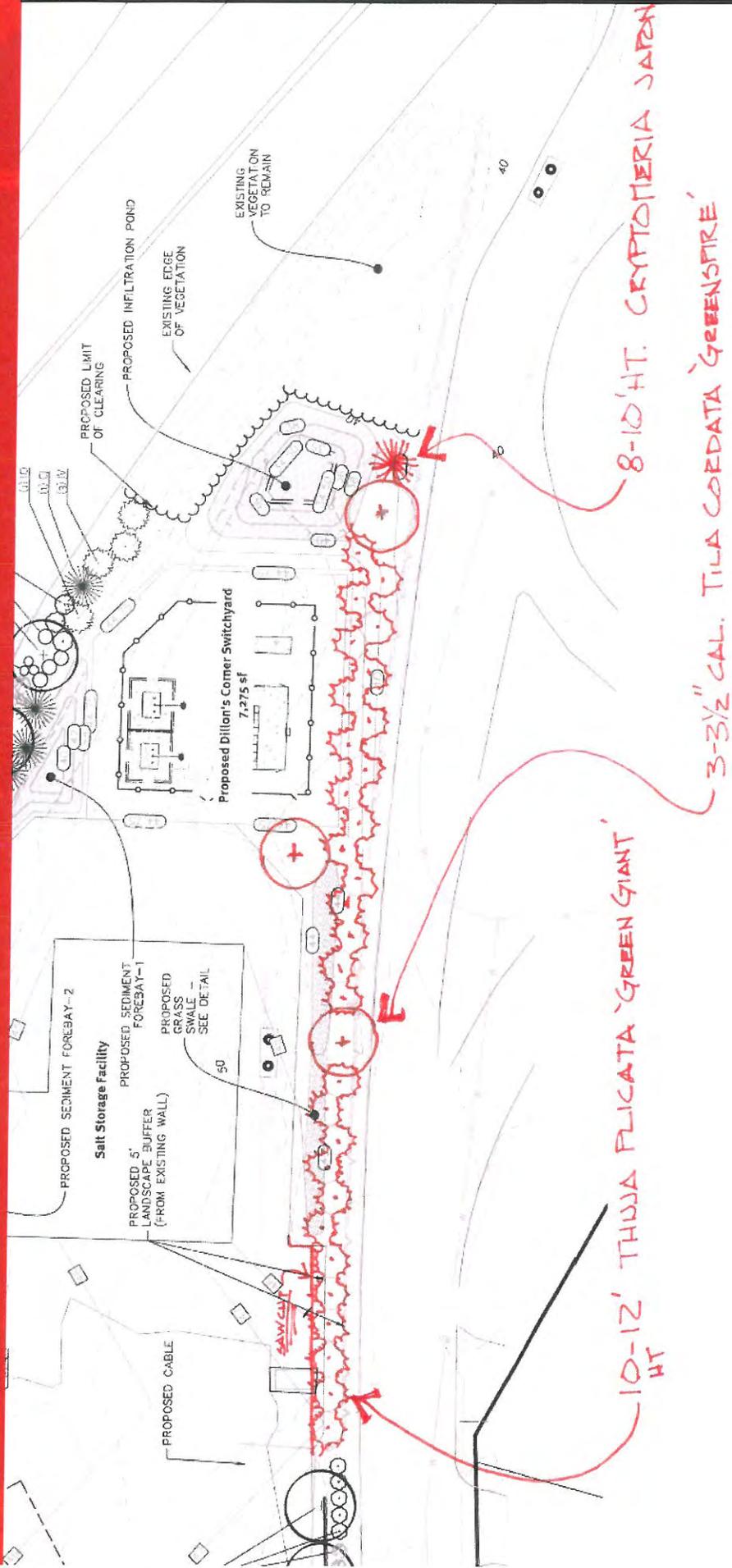
View from the On-Ramp - After



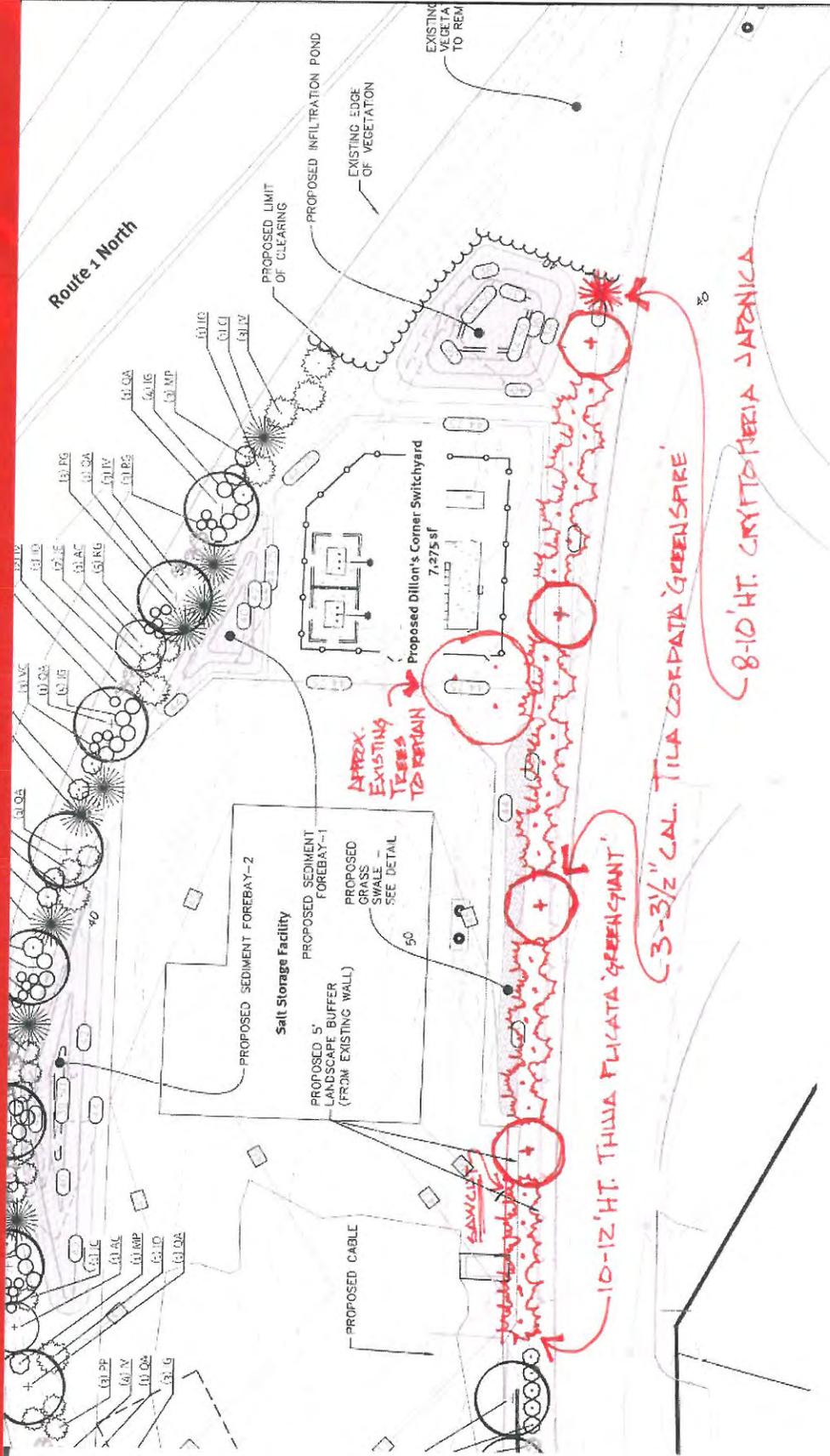
Draft Landscape Plan – Plant Schedule East Side of Site

- 3 London Planetree: 2.5 -3.0" caliper
- 2 English Oak: 2.5 – 3.0" caliper
- 3 White Spruce: 8'-10' B&B
- 10 Arborvitae: 10-12' B&B
- 10 Winterberry: 4-5' B&B

Red-Lined Plan



Revised Red-Line Plan



Red-Lined Plan – Plant Schedule East Side of Site

- 3 Little Leaf Linden: 3.0-3.5" caliper (4 in Revised Plan)
- 1 Japanese Cedar: 8-10' B&B
- 30 Green Giant Arborvitae: 10-12" B&B (27 in Revised Plan)

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: December 5, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC-Town Clerk
SUBJECT: Schedule Public Hearing – Whale Rock Restaurant Group LLC d/b/a Tortuga Restaurant 21 Pier Market Place, Narragansett, RI, Plat C, Lot 319

RECOMMENDATION:

That the Town Council schedule a public hearing on the application for a Class BV Liquor License from Whale Rock Restaurant Group LLC d/b/a Tortuga Restaurant at 21 Pier Market Place, Narragansett, RI, Plat C, Lot 319.

SUMMARY:

Martin and Jennifer McElroy have submitted an application for a BV Liquor License at 21 Pier Market Place for Whale Rock Restaurant Group LLC d/b/a Tortuga Restaurant.

During the recent renewal process two establishments did not renew its liquor licenses for 2014-15, Konstantinos Inc. "Basil's", 22 Kingstown Road and Soho Restaurante LLC "Soho", 21 Pier Market Place.

Mr. and Mrs. McElroy are requesting the town council consider issuing Whale Rock Restaurant Group LLC d/b/a Tortuga Restaurant a Class BV license in place of one these alcohols beverage licenses and schedule a public hearing in order to begin the process of opening the proposed new restaurant. The suggested date for the public hearing is January 5, 2015.

ATTACHMENT:

1. Application

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

December 5, 2014

Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882

14 DEC 5 AM 10:01

Attn: Town Council

Re: New Restaurant Liquor License in the Pier Marketplace Proposal

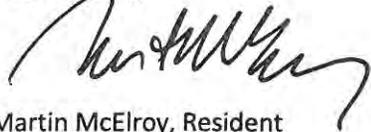
Dear Council Members,

We are writing this letter to you as residents and business owners of Narragansett. We have owned/operated Turtle Soup Restaurant for the past five years and we generate over \$1M in revenue annually, employ between 25-50 employees depending on the season, pay local and state taxes, and are in 'good standing' with the State of Rhode Island. Our dream of opening a second restaurant in the Pier has presented itself and we are excited to pursue the opportunity.

South County lacks Mexican cuisine restaurants and therefore, we feel that this presents an opportunity to bring authentic Mexican food to Narragansett. Our vision includes fish tacos, chicken mole, shrimp ceviche, and of course, fantastic margaritas! An ideal location has become available within the Pier Marketplace and we have recently signed a lease with Gilbane to lease the space subject to our being able to secure a full liquor license from the Town. Initially, it will be a three year lease with a 10-year option which are the terms we wished for. To date, Gilbane has been unsuccessful in acquiring a signature from the owner of SoHo Restaurante for our 'Application For Transfer of Beverage License'. Therefore, we are requesting that the Town Council consider issuing Whale Rock Restaurant Group LLC DBA Tortuga Restaurant a Class BV transferrable liquor license in place of the abandoned SoHo Restaurante liquor license. A new restaurant in the Pier Marketplace will allow us to pursue our goals of bringing to Narragansett a restaurant concept with no comparable competition for more than 15 miles, to create new jobs, and to help revitalize the Pier Marketplace, the heart of Narragansett.

We are very committed to owning/operating two successful restaurants in Narragansett. Marty is a talented chef and graduate from Johnson & Wales University with his A.S. in Culinary Arts and his B.S. in Food and Beverage Institutional Management. Jen has a background in Finance, is currently working at Lila Delman Real Estate, and has her B.A. in Business Administration from Emmanuel College. We will be investing \$100,000 to purchase the existing equipment and readying the space for our new concept. This will be funded in cash from our savings. We strongly believe this is a win-win opportunity for both us as well as the Town of Narragansett. We sincerely appreciate your consideration and look forward to moving this proposal forward. Please feel free to contact us directly if you have any further questions or would like additional clarification.

Respectively,



Martin McElroy, Resident
Owner/Operator Turtle Soup Restaurant
152 Gibson Ave, Narragansett, RI



Jennifer McElroy, Resident
Owner Turtle Soup Restaurant
152 Gibson Ave, Narragansett, RI

BOARD OF LICENSING COMMISSIONERS
APPLICATION FOR LICENSE BY CORPORATION

14 DEC 5 AM 10:01

RETAILER'S CLASS A.....B.....C.....D.....E.....J.....

DATE: 11/21/14

THE UNDERSIGNED APPLIES FOR A BEVERAGE LICENSE, CHECKED ABOVE, PURSUANT TO CHAPTER 7, TITLE 3, OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED.

NAME OF BUSINESS Tortuga Restaurant

1. NAME OF APPLICANT Whale Rock Restaurant Group LLC

2. STATE -- INCORPORATED RHODE ISLAND

3. DATE INCORPORATED 3/30/2010

4. ADDRESS OF PREMISES 21 Pier Marketplace
Narragansett, RI 02882

PLAT AND LOT Plat C Lot 000319

5. NAME AND ADDRESS OF ALL OFFICERS (FULL NAME -- FIRST, MIDDLE AND LAST)

PRESIDENT: Martin McElroy
DOB: 5/26/74 SOCIAL SECURITY #: [REDACTED]

VICE PRESIDENT: Jennifer McElroy
DOB: 10/21/75 SOCIAL SECURITY #: [REDACTED]

SECRETARY: _____
DOB: _____ SOCIAL SECURITY #: _____

TREASURER: _____
DOB: _____ SOCIAL SECURITY #: _____

6. NAME AND ADDRESS OF ALL DIRECTORS OR BOARD MEMBERS:

Martin McElroy PO Box 84
Narragansett, RI 02882
Jennifer McElroy

7. CLASSES OF ALL STOCK:

(A) AMOUNT OF EACH AUTHORIZED 10070
(B) AMOUNT OF EACH ISSUED 0

8. NAME AND ADDRESS OF ALL REGISTERED OWNERS OF EACH CLASS AND OF AMOUNT OWNED (ATTACH LIST IF NECESSARY)

Martin McElroy 51%
Jennifer McElroy 49%

9. IF ANY OF THE ABOVE STOCK IS HYPOTHECATED OR PLEDGED, GIVE NAME AN ADDRESS OF PERSON TO WHOM PLEDGED OR HYPOTHECATED.

n/a

10. IF APPLICATION IS IN BEHALF OF UNDISCLOSED PRINCIPAL OR PARTY INTERST, GIVE DETAILS: n/a

11. DOES APPLICANT OWN PREMISE? no IS PROPERTY MORTGAGE? n/a

12. IS PROPERTY LEASED? yes

13. GIVE NAME AND ADDRESS OF MORTGAGOR OR LESSOR AND AMOUNT OR EXTENT
Gilbane Pier Retail, LLC 7 Jackson Walkway, Providence, RI

14. HAVE ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS EVER BEEN ARRESTED OR CONVICTED OF A CRIME. IF YES, EXPLAIN no

15. WILL A DRAUGHT LINE BE ON THE PREMISES? yes

16. IS ANY OTHER BUSINESS TO BE CARRIED ON IN PREMISES? IF YES, EXPLAIN
no

17. IS ANY OFFICER, BOARD MEMBER OR STOCKHOLDER ENGAGED IN ANY MANNER AS A LAW ENFORCEMENT OFFICER? IF YES, EXPLAIN no

18. IS APPLICANT OR ANY OFFICERS, BOARD MEMBERS OR STOCKHOLDERS INTERESTED, DIRECTLY OR INDIRECTLY, AS PRINCIPAL OR ASSOCIATE, OR ANY MANNER WHATSOEVER, IN ANY RETAIL LICENSE ISSUED UNDER CHAPTER 3-7 OF THE GENERAL LAWS OF RHODE ISLAND 1956, AS AMENDED? IF YES, EXPLAIN yes Whale Rock Restaurant Group LLC DBA Turtle Soup

19. IS APPLICANT THE OWNER OR OPERATOR OF ANY OTHER BUSINESS? IF YES, EXPLAIN
yes Turtle Soup Restaurant Narragansett RI

20. STATE AMOUNT OF CAPITAL INVESTED IN BUSINESS \$12,500

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

[Signature]
APPLICANT

CORPORATE SEAL

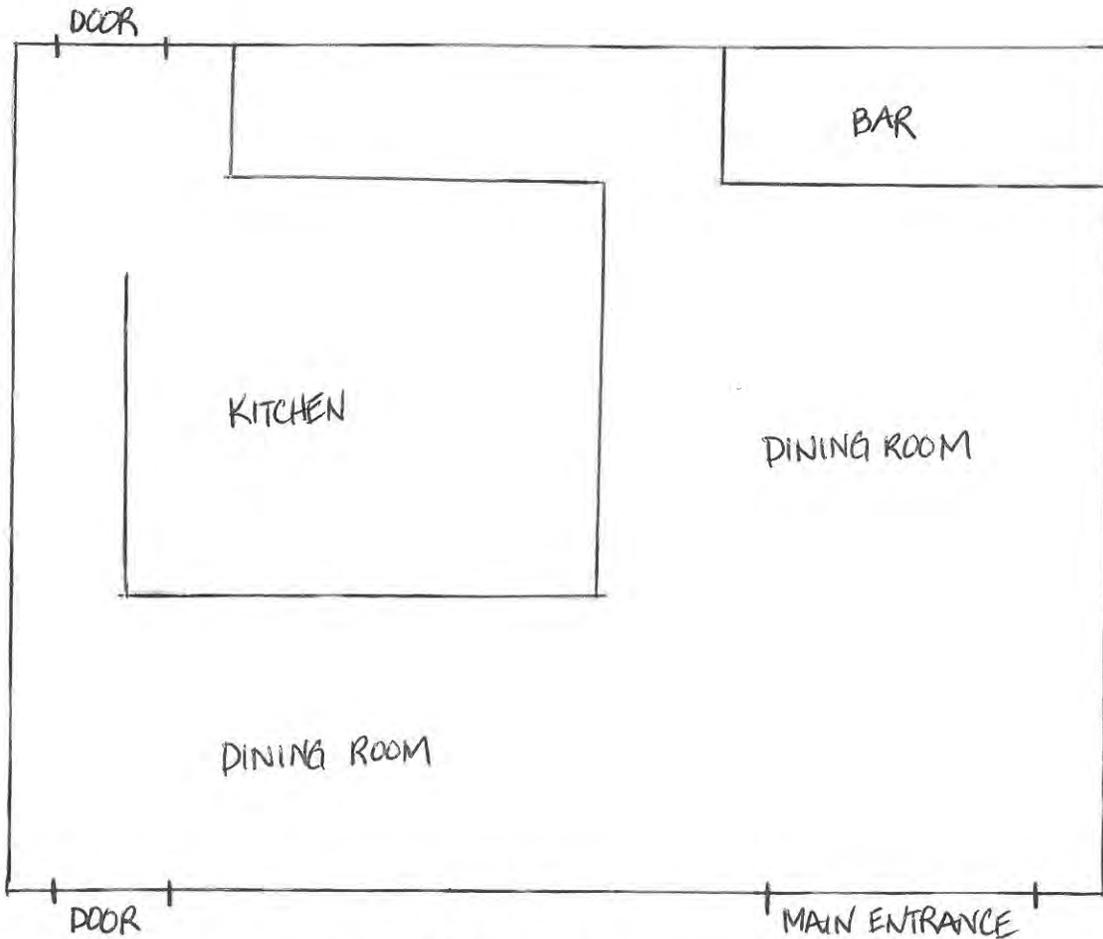
[Signature]



TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401)782-0603 Fax (401)783-9637

Date 21 NOV 14

PLEASE ILLUSTRATE BELOW THE NUMBER OF BARS IN YOUR ESTABLISHMENT AND LOCATION OF SAME.



BUSINESS NAME: Tortuga Restaurant

SIGNATURE: [Handwritten Signature]
smearay

Town of Narragansett
MISCELLANEOUS LICENSE APPLICATION

Tortuga Restaurant
Trade name

Whale Rock Restaurant Group LLC
Owner's name

21 Pier Marketplace
Company address (line 1)

PO Box 84
Mailing address (line 1)

Narragansett RI 02882
Company address (line 2)

Narragansett RI 02882
Mailing address (line 2)

(401) [REDACTED] Marty cell
Company telephone #

(401) [REDACTED] Jen cell
Owner's telephone #

Enter: Plat C Lot(s)# 00319

TYPE(S) OF LICENSE:

VICTUALLING LICENSE

FEE:

\$ 50.00

Signature: [Signature]

Date: 21 NOV 14

ANSWER ONLY IF APPLICABLE:

Food Dispenser/Victualer

Type of Operation: restaurant & bar

Food Source(s): Cityline

Belmont Market

Narragansett Bay Lobsters

Seating capacity: _____ # of dining rooms: 2

of kitchens: 1 # of meals served daily: _____



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

'14 DEC 8 PM 3:24

B.C.I.

Peter F. Kilmartin, Attorney General

BUREAU OF CRIMINAL IDENTIFICATION

Date: 12/8/2014 12:28:00 PM

TO WHOM IT MAY CONCERN:

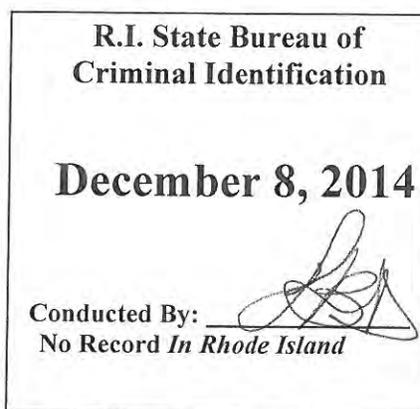
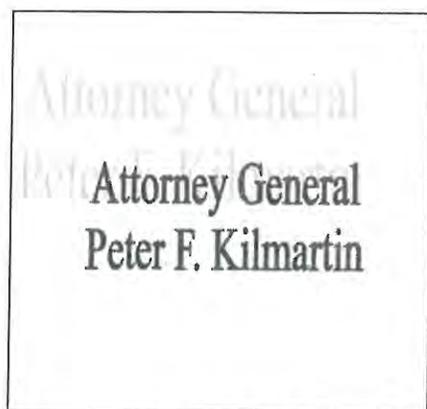
A check of the Criminal History Records of the State of Rhode Island on file with the Bureau of Criminal Identification of the Rhode Island Department of the Attorney General on the above date shows that:

NAME: JENNIFER L MCELROY D.O.B. 10-21-1975

● DOES NOT HAVE AN ADULT CRIMINAL RECORD AT THE BUREAU OF CRIMINAL IDENTIFICATION IN RHODE ISLAND.

RECORDS SUPPORTED BY FINGERPRINTS ONLY.

THIS FORM IS NOT VALID WITHOUT THE SEAL OF THE ATTORNEY GENERAL



NO ADULT CRIMINAL RECORD IN RHODE ISLAND
THIS REPORT DOES NOT REFLECT FEDERAL CONVICTIONS OR
CONVICTIONS IN OTHER STATES, IF ANY



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

'14DEC 8 PM 3:24

B.C.I.

Peter F. Kilmartin, Attorney General

BUREAU OF CRIMINAL IDENTIFICATION

Date: 12/8/2014 12:28:00 PM

TO WHOM IT MAY CONCERN:

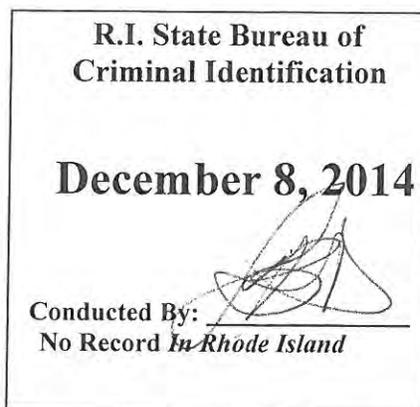
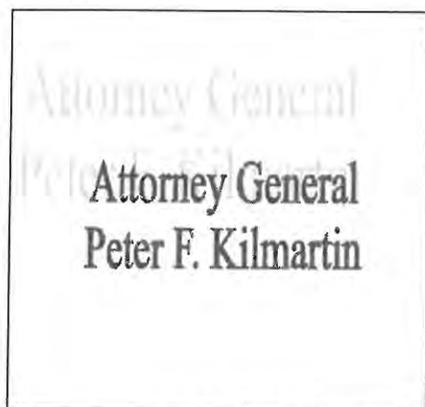
A check of the Criminal History Records of the State of Rhode Island on file with the Bureau of Criminal Identification of the Rhode Island Department of the Attorney General on the above date shows that:

NAME: MARTIN A MCELROY D.O.B. 05-26-1974

● DOES NOT HAVE AN ADULT CRIMINAL RECORD AT THE BUREAU OF CRIMINAL IDENTIFICATION IN RHODE ISLAND.

RECORDS SUPPORTED BY FINGERPRINTS ONLY.

THIS FORM IS NOT VALID WITHOUT THE SEAL OF THE ATTORNEY GENERAL



NO ADULT CRIMINAL RECORD IN RHODE ISLAND
THIS REPORT DOES NOT REFLECT FEDERAL CONVICTIONS OR
CONVICTIONS IN OTHER STATES, IF ANY

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 01
Amend No. _____**

Date Prepared: December 4, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager

FROM: Laura Kenyon, Finance Director

SUBJECT: Real Estate and Motor Vehicle Abatements

RECOMMENDATION:

That the Town Council approves the list of Real Estate abatements in the amount of \$99.40 and the list of Motor Vehicle abatements in the amount of \$192.68.

SUMMARY:

These Real Estate abatements concern:

- (1) The town acquired a property; the account should have been tax exempt for the 2014 tax period. An adjustment was made to the account, therefore generating an abatement of tax for 2014.

The abatement process involves corrections of errors that are found as a matter of our daily tasks. They may be found by our office, or the property owner may have a property characteristic corrected upon an inspection. Many homes are not inspected during the reval process, and when an absent landlord finds an incorrect property characteristic, they schedule a complete inspection.

These Motor Vehicle abatements concern:

- (1) Sufficient evidence was provided to the Interim Tax Assessor, providing documentation of a motor vehicle being taxed in another state.

The abatement process involves corrections that are found as a matter of our daily tasks. Our office, the motor vehicle owner, or the Department of Motor Vehicles may require a change to the motor vehicle upon review.

ATTACHMENT: Copy of spreadsheet for real estate and motor vehicle abatements.

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 02

Amend No. _____

Date Prepared: November 24, 2014
Council Meeting Date: December 1, 2014

TO: Honorable Town Council
FROM: Pamela Nolan, Town Manager
SUBJECT: Waiver of Interest on Late Tax Payments

RECOMMENDATION:

That the Town Council approve the waiver of interest for taxpayers in accordance with Ordinance 2010-936.

SUMMARY:

The Town Council adopted Ordinance No. 2010-936 on September 20, 2010, that allows the waiver of interest penalties for taxpayers in certain circumstances. Under the current ordinance, taxpayers who are residents of the town and can demonstrate that they have had five years of on time tax payments are eligible to request a one-time waiver. The waiver of interest cannot exceed \$500. The ordinance authorizes the Town Council to approve the waiver interest of taxpayers who request the waiver as far back as July 1, 2008.

The Town Council is being asked to abate the interest penalties for the following taxpayer:

Albert & Barbara Loffredi	5 Coralshell Terrace	\$33.03
---------------------------	----------------------	---------

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 03
Amend No. _____**

Date Prepared: December 9, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC - Town Clerk
SUBJECT: Miscellaneous Licenses- (Victualing) Ann Deffley Traveling Gourmet
1004 Boston, Neck Road, Narragansett, Rhode Island

RECOMMENDATION:

That the Town Council approve Miscellaneous License application for a victualing license for Ann Deffley Traveling Gourmet at 1004 Boston Neck Road, Narragansett, RI, subject to local and state regulations.

SUMMARY:

A victualing license is needed as in accordance with Article III, Section 14-46 "License Required" of the town's ordinance in order to be serve food.

ATTACHMENT:

1. Application

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

TOWN CLERK'S OFFICE

Town Hall
25 Fifth Avenue

Narragansett, R.I. 02882

Town of Narragansett

MISCELLANEOUS LICENSE APPLICATION

14 DEC 10 PM 3:20

Traveling Gourmet LLC

Trade name

1004 Boston Neck Rd

Company address (line 1)

Company address (line 2)

401-338-0217

Company telephone #

Ann M. Deffley

Owner's name

161 Intrepid Lane

Mailing address (line 1)

Jamesstown RI 02835

Mailing address (line 2)

401-423-3326

Owner's telephone #

Enter: Plat Lot(s)#

TYPE(S) OF LICENSE:

Victualing

FEE:

\$50-

\$

\$

Signature:

Ann M. Deffley

Date:

ANSWER ONLY IF APPLICABLE:

Food Dispenser/Victualer

Type of Operation:

CATERING

Food Source(s):

CISCO

Seating capacity: 0

of dining rooms: 0

of kitchens: 1

of meals served daily:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 04

Amend No. _____

Date Prepared: December 5, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: "Narragansett Lions Club Pier Plunge"

RECOMMENDATION:

That the Town Council approves the request from the Narragansett Lions Club for their Annual Pier Plunge scheduled for January 1, 2015 from 10:00 am to 2:00 pm at the Town Beach, subject to approval of state and local regulations.

SUMMARY:

This popular annual Lions Club event generates monies which the club donates back to the community. Approximately 200-300 participants are expected. The north beach club house, cabana lot and north lot of the town beach and beach directly in front of the north pavilion will be available and accessible for this event. A certificate of Liability Insurance naming the Town of Narragansett as additionally insured will be on file prior to the event.

ATTACHMENTS:

1. Special Use Request

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:



Narragansett Parks & Recreation

170 Clark Road
Narragansett, RI 02882
401-782-0658

Organization (If applicable): Narragansett Lions Club

Contact Person: Pat Zilly Phone: 207-1725 Fax: _____

Email: PZilly@live.com

Address: 62 Tupelo Tr. Town: Narragansett Zip: 02882

Time requested must include preparation and cleanup. Facility request is not approved until you receive signed confirmation from the Parks and Recreation Department.

Event: Annual Polar Plunge Number of Participants: 200

Dates: January 1st 2015 Start Time: 10:00 Am End Time: 2:00pm

Please give a brief description of your event (Please attach further documentation if needed):

Annual Polar Plunge - New Year's Day
Lions Club will cover NBC in plastic to protect
wood floors.

Requested Facility(s)

<input type="checkbox"/> Big Sprague	<input type="checkbox"/> Tennis Building
<input type="checkbox"/> Clarke Road	<input type="checkbox"/> Christofaro Park
<input type="checkbox"/> Little Sprague	<input type="checkbox"/> George C
<input type="checkbox"/> Boon Street	<input checked="" type="checkbox"/> Town Beach
<input type="checkbox"/> Eastwood Look	<input type="checkbox"/> Other
<input type="checkbox"/> Lights will be needed at the facility I am requesting	

Area(s) Requested

<input type="checkbox"/> Baseball Field	<input type="checkbox"/> Basketball Court
<input type="checkbox"/> Lower Soccer Field	<input type="checkbox"/> Tennis Court
<input type="checkbox"/> Upper Soccer Field	<input type="checkbox"/> Playground Area

Participation Waiver

In consideration of the use of a Narragansett Parks and Recreation Facility, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I may have, or which hereafter accrue to me as a result of my use of the reserved facility. This release is intended to discharge in advance the Town of Narragansett, and all of its officers, agents and employees from and against any and all liability arising out of or connected with the use of said facility. It is understood by my signature below that I have agreed that this waiver, release and assumption of risk is to be binding on my heirs, personal representatives, next of kin, spouse and assigns. The signature below indicates the requesting group or individual it is in agreement with all Narragansett Parks and Recreation facility use procedures and the participation waiver.

Note: Permit may be revoked at any given time by this department

In consideration of the issuance of this permit, the above agrees to pay for any and all damages that may be incurred in connection with use of same.

Fee Due: N/A

* Signature: Pat Zilly Date: Dec 5, 2014

Director's Signature: _____ Date: 12/5/2014

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 05
Amend No. _____**

Date Prepared: November 25, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: Narragansett Running Association Super 5K

RECOMMENDATION:

That the Town Council approves the request from the Narragansett Running Association for their annual Super 5K Road Race to be held on Sunday February 1, 2015 subject to approval of state and local regulations.

SUMMARY:

This road race is a USATF Certified super 5K road race course, scheduled for Sunday, February 1, 2015 at 12 Noon. The race starts and finishes at the Gazebo area of Beach Street and is a simple out and back course on Ocean Road, Earles CT. and Gibson Avenue. There is an expectation of 300 participants for this race. Narragansett Police and Fire have reviewed and approved this race and will be hired for traffic control and rescue response if required. Liability insurance naming the town of Narragansett as additionally insured will be provided prior to the race.

ATTACHMENTS:

1. Application for Special Use
2. Map

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

TOWN OF NARRAGANSETT
DEPARTMENT OF PARKS AND RECREATION
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov

APPLICATION FOR SPECIAL USE

ROAD RACE/WALK-A-THON

TODAY'S DATE 11/21/14

Ninety [90] DAYS IN ADVANCE IS REQUIRED FOR ALL APPROVALS.

1. NAME OF APPLICANT MICHAEL TAMMARO
2. ORGANIZATION NARRAGANSETT RUNNING ASSOCI.
3. ADDRESS BOX 3214, NARRAGANSETT, RI, 02882
E-MAIL GANSETT-RUNNING@YAHOO.COM
4. TELEPHONE () UNDERSCORE 401-874-2079
5. NATURE OF EVENT ROAD RACE - 5K
6. DATE REQUESTED 2/1/15 SUNDAY
7. TIME: 12pm
8. SITES, AREA, BUILDING REQUESTED SEE COURSE MAP/GAZEBO AREA
9. COURSE LAYOUT SEE MAP
MAP OF COMPLETE COURSE ROUTE MUST BE ATTACHED.
10. WHO WILL PARTICIPATE IN THE RACE RUNNERS
11. NUMBER OF PARTICIPANTS 300 SPECTATORS 30
12. WILL THERE BE ANY VOLUNTEERS? YES IF YES, HOW MANY 15
13. WILL PARTICIPANTS OBTAIN ACCESS BY:
 - CAR (ESTIMATE NUMBER) 150
 - BUS (ESTIMATE NUMBER OF PASSENGERS) _____
14. DESCRIBE IN DETAIL ANY SPECIAL SERVICES REQUESTED POLICE DETAIL

15. WILL THERE BE ANY ADVERTISING USED? NO IF YES, WHAT TYPE _____
16. WOULD YOU LIKE THIS EVENT ADVERTISED ON OUR WEB SITE? YES
17. ANY VENDORS PROVIDING SERVICES? NO IF YES, NO GOODS FOR SALE
UNLESS APPROVED IN WRITING AS PART OF THIS APPLICATION.
18. IS ADDITIONAL FIRST AID NEEDED? NO

- LIABILITY INSURANCE CERTIFICATES CO-NAMING THE TOWN OF NARRAGANSETT WILL BE REQUIRED IN THE AMOUNT OF \$1,000,000.
- VOLUNTEERS AND OR APPLICANTS REPRESENTATIVES WILL NOT BE ALLOWED TO DIRECT TRAFFIC WITHIN TOWN ROADS UNLESS SPECIFICALLY APPROVED BY THE NARRAGANSETT POLICE DEPARTMENT.
- ALL TRASH AND LITTER MUST BE PICKED UP BEFORE LEAVING THE AREA. TRASH RECEPTACLES ARE NOT PROVIDED.
- APPLICATIONS NOT SIGNED WILL BE RETURNED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- APPLICANT IS RESPONSIBLE FOR ALL DAMAGE WHICH MAY HAVE BEEN CAUSED BY THIS EVENT.
- APPLICANT IS RESPONSIBLE FOR ANY HOURLY COSTS FOR TOWN EMPLOYEES REQUIRED FOR THE RACE; POLICE DETAILS, FIRE, EMS, PUBLIC WORKS EMPLOYEES, PARK EMPLOYEES, ETC.
- ALL APPLICATIONS MUST BE SCHEDULED FOR REVIEW AND APPROVAL BY THE NARRAGANSETT TOWN COUNCIL. THE COUNCIL MEETS THE 1ST AND 3RD MONDAY OF EVERY MONTH.
- IF STATE ROADS ARE INCLUDED WITHIN THE RACE COURSE, THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION APPROVAL IS REQUIRED.
- ATTACHEMENTS REQUIRED:
 1. RACE COURSE MAP
 2. INSURANCE CERTIFICATE NAMING THE TOWN OF NARRAGANSETT AS ADDITIONAL INSURED

CONDITIONS OF APPLICATION ACCEPTED

RACE EVENT & DATE: SUPER 5K, 2/1/15

[Signature] DATE 11/21/14

Conditions of Application Accepted [APPLICANT]

[Signature] Accept Denied DATE 11/24/14
Parks Director

Pen Email Accept Denied DATE 11/24/14
Public Works Director

Pen Email Accept Denied DATE 11/24/14
Police Chief

Pen Email Accept Denied DATE 11/24/14
Fire Chief

_____ Accept Denied DATE _____
Town Manager

_____ Accept Denied DATE _____
Town Council

Town of Narragansett
Department Parks and Recreation
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov

Phone # (401) 782-0658

Fax # (401) 788-2553

Email form to recreation@narragansettri.gov

The NARRAGANSETT RUNNING ASSOCIATION presents the eleventh annual



SUPER 5K

February 1st, 2015, 12:00pm

The Village Inn Hotel, 1 Beach Street, Narragansett RI, 02882

Free pasta buffet provided by Amalfi Catering. Cash Bar.

Proceeds support the Narragansett Summer Youth Track Series.

ONLINE REGISTRATION: <https://racewire.com/register.php?id=4678>

Preregistration: Online or mail in form at the bottom of this page. \$25 for adults and \$12 for youth (18 and under). This is a charitable event. In the unlikely case of cancellation, there will be no refunds. In the case of severe weather, check www.GansettRunning.org for information.

Race-day Registration: 10:30am-11:45am at the Village Inn Hotel. \$30 for adults and \$15 for youth.

T-Shirts: T-shirts to first 300 registrants.

Awards: First/second/third-place man and woman: \$100/\$50/\$25 cash. Top three male/female in the following age categories: 13 and under, 14-18, 19-29, 30-39, 40-49, 50-59, 60-69, 70+. No duplicate awards.

TEAM COMPETITION: Team competition with cross-country-style scoring. Prizes for top two male and female teams. Rules for team competition next page.

The Course: USATF certified 5K course. Fast. Out and back along the Narragansett sea wall.

Information: gansett_running@yahoo.com

SUPER 5K REGISTRATION FORM: Mail to Narragansett Running Association, PO Box 3214, Narragansett RI, 02882. Make checks payable to Narragansett Running Association.

NAME _____ AGE _____ SEX _____

ADDRESS _____ PHONE _____

TOWN _____ STATE _____ ZIP _____

EMAIL _____ TEAM _____

In consideration of this entry being accepted, I hereby for myself, executors, administrators, waive and release any and all rights and claim for damages I may have against the organization or organizations holding this event, its agents, representatives, successors and assigns for any and all injuries suffered by me at said event or while traveling to or returning there from. I further state that I am in proper physical condition to complete this race.

SIGNATURE _____ DATE _____

signature of parent or guardian if under 18

If you've run the Blessing of the Fleet 10-Miler, the Village Inn is located at the finish line of the Blessing. Directions can be found at www.NarragansettRunning.org

Narragansett RUNNING ASSOCIATION

TEAM COMPETITION:

A traditional cross-country style scoring system will be used, which uses place instead of time. Only runners on *eligible teams* will be counted in the scoring. To qualify as eligible, male teams must have at least five (5) members and female teams must have at least three (3) members.

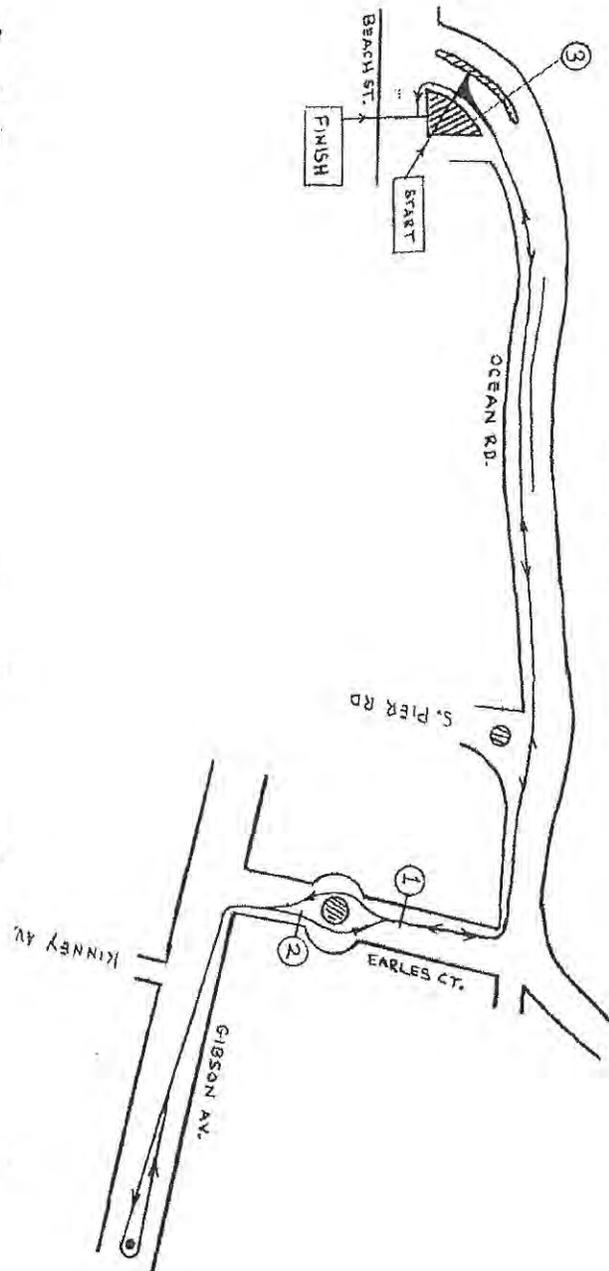
First eligible-team finisher scores one point; second finisher, two points; third finisher, three points, and so on. On male teams, the top five (5) finishers score. On female teams the top three (3) finishers score. The score is determined by totaling the points of the *scoring* runners, thus the team with the lower point total is the winner. Although the *non-scoring* eligible-team runners do not score points, their places, if better than those of any of the opposing eligible-team runners, may serve to increase the team score of the opponents.

Non-team runners and runners on non-eligible teams do not affect the scoring.

Tie Breaker 1: Total time of scoring runners.

Tie Breaker 2: Time of first team finisher.

Post-registered runners may participate in team competition. A representative from each team will provide the race director with a team roster during the registration period. Please find roster forms at the registration table. No adjustments can be made after the registration period. Any questions should be addressed to the race director, and the race director has authority on all matters pertaining to the team competition.



**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 06
Amend No. _____**

Date Prepared: November 26, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: Beat the Chill, Climb the Hill 5K Road Race

RECOMMENDATION:

That the Town Council approves the request from the Monsignor Clarke School for their annual "Beat the Chill, Climb the Hill" 5K Road Race to be held on Saturday March 7, 2015 subject to approval of state and local regulations.

SUMMARY:

This road race is the 4th Annual "Beat the Chill, Climb the Hill" 5K road race, scheduled for Saturday, March 7, 2015 at 11 am. The race starts and finishes at the Monsignor Clarke School, and is a simple out and back course on Mumford Road, South Pier Road and Kingstown Road. There is an expectation of 200 participants for this race. Narragansett Police and Fire have reviewed and approved this race and will be hired if required. Liability insurance naming the Town of Narragansett as additionally insured will be provided prior to the race.

ATTACHMENTS:

1. Application for Special Use
2. Map
3. Request Letter

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

**TOWN OF NARRAGANSETT
DEPARTMENT OF PARKS AND RECREATION
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov**

APPLICATION FOR SPECIAL USE

ROAD RACE/WALK-A-THON

TODAY'S DATE 11/25/14

Ninety [90] DAYS IN ADVANCE IS REQUIRED FOR ALL APPROVALS.

1. NAME OF APPLICANT Karen Swoboda
2. ORGANIZATION Monsignor Clarke School
3. ADDRESS 5074 Tower Hill, Wakefield RI 02879
- E-MAIL Kswoboda@monsignorclarke.school.org
4. TELEPHONE (401) 789-0860
5. NATURE OF EVENT road race
6. DATE REQUESTED Sat March 7, 2015
7. TIME: 11am
8. SITES, AREA, BUILDING REQUESTED Narr Roads
9. COURSE LAYOUT see attached map
MAP OF COMPLETE COURSE ROUTE MUST BE ATTACHED.
10. WHO WILL PARTICIPATE IN THE RACE students, community runners
11. NUMBER OF PARTICIPANTS 150-200 SPECTATORS 50+
12. WILL THERE BE ANY VOLUNTEERS? yes IF YES, HOW MANY 40+
13. WILL PARTICIPANTS OBTAIN ACCESS BY:
 - CAR (ESTIMATE NUMBER) will use school parking lot
 - BUS (ESTIMATE NUMBER OF PASSENGERS) n/a
14. DESCRIBE IN DETAIL ANY SPECIAL SERVICES REQUESTED n/a
15. WILL THERE BE ANY ADVERTISING USED? yes IF YES, WHAT TYPE flyers / banners
16. WOULD YOU LIKE THIS EVENT ADVERTISED ON OUR WEB SITE? yes
17. ANY VENDORS PROVIDING SERVICES? yes IF YES, NO GOODS FOR SALE UNLESS APPROVED IN WRITING AS PART OF THIS APPLICATION.
18. IS ADDITIONAL FIRST AID NEEDED? no

- LIABILITY INSURANCE CERTIFICATES CO-NAMING THE TOWN OF NARRAGANSETT WILL BE REQUIRED IN THE AMOUNT OF \$1,000,000.
- VOLUNTEERS AND OR APPLICANTS REPRESENTATIVES WILL NOT BE ALLOWED TO DIRECT TRAFFIC WITHIN TOWN ROADS UNLESS SPECIFICALLY APPROVED BY THE NARRAGANSETT POLICE DEPARTMENT.
- ALL TRASH AND LITTER MUST BE PICKED UP BEFORE LEAVING THE AREA. TRASH RECEPTACLES ARE NOT PROVIDED.
- APPLICATIONS NOT SIGNED WILL BE RETURNED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- APPLICANT IS RESPONSIBLE FOR ALL DAMAGE WHICH MAY HAVE BEEN CAUSED BY THIS EVENT.
- APPLICANT IS RESPONSIBLE FOR ANY HOURLY COSTS FOR TOWN EMPLOYEES REQUIRED FOR THE RACE; POLICE DETAILS, FIRE, EMS, PUBLIC WORKS EMPLOYEES, PARK EMPLOYEES, ETC.
- ALL APPLICATIONS MUST BE SCHEDULED FOR REVIEW AND APPROVAL BY THE NARRAGANSETT TOWN COUNCIL. THE COUNCIL MEETS THE 1ST AND 3RD MONDAY OF EVERY MONTH.
- IF STATE ROADS ARE INCLUDED WITHIN THE RACE COURSE, THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION APPROVAL IS REQUIRED.
- ATTACHEMENTS REQUIRED:
 1. RACE COURSE MAP
 2. INSURANCE CERTIFICATE NAMING THE TOWN OF NARRAGANSETT AS ADDITIONAL INSURED

CONDITIONS OF APPLICATION ACCEPTED

Sat 3/7/15
11 am

RACE EVENT & DATE: Beat the Chill. Climb the Hill 5K

[Signature] DATE 11/25/14

Conditions of Application Accepted [APPLICANT]

[Signature] Accept Denied DATE 11/25/14
Parks Director

PER EMAIL Accept Denied DATE 11/25/14
Public Works Director

PER EMAIL Accept Denied DATE 11/26/14
Police Chief

PER EMAIL Accept Denied DATE 11/25/14
Fire Chief

_____ Accept Denied DATE _____
Town Manager

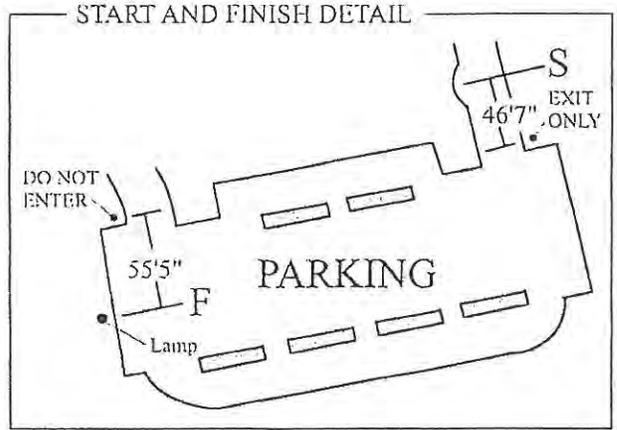
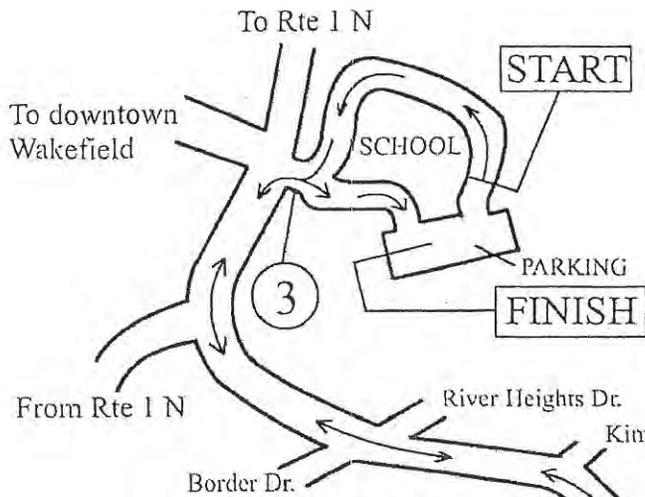
_____ Accept Denied DATE _____
Town Council

Town of Narragansett
Department of Parks and Recreation
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov

Phone # (401) 782-0658

Fax # (401) 788-2553

Email form to recreation@narragansettri.gov



START: The start line is 46'7" north of an "Exit Only" sign. It is directly across from a storm grate and almost even with a lamp pole.

FINISH: The finish line is 55'5" past a "Do Not Enter" sign, and even with a lamp pole.

MCS 5K Road Race

"Beat the Chill, Climb the Hill"

Measured by Michael Tammaro, 12/24/2011



MILE 1: Mile 1 is on Mumford, just at the intersection with Kingstown. It is 13'6" past the stop sign. It is about 1 ft before "Bell System" cover.

MILE 2: Mile 2 is on Kingstown, about 20 ft before Avice. It is 10'0" before double storm drains.

MILE 3: Mile 3 is just after turn into the school. It is 22 ft past stop sign and even with the end of the concrete sidewalk.

NOTE: Route was measured on shortest possible route. There are no restrictions on the running path.



Casey's Grill & Bar

Pick Pockets Deli

#1

#2

#3&4

#5

#6

#7

#8&9

#10

#11&12

#19

#20&21

#22

#16&17

#15

#18

#13&14

Wildfire R

Sprague Pond

Lakewood Drive

Subway

108

1A

1A

1A

Tower Hill Rd

Tower Hill Rd

Narragansett Ave E

River Heights Dr

Kimberley Drive

Mumford Rd

Riverside Dr

William C. O'Neil Bike Path

William C. O'Neil Bike Path

Highland Ave

Highland Ave

Pleasant Ave

Homeland Ave

Avice St

Inez St

Therese St

Mumford Rd

Kingstown Rd

US-1 Scenic

Point Judith Rd

Sweet Meadows Ct

Lambert St

Jean St

Inez St

Lakewood Dr

Druff Ave

Point Judith Rd

S Pier Rd

Msgr. Matthew F. Clarke School

5074 Tower Hill Road, Wakefield, Rhode Island 02879
(401) 789-0860 • Fax 789-3164

November 25, 2014

Dear Narragansett Town Hall Clerk,

I am writing to you on behalf of Monsignor Clarke School. We are seeking approval to host our fourth annual "Beat the Chill, Climb the Hill" 5k road race on Saturday, March 7, 2015 at 11am.

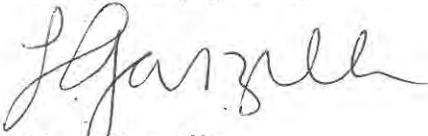
We are expecting approximately 150-200 runners, and I have enclosed a course map and safety plan to this application.

We will be obtaining liability insurance through USA Track and Field. I will forward a copy of the insurance to your office upon our receipt.

Please feel free to contact me should you have any questions at garzillilaw@gmail.com or via cell at (401) 644-6420.

Thank you for your time and consideration.

Very truly yours,



Lisa Garzilli

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 07

Amend No. _____

Date Prepared: December 4, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: NRPA 5K & 10K Road Race – May 9, 2015

RECOMMENDATION:

That the Town Council approves the request from the Narrow River Preservation Association for their annual “NRPA Road Race” to be held on May 9, 2015 from 8:30 a.m. to 1:00 pm, subject to approval of state and local regulations.

SUMMARY:

The Narrow River Preservation Association is requesting approval for their annual NRPA Road Race which is a 10K run accompanied by a 5K run and a 5K walk which is scheduled to take place on May 9, 2015, at 8:30 am starting and ending at the North Pavilion of the Town Beach. The Narragansett Police and Fire Departments have also reviewed the traffic plan and given their approval and will be hired if required for this race.

ATTACHMENTS:

1. Application for special use
2. Proposed Course Map

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

**TOWN OF NARRAGANSETT
DEPARTMENT OF PARKS AND RECREATION
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov**

APPLICATION FOR SPECIAL USE

ROAD RACE/WALK-A-THON

TODAY'S DATE December 2, 2014

Ninety [90] DAYS IN ADVANCE IS REQUIRED FOR ALL APPROVALS.

1. NAME OF APPLICANT David Smith
2. ORGANIZATION Narrow River Preservation Association (NRPA)
3. ADDRESS PO Box 8, Saunderstown, RI 02874
E-MAIL nrpa@narrowriver.org
4. TELEPHONE () 401-714-6121
5. NATURE OF EVENT Road Race (10K Run, 5K Run, 5K Walk)
6. DATE REQUESTED Saturday, May 9, 2015
7. TIME: 8:30 a.m. registration, check-in; 10:00 a.m. start; cleared out by 1:00 p.m.
8. SITES, AREA, BUILDING REQUESTED North Beach Pavilion (exterior) and parking lot
9. COURSE LAYOUT Boston Neck Road to Treaty Rock Park in S.K. and return
MAP OF COMPLETE COURSE ROUTE MUST BE ATTACHED.
10. WHO WILL PARTICIPATE IN THE RACE Open to the general public; male and female; all ages
11. NUMBER OF PARTICIPANTS 200 to 300 SPECTATORS 50 to 100
12. WILL THERE BE ANY VOLUNTEERS? yes IF YES, HOW MANY 15
13. WILL PARTICIPANTS OBTAIN ACCESS BY:
 - CAR (ESTIMATE NUMBER) 100
 - BUS (ESTIMATE NUMBER OF PASSENGERS) _____
14. DESCRIBE IN DETAIL ANY SPECIAL SERVICES REQUESTED 110V ac outlet and water

15. WILL THERE BE ANY ADVERTISING USED? yes IF YES, WHAT TYPE signs, displays
16. WOULD YOU LIKE THIS EVENT ADVERTISED ON OUR WEB SITE? Yes
17. ANY VENDORS PROVIDING SERVICES? No IF YES, NO GOODS FOR SALE
UNLESS APPROVED IN WRITING AS PART OF THIS APPLICATION.
18. IS ADDITIONAL FIRST AID NEEDED? No

- LIABILITY INSURANCE CERTIFICATES CO-NAMING THE TOWN OF NARRAGANSETT WILL BE REQUIRED IN THE AMOUNT OF \$1,000,000.
- VOLUNTEERS AND OR APPLICANTS REPRESENTATIVES WILL NOT BE ALLOWED TO DIRECT TRAFFIC WITHIN TOWN ROADS UNLESS SPECIFICALLY APPROVED BY THE NARRAGANSETT POLICE DEPARTMENT.
- ALL TRASH AND LITTER MUST BE PICKED UP BEFORE LEAVING THE AREA. TRASH RECEPTACLES ARE NOT PROVIDED.
- APPLICATIONS NOT SIGNED WILL BE RETURNED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- APPLICANT IS RESPONSIBLE FOR ALL DAMAGE WHICH MAY HAVE BEEN CAUSED BY THIS EVENT.
- APPLICANT IS RESPONSIBLE FOR ANY HOURLY COSTS FOR TOWN EMPLOYEES REQUIRED FOR THE RACE; POLICE DETAILS, FIRE, EMS, PUBLIC WORKS EMPLOYEES, PARK EMPLOYEES, ETC.
- ALL APPLICATIONS MUST BE SCHEDULED FOR REVIEW AND APPROVAL BY THE NARRAGANSETT TOWN COUNCIL. THE COUNCIL MEETS THE 1ST AND 3RD MONDAY OF EVERY MONTH.
- IF STATE ROADS ARE INCLUDED WITHIN THE RACE COURSE, THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION APPROVAL IS REQUIRED.
- ATTACHEMENTS REQUIRED:
 1. RACE COURSE MAP
 2. INSURANCE CERTIFICATE NAMING THE TOWN OF NARRAGANSETT AS ADDITIONAL INSURED

CONDITIONS OF APPLICATION ACCEPTED

RACE EVENT & DATE: Narrow River Road Race, May 9, 2015

[Signature] DATE December 3, 2014

Conditions of Application Accepted [APPLICANT]

[Signature] Accept Denied DATE 12/3/14
Parks Director

PER EMAIL Accept Denied DATE 12/3/14
Public Works Director

PER EMAIL Accept Denied DATE 12/3/14
Police Chief

PER EMAIL Accept Denied DATE 12/3/14
Fire Chief

_____ Accept Denied DATE _____
Town Manager

_____ Accept Denied DATE _____
Town Council

Town of Narragansett
Department of Parks and Recreation
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov

Phone # (401) 782-0658

Fax # (401) 788-2553

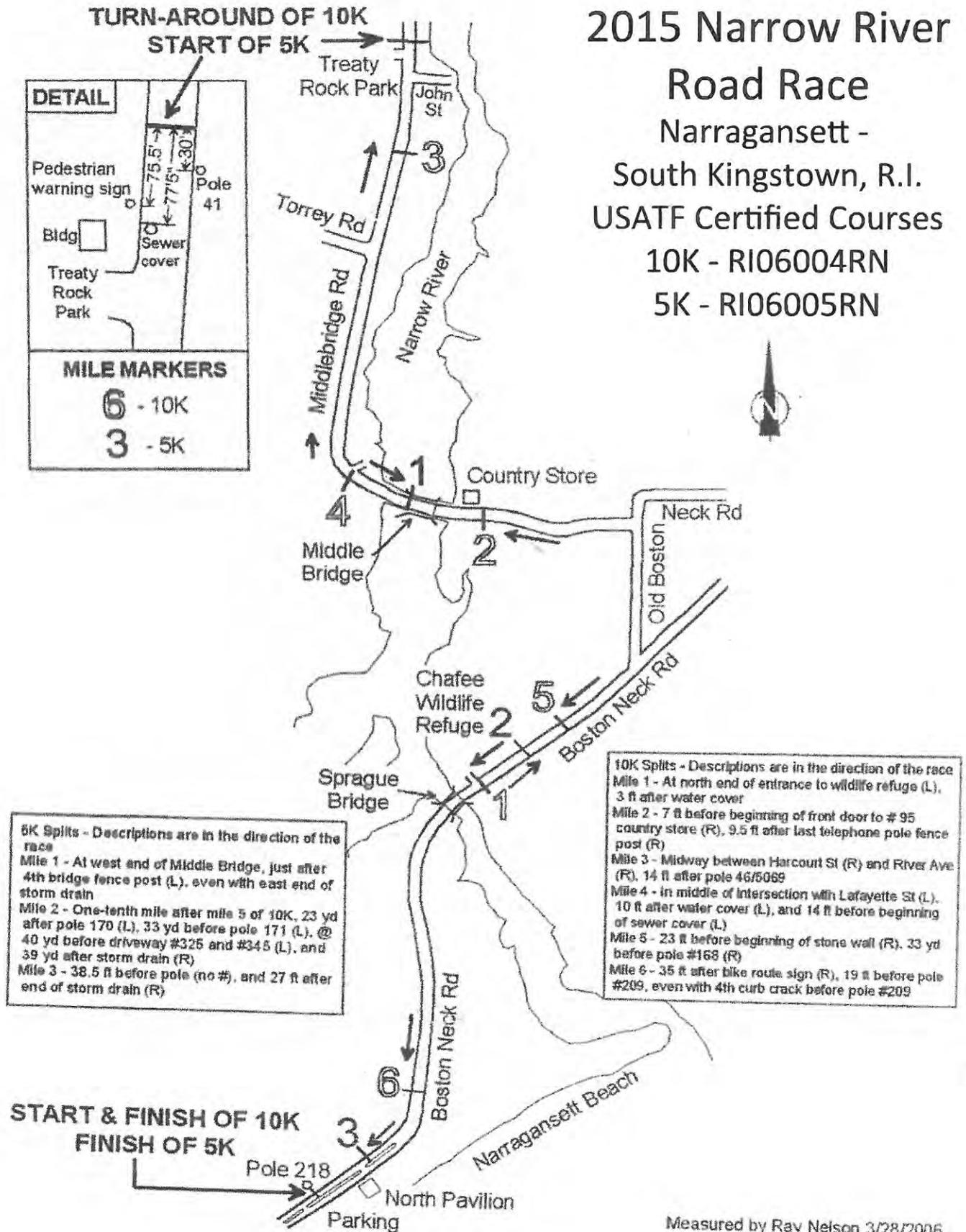
Email form to recreation@narragansettri.gov

2015 Narrow River Road Race

Narragansett - South Kingstown, R.I.

USATF Certified Courses

10K - RI06004RN
5K - RI06005RN



Measured by Ray Nelson 3/28/2006

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 08
Amend No. _____**

Date Prepared: November 24, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: St. Thomas More Annual Parish Festival at Veteran's Park

RECOMMENDATION:

That the Town Council approves the request from St. Thomas More Parish for their 8th Annual Parish Festival at Veteran's Memorial Park on Saturday June 20, 2015 from mid-afternoon to 9:00 pm. Subject to state and local regulations.

SUMMARY:

The request for this annual event by St. Thomas More Parish to be held at Veteran's Memorial Park is for a well-organized family event including food booths, ferris wheel, and family oriented entertainment under tents. In the past seven years this event has been well attended by many residents, visitors to Narragansett, as well as parishioners of St. Thomas More. This event has also been very successful and open to the public. The Towers Committee, Police Department and Fire Department have been contacted regarding the date and time of this event to avoid potential conflicts with other events scheduled for that day. Set up will take place on Friday June 19th, 2015 and removal will be complete by Monday June 22, 2015.

ATTACHMENTS:

1. St. Thomas More Parish request letter

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

SAINT THOMAS MORE PARISH
SAINT VERONICA CHAPEL

www.stthomasmoreri.org

53 Rockland Street
Narragansett, Rhode Island 02882-3620
Telephone: (401) 789-7682

November 20, 2014

To: Director Stephen Wright

Narragansett Parks & Recreation

Re: St. Thomas More Parish Festival

Date: June 20, 2015

Place: Veterans Park

We are requesting permission to hold the annual St. Thomas More Parish Festival on Saturday, June 20, 2015. We are asking to again use Veterans Park.

We would like to set up on Friday, June 19th and have it all taken down by Monday, the 22nd.

We plan to have food, live music, a kids game area, gift baskets and a Ferris Wheel. Again, we will set up the Ferris Wheel across from the Post Office.

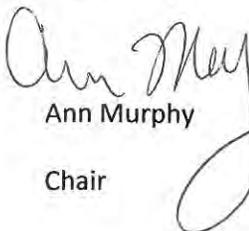
We will seek all the appropriate permits for tents from the Town and Fire Department.

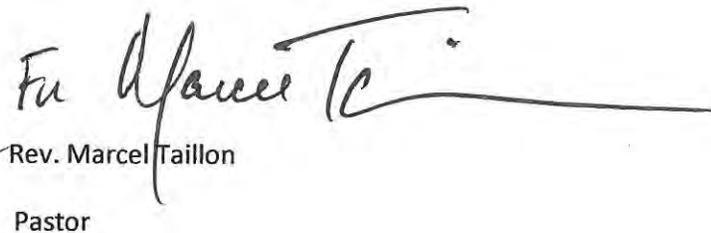
This social event is open to all in the community. It is a free community event. All are invited to join us.

On June 20, 2015, the event will run from 4 to 9PM.

If there are any questions, please contact Festival Chair Ann Murphy or the Parish rectory.

Thank You,


Ann Murphy
Chair


Rev. Marcel Taillon
Pastor

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 09 _____
Amend No. _____**

Date Prepared: December 5, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: 2015 Ocean Road 10K Race

RECOMMENDATION:

That the Town Council approves the request from Gray Matter Marketing and the Narragansett Historical Society to conduct the third annual Ocean Road 10K road race to be held on Sunday October 4, 2015 from 8:00 am to 11:00 am subject to approval of state and local regulations.

SUMMARY:

This is the third annual Ocean Road 10K road race organized by Gray Matter Marketing, 3 Curry Avenue, Newport, RI scheduled for Sunday October 4, 2015 from 8:00 am to 11:00 am benefiting the Narragansett Historical Society. The race starts at Point Judith Lighthouse and finishes at Narragansett Town Beach. Shuttles would be used to transport runners/walkers to the starting line at 8:00am. The Narragansett Police and Fire Departments have also reviewed the traffic plan and given their approval and will be hired if required for this race. A certificate of Liability Insurance naming the Town of Narragansett as additionally insured will be provided by Gray Matter Marketing prior to the race.

ATTACHMENTS:

1. Application for Special Use
2. Map

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

**TOWN OF NARRAGANSETT
DEPARTMENT OF PARKS AND RECREATION
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov**

APPLICATION FOR SPECIAL USE

ROAD RACE/WALK-A-THON

TODAY'S DATE 12/4/2014

Ninety [90] DAYS IN ADVANCE IS REQUIRED FOR ALL APPROVALS.

1. NAME OF APPLICANT Jon White
2. ORGANIZATION Gray Matter Marketing
3. ADDRESS 304 Thames St, Newport, RI 02840
E-MAIL jwhite@graymattermarketing.com
4. TELEPHONE (401) 743-2292
5. NATURE OF EVENT 10k Road Race - benefits the Narragansett Historical Society
6. DATE REQUESTED 10/4/2015 SUNDAY
7. TIME: 8:00 AM
8. SITES, AREA, BUILDING REQUESTED Narragansett Town Beach Parking Lots - for parking
9. COURSE LAYOUT Ocean Road - see attached
MAP OF COMPLETE COURSE ROUTE MUST BE ATTACHED.
10. WHO WILL PARTICIPATE IN THE RACE public
11. NUMBER OF PARTICIPANTS 1000 SPECTATORS 300
12. WILL THERE BE ANY VOLUNTEERS? YES IF YES, HOW MANY 60
13. WILL PARTICIPANTS OBTAIN ACCESS BY:
 - CAR(ESTIMATE NUMBER) 600
 - BUS(ESTIMATE NUMBER OF PASSENGERS) _____
14. DESCRIBE IN DETAIL ANY SPECIAL SERVICES REQUESTED _____

15. WILL THERE BE ANY ADVERTISING USED? YES IF YES, WHAT TYPE ONLINE
16. WOULD YOU LIKE THIS EVENT ADVERTISED ON OUR WEB SITE? YES
17. ANY VENDORS PROVIDING SERVICES? YES IF YES, NO GOODS FOR SALE
UNLESS APPROVED IN WRITING AS PART OF THIS APPLICATION.
18. IS ADDITIONAL FIRST AID NEEDED? YES

- LIABILITY INSURANCE CERTIFICATES CO-NAMING THE TOWN OF NARRAGANSETT WILL BE REQUIRED IN THE AMOUNT OF \$1,000,000.
- VOLUNTEERS AND OR APPLICANTS REPRESENTATIVES WILL NOT BE ALLOWED TO DIRECT TRAFFIC WITHIN TOWN ROADS UNLESS SPECIFICALLY APPROVED BY THE NARRAGANSETT POLICE DEPARTMENT.
- ALL TRASH AND LITTER MUST BE PICKED UP BEFORE LEAVING THE AREA. TRASH RECEPTACLES ARE NOT PROVIDED.
- APPLICATIONS NOT SIGNED WILL BE RETURNED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- APPLICANT IS RESPONSIBLE FOR ALL DAMAGE WHICH MAY HAVE BEEN CAUSED BY THIS EVENT.
- APPLICANT IS RESPONSIBLE FOR ANY HOURLY COSTS FOR TOWN EMPLOYEES REQUIRED FOR THE RACE; POLICE DETAILS, FIRE, EMS, PUBLIC WORKS EMPLOYEES, PARK EMPLOYEES, ETC.
- ALL APPLICATIONS MUST BE SCHEDULED FOR REVIEW AND APPROVAL BY THE NARRAGANSETT TOWN COUNCIL. THE COUNCIL MEETS THE 1ST AND 3RD MONDAY OF EVERY MONTH.
- IF STATE ROADS ARE INCLUDED WITHIN THE RACE COURSE, THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION APPROVAL IS REQUIRED.
- ATTACHEMENTS REQUIRED:
 1. RACE COURSE MAP
 2. INSURANCE CERTIFICATE NAMING THE TOWN OF NARRAGANSETT AS ADDITIONAL INSURED

CONDITIONS OF APPLICATION ACCEPTED

RACE EVENT & DATE: Ocean Road 10k - October 4, 2015

 DATE 12/4/14

Conditions of Application Accepted [APPLICANT]

 Accept Denied DATE 12/4/14
Parks Director

Per Email Accept Denied DATE 12/5/14
Public Works Director

Per Email Accept Denied DATE 12/5/14
Police Chief

Per Email Accept Denied DATE 12/5/14
Fire Chief

_____ Accept Denied DATE _____
Town Manager

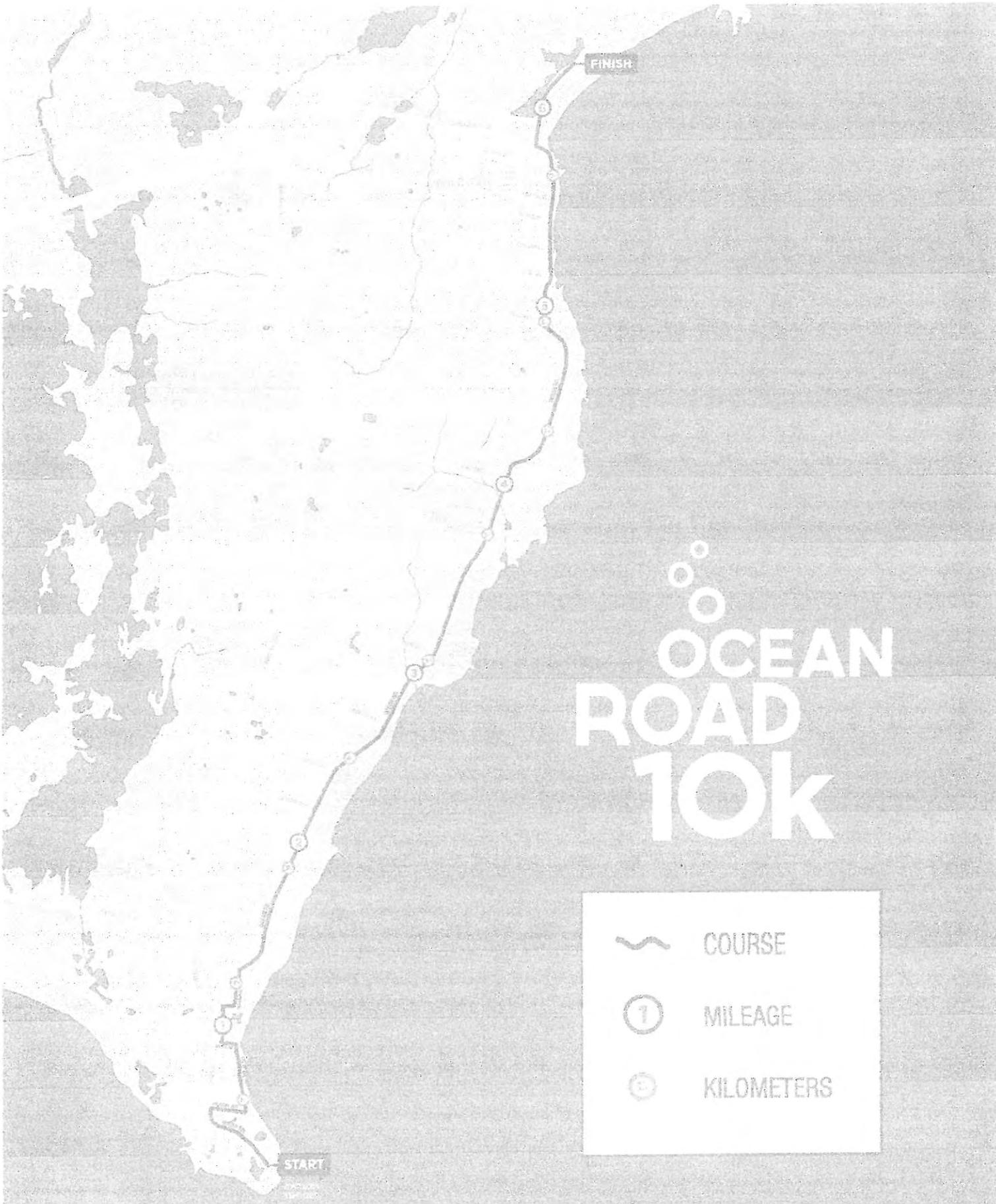
_____ Accept Denied DATE _____
Town Council

Town of Narragansett
Department of Parks and Recreation
170 Clarke Road, Narragansett, RI 02882
www.narragansettri.gov

Phone # (401) 782-0658

Fax # (401) 788-2553

Email form to recreation@narragansettri.gov



OCEAN ROAD 10k

	COURSE
	MILEAGE
	KILOMETERS

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 10

Amend No. _____

Date Prepared: December 4, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Dean Hoxsie, Police Chief
PREPARED BY: Susan Gallagher, Purchasing Manager
SUBJECT: Purchase of One Computer Data Terminal for Police Department

RECOMMENDATION:

That the Town Council approves the purchase of one computer data terminal system and supporting Windows 7, Internal Scanner and accessories for a Ford Interceptor sedan police cruiser from PatrolPC, in the amount of \$5,962.00.

SUMMARY:

The Police Department is in need of a new data terminal for one police vehicle. After research and evaluation by the department, staff has selected this brand of fixed computer systems for the following reasons:

- The PPC RT1-2I is a fully ruggedized and self-contained mobile data terminal. This configuration eliminates climate control considerations as other solutions require hardware installation in the trunk of the patrol vehicle.
- Removing the unit for repair no longer requires third party support. This reduces overall operation costs and expedites the repair process.
- Patrol PC is located in Attleboro, MA, which allows for faster turnaround time for repair, putting vehicles back in service sooner.
- They contain integrated barcode scanning feature for driver's licenses which allows for less manual data entry when officers perform motor vehicle stops.
- The cost per unit is roughly one thousand dollars less than other solutions.

This purchase is for a Patrol PC Core I Value Intel Generation 3 Fixed Mount computer system with accessories. PatrolPC is the sole provider for these units. In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I, the Purchasing Agent, have determined this to be a sole source item.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

Purchase of One Computer Data Terminal for Police Department
Council Meeting Date: December 15, 2014
Page 2

Funding is available in the Police Administration Capital Projects Account, 20-511-7540,
Equipment Upgrade.

ATTACHMENTS:

1. Quotation from PatrolPC, dated November 21, 2014
2. Sole Source Letter from PatrolPC.



MADE IN USA
www.PatrolPC.com

Quote

Date: 11/21/2014

Expiration: 12/21/2014

To: Narragansett, RI Police Dept
40 Caswell St Narragansett, RI 02882
Attn: Tony Rotelli

Rep	Job	Shipping Method	Shipping Terms	Date	Terms	Due Date
Rgarafano		UPS	FOB North Attleboro		Net 30 Days	

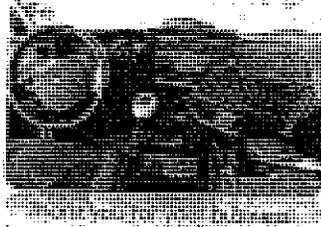
Qty	Item #	Description	Unit Price	Line Total
1	PPC-RT12-G3-V-FM-06	PatrolPC Core i Value Intel Generation 3 FIXED MOUNT COMPUTER featuring Partscapc™ mounting - (12.1" Sunlight Readable Display - Approximately 1200NITS, Ultra Armour Glass-On-Glass Touch Screen, 2.4 GHz Core i3 2 core, removable 500 GB HD, 4 GB DDR3-1600 RAM, No OS, 1 10/100/1G Ethernet, 7 USB 2.0, HDMI, 2 Mini-PCIe half card slots, Ambient Light Sensor, 10 AMP xx Ft fused Power Cable, 3yr Warranty)	\$ 3,545.00	\$ 3,545.00
Add-ons / Upgrade				
1	PPC-W-7P64	Windows 7 Pro 64 bit w/Win 7 Pro COA	\$ 209.00	\$ 209.00
1	PPC-SSD-1120	Upgrade from 320GB to 120GB SATA III SSD (Solid State Hard Drive)	\$ 216.00	\$ 216.00
1	PPC-4SCAN	Internal 2D Law Enforcement Imaging Scanner	\$ 353.00	\$ 353.00
1	Skyus-4G	Internal Skyus-4G LTE Cellular Modem with 2 SMA jack for external antennas (not with express card slot)	\$ 375.00	\$ 375.00
1	AP-CC-A-S22-BL	Antenna Plus AP-CG low profile Cellular/PCS/LTE external antenna, adhesive mount, black - 1 year manufacturers warranty	\$ 112.00	\$ 112.00
1	PPC-PIU-OnDash	Ford Police Interceptor Utility In Dash Mount (TM/5124-PIU/AP-5120-PPC)(computer mount only, order keyboard tray separately if needed (KM-5030-xx or KM-5010-xx?))(Must Provide Console Make and Model)	\$ 540.00	\$ 540.00
1	PPC-Instal	Computer/Mount & Antenna Install	\$ 320.00	\$ 320.00
1	PPC-SB-KB	Rugged Backlit Keyboard - TG3 KBA-BLT-SRBUVS 82 Key Backlit Red Illuminated Keyboard with Touchpad - 1 year manufacturers warranty	\$ 254.00	\$ 254.00

Quotation prepared by: Tasha Lusard

Total Discount

This is a quotation on the goods named, subject to the usual terms and conditions.

Unpaid balances accrue 1.5% interest per month



Subtotal	\$ 5,924.00
Shipping Cost	\$ 38.00
Total	\$ 5,962.00



PatrolPC

Designed, Manufactured and Supported in Massachusetts
344 John Dietsch Blvd., Unit #1 & 2
North Attleboro, MA 02763
Phone: 508-699-0458 FAX: 508-699-2531
www.PatrolPC.com



PatrolPC is a sole source provider of tablet computers optimized for Police, Fire and EMS vehicle mounting. PatrolPC computers are a single piece, fully self contained, compact, portable device that runs from the standard 12VDC vehicle power requiring no external power adaptor charge guard. PatrolPC computers can be operated via the touch screen interface with any object, including a gloved finger; no stylus or special pointing device is required. The touch screen is rugged, break and scratch resistant. PatrolPC computers have up to 9 USB and 3 Ethernet ports and can be used with any USB input device, like a keyboard, track pad, track ball or mouse. PatrolPC computers are housed in a full metal, virtually indestructible case to stand up to many years of abusive use. All our computers require no fan, and generate minimal heat providing many years of trouble free operation. PatrolPC computers have a protected pocket that allows all the cables and their connectors to be completely enclosed to prevent sabotage or inadvertent damage. Because of their unique configuration PatrolPC computers are mounted ergonomically so as to be fully air bag friendly to provide maximum operator safety.

PatrolPC computers are optionally available with a full sunlight readable display, reducing heat production, maintaining fan-less operation and providing many years of trouble free use. PatrolPC computer are available with an ambient light sensor which automatically adjusts the backlight intensity to optimize operator comfort and data presentation in all conditions with no distraction to the operator unlike a device which requires manual adjustment.

The design of PatrolPC computers, along with all manufacturing is done on our premises in North Attleboro, MA. Our facility in North Attleboro also services all products that we manufacture. This gives PatrolPC an advantage over all competition with its commitment to repair or replace any of its durable products within 24-48 hours. Our drop off facility in North Attleboro can often perform repairs while you wait.

PatrolPC's team of professionals are committed to full customer satisfaction.

David J Swithers
President
PatrolPC
a division of Advanced Electronic Design, Inc.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 11

Amend No. _____

Date Prepared: December 12, 2014
Council Meeting Date: December 15, 2014

TO: Honorable Town Council

FROM: Susan Cicilline Buonanno, President Pro Tem

SUBJECT: A MOTION to schedule performance reviews for the individuals serving in those positions directly appointed by the Town Council.

RECOMMENDATION:

That the Town Council schedule and conduct performance reviews for the individuals serving in the following positions:

- Judge of Municipal Court
- Judge of Probate Court
- Magistrate/Clerk Municipal Court
- Town Solicitor/Assistant Solicitors (3)

These officials are appointed by the Town Council every two years, but the appointments are typically approved without much discussion during the first meeting held after a new council is elected each November. The council should conduct performance reviews of these officials because it will allow council members to provide feedback to these officials regarding the community's views about how they are doing their jobs. These performance reviews should take place every two years at this time to ensure that the officials serving in these positions are accountable to the voters of Narragansett.

The suggested dates are as follows:

- December 22, 2014 - Judge DeCubellis & Judge Sheridan
- December 29, 2014 - Anne Irons & Mark McSally & Robert Donnelly

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 12

Amend No. _____

Date Prepared: November 7, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Jeffry Ceasrine, P.E., Town Engineer
SUBJECT: Proposed Amendments to the Recycling Ordinance

RECOMMENDATION:

That the Town Council Introduce, Read, Pass, and Accept as a First Reading “An Ordinance in Amendment of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled ‘Solid Waste’”.

SUMMARY:

After almost another year of implementation of the Town’s recycling program, we have identified certain housekeeping amendments to the existing ordinance language. Attached please find a marked-up version of Chapter 62 accordingly, along with a specific listing of the proposed changes. The major points were to insure consistency of language with respect to definitions, and to further reinforce the hauler’s fiscal responsibility in the event that a “contaminated load of recyclable material” (i.e. trash mixed with recyclables) is rejected at the Rhode Island Resource Recovery Corporation (RIRRC) landfill or the Rose Hill Regional Transfer Station. Since the haulers are using the Town’s authority to tip materials at these sites, and since we cannot realistically control the haulers actions or what they actually pick up from their customers, we cannot and should not assume financial liability for loads that are rejected at either site.

ATTACHMENTS:

1. Edited version of Chapter 62.
2. Specific proposed ordinance changes (deleted language in ~~strikethrough~~ and proposed language in *italics*).

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

TOWN OF NARRAGANSETT

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 62 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND ENTITLED, "SOLID WASTE".

The Town Council of the Town of Narragansett hereby ordains as follows:

SECTION 1. Section 62-4 of Article I of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby amended as follows:

"The collection of solid waste and recyclable materials within the town is hereby prohibited between the hours of 10:00 p.m. and 6:00 a.m. on any day of the week."

SECTION 2. Section 62-51 of Article II of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby amended as follows:

"(c) The license year shall be January 1 through December 31 of the same calendar year. Fees for licenses issued to new commercial haulers and obtained during the license period will be pro-rated proportionately. Pro-ration will begin no later than thirty (30) days from initial application and fee due date."

SECTION 3. Section 62-52 of Article II of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby amended as follows:

"(a) All licensed commercial haulers shall be liable and financially responsible for all tipping fees and charges associated with loads delivered to RIRRC."

SECTION 4. Section 62-54 of Article II of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby amended as follows:

"Sec. 62-54 Operation of vehicles transporting solid waste and/or recyclables.

- (a) No person shall operate any vehicle upon a public highway of this town in which solid waste and/or recyclables are carried unless such materials are covered or properly secured to prevent the contents of the vehicle from falling off and littering the highway. Failure to properly cover or otherwise properly secure a vehicle load shall constitute a violation of this chapter."

SECTION 5. Section 62-80 of Article II of Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby amended as follows:

"(a) Residents may elect to subscribe with a commercial hauler licensed by the Town of Narragansett to collect solid waste and recyclable materials. Licensed commercial haulers

First Reading read and passed in Town Council Meeting legally assembled the day of A.D.
2014.

Second Reading read and passed in Town Council Meeting legally assembled the day of
, A.D. 2015.

ATTEST:

Anne M. Irons, CMC, Town Clerk

TOWN OF NARRAGANSETT

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 62 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND ENTITLED, "SOLID WASTE".

The Town Council of the Town of Narragansett hereby ordains as follows:

SECTION 1. Chapter 62 of the Code of Ordinances of the Town of Narragansett, Rhode Island entitled "Solid Waste" is hereby repealed in its entirety and replaced by the following:

**Chapter 62
SOLID WASTE***

Article I. In General

- Sec. 62-1. Purpose of chapter.
- Sec. 62-2. Definitions.
- Sec. 62-3. Garbage and refuse.
- Sec. 62-4. Collection prohibited during certain hours.
- Sec. 62-5. Penalties for violation of chapter.
- Secs. 62-6--62-50. Reserved.

Article II. Commercial Haulers and Residential Users

- Sec. 62-51. Licensing procedures.
- Sec. 62-52. Commercial hauler user fees.
- Sec. 62-53. Residential users.
- Sec. 62-54. Operation of vehicles transporting solid waste.
- Secs. 62-55--62-75. Reserved.

Article III. Mandatory Recycling

- Sec. 62-76. Implementation.
- Sec. 62-77. Responsibilities of director.
- Sec. 62-78. Recycling coordinator.
- Sec. 62-79. Enforcement by Director of Public Works.
- Sec. 62-80. Private subscription collection; mixed recyclables.
- Sec. 62-81. Publishing collection schedules.
- Sec. 62-82. Recyclable materials.
- Sec. 62-83. Licensed public events and festivals.
- Sec. 62-84. Commercial recycling.
- Sec. 62-85. Compliance required.
- Sec. 62-86. Penalties for noncompliance.
- Sec. 62-87. Solid waste hazard or nuisance.
- Sec. 62-88. Ownership of recyclables; offenses.

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- Sec. 62-89. Volunteer collection of recyclable materials.
- Sec. 62-90. Recycling contracts.
- Sec. 62-91. Rules and regulations.
- Sec. 62-92. Rose Hill Regional Transfer Station Residential Users.

***Cross references:** Animal waste, § 6-2; buildings and building regulations, ch. 10; cesspool and sewer cleaners, § 14-216 et seq.; environment, ch. 22; rubbish and garbage storage and disposal at rooming houses, § 34-159; utilities, ch. 78; littering on beaches, § 82-23.

State law references: Refuse disposal, G.L. 1956, § 23-18.9-1 et seq.; solid waste management corporation, G.L. 1956, § 23-19-1 et seq.; hazardous waste management, G.L. 1956, §§ 23-19.1-1 et seq., 23-19.7-1 et seq.; civil liability for landfill operator for damage by fire, G.L. 1956, § 2-12-20.

ARTICLE I. IN GENERAL

Sec. 62-1. Purpose of chapter.

In accordance with G.L. 1956, § 23-18.9-1, the town recognizes its responsibility to make provision for the safe and sanitary disposal of all refuse which is generated within its boundaries including refuse from residential, commercial and industrial sources. To effectively carry out the town's responsibility for refuse disposal, the town council does hereby adopt the following chapter governing the collection, hauling and disposal of refuse and recyclable materials within the town.

(Code 1986, § 8-1)

Sec. 62-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial hauler means:

- (1) A person or private contractor or subcontractor engaged in the collection and transportation of residential solid waste and/or recyclable materials generated by persons other than the contractor in the town or in those areas designated by the town council; and or
- (2) A person or private contractor or subcontractor who collects nonresidential solid waste and/or recyclable materials which are generated at a place of business or which is a waste product of a trade or industry located within the Town of Narragansett.

Municipal solid waste means solid waste generated by the residents of the town in the course of their daily living. Municipal solid waste does not include solid waste generated by residents of a municipality in the course of their employment or that generated by any manufacturing or commercial enterprise.

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Nonresidential solid waste means solid waste from agricultural, commercial, industrial or institutional activities.

Person means an individual, firm, partnership, association, and private or municipal corporation.

Recyclable material means those materials defined as such by the State Department of Environmental Management (RIDEM) and/or within the current Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation (RIRRC) and the Town or by a third party recycling company.

Recycling rate is defined as the total tons of residential recyclable materials divided by the sum of residential solid waste and residential recyclable materials.

Resident means any person whose principal place of residence is within the corporate limits of the town.

Residential recyclable materials means materials separated from municipal solid waste at the source for re-use as specified by RIDEM and/or the Rhode Island Resource Recovery Corporation (RIRRC) and as may be listed within the current Solid Waste and Recycling Services Agreement between the RIRRC and the town. The materials to be included may change from time to time depending upon new technologies, economic conditions, waste stream characteristics, environmental effects or mutual agreement between the state and municipalities.

Residential solid waste means waste generated from residential activities or buildings.

Residential subscription service collection means the process whereby private property owners contract with a commercial hauler for the collection, hauling, and disposal of solid waste and residential recyclables.

Residential user means any person who generates residential solid waste and recyclables at his/her place of residence and either delivers said waste and recyclables to the Rose Hill Regional Transfer Station or contracts with a commercial hauler for collection of said waste and recyclables.

Rose Hill Regional Transfer Station (RHRTS) means a facility located off Rose Hill Road in the Town of South Kingstown designated as an authorized collection depository for solid wastes and recyclable materials generated within the geographic boundaries of the town and other areas so designated by the town council where collection vehicles and other designated system users transfer solid waste and recyclable materials to haulage vehicles for transportation to a final disposal site outside of the town.

Solid waste means garbage, refuse and other discarded solid materials generated by residential, institutional, commercial, industrial and agricultural sources, but not including solids or dissolved material in domestic sewage or sewage sludge, nor hazardous waste as defined in the hazardous waste management act, G.L. 1956, § 23-19.1-4 et seq.

Source separation means the removal (by the generator) of recyclable materials from all other solid waste generated by the household.

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Tipping fee means the charge per ton (2,000 pounds avoirdupois) for solid waste or recyclable materials delivered to the RHRTS or RIRRC by a residential user or commercial hauler.
(Code 1986, § 8-2)

Transfer station means a facility operated by or for a municipality whose purpose is the temporary storage and accumulation of municipal solid waste and recyclable materials prior to its transport to and disposal at a corporation landfill or other designated facility.

(Code 1986, § 8-25)

Cross references: Definitions generally, § 1-2.

Sec. 62-3. Garbage and refuse.

Trash containers provided and serviced by the town within public rights-of-way and public lands may be used by the public for the incidental disposal of waste generated in the immediate area of the container and not for the disposal of household or solid waste generated elsewhere.

Sec. 62-4. Collection prohibited during certain hours.

The collection of **solid waste and recyclable materials** within the town is hereby prohibited between the hours of 10:00 p.m. and 6:00 a.m. on any day of the week.
(Code 1986, § 8-9)

Comment [EV1]: Replace terms with 'solid waste and recyclable materials' to make consistent and use only terms defined and used throughout document

Deleted: garbage

Deleted: other types of refuse

Sec. 62-5. Penalties for violation of chapter.

(a) Any person who violates any of the provisions of this chapter or the regulations enacted pursuant thereto shall, upon conviction, be punished as provided in Chapter 1 “General Provisions”, Sec. 1-14 of the Code of Ordinances.

(b) Any person who violates any of the provisions of this chapter or the regulations enacted pursuant thereto shall become liable to the town for any expense, loss or damage occasioned the town by reason of such violation.
(Code 1986, § 8-8)

Secs. 62-6--62-50. Reserved.

ARTICLE II. COMMERCIAL HAULERS* AND RESIDENTIAL USERS

Sec. 62-51. Licensing procedures.

(a) All commercial haulers who collect or transport residential and/or non-residential solid waste and/or recyclable materials in the town shall be required to apply for and obtain an annual license from the Town of Narragansett, subject to the requirements of this Chapter 62 of the Town Code.

(b) All fees, including but not limited to the annual license fee for a commercial hauler license, shall be set by Town Council resolution.

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(c) The license year shall be January 1 through December 31 of the same calendar year. Fees for licenses issued to new commercial haulers and obtained during the license period will be pro-rated proportionately. Pro-ration will begin no later than thirty (30) days from initial application and fee due date.

Comment [EV2]: Inserted to prevent renewal payments from late and/or recalcitrant haulers from getting pro-rated rate.

(d) Commercial haulers shall be deemed independent contractors and are not agents of the town.

Comment [EV3]: NOT SURE IF THIS IS CLEAR. Trying to make sure new hauler can't keep ignoring or pushing out the fee due date to get better pro-rated license fee.

(e) All commercial haulers licensed by the Town must provide recycling services to each and every residential customer as an integral part of their subscription service and must document to the public works director that each customer meets or exceeds town minimum recycling rates and further that each residential customer's recycling efforts, as defined in Section 62-80 and elsewhere within this Chapter, comply with residential recycling rules and regulations.

(f) Prior to the issuance of a license by the town, a commercial hauler shall provide a written recycling plan to the public works director, for review and approval, which shall demonstrate that said hauler has the adequate equipment and operational capacity to collect recyclables from each and every residential customer on a regular basis.

(g) All commercial haulers subcontracting collection services to another commercial hauler must provide written notification of such activity including full and complete disclosure of the principals of the subcontracting company and a complete list of all vehicles operated by said subcontractor. Subcontracting hauler shall only service customers verified on application of licensed commercial hauler. Service of additional customers by an unlicensed hauler shall constitute a violation of this ordinance.

Comment [EV4]: Removed unnecessary space

Deleted: disclosure of

(Code 1986, § 8-4)

Sec. 62-52. Commercial hauler user fees.

(a) All licensed commercial haulers shall be liable and financially responsible for all tipping fees and charges associated with loads delivered to RHRTS or RIRRC.

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Comment [EV5]: Inserted to make hauler liable for ALL fees including, but not limited to, rejected recycling load fees.

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Deleted: as established by the transfer station operator and approved by the South Kingstown Town Council or at

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(Code 1986, § 8-6)

State law references: Authority to license commercial haulers, G.L. 1956, § 23-18.9-1(b)(1).

***Cross references:** Businesses, ch. 14.

Sec. 62-53. Residential Users

(a) *Residential.* All residential users that directly utilize the Rose Hill Regional Transfer Station may only discharge solid waste (as defined within Section 62-2 herein) at said facility. Said discharge of solid waste shall be in accordance with the Rose Hill Regional Transfer Station rate schedule in effect at the time of disposal.

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All residential users of the transfer station shall be required to recycle defined materials as a condition of use of this facility. Recyclable material types shall be determined by the RIDEM, RIRRC, and/or RHRTS.

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(b) *Recycling center use.* The recycling center at the Rose Hill Regional Transfer Station shall be open to any resident of South Kingstown or Narragansett.

Sec. 62-54 Operation of vehicles transporting solid waste and/or recyclables.

(a) No person shall operate any vehicle upon a public highway of this town in which solid waste and/or recyclables are carried unless such materials are covered or properly secured to prevent the contents of the vehicle from falling off and littering the highway. Failure to properly cover or otherwise properly secure a vehicle load shall constitute a violation of this chapter.

Comment [EV6]: Make sure have to cover recycling as well as SW loads.

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Secs. 62-55--62-75. Reserved.

ARTICLE III. MANDATORY RECYCLING*

Sec. 62-76. Implementation.

There is hereby established a program for the mandatory separation of certain recyclable materials from municipal solid waste by the residents of the town. All residential households within the town are required to recycle and comply with Rhode Island general law to meet or exceed town minimum recycling rates.

From time to time, the town shall publish rules and regulations that shall govern the implementation of this Chapter.
(Code 1986, § 8-26)

Sec. 62-77. Responsibilities of director.

The director of public works, at the direction of the town manager, shall have the responsibility for the implementation of this article. The director shall be responsible for providing support to the recycling coordinator so as to enable him/her to adequately perform his/her duties under state law and this chapter.
(Code 1986, § 8-27)

Sec. 62-78. Recycling coordinator.

The town manager may appoint an individual, either full-time or part-time, to coordinate the town's recycling program commercial haulers, recycling facilities and the public. The recycling coordinator shall facilitate and encourage public education about recycling. These tasks shall be accomplished in a manner consistent with all federal, state and local regulations.
(Code 1986, § 8-28)

Sec. 62-79. Enforcement by Director of Public Works.

It shall be the duty of the Director of Public Works for the town to enforce the provisions of this article.
(Code 1986, § 8-29)

***State law references:** Waste recycling, G.L. 1956, § 23-18.8-1 et seq

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Sec. 62-80. Private subscription collection; mixed recyclables.

(a) Residents may elect to subscribe with a commercial hauler licensed by the Town of Narragansett to collect solid waste and recyclable materials. Licensed commercial haulers providing residential subscription service collection shall provide regularly scheduled recycling services for each and every residential customer. All residents that subscribe to residential subscription service collection must recycle all designated residential recyclable materials. Said materials shall be placed at the curbside or other locations approved by the resident's commercial hauler in designated containers.

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(b) Residents in multi-unit dwellings on a single lot shall comply with the recycling requirements through utilization of recycling receptacles supplied by the building owner/agent.

Sec. 62-81. Publishing collection schedules.

The licensed commercial haulers that provide residential subscription service shall provide each customer with an initial schedule for collection and shall publish a new schedule thereafter whenever there is a change in either materials to be collected, collection procedures or schedules. Mandatory recycling services for each and every residential subscription customer shall be implemented in accordance with a schedule approved by the Director of Public Works.
(Code 1986, § 8-31)

Sec. 62-82. Recyclable materials.

Recyclable materials shall be deposited at the curb or edge of roadway, or as otherwise designated by the licensed commercial haulers, in a manner that does not compromise public safety or the delivery of public services. If there are more recyclables than can be accommodated in the recycling container(s), these shall be placed in containers stacked close to such special recycling container to facilitate collection with recyclable materials.

Recyclable materials are defined by the Rhode Island Department of Environmental Management per RIGL 23-18.8.8-2 and promulgated by Rhode Island Resource Recovery Center (RIRRC).

Recyclable materials shall be prepared as applicable for collection according to directions published by the RIRRC and Rose Hill Regional Transfer Station (RHRTS).
(Code 1986, § 8-32)

Sec. 62-83. Licensed public events and festivals.

The town shall require the separation of recyclables as a condition of licensing or authorizing public events at which significant solid waste will be generated.
(Code 1986, § 8-33)

Sec. 62-84. Commercial recycling.

Agricultural, commercial, and industrial business firms shall be subject to state and federal recycling regulations.

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No person or entity that is not licensed for collection of residential recyclable materials, may accept or collect residential recyclable materials.

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Deleted: owns or operates a for-profit business
Comment [EV7]: Intent is to ensure that haulers licensed as nonresidential hauler cannot choose to collect residential recyclables. Not sure if clear enough.

(Code 1986, § 8-34)

Sec. 62-85. Compliance required.

(a) *Separation of recyclables from nonrecyclables.* All residents, taxpayers, renters, and others residing in and/or doing business in the town shall separate recyclables from the nonrecyclable portion of their solid waste and prepare them for recycling according to the terms of this article and rules and regulations published by the town.

(b) *Collection by private parties and nonprofit groups.* Residents are allowed to give recyclables, provided they do not qualify to be placed in residential recycling bins per RIRRC, to individuals and to private and nonprofit organizations that have been duly licensed and whose collections are reported in a manner specified by the director to be in compliance with RIRRC and/or RIDEM reporting requirements.

(c) As a condition of any license issued to a commercial hauler under this Chapter, said hauler shall agree without reservation to the following minimum terms and conditions:

(1) Provide, maintain, and certify up-to-date residential and/or nonresidential customer lists to the town in a format (electronic and/or paper) stipulated by the town for the purpose of allocating municipal tipping rate(s). To the extent allowed by law, the town agrees to maintain the confidentiality of said lists.

(2) All licensed commercial haulers shall collect recyclables from each and every residential customer verified on their customer list and shall ensure that:

Comment [EV8]: Clarify that haulers can only pick up from customers verified on their submitted customer list.
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(a) the quantity of recyclables collected from customers meets or exceeds minimum town recycling rates as established by the Rhode Island Resource Recovery Corporation or Rhode Island general law, and

(b) the recyclables collected from customers are free from contamination and comply with all state and federal laws and collection facility site rules, regulations and policies.

Comment [EV9]: Stress responsibility of haulers to ensure recyclables collected are free from contamination.
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(3) Provide and certify, under a schedule and in a format (electronic and/or paper) stipulated by the town, collection data necessary to verify recycling rates.

Other terms and conditions may be added to a specific license by the town as deemed necessary for the efficient and successful operation of the recycling program defined by this Chapter or relevant State law.

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Sec. 62-86. Penalties for noncompliance.

(a) Any person or entity, including commercial haulers as defined herein, who violate any of the provisions of this Chapter or the rules and regulations enacted pursuant thereto shall, upon

conviction, be subject to the terms of Chapter 1 “General Provisions”, Sec. 1-14 of the Code of Ordinances.

It is the sole responsibility of property owners to ensure compliance with all town recycling requirements by property residents.

Violation of this article shall be punished by the following means:

(1) Commercial haulers:

(a) First offense by a commercial hauler: The director of public works shall issue a Notice of Violation (NOV), by certified mail to the offending commercial hauler. The NOV shall give the offending commercial hauler ten (10) calendar days to submit a written compliance plan of sufficient detail to the director and thirty (30) calendar days to comply with all town recycling requirements. Said NOV shall advise the offending commercial hauler that he/she is subject to fines for any subsequent violations. Subsequent NOV’s will be issued by the town as necessary, with a compliance schedule noted therein.

(b) In the event that a commercial hauler receives a second NOV within a twelve (12) month period or fails to remediate issues addressed in the first violation within thirty (30) days as noted in (1) above, said hauler shall be subject to an administrative fee up to five hundred dollars (\$500.00) per offense and have his/her town-issued commercial hauler license suspended, pending a hearing before the town.

Upon conclusion of the hearing, the town reserves the right to re-instate the license (with or without conditions), continue the suspension to a date certain, or revoke the license, at its sole discretion. Grounds for license suspension or revocation include, but are not limited to, willful violation of the provisions of this Chapter.

(c) No commercial hauler may collect solid waste and/or recyclable materials without a valid commercial hauler’s license issued by the Town of Narragansett. Any hauler found to be operating in the town without a commercial hauler license shall be subject to a fine of up to five hundred dollars (\$500.00) per day. Each day shall constitute a separate and distinct violation.

(d) Commercial haulers who do not submit license renewal applications within thirty (30) days of due date shall be subject to an administrative fee of two hundred fifty dollars (\$250). Each additional thirty (30) days, or fraction thereof, shall constitute a separate and distinct violation subject to an additional administrative fee of two hundred fifty dollars (\$250) per violation.

(e) *Liability.* Any person who violates any of the provisions of this article or the regulations enacted pursuant thereto shall become liable to the town for any expense, loss, or damage occasioned by the town by reason of such violation.

(2) Residential users:

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(a) For the first offense, the commercial hauler providing residential subscription service collection shall pick up the solid waste and recyclables and shall attach a notice to the recycling container advising the resident of the resident's duties under the law. The collector shall keep a record of the street addresses of those who have received a warning notice and shall report the addresses on a weekly basis to the director of public works.

(b) For the second offense, the director of public works shall send a written warning advising that subsequent violations can result in the imposition of fines.

(c) For the third offense, the director of public works shall send a written warning to resident and property owner, if different, advising that a subsequent violation shall result in the imposition of fines.

(d) For the fourth and any subsequent offense, the resident and/or property owner shall be subject to fines in accordance with Chapter 1 "General Provisions", Sec. 1-14 of the Code of Ordinances.

(Code 1986, § 8-35)

Sec. 62-87. Solid waste hazard or nuisance.

No person having custody or control of residential, industrial or business premises from which solid waste, including recyclables, is collected for disposal by the town, shall permit or cause any solid waste, including recyclables, within his/her control to become a hazard to public travel, health or safety, or to become a nuisance of any sort.

(Code 1986, § 8-36)

Cross references: Nuisances, § 22-21 et seq.

Sec. 62-88. Ownership of recyclables; offenses.

Once recyclable materials have been deposited in the designated place, be it curbside or transfer station, such recyclable materials shall become the property of the licensed commercial hauler or the transfer station operator, respectively. As a condition of town licensure, commercial haulers providing private subscription services shall deliver all residential recyclables to the RHRTS or the RIRRC materials recycling facility (MRF). The RHRTS and the RIRRC MRF are the only facilities authorized for the disposal of commercial hauler collected residential recyclables. Licensed commercial haulers servicing less than fifty (50) residential customers may deliver residential solid waste and recyclable materials to a transfer station other than RHRTS provided that all materials are delivered from said transfer station to RIRRC as required by RIGL 23-18.9. Such haulers must provide written documentation including weight slips, on a weekly or monthly basis, to director as verification of compliance. No person engaged in the business of separation, recovery, collection, removal, storage or disposition of solid waste shall pick up or procure any recyclable materials as defined under this article or a valid regulation within the town except as specifically authorized by the director. The restriction of this section shall also include any resident, taxpayer or other person who might engage in such practice for personal gain. Any person violating the terms of this section shall be punished in accordance with Chapter 1 "General Provisions", Sec. 1-14 of the Code of Ordinances.

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(Code 1986, § 8-37)

Sec. 62-89. Volunteer collection of recyclable materials.

The director may issue hauler licenses to private parties or charitable organizations to collect residential recyclable materials that do not qualify to be placed in residential recycling bins per RIRRC, on the condition that a report is provided to the director by such party or organization detailing the amount of each material collected and filed, in compliance with RIRRC and/or RIDEM reporting requirements. Issuance of such license is conditional provided that the director determines that such collection does not defeat the purpose or cost effectiveness of the town's recycling program, nor conflict with the town's local implementation program.
(Code 1986, § 8-38)

Comment [EV10]: Clarify that these are non-MRF items.

Sec. 62-09. Recycling contracts.

The town manager is empowered to supervise, facilitate and, subject to town council approval, contract with state recycling facilities as mandated by the General Laws of the State of Rhode Island or with commercial firms for the receipt and processing of recyclable material in a manner consistent with the town's local implementation program that yields the best rate of recycling and the most cost effective result for the town.
(Code 1986, § 8-39)

Sec. 62-91. Rules and procedures

The director of public works, subject to town manager and town council approval, is hereby authorized to prepare and publish regulations governing the implementation of the recycling program.
(Code 1986, § 8-40)

Sec. 62-92. Rose Hill Regional Transfer Station Residential Users

All residential users of the RHRTS shall be required to recycle as a condition of use of that facility. Failure to recycle materials in accordance with this Chapter and/or the rules and regulations promulgated thereto may result in the suspension of use of the RHRTS.

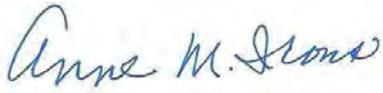
SECTION 2. This Ordinance shall take effect upon its passage and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First Reading read and passed in Town Council Meeting legally assembled the day of A.D. 2014.

Second Reading read and passed in Town Council Meeting legally assembled the day of , A.D. 2014.

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ATTEST:



Anne M. Irons, CMC, Town Clerk

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**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 13

Amend No. _____

Date Prepared: December 3, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Jeffry Ceasrine, P.E., Town Engineer
PREPARED BY: Susan Gallagher, Purchasing Manager
SUBJECT: Award of bid - Wastewater Laboratory Analysis

RECOMMENDATION:

That the Town Council awards the bid for "Wastewater Laboratory Analysis" to the lowest bidder, Premier Laboratory, Inc., at their quoted contract prices for a one-year period.

SUMMARY:

In accordance with our RIPDES wastewater treatment systems license, and the RIDOH laboratory certification requirements, the Wastewater Division is required to test the treatment facility discharge on a regular basis for a number of different parameters. This work must be performed by an independent laboratory that is licensed and certified by the State Department of Health and Department of Environmental Management. The bid proposal package included a lump sum item for regular permit testing, unit prices for the required individual testing parameters, and other wastewater related tests and evaluations (i.e. pretreatment testing). This contract is for a one-year period: January 1, 2015 – December 31, 2015.

Request for bids was advertised in the Narragansett Times, solicited, and posted on the Town of Narragansett and State Purchasing Division websites. Five vendors were solicited and two responded. The attached spreadsheet lists the results from the solicitation. The Engineering Department has reviewed the bids and recommends an award accordingly to Premier Laboratory at their quote prices and rates for each item. We are familiar and comfortable with their quality of work and level of service, having used them in the past.

Funding is available in the Wastewater Fund Operating Account, 32-750-0201, Professional Services.

ATTACHMENTS:

- 1. Solicitation spreadsheet for bid opening, December 2, 2014.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

Town of Narragansett			
Wastewater Lab Analysis - B15015			
Wastewater Division			
Bid Opening - December 2, 2014 - 11:00 am			
Lab testing from 1/1/15 - 12/31/15			
	Vendor 1	Vendor 2	
Test (Item)	Premier	RI Analytical	
	Laboratory	Laboratories, Inc.	
a. Ammonia Total (as N)	\$12.00	\$13.50	
b. Nitrite Total (as N)	\$8.00	\$8.50	
c. Nitrate Total (as N)	\$8.00	\$8.50	
d. Nitrogen Total Kjeldahl	\$20.00	\$15.50	
e. Oil & Grease	\$35.00	\$35.00	
f. Priority Pollutants	\$300.00	\$450.00	
g. Full TCLP	\$400.00	\$560.00	
h. B.O.D.	\$15.00	\$16.00	
i. T.S.S.	\$10.00	\$9.00	
j. Salinity	\$20.00	\$9.00	
k. Bio-Assay	\$600.00	\$720.00	
l. Metals (Pretreatment)	\$100.00	\$60.00	
m. Specific Indicators	\$140.00	\$72.00	
n. TTO EPA Method 608	\$150.00	\$70.00	
o. TTO EPA Method 624/625	\$250.00	\$280.00	
p. Enterococci	\$15.00	\$28.00	
q. Fecal	\$15.00	\$16.00	
r. 3rd Quarter Priority Pollutants	\$300.00	\$900.00	
s. Metals (Effluent)	\$75.00	\$66.00	
s. Lump Sum Bid Price	\$17,154.00	\$26,561.00	
(all testing)			
B15015/SG			

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 14

Amend No. _____

Date Prepared: November 21, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Jeffry Ceasrine, P.E., Town Engineer
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Award of bid – Architectural\Engineering Services for Kinney Bungalow HVAC Project

RECOMMENDATION:

That the Town Council awards the bid for “Architectural\Engineering Services for Kinney Bungalow HVAC Project” to Architectura, Inc., in the amount of \$22,000.00.

SUMMARY:

At the September 2, 2014 Town Council meeting (CC # 13), the Town Council authorized the staff to solicit proposals for architectural\engineering services for the Kinney Bungalow HVAC Project.

Kinney Bungalow has become a popular facility for private events, including weddings, private parties, and corporate events. The main function area (second floor) does not have heat or air conditioning, and the use of the building is subsequently restricted. The Land Trust, at their July 2014 meeting, voted 8-0, to request that the Town Council direct the staff to prepare a Request for Proposals to undertake the following engineering tasks:

1. Code review and Preliminary Design Report for HVAC options, including a discussion of the historical challenges that said design and construction will present.
2. Preliminary Design of selected option.
3. Development of probable estimate of construction for selected option.
4. Development of projected annual operating costs for selected option.

This work will focus on the engineering aspects of this project; any discussion of the estimated payback (based on increased building use) will be done separately, as it will involve a marketing component. The Engineering Department will manage this project.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

The Engineering Department developed and the Purchasing Manager issued a Request for Proposals to three (3) firms that had been short-listed from our master procurement list for architects\engineers. Proposals were received on November 5, 2014 from Architectura, Inc. and Tecton Architects, Inc. for the referenced project. The third firm, Northeast Collaborative Architects had been short-listed but did not submit a proposal. A pre-bid meeting was held on site on October 8, 2014. The attached spreadsheet lists the results of the solicitation.

The RFP required the submittal of a technical proposal and a cost proposal, and included a weighted ranking system wherein the company qualifications and project understanding elements are worth 80 points, and the cost element is worth 20 points. Within the cost element, the RFP required the submission of a Lump Sum cost for Scope of Work Tasks 1 through 4 as noted above. Hourly rates and multipliers were requested as well for future work, including final design and bidding documents, services during construction, etc.

The Engineering Department reviewed both proposals and would note that the unique nature of Kinney Bungalow requires our selected firm to have parallel relevant experience. Both firms have strong track records in terms of adaptive re-use and renovation design work on historically significant buildings.

After review, we would recommend an award to Architectura, Inc. at their bid price of \$22,000.00 for the four (4) major Scope of Work elements.

The Land Conservancy Trust, at their November 20, 2014 meeting, voted to support the award of this professional services contract to Architectura, Inc. at their quoted price, and further requested that we present this to the Town Council for approval.

Funding is available in the Land Conservancy Trust Fund Account, 43-863-0201, Professional Services.

ATTACHMENTS:

1. Solicitation spreadsheet for bid opening November 5, 2014.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 15
Amend No. _____

Date Prepared: December 3, 2014
Council Meeting Date: December 15, 2014

TO: Pamela Nolan, Town Manager
FROM: Michael DiCicco, Interim Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Purchase of Winter Road Sand

RECOMMENDATION:

That the Town Council approves the purchase of Winter Road Sand from PJ Keating Company and/or Drybridge Sand and Stone Co. at the unit prices quoted in the State of Rhode Island Master Price Agreement (MPA #123) for the 2014/2015 winter season.

SUMMARY:

Road Sand is utilized by the Public Works Department Highway Division during winter storm events for treating roads. During a typical winter season the department uses approximately 1,000 tons of road sand. Sand will be purchased under this unit price agreement as needed to replenish inventory as it is used.

The Town will be purchasing this material pursuant to the State of Rhode Island MPA # 123, which is effective 10/1/14 – 6/30/15. Bids were solicited and awarded by the State of Rhode Island, Office of Purchasing. The Town will primarily purchase the sand from PJ Keating Company (\$15.50/ton) and use Drybridge Sand and Stone Co. as a backup supplier (\$16.49/ton).

Funding is available in the Highway Division Operating Account, 01-730-0512, Snow Removal.

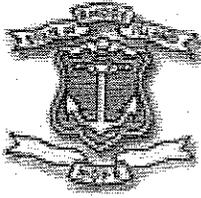
ATTACHMENTS:

1. Copy of State of RI MPA #123.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

**CONTRACT USER GUIDE
WINTER SAND
MASTER PRICE AGREEMENT ("MPA") #123
CONTRACT TERM 11/1/2014 - 10/31/2015
WITH 1 RENEWAL OPTION(S) FOR 1-YEAR TERM(S) AT THE SOLE OPTION OF
THE STATE**

BACKGROUND:

This Master Price Agreement has been established as a result of Public Solicitation #7549082 and has yielded four (4) awards.

CONTRACT SUMMARY:

The pricing structure for this MPA is based on regional divisions in accordance with the Department of Transportation's Maintenance Division. Pricing is attached.

WHO CAN USE THIS CONTRACT:

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

State agencies using this MPA are to utilize the lowest price vendor for the related line item type to be ordered. State agencies are not required to get three quotes from this award before issuing an order.

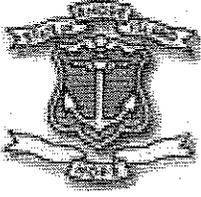
VENDOR AWARDS CONTACT INFORMATION:

Purchase Order # 3401658

Vendor Name: Cardi Corporation
Contact Name: Carl Engle
Tel: 401-793-8300
Email: sacardi@cardi.com

Purchase Order # 3401671

Vendor Name: Material Sand & Stone Corporation
Contact Name: Raymond Gaboury
Tel: 401-232-3010
Email: ray@materialconcrete.com



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

Purchase Order # 3401653

Vendor Name: Drybridge Sand & Stone Co.
Contact Name: Mark Hawkins
Tel: 401-232-3010
Email: jeemhawk@aol.com

Purchase Order #3401640

Vendor Name: P J Keating Company
Contact Name: Michael Yaseen
Tel: 401-942-7300
Email: myaseen@pjkeating.com

ALL ATTACHMENTS ARE DENOTED BY , AND APPEAR IN THE FOLLOWING ORDER:

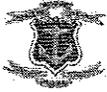
- CONTRACT USER GUIDE
- SAMPLE AGENCY NOTIFICATION LETTER TO VENDOR
- CHANGE ORDER TO ORIGINAL PURCHASE
- ALL PRIOR CHANGE ORDERS TO ORIGINAL PURCHASE (sequential order is most recent to #1)
- ORIGINAL PURCHASE AWARD (VENDOR AWARD)
- VENDOR AMENDMENT/S
- PRODUCT AND PRICING (IF NOT INCLUDED ON PURCHASE ORDER)
- SPECIAL INSTRUCTIONS
- TERMS AND CONDITIONS
- SUPPLEMENTAL ANALYSIS INFO – SEE MPA SEARCH RESULTS WEBPAGE
- OTHER – DESCRIPTION:

DIVISION OF PURCHASES CONTACT:

Name: Lisa Hill
Title: Chief Buyer
Tel: 401-574-8118
Email: lisa.hill@purchasing.ri.gov

**STATE OF CALIFORNIA
DEPARTMENT OF REVENUE**

Year	Description	Monthly Sales & Use Tax	Local	State	County	Percentage Share of Total
		Rate	Rate	Rate	Rate	Rate
1	11/1/14 - 10/31/15 Water Sand - Northstar Division Kochon Charter (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons)	\$ 15.71	1	10.00	no bid	no bid
2	11/1/14 - 10/31/15 Water Sand - Providence Division (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) (Approx 4,000 Tons) AT & T (Approx 1,000 Tons) Northstar & Citywide (Approx 1,700 Tons)	\$ 24.87	1	10.00	no bid	no bid
3	11/1/14 - 10/31/15 Water Sand - Providence Division - BT 17 Belmont Blvd (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) (Approx 4,000 Tons) (Approx 1,000 Tons)	no bid	5	10.00	14.15	no bid
4	11/1/14 - 10/31/15 Water Sand - Washington South County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons)	no bid	no bid	no bid	\$ 10.50	10.00
5	11/1/14 - 10/31/15 Water Sand - Washington South County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons)	no bid	no bid	no bid	no bid	10.00
6	11/1/14 - 10/31/15 Water Sand - Washington South County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons)	no bid	1	10.00	no bid	no bid
7	11/1/14 - 10/31/15 Water Sand - Washington South County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons) County (Approx 1,000 Tons) (Citywide (Approx 1,700 Tons)	\$ 17.00	5	14.15	10.00	no bid



Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

P J KEATING COMPANY
875 PHENIX AVE
CRANSTON, RI 02921
United States

WINTER SAND - MPA#123

Award Number: 3401640
Effective Period: 01-NOV-14 - 31-OCT-15

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	Date: 13-NOV-14 Buyer: L Hill Shipping: Paid Terms: NET 30 Vendor #: 14604	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
Line	Item	Item Description	Unit	Unit Price

		BLANKET REQUIREMENTS: 11/1/14 - 10/31/15 WITH OPTION TO RENEW FOR ONE YEAR. CONTRACT IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, AND DOCUMENTS OF PUBLIC BID #7549082, DATED 11/5/14.		
3		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - KENT DIVISION, RT 37 JEFFERSON BLVD. (APPROX 1,700 TONS) MID STATE (APPROX 4,500 TONS) SUMMIT STOCKPILE (APPROX 500)	Ton	14.25
4		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - WASHINGTON NORTH DIVISION (INCLUDES 4 & 4A) - BELLEVILLE (APPROX 4,100 TONS) DILLONS CORNER (APPROX 700 TONS)	Ton	15.5
7		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - BRISTOL DIVISION-EAST SHORE EXPRESSWAY (APPROX 2200 TONS), PAWTUCKET STOCKPILE (APPROX 300 TONS)	Ton	15.5

STATE PURCHASING AGENT

Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.



Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

DRYBRIDGE SAND & STONE INC
 1080 KINGSTON ROAD
 PO BOX 37
 PEACEDALE, RI 02883
 United States

WINTER SAND - MPA#123

Award Number
3401653

Effective Period:
01-NOV-14 - 31-OCT-15

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	Date: 13-NOV-14 Buyer: L Hill Shipping: Paid Terms: NET 30 Vendor # 1710	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
Line	Item	Item Description	Unit	Unit Price

		BLANKET RERQUIREMENTS: 11/1/14 - 10/31/15 WITH OPTION TO RENEW FOR ONE YEAR. CONTRACT IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, AND DOCUMENTS OF PUBLIC BID #7549082, DATED 11/5/14.		
2		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - PROVIDENCE DIVISION - LINCOLN (APPROX 5,400 TONS) RT 6 SMITHFIELD (RT 116 & 7) (APPROX 4,000 TONS) RT 6 & 295 (APPROX 2,000 TONS), SMITHFIELD 395 GWHIGHWAY (2,000 TONS)	Ton	18.78
4		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - WASHINGTON NORTH DIVISION (INCLUDES 4 & 4A) - BELLEVILLE (APPROX 4,100 TONS) DILLONS CORNER (APPROX 700 TONS)	Ton	16.49
5		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - WASHINGTON SOUTH DIVISION - HOPE VALLEY (APPROX 1,500 TONS) WESTERLY (APPROX 1,200 TONS)	Ton	16.49
6		MPA-123 - 11/1/14 - 10/31/15 - WINTER SAND - NEWPORT DIVISION - PORTSMOUTH (APPROX 1,500 TONS) LAWTON VALLEY (APPROX 500 TONS), LITTLECOMPTON (APPROX 1000 TONS), WARREN YARD (APPROX 500 TONS)	Ton	19.39

STATE PURCHASING AGENT

Nancy R. McIntyre

Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: ___16_____

Amend No. _____

Date Prepared: December 9, 2014
Council Meeting Date: December 15, 2014

TO: Honorable Town Council

FROM: Patrick W. Murray – Council Member

SUBJECT: A Motion to modify the current hiring Freeze for Full Time Employees

RECOMMENDATION:

That the Town Council approves a policy that effective immediately, full time employees will not be hired, employed or interviewed without express consent of the Narragansett Town Council.

SUMMARY:

Current hiring policy does allow replacement of full time employees without the knowledge or consent of the current sitting Town Council.

Due to current financial short falls in the upcoming 2015-2016 Town budget this is an attempt to further evaluate current hiring practices to aid in budget relief...

ATTACHMENT:

None

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 17 _____

Amend No. _____

Date Prepared: December 8, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC Town Clerk
SUBJECT: Advertisement for Additional Liquor License

RECOMMENDATION:

That the Town Council DIRECT the Town Clerk to advertise the fact that the Town Council is considering increasing the number of authorized liquor licenses.

SUMMARY:

As in accordance with the Town's Liquor License Rules & Regulations, I am seeking direction from the Town Council on whether to advertise to consider increasing the number of alcoholic beverage licenses in town.

Article IX – NUMBER OF ALCOHOLIC BEVERAGE LICENSES

B. Annually, in the month of February, the Town Council may, in its discretion, vote to increase the number of authorized licenses in any class so as to give interested persons the opportunity to apply for an alcoholic beverage license. If the Town Council decides to consider increasing the number of authorized licenses, it shall in the month of December direct the Town Clerk to advertise in the first week of January the fact that the Town Council is considering increasing the number of authorized licenses. The notice shall require all interested parties to submit an application and all of the material required under Section I hereof not later than February 10.

Please direct as to whether the town council is interested in advertising to consider increasing the number of liquor licenses in town.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

The current number of alcoholic beverage license limits is as follows:

Class A	4
Class B Limited	4
Class B Tavern	4
Class B Victualing	24 (includes Basil's & SoHo)
Class D Club	6
Total License	42

ATTACHMENTS:

1. Proposed Advertisement



TOWN OF NARRAGANSETT

NOTICE

The Town Council for the Town of Narragansett is considering accepting applications for new Class BV Beverage Licenses. Anyone interested must submit a completed application and all other required information, not later than February 10, 2015.

Any applicant must have already obtained a Special Use Permit from the Narragansett Zoning & Platting Board of Review. Applications and a list of the other required information may be obtained at the Office of the Town Clerk, 25 Fifth Avenue, Narragansett, RI.

By Order of the Town Council
Anne M. Irons, Town Clerk

BLOCK AD

PLEASE ADVERTISE ONE (1) TIME ON JANUARY 2, 2015
TOWN CLERK'S OFFICE #16831

REQ. NO. _____ P.O. NO. _____

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 18
Amend No. _____

Date Prepared: December 9, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC – Town Clerk
SUBJECT: Town Council Regular Meetings for 2015

RECOMMENDATION:

That the Town Council approve the Town Council meeting schedule for 2015.

SUMMARY:

The Town Council holds its regular meetings on the first and third Mondays of each month at 7:30 p.m. However, due to Monday holidays the council will meet on 3 Tuesdays in 2015, January 20, 2015, February 17, 2014 and September 8, 2014.

There is also the option of moving the council meetings to the 4th Monday in February (February 23, 2015) and the 4th Monday in April (April 27, 2015) due to school vacations being observed the third week in February and April if there is a need to accommodate for any planned vacations for council members.

Staff is requesting the Town Council to approve the attached schedule of the proposed Town Council meetings for 2015.

ATTACHMENTS:

1. Town Council Meeting Schedule 2015

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:

**TOWN OF NARRAGANSETT
TOWN COUNCIL MEETING SCHEDULE 2015**

January 5	July 6
January 20 (Tuesday)	July 20
February 2	August 3
February 17 (Tuesday)	August 17
March 2	September 8 (Tuesday)
March 16	September 21
April 6	October 5
April 20	October 19
May 4	November 2
May 18	November 16
June 1	December 7
June 15	December 21

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 19

Amend No. _____

Date Prepared: December 8, 2014
Council Meeting Date: December 15, 2014

TO: Pam Nolan, Town Manager

FROM: Michael DeLuca, Community Development Director

SUBJECT: Comprehensive Plan – Schedule Work Sessions with Planning Board

RECOMMENDATION:

A motion to SCHEDULE WORK SESSIONS with the Planning Board and their consultant to continue review and comment on the draft Comprehensive Plan.

SUMMARY:

The Planning Board with their consultant, the Horsley Witten Group, (HWG) has been working on the preparation of a new Town Comprehensive Plan for the past two years.

To date, HWG has directed the solicitation of public input to the Plan through public workshops and several topic-focused sessions with the Planning Board. From this they produced a “**Baseline Report**” of background information and formative issues on which the Plan is to be based.

In recent months, they have drafted new text for the nine (9) functional chapters of the plan which is called the “**Roadmap**” as it will set the direction for policy decisions in the future. Copy of these two documents was provided to the previous Town council in August after which were held two workshops. A third was deferred until after the election.

Staff gave the new members of the Council a copy of the “**Roadmap**” document last week. On behalf of the Planning Board, the Community Development Department is now requesting the Town Council set aside an evening to hear and comment on the draft Plan and its related “**Action Plan**”. This session would be focused on the progress to-date and would highlight the Plan’s five (5) major Guiding Principles.

Staff suggests the workshop be held Monday January 12, 2015

If necessary there could be a second workshop to address the “**Action Plan**”.

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ RES. #

LCON# _____ LIC. #

Action Date:

One should note, this is not the only opportunity for the Town Council to provide comment. It is intended to allow for interactive discussion with the consultant that will give the Council-members a working understanding of the process, and the outcomes of the previous public workshops. Following the Work Sessions and Council input, the Planning Board would collaborate with the consultant to make appropriate revisions and bring the Plan forward for formal public hearing.

A 45 day public comment period will be opened soon. Future public hearings by the Planning Board and Town Council will be scheduled in January and February. These meetings would allow for refinement and further public input.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 20
Amend No. _____**

Date Prepared: December 9, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC -Town Clerk
SUBJECT: Finance Committee

RECOMMENDATION:

That the Town Council reappoint two individuals to the Finance Committee for a four year term which will expire on December 1, 2018 and reappoint one individual as an alternate for a two year term which expired on December 1, 2016.

SUMMARY:

The Finance Committee has three seats available for reappointment. The following indicates the original board appointment dates and expiration dates of the current members. The Board members have requested to be reappointed. There is also one application on file from John Stone.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Harris R. Chorney	12/06/2010	12/01/2014
Maria Spanos	12/17/2012	12/01/2014
Christopher P. Lefoley (Alt.)	12/17/2012	12/01/2014

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved **Action Date:**
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

REV. 02/2010

ORD. #
LCON#

Finance Committee
December 15, 2014
Page 2

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Council Rules for Commission, Committee and Board Appointments



TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401)789-1044 Fax (401)783-9637

Town Clerk's Office
www.narragansettri.gov

TOWN OF NARRAGANSETT

RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
5. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
6. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of AdHoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
7. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.
8. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.

9. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 21
Amend No. _____

Date Prepared: December 10, 2014
Council Meeting Date: December 15, 2014

TO: Pamela T. Nolan, Town Manager
FROM: Anne M. Irons, CMC -Town Clerk
SUBJECT: Towers Committee

RECOMMENDATION:

That the Town Council reappoint four individuals to the Towers Committee for a two year term which expires 6/1/2016.

SUMMARY:

The Towers Committee has four seats available for reappointment. All members have requested to be reappointed. There is also one vacant position as Friends of The Towers Representative for which the term will expire on 6/1/2016. The following indicates the original board appointment date and expiration date for the current member.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
David E. Ousterhout	8/6/2012	8/1/2014
Charles Ted Wright	8/6/2012	8/1/2014
Anne-Marie Silveira	8/6/2012	8/1/2014
Margaret B. Rogers	4/17/2014	8/1/2014
Vacant (Friends of the Towers)	6/18/2014	6/1/2016
Vacant (Resident at Large)	8/1/2012	8/1/2014

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved **Action Date:**
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

REV. 02/2010

ORD. #
LCON#

Towers Committee Appointments
Council Meeting December 15, 2014
Page 2

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Council Rules for Commission, Committee and Board Appointments



TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401)789-1044 Fax (401)783-9637

Town Clerk's Office
www.narragansettri.gov

TOWN OF NARRAGANSETT

RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
5. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
6. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of AdHoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
7. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.
8. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.

9. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13